



Village of Tinley Park
16250 S. Oak Park Avenue, Tinley Park, IL 60477
Phone (708) 444-5000/Fax (708) 444-5099

APPLICATION FOR BUSINESS LICENSE

Business Renewal New Owner New Business - Prospective Opening Date _____

Business Name _____ D/B/A _____

Address _____ City _____ State _____ Zip _____

Business Phone # (____) _____ Fax # (____) _____

Email _____ Website _____

Corporate Name (if applicable) _____

Corporate Address _____ City _____ State _____ Zip _____

Corporate Phone # (____) _____ Fax # (____) _____

Alternate Mailing Address (if different from above):

Address _____ City _____ State _____ Zip _____

Principal Business Activity _____

Briefly describe your business _____

Secondary Business Activity _____

Federal Tax Identification Number _____

Illinois Retail Occupation Tax Number (IBT) _____

SIC Code _____ NAICS Code _____

Number of Employees _____ Number of Seats (if applicable) _____

Does the business serve or sell food products? YES NO

If YES, please provide the following:

<u>Name of Sanitation License Holder</u>	<u>License Number</u>	<u>Expiration Date</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Does the business sell cigarettes? YES NO If YES, please indicate which type: Over the Counter Machine

Does the business operate coin operated vending machines? YES NO

If YES, please provide the following: Type of Amusement/Vending Machine Quantity

_____	_____
_____	_____
_____	_____
_____	_____

Does the business own the amusement/vending machines? YES NO

If NO, please provide the following: Name of the vendor: _____

Vendor phone # _____

Square footage _____

Type of business entity:

- Sole Proprietorship
 Partnership
 C-Corporation
 S-Corporation
 Non-Profit
 LL-Partnership
 LL-Corporation

Business Owner: Name _____ Title _____

Address _____ City _____ State _____ Zip _____

Phone # _____ Mobile # _____

Emergency Contacts (list contacts in order of priority)

Name _____ Title _____

Address _____ City _____ State _____ Zip _____

Phone # _____ Mobile # _____

Name _____ Title _____

Address _____ City _____ State _____ Zip _____

Phone # _____ Mobile # _____

Name _____ Title _____

Address _____ City _____ State _____ Zip _____

Phone # _____ Mobile # _____

Are the Business Premises Leased? YES NO

If YES, Property Owner/Management Information: Property Owner Property Management

Name _____ Title _____

Address _____ City _____ State _____ Zip _____

Phone # _____ Mobile # _____

Do you store hazardous materials on your business site? YES NO

If YES, type of materials: _____

If applicable, please submit completed MSDS sheet and return with application.

For New Applications

New Construction: Requires a Certificate of Occupancy being granted prior to business license being issued.

Existing Building: Change of Use Inspection need to be scheduled and Certificate of Occupancy needs to be granted prior to business license being issued.

A BUSINESS MAY BE REQUIRED TO CARRY MULTIPLE LICENSES

I understand the issuance of this license is conditional upon compliance with all Village Ordinances, State & Federal Law, and the results of any inspections required by ordinance at this time and any further inspections while this license is in force. I hereby authorize the Village of Tinley Park by its agents to make inquiries into my character, credit and background, in order to approve or deny this license application. I have read this application and answered all questions fully. The information I have submitted in this application is complete and truthful to the best of my knowledge. This information will be kept confidential to the extent permitted by law.

FEE MUST ACCOMPANY THIS APPLICATION

TOTAL FEE ENCLOSED _____

Print Name _____ Signature _____ Title _____

FOR OFFICE USE ONLY

Fee Received \$ _____ Date: _____ Period Covered: Full year Partial