

a8:00 P.M. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

ITEM # 1

SUBJECT: CONSIDER APPROVAL OF AGENDA

ACTION: Discussion – **Consider approval of agenda as written or amended.**

COMMENTS:

ITEM # 2

SUBJECT: CONSIDER APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING HELD ON OCTOBER 15, 2013.

ACTION: Discussion – **Consider approval of minutes as written or amended.**

COMMENTS:

ITEM # 3 CLICK TO SEE VENDOR REPORT(S)

SUBJECT: CONSIDER APPROVAL OF THE FOLLOWING CONSENT AGENDA ITEMS:

- A. REQUEST FROM KIWANIS CLUB OF TINLEY PARK TO CONDUCT A FUNDRAISER ON FRIDAY, SEPTEMBER 26, 2014 AND SATURDAY, SEPTEMBER 27, 2014 AT CERTAIN INTERSECTIONS THROUGHOUT THE VILLAGE.
- B. REQUEST FROM YOU CAN MAKE IT, INC., INTERIM HOUSE SHLETTERS FOR WOMEN AND CHILDREN TO CONDUCT A FUNDRAISER ON THURSDAY, NOVEMBER 7, FRIDAY, NOVEMBER 8, AND SATURDAY NOVEMBER 9, 2013 AT CERTAIN INTERSECTIONS THROUGHOUT THE VILLAGE.

- C. REQUEST FROM AMERICAN LEGION POST 615 TO CONDUCT A RAFFLE FROM NOVEMBER 6, 2013 TO NOVEMBER 5, 2014.
- D. PAYMENT OF OUTSTANDING BILLS IN THE AMOUNT OF \$1,191,791.35 AS LISTED ON THE VENDOR BOARD APPROVAL REPORTS DATED OCTOBER 18, OCTOBER 25, AND NOVEMBER 1, 2013.

ACTION: Discussion – Consider approval of consent agenda items.

COMMENTS:

ITEM # 4

SUBJECT: CONSIDER RECEIVING A PRESENTATION ON THE 2013 “TINLEY WISH” PROGRAM – **President Zabrocki**

ACTION: Discussion: Officer Dennis Mahoney will appear on behalf of Tinley Wish. This is the eighteenth year that Tinley Wish has helped families in Tinley Park during the holidays. No specific action required.

COMMENTS:

ITEM # 5

SUBJECT: CONSIDER ORDINANCE NUMBER 2013-O-031 AUTHORIZING THE ACCEPTANCE OF A CONVEYANCE OF REAL PROPERTY TO THE VILLAGE OF TINLEY PARK – PORTION OF 175TH STREET RIGHT-OF-WAY – **Trustee Hannon**

ACTION: Discussion: This transaction is ultimately a holdover from earlier times when farm properties often extended to the centerline of what are currently existing roadways. It has come to the attention of Mr. and Mrs. William Van Bruggen that they continue to be the owners of record of a portion of the 175th Street right-of-way that runs adjacent to the small farm property they had acquired from Mr. Van Bruggen’s parents in 1989. The Van Bruggens subsequently subdivided the property in 1992 and it was thought that the street right-of-way had already been dedicated to the Village in relation to the planning for the development of a phase of the Timbers Edge subdivision back in 1978, if not earlier. The property in question has continuously been used for the street right of way for 175th Street. Under our Subdivision Regulations, the Van Bruggens would have previously been required to dedicate the street right of way to the Village. Neither the Van Bruggens nor the Village were aware that this transfer had not previously been completed. This transaction corrects for that oversight and with the deed that will be executed following this Ordinance, the Van Bruggens will formally transfer this property to the Village. Other than associated legal and recording fees, there is no cost for the Village to acquire this parcel. The Van Bruggens will cover the costs of title insurance related to the property transfer. This Ordinance authorizes the Village to complete the transfer and accept the deed to the property. **This Ordinance is eligible for adoption.**

COMMENTS:

ITEM # 6

SUBJECT: CONSIDER ORDINANCE NUMBER 2013-O-047 GRANTING A MAXIMUM FLOOR AREA VARIATION FOR A GARAGE FOR THE PROPERTY LOCATED AT 7427 DOROTHY LANE WITHIN THE TINLEY HEIGHTS SUBDIVISION - MOSCATO– **Trustee Hannon**

ACTION: Discussion: The petitioners, Michael and Ashley Moscato, request a variation from Section III.I.2 (Accessory Structures and Uses – Maximum Floor Area) to obtain a variance for one hundred seventy eight (178) square feet to allow an addition to the existing accessory structure (detached garage) to total eight hundred ninety eight (898) square feet where seven hundred twenty (720) square feet maximum floor area is allowed. The property is located in the Tinley Heights Subdivision and is zoned R4 Single Family Residential. The variation is requested because the petitioners wish to park more vehicles in their garage and attain additional storage. A public hearing was held at the Zoning Board of Appeals on October 24, 2013. On a vote of 3-1, the ZBA made findings of fact and recommended that the Village Board grant the variation. Village staff recommends applying conditions to this variation to limit the use of the garage to storage only, such as:

- 1.) Garage shall be used for storage purposes only and shall not be used a temporary or permanent living space or utilized for any business related activity, including home-based businesses or vehicle repair;
- 2.) Garage shall not be served by water, sanitary sewer, or natural gas;
- 3.) No fuel burning device shall be installed, unless AGA approved, vented gas fired, with sealed combustion chamber;
- 4.) The height of the garage will meet Village codes;
- 5.) The interior of the garage will meet all Building Department requirements; and
- 6.) The storage of materials must meet Fire Code safety regulations.

Consider concurring with the recommendation of the Zoning Board of Appeals and authorize the Village Attorney to draft an Ordinance with this constituting first reading.

COMMENTS:

ITEM # 7

SUBJECT: CONSIDER RESOLUTION NUMBER 2013-R-054 AUTHORIZING THE EXECUTION OF A SECOND AMENDMENT TO THE NOVEMBER 7, 2006, INTERGOVERNMENTAL COOPERATIVE PLANNING AND BOUNDARY AGREEMENT BETWEEN THE VILLAGE OF TINLEY PARK AND THE VILLAGE OF MOKENA – **Trustee Hannon**

ACTION: Discussion: This Resolution would authorize a second amendment to the existing cooperative planning and boundary agreement between the Village of Tinley Park and the Village of Mokena. The original agreement was entered into in January of 1994 for a period of twenty (20) years. It was subsequently amended in November 2006 to modify the boundaries and allow the annexation of forty-four (44) acres into Tinley Park which is now known as Brookside Meadows subdivision. However, at the time of the first amendment, it only allowed a change in the boundaries and did not contemplate an extension to the twenty (20) year agreement. This Resolution would specifically allow for an extension of ten (10) years through January of 2024. This item was discussed and recommended for approval at a meeting of the Planning and Zoning Committee held on September 17, 2013. In addition, the Village of Mokena voted to approve the amended agreement at their Board meeting held on Monday, October 28, 2013. **This Resolution is eligible for first reading.**

COMMENTS:

ITEM # 8

SUBJECT: CONSIDER RESOLUTION NUMBER 2013-R-055 AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN CONSOLIDATED HIGH SCHOOL DISTRICT 230 AND THE VILLAGE OF TINLEY PARK PROVIDING FOR A SCHOOL RESOURCE OFFICER – **Trustee Maher**

ACTION: Discussion: The proposed agreement would allow for the placement of a School Resource Officer into Andrew High School. Under the terms of the agreement, a Tinley Park Police Officer would be assigned to the high school throughout the school year. Duties of the School Resource Officer, will include, but are not limited to the following:

- 1) Investigation of any crime activity taking place at the school;
- 2) Preparation of school security planning and drill coordination;
- 3) Assisting school counselors and special services personnel;
- 4) Assist in the preparation of prevention programs for alcohol and drug abuse; and
- 5) Provide the school with an armed security presence.

Per the terms of the agreement, the school will pay the Village an annual fee for the officer. For the first year of the agreement, the payment to the Village will be \$90,000. In subsequent years of the agreement there will be a payment increase by an annual three (3) percent cost escalator. The agreement will continue until terminated, with thirty (30) days notice by either party. This item was discussed at the Committee of the Whole meeting held on July 9, 2013, and recommended for approval. **This Resolution is eligible for first reading.**

COMMENTS:

ITEM # 9

SUBJECT: CONSIDER AWARDING A CONTRACT TO FIREHOUSE SOFTWARE FOR A FIRE DEPARTMENT MANAGEMENT SYSTEM – **Trustee Maher**

ACTION: Discussion: For approximately the last eighteen (18) months the Village has been working toward implementation of new Computer Aided Dispatch (CAD) system, which is expected to be "live" approximately January 1, 2014. Part of the overall CAD upgrade project involves upgrading the Village's Fire Department Management Software. The current software is approximately 15 years old and in need of replacement. Earlier this year a Request for Proposal (RFP) was issued for the new management software. The Village received three (3) quotes from qualified vendors. Upon review of the proposals received, it was determined that the most qualified vendor was FireHouse. This determination was made for several reasons, including but not limited to:

- 1) The Village's CAD Vendor, OSSI, has a partner relationship with Firehouse, so integration with the new CAD system will be virtually seamless;
- 2) Locally and nationally, Firehouse is the most common fire management software application in use; and
- 3) Existence of a well established Firehouse software "users group" where common software questions can be quickly answered at no charge to the Village.

Under the terms of the proposed agreement the Village would also enter into an annual maintenance agreement with Firehouse. Total cost for the project, inclusive of the five (5) year maintenance agreement, will not exceed \$153,060. Funds in the amount of \$400,000 were included in the current fiscal year budget for the CAD upgrade, which included funding for the fire management software. This item was discussed at the Emergency Telephone System Safety Board (ETSB) meeting held on October 29, 2013 and recommended for approval. **Consider awarding a contract to Firehouse Software for a Fire Department Management System in a cost not to exceed \$153,060.**

COMMENTS:

ITEM # 10

SUBJECT: CONSIDER AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH ROBINSON ENGINEERING FOR SERVICES RELATED TO SIGN AND STREET INVENTORY – **Trustee Staunton**

ACTION: Discussion: The Manual on Uniform Traffic Control Devices requires a database of all Village traffic signs and also a condition assessment be periodically performed. Part of this assessment includes a determination of compliance with retro-reflectivity standards for the signs. Several options exist regarding how this type of data can be obtained, including utilization of GPS, digital or manual data collection. Upon review of all existing options, it was determined that the best and most cost effective approach for the Village would be the utilization of the Village Engineer to gather the required sign data, as part of the same “drive” as when the Village’s street condition index assessment is performed. This approach would allow for the Village to gain the economy of scale for the data collection, while providing the Village with detailed sign information. It is anticipated that achieving both these data collection at the same time will save the Village approximately \$40,000. The total proposed cost for both data collections (street and sign) is \$72,225, which is significantly under the budgeted amount of \$105,000. This item was discussed at the Public Works Committee meeting held on October 28, 2013 and recommended for approval. **Consider entering into a professional service agreement with Robinson Engineering related to sign and street inventory in an amount not to exceed \$72,225.**

COMMENTS:

ITEM # 11

SUBJECT: CONSIDER ORDINANCE NUMBER 2013-O-046 AUTHORIZING A LEASE WITH THE STATE OF ILLINOIS, DEPARTMENT OF CENTRAL MANAGERMENT SERVICES CONCERNING PROPERTY LOCATED AT 6825 173RD PLACE – **Trustee Leoni**

ACTION: Discussion: Since 1998, the Village has leased approximately 2,900 square feet of space in the Dunn Public Safety Building to the State of Illinois for use by the Illinois State Police. The prior lease terms were for a five (5) year period, with options for five year (5) renewal(s). The latest renewal of the agreement was signed in 2008 and expires at the end of November. The new lease is essentially the same renewal negotiated in 2008; however it includes a two (2) percent increase in the monthly rent (from \$1,993.48 to \$2,032.52) to the Village and is for a three (3) year term. The total lease value is \$73,170.72. This item was discussed at the October 8, 2013 Committee of the Whole meeting and recommended for approval. **This item is eligible for adoption.**

COMMENTS:

ITEM # 12

SUBJECT: CONSIDER APPROVING VILLAGE BOARD AND COMMITTEE OF THE WHOLE MEETING SCHEDULE FOR 2014 – **Trustee Leoni**

ACTION: Discussion: **Consider approving the Village Board and Committee of the Whole meeting schedule for 2014. Village Board meetings will take place on the first and third Tuesdays of each month of 2014 at 8:00 p.m. at the Village Hall. Committee of the Whole meetings will take place on the second Tuesday of each month of 2014 at 7:30 p.m. at the Village Hall. Appropriate notice shall be given in accordance with the Illinois Open Meetings Act.**

COMMENTS:

ITEM # 13

SUBJECT: CONSIDER ACCEPTING THE FINAL REPORT OF THE TINLEY PARK TERM LIMIT COMMISSION – **Trustee Leoni**

ACTION: Discussion: In response to an advisory referendum on the question of term limits for elected officials, the Village of Tinley Park created the Tinley Park Term Limits Commission to study the issue and report back to the Mayor and Board. The Commission issued its final report on September 18, 2013, which has been made publicly available. After much study and research, the Commission found that it could not issue a full recommendation for the Village to institute term limits for its elected officials. The Commission also made certain recommendations which it determined to be advisable if the Village decided to proceed with enacting term limits. This Village Board has the authority to accept or reject all or any part of the Commission's report. **Consider accepting the final report of the Tinley Park Term Limits Commission.**

COMMENTS:

ITEM # 14

SUBJECT: CONSIDER THE FOLLOWING APPOINTMENT TO THE COMMUNITY RESOURCE COMMISSION – **President Zabrocki/Trustee Staunton**

ACTION: Discussion - Community Resource Commission
Janet Czuchra

Consider the appointment of Janet Czuchra to the Community Resource Commission.

COMMENTS:

ITEM # 15

SUBJECT: RECEIVE COMMENTS FROM THE BOARD AND STAFF

COMMENTS:

ITEM # 16

SUBJECT: RECEIVE COMMENTS FROM THE PUBLIC

COMMENTS:

ITEM # 17

ADJOURNMENT