

## **Minutes of the Community Resources Commission**

**February 8, 2012**

**7:30 p.m.**

**Kallsen Center**

Meeting was called to order at 7:32 p.m.

### **Roll Call:**

Present were: Reta Brudd, Chair; Members: Don Budny, Ron Centanni, Deb Melchert, Mike Sevier, Al Siegers, Dave Szumigalski, Barbara Rose Whalen, Phil Raines, John Carey.

Special Guests: Tom Staunton.

Absent: Mike Cutrano, Steve Grein, Sheri Mankowski

### **Approval of the Agenda:**

Motion was made by **Don Budny**, seconded by **Phil Raines** to approve the agenda as presented.

**Correspondence:** Correspondence from Jan Boling. We need to get our Exchange article into her by February 27<sup>th</sup> to promote Discover Tinley. **Ron Centanni** offered to get the information to Jan by the due date. **Reta Brudd** said we have a two page ad and Ron needs to get the logo, pictures and information on the pages. Jan would have some pictures to use. Continuous entertainment should be mentioned in the article but not a schedule since it is not known at this time.

### **Minutes:**

Motion was made by **Barbara Rose Whalen**, seconded by **Mike Sevier** to accept the minutes of the January 11, 2012 minutes as written.

### **Unfinished Business:**

#### **Studio**

**Reta Brudd** stated that the radios they are using are having serious problems and are illegal and interfere with the emergency bands for the police and fire. Requesting a Capital Outlay Request to replace the radios and we are hoping to get all 7 at once. Need to get new radios at a cost of \$5500 for 7 or 4 for \$3100. We'll try for 7 but may only get the 4. We will be looking for \$4800 in the budget for this year.

**Tom Staunton** reported that 5/1-4/30 is the fiscal year. **Reta Brudd** said they are looking at an expenditure after May 1<sup>st</sup>. **Tom** said we can't get radios before St. Patrick's Day parade and cannot borrow radios from anyone because of the frequency but maybe can purchase hand-held, two-way radios from Target. **Reta** also mentioned the Studio has some older ones they might be able to use in the meantime.

**Reta Brudd** stated the Studio had training set up for February and March and the person conducting the training gave Steve his notice on Monday. Steve wants to put training on hold until we find someone else to take over the training. Not able to get a hold of Kelsy Farrell about the training but was able to contact everyone else.

### **Scholarship**

**Don Budny** noted that he has everything organized and the applications will be out to the schools by February 15, 2012.

### **Discover Tinley**

As of the meeting, there are 20 Discover Tinley contracts turned in.

**Al Siegers** reported that he is mailing out a letter he drafted with Jan Boling and signed by the mayor to the auto dealers in the hopes that they will attend Discover Tinley and show their wares. Hope to have 30 vehicles present that day. Nice area in front of the building where they can show off the cars, too. The auto dealers have a separate application form going out to them to fill out for participation. Also in the packet is the overhead view of what the Convention Center and parking lot looks like. Convention Center also has reserved the Sam Tinley Room to use as an office the day of Discover Tinley. It is located near the south entrance.

**Reta Brudd** asked if the dealers were mailed the regular application, too. Inquired if the auto dealer's application will be on the website and Al reported the auto dealers' application will not be on the website and some auto dealers might have received both applications if they were on the list before.

**Tom Staunton** asked if Al Siegers will be hand-delivering the letter and application to the dealers because the letter and application might get lost in the mail or not delivered to the right person in charge of these events. Al wants to mail out and then he will follow-up with telephone calls later.

**Reta Brudd** noted that the fire truck will be back. **Tom Staunton** said we don't need the command van or public works truck.

**Al Siegers** wants to ask Steve if we should flip stages and have stages closer to changing rooms. Al would like to put 2 stages opposite of each other but **Reta Brudd** does not think that set up would work. The set up would create conflicts with each other. Reta does not think we can do 2 stages in the one room. Lots of children's groups and the park district have a lot of activities planned and that would bring traffic down to that end.

**Al Siegers** thought people will be coming in the south door. Need to be able to get to exit in an emergency and can't block access to them. Reta wants doors blocked off so that people can go by as many booths as possible. **Deb Melchert** would like to see a sign up that would indicate emergency exit only with no re-entry.

**Al Siegers** reported that he went to visit the convention center and they have a whole list of items to be followed, i.e., no scotch tape or damage to the premises. The convention center staff will conduct an inspection after the event and we could be held responsible for any damage.

**Tom Staunton** stated that Al should talk to Don McNearly and Dan and see what he can and cannot do.

**Reta Brudd** suggested the exit could be closed but not blocked with pipe and drape. A sign would be used. Might use an easel.

