

MINUTES
Meeting of the Administration & Legal Committee
November 28, 2017 - 6:30 p.m.
Village Hall of Tinley Park – Council Chambers
16250 S. Oak Park Avenue
Tinley Park, IL 60477

Members Present: M. Pannitto, Chairman
C. Berg, Village Trustee
M. Mangin, Village Trustee

Members Absent: None

Other Board Members Present: M. Glotz Village Trustee
K. Thirion, Village Clerk

Staff Present: D. Niemeyer, Village Manager
P. Carr, Interim Assistant Village Manager
S. Neubauer, Police Chief
P. Hoban, Economic Development Manager
R. Gibson, Senior Accountant
D. Framke, Marketing Director
P. Connelly, Village Attorney
L. Valley, Executive Assistant to the Manager & Trustees
L. Godette, Deputy Village Clerk
L. Carollo, Commission/Committee Secretary

Item #1 - The meeting of the Administration & Legal Committee Meeting was called to order at 6:30 p.m.

Item #2 – CONSIDER APPROVAL OF THE MINUTES OF THE SPECIAL ADMINISTRATION AND LEGAL COMMITTEE MEETING HELD ON OCTOBER 24, 2017 – Motion was made by Trustee Berg, seconded by Trustee Mangin, to approve the minutes of the Special Administration & Legal Committee Meeting held on October 24, 2017. Vote by voice call. Chairman Pannitto declared the motion carried.

Item #3 – DISCUSS ETHICS CODE REVISIONS - Chairman Pannitto stated there has been a deluge of ethics complaints coming into the Village and the Village Clerk's office requested the Administration & Legal Committee discuss the ethics code and if revisions need to be made. Chairman Pannitto and Trustee Mangin agreed that investigations of ethic complaints are very costly to the Village and the goal of revision the ethics code is necessary. Currently, it is felt the current verbiage in the ethics code is generalized and open to interpretation. The Committee was given two models from the surrounding communities of Homewood and Oak Brook to review. After discussion by the Committee, the consensus was to begin a structure to the code by clarifying verbiage and set up a group of independent, unbiased individuals to review ethics code complaints. Chairman Pannitto asked if the Committee had any further comments. No one came forward.

Item #4 – DISCUSS ETHICS COMPLAINT - REQUEST FOR MORE INFORMATION - A request for more information was discussed on a current pending ethics complaint. Members of the committee expressed concerns about privacy and confidentiality issues and what standards are in place

currently. Trustee Glotz recommended the Village have an "open door policy" relating to a request for more information when investigating ethics complaints. After discussion by the Committee, the consensus was for Pat Connelly, Village Attorney, to draft a response for the Committee to review for future approval. Chairman Pannitto asked if the Committee had any further comments. No one came forward.

Item #5 – DISCUSS APPOINTMENT PROCESS - The Agency Coordinator 32.096 code was discussed, indicating a section for promotions does not exist within this part of the Village Code and there is a need for clarification to include how to proceed in the case of a promotion. Pat Connelly stated by State Statue the president has the right to appoint individuals with advice and consent by the Board. In certain emergency circumstances, the Mayor can unilaterally appoint temporarily and the Board may set a time limit on temporary appointments in the form of an ordinance. It was recommended by Mr. Connelly the Committee set a specific time limit on appointments and if applicable any extension of the time limit for Board approval. Chairman Pannitto asked if the Committee had any further comments. No one came forward.

RECEIVE COMMENTS FROM THE PUBLIC - Mike Stuckley asked if there was an update on his ethics complaint. Mr. Stuckley stated in his opinion he does not believe ethic complaint decisions generally are fair and impartial.

ADJOURNMENT

Motion was made by Trustee Mangin, seconded by Trustee Berg, to adjourn this meeting of the Administration & Legal Committee. Vote by voice call. Chairman Pannitto declared the motion carried and adjourned the meeting at 7:23 p.m.

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