

## **Minutes of the Community Resources Commission**

**January 11, 2012**

**7:30 p.m.**

**Kallsen Center**

Meeting was called to order at 8:10 p.m.

### **Roll Call:**

Present were: Reta Brudd, Chair; Members: Don Budny, Mike Cutrano, Ron Centanni, Steve Grein, Deb Melchert, Mike Sevier, Al Siegers, Dave Szumigalski, Sheri Mankowski, Phil Raines.

Special Guests: Tom Staunton and Judy Bruning.

Absent: Barbara Rose Whalen.

### **Approval of the Agenda:**

Motion was made by **Mike Cutrano**, seconded by **Don Budny** to approve the agenda as presented.

**Correspondence:** None.

### **Minutes:**

Motion was made by **Phil Raines**, seconded by **Don Budny** to accept the minutes of the December 14, 2011 minutes as written.

**Reta Brudd** also thanked **Judy Bruning** for helping out the last couple of months with the Discover Tinley mailing, stuffing envelopes, making labels, etc. and thanked everyone else for helping with the mailing.

**Unfinished Business:** None.

### **Studio:**

**Mike Cutrano** needs more money in his budget to purchase more headphones. He plans on purchasing some now with the money they have left and the remainder closer to Discover Tinley.

**Ron Centanni** noted that the Studio is still is not being advertised in the Exchange with all of the money they put into it and feels that it should be as it gives good exposure to the village. **Reta Brudd** suggested we ask Jan Boling on a regular basis in order to get coverage in the Exchange.

**Reta Brudd** announced that we have two new student interns working at the Studio: John Curran's daughter, Kathy Curran, and another Kelsey.

**Judy Bruning** mentioned that the St. Pat's Parade will be held on March 11<sup>th</sup> and asked if The Studio will be taping it. **Reta Brudd** said they would and a better taping location would be near Bettenhausen's dealership. **Tom Staunton** stated that this parade date will be interfering with the Southside Irish Parade that the residents of Beverly are bringing back this year.

### Scholarship

**Don Budny** noted that he has everything organized and the applications will be out to the schools by February 15, 2012. Reta Brudd has the DVD.

### Discover Tinley

Discover Tinley contracts are all signed with the convention center. This year's budget is a little larger than 2011.

**Steve Grein** inquired about having two stages to work with for more entertainment. **Al Siegers** said the convention center does not charge for stages so we can have more than one if we have the entertainment for it and can organize the P.A. system.

**Steve Grein** invited Fun, Fun, Fun back and they have two P.A. systems to use so their fee will probably go up. With two stages there will always be something going on but maybe not at the same time. We will have the same amount of space as last year.

**Reta Brudd** noted that the fire truck and flag will be back. It will be brought in a day early.

**Tom Staunton** noted that the World Trade Center beam can be brought into the conference center for viewing. It is currently being stored on a flat bed at Station 1 and can be moved from its present location.

**Deb Melchert** has the soldier for Discover Tinley and will try to get the mailbox from the American Legion so that letters can be written to soldiers. **Reta Brudd** suggested asking the American Legion or VFW. **Judy Bruning** would like to see t-shirts sold to help pay for the postage. Would like to see a group willing to work and sell like there was at the Holiday Market.

**Reta Brudd** said non-profits can sell raffle tickets. **Phil Raines** said that there is a cap per Illinois law on how much the raffle ticket prizes are worth. **Deb Melchert** offered to do letters and t-shirts but Reta would like to see the commissioners doing their tasks from past years and not taking on anything new. Anyone selling raffle tickets must have a Tinley Park business license to sell the tickets at Discover Tinley regardless of the organization's location.

Forms and information will be on line but the biggest problem in the past was finding it on the website. **Reta Brudd** would like to see the information highlighted, especially during the month of March and wants information on the village website under "Special Events" and then have the information moved to the front/home page of the village website as it gets closer to the event.

**Reta Brudd** anticipates whatever project you worked on last year it will somewhat be remaining the same. **Sheri Mankowski** will be working the front table again.

**Reta Brudd** asked **Judy Bruning** about ordering larger bags as the recycled, environmental friendly bags used last year were much too small. **Judy Bruning** will check into ordering larger, recycled bags if available.

Once a vendor comes into the Village Hall with their contract and money, the Village Clerk will take the check, deposit it, and staple a receipt onto the gray form. There will also be a phone number a vendor can call with questions. That number is **(708) 444-5677**. Denise will be able to pick up the messages and relay the questions to the appropriate commissioner.

**Reta Brudd** said Dr. Nolan from Tinley Park H.S. will get us kids to help at Discover Tinley. **Tom Staunton** stated that Lincoln-Way is on Spring Break the week of Discover Tinley and many kids might be out of town.

We had eight food vendors from last year but Reta would like to see 15 or more this year. **Dave Szumigalski** is to work on bringing more food vendors in this year. No one will be selling food except Convention Center so the more food vendors the better. The vendors cannot cook there but they may heat. **Reta Brudd** needs to get a copy of the health rules for Dave. IF a vendor allows tasting then the electricity is free because they are doing much more than a vendor just giving out a brochure.

**Don Budny** will get marquee information set up for local businesses.

**Al Siegers** will be setting up with a select group of helpers on Friday afternoon/evening. Only CRC, **Steve Grein**, some Village departments, and Culvers are allowed to set up on Friday. All other vendors must arrive on Saturday at 7:00 a.m. although **Ron Centanni** thinks most vendors come in later. CRC will be there at 6:00 a.m. CRC needs to be there early for set-up, putting up signs, closing off parking lot. Also need to make sure Culvers and GFS know about Discover Tinley as they were very upset they missed it last year.

**Al Siegers** will be investigating other shows between now and Discover Tinley to see how others set up, use entrances and docks. **Reta Brudd** noted that we have to do loading and unloading a lot better. Need to figure out where we want to put the main entrance.

**Don Budny** asked how we should handle lost kids. Last year we had 3 officers on patrol, maybe this year we need more. **Reta Brudd** already has talked with new police chief about this but hates to go with too many more because of the possible cost.

**Reta Brudd** has contracts from last year if **Steve Grein** needs the same for contact information. Anything that comes into the Village has to get to Denise for processing.

**Ron Centanni** inquired about bringing Mr. D's Magic Show back as one of the acts. **Steve Grein** said that he was too expensive and not the negotiating type. Deb suggested offering a booth to him in exchange for a show on the stage or at his booth on the sidelines. **Reta Brudd** talked to Mr. D, too, and asked him to cut down his \$650 fee for a one hour show and he would not do it. Steve will try to ask Mr. D again and see if he will bring down his price.

**Steve Grein** said Dale the Balloon Guy is about the same price as Mr. D's but he stays all day.

**Deb Melchert** will find out about a young kid who performs at restaurants in the area for balloon and magic tricks. He might be less.

**Reta Brudd** asked if we want another face painter. Steve thought the one was enough. Reta would like to see the large inflatables make it out again.

**Reta Brudd** announced to the commission that everyone should be contacting **Steve Grein** with any entertainment ideas.

**Reta Brudd** said the next meeting will be dealing solely with Discover Tinley issues. The meeting is scheduled for Wed., February 8, 2012, at 7:30 p.m.

**Reta Brudd** thanked **Al Siegers** for hosting the commission's Christmas party at his house.

### **New Business**

No new business to discuss.

### **Adjournment**

There being no other business, a motion was made by **Ron Centanni**, second by **Phil Raines** to adjourn the meeting. The meeting was adjourned at 8:50 p.m.