**Don Budny** mentioned creating a magnetic sign to place on the door.

**Reta Brudd** would like to see some more cars. Don mentioned that in past years there was Hyundai, Saturn and Audi. This would be an opportunity for the car dealers to have really cheap marketing.

**Deb Melchert** has someone in mind to man the booth and handle sales. She can get the mailbox from the American Legion so that letters can be written to soldiers.

**Deb Melchert** will find out about a young kid who performs at restaurants in the area for balloon and magic tricks. He would charge \$50.00 an hour but cannot attend this year's event. Keep him in mind for next year.

**Don Budny** will get information out on business marquee's in the area.

**Ron Centanni** has one order for kids put in. The date of Discover Tinley is not Andrew's spring break so that will help. **Reta Brudd** mentioned calling Mrs. Nolan at TPHS and she will locate some high school volunteers. Now we have more doors to cover after the first push of people. Want 2 kids per door throughout the day, at least until 2:00 p.m.

**Ron Centanni** mentioned another idea of getting more restaurants into Discover Tinley by having a pizza tasting contest. Have each restaurant bring a pizza, people would sign up for being taste testers or maybe give a \$5.00 donation to a charity to be a taste tester and a judge. Reta thinks that would add liability the minute you start charging but Ron disagreed because the money would go to a charity. Ron thought age of participants would be 18 or over.

**Al Seigers** reminded everyone again that the Convention Center wants to control all the food. He also mentioned that we are very fortunate to be able to do the tastings that we are allowed to do but the Convention Center does not want anyone bringing in other food, very strict about it for health reasons, etc. Deb mentioned that she is attending a taste test for Patch next week and will report how that goes then a decision can be made. Patch had started an on-line vote on pizza

**Dave Szumigalsk** went to various restaurants in the area and has found many restaurants interested. Reported that Carm's, Pop's, El Burrito Loco, Cousins, Fajitas, Salinas, Jersey Mikes, Ed & Joe's are planning on being there. We might have 12-15 already and that might be enough.

**Deb Melchert** thought if we want to get pizza vendors in then we can have pizza in unnumbered boxes and have people vote right there. She reported that the Patch editor was disappointed because of the on-line voting that went viral with Salina's and Ed & Joe's getting the bulk of the votes. Now they want to do a blind pizza taste test at the Orland Village Hall and as a regional contest.

**Reta Brudd** offered extra applications to anyone that wanted them. Phil stated he dropped off 25 applications at the Chamber Tuesday night. The information and questions should be addressed to the information hotline. That number is **(708) 444-5677**.

**Reta Brudd** stated that anyone paying their registration with a credit card have to walk in to the Village Hall to pay. Checks cannot be cosigned over. Need to make checks out to the Village.

**Reta Brudd** said our goal would be 15 or more this year. At least one per aisle. **Dave Szumigalski** is to work on bringing more food vendors in this year.

**Reta Brudd** stated we have 20 applications now, which is good since it is still early. Fire prevention came in with an application and they asked for 2 booths.

**Reta Brudd** announced to the commission that everyone should be contacting **Steve Grein** with any entertainment ideas.

**Jack Carey** was surprised the schools were not there last year. Wants to push Discover Tinley to the school board.

**Deb Melchert** spoke with a Jennifer Muser and directed her to the village website. She inquired about attending Discover Tinley this year but we have not seen her application come in yet. Deb will follow up with her.

**Reta Brudd** stated that Jeremy will be creating brochure again this year. **Al Seigers** reported that Jeremy wants to stick with same format as last year. Just update and make changes as needed. Need a nice, updated picture of Annette. Ron will draft the write up dedicated in memory of Annette and get the information to Jeremy to put on the cover of the brochure. Reta wants Ron to have a small blurb on only the work Annette did with the CRC.

**Don Budny** will be sending out scholarship applications February 15<sup>th</sup>. Reta reminded Don to give Laura plenty of applications so people can pick up at the Village Hall.

**Reta Brudd** inquired about what to do about parking this year at Discover Tinley. **Don Budny** said there is a lot more parking this year now that construction is over.

**Al Seigers** wants to encourage the Vets and handicapped vendors to park in extra handicap spaces that will be provided in the back near the rear entrance. This will allow adequate handicap parking for our visitors once we open. Reta mentioned it would then be an easy walk into the building for them.

### **New Business**

No new business to discuss.

### **Adjournment**

There being no other business, a motion was made by **Barbara Rose Whalen**, second by **Phil Raines** to adjourn the meeting. The meeting was adjourned at 8:39 p.m.