
MINUTES OF THE COMMUNITY RESOURCES COMMISSION
October 13, 2016
7:30 p.m.
Vogt Conference Room

CALL TO ORDER

The special meeting of the Community Resources Commission was called to order by Reta Brudd at 7:35 p.m. in the Kallsen Center.

ROLL CALL

Present and responding to roll call were the following:

Chairperson: Reta Brudd
Members: Don Budny
Ron Centanni
Mike Cutrano
Garrett Gray
Al Siegers
Barbara Rose Whalen

Logan Enright, Assoc. Member
Donna Framke, Staff Liaison

Absent: Janet Czuchra (Excused)
Deb Melchert (Excused)
Sheri Reiplinger
Mike Sevier
John Carey, Assoc. Member
Joe De Nova, Assoc. Member
Brian Younker, Assoc. Member
Brian H. Younker, Village Trustee

APPROVAL OF THE AGENDA

Motion was made by **Barbara Rose Whalen**, seconded by **Don Budny** to approve the agenda as submitted.

MINUTES

Motion was made by **Garrett Gray**, seconded by **Barbara Rose Whalen** to approve the minutes of the September 14, 2016 meeting as submitted.

CORRESPONDENCE

No correspondence.

OLD AND UNFINISHED BUSINESS

Studio

Reta Brudd reported that the Studio has a full cast. Wednesday night the Studio taped a *TEDx Talk* at the library. Having Mark back really helps as he is a lighting expert. Still need to get the new cords. The AVI to the HDMI adapter in the Studio is not working. It gives people a way to look at and direct the cameras and it helps with the editing when you have some of the cameras directing rather than just shooting.

Garrett Gray thanked everyone for attending a *TEDx Talk* at the Tinley Park Public Library on October 12th. All the crew – Mark, Joe, Nick, Matt, Ben were invaluable. These guys are young but experienced and very good workers. Want to give a round of applause to CRC and Reta Brudd who is able to get top-notch talent every year for the Studio.

New Business

Youth in Government

Ron Centanni is in the process of finalizing February dates with the schools for Youth in Government. It will be the 7th, or 21st of February or the 21st and the 7th of March. When the teachers were contacted they were very happy with the dates change as there is so much going on at the beginning of the school year and February should work out better. The same contact person from Lincoln-Way North is at Lincoln-Way East now. Also suggested to Andrew H.S. to have some alternates to fill in for those that cancel.

Donna Framke would like the Youth in Government dates finalized as soon as possible to coordinate with