

## Village President

Edward J. Zabrocki

## Village Clerk

Patrick E. Rea

#### **Village Trustees**

David G. Seaman Gregory J. Hannon Brian S. Maher Thomas J. Staunton, Jr. Patricia A. Leoni T. J. Grady

### Village Hall

16250 S. Oak Park Ave. Tinley Park, IL 60477

#### Administration

(708) 444-5000 Fax: (708) 444-5099

# **Building & Planning**

(708) 444-5100 Fax: (708) 444-5199

#### **Public Works**

(708) 444-5500

#### **Police Department**

7850 W. 183rd St. Tinley Park, IL 60477 (708) 444-5300/Non-emergency Fax: (708) 444-5399

#### John T. Dunn Public Safety Building

17355 S. 68th Court Tinley Park, IL 60477

# Fire Department & Prevention

(708) 444-5200/Non-emergency Fax: (708) 444-5299

#### **EMA**

(708) 444-5600 Fax: (708) 444-5699

## Senior Community Center

(708) 444-5150

www.tinleypark.org



January, 2012

# Dear Business or Community Leader:

The Tinley Park Community Resources Commission will once again be hosting the DISCOVER TINLEY Community Awareness Expo along with the support of the Tinley Park Chamber of Commerce.

This event will be held on Saturday, April 14, 2012 at the Tinley Park Convention Center, 18501 S. Harlem Avenue, between the hours of 10:00a.m. and 3:00p.m.

Each year DISCOVER TINLEY becomes larger and more popular with an estimated attendance of 3,000 to 5,000 residents of Tinley Park and the surrounding areas. We call this a Community Awareness Expo because our goal is to provide an opportunity for businesses and organizations to showcase the services available to our community.

As one of the best Expos in the Southland, this is an opportunity for a face-to-face meeting with members of our community to advertise your product or service. Sales of any sort will not be permitted, with the exception of approved sales by non-profit organizations, nor will any political groups or campaigning be permitted during this event.

For your convenience forms for this event are enclosed. We ask that you take the time to read the information and return your form and check early to ensure a space at the Expo. We look forward to your participation. Follow up information will be sent by email when available or through the regular mail.

## REGISTRATION DEADLINE IS 5:00P.M. MARCH 30, 2012

Sincerely,

Reta Brudd, Chairman Community Resources Commission

# DISCOVER TINLEY RESERVATION FORM

# Discover Tinley - April 14, 2012

NAME OF BUSINESS
OR ORGANIZATION
(This is how the sign on your booth will read)
ADDRESS
CITY, STATE, ZIP
PHONE ( )FAX ( ) EMAIL ADDRESS
NAME OF CONTACT PERSON
ADDRESS (IF DIFFERENT FROM ABOVE)
CITY, STATE, ZIP
DAY PHONE # ( ) EVENING PHONE # ( )
APPLICATION TYPE: (Check application area)All booths are 10'x10' with one 6' table and 2 chairs
BUSINESS \$200.00**  ** TINLEY PARK CHAMBER OF COMMERCE MEMBER (Deduct 10%)  If you are not a Tinley Park Chamber of Commerce Member, now is the time to join.  Call (708) 532.5700
VOLUNTEER OR NON-PROFIT ORGANIZATION \$60.00 (no other discounts apply)
ELECTRICITY (if available) an additional \$75.00 (Chamber discount does <b>not</b> apply) \$
TOTAL FEES (Form of Payment) Check made payable to the Village of Tinley Park OR Credit Card (only at the Village Hall)

Send this form to:

## "DISCOVER TINLEY"

c/o Village of Tinley Park 16250 South Oak Park Avenue Tinley Park, IL 60477

PLEASE SEE REVERSE SIDE OF FORM FOR FURTHER INFORMATION REQUESTED

Please provide a brief description of what you will be doing in your space.	
Does your business or organization have a costume character that can or will be present? Describe.	
With the exception of Volunteer Organizations or Non-Profit organizations - No sales of any type are allowed on the exposition floor	
Volunteer or Non-Profit Organizations	
If you would like to sell items for fund-raising for your organization, prior approval by the Community Resources Commission is required. Described items to be sold and amounts that will be charged below.	

No political groups or campaigning will be permitted at this event.

Application deadline is 5:00p.m. March 30, 2012

There will be no additions or changes to printed materials after the March 30, 2012 deadline

ADDITIONAL AND FINAL INFORMATION WILL BE SENT PRIOR TO THE EVENT UPON RECEIPT OF YOUR RESERVATION

Community Resources Commission Established 1973

# **Discover Tinley Expo 2012**

# Food SAMPLER Registration

(Please remember to include the Regular Registration Form)

Name of Busines	S
Contact Person_	
Address	
	StateZip Code
Day Phone # (	) Evening Phone # ( )
Type of Business	
Description of Fo	ood or Beverage to be <b>SAMPLED</b>
Will you need ele	ectricity to provide this service?   YES   NO  ng food samples are not required to pay for electricity)
Please provide us your merchandise	with a list of the equipment you will bring to help you SAMPLE (i.e. warmers, microwaves, etc.)

No fryers, grills or propane cooking is allowed in building

# **Discover Tinley Expo 2012**

# **Tinley Park Community Resources Commission**

# Sampling of Your Food or Beverage Item

Discover Tinley Expo is again offering the opportunity for you to **SAMPLE** out what makes your business unique. As we will again be hosting the 2012 DISCOVER TINLEY EXPO at the Tinley Park Convention Center, we will have more exhibit space, ample FREE parking, and we can offer food and beverage **SAMPLES** (Absolutely no ALCOHOL) during this event.

The expo Registration Fee includes a 6-foot table, table covering, and 2 chairs in a 10'x10' space, as well as acknowledgment in the program received by event guest.

Please complete and return the information requested on the reserve side of this page if you would like to participate as a "SAMPLER" Vendor at the DISCOVER TINLEY EXPO 2012, along with the enclosed registration sheet. Thank you.

For further information please contact 708.444.5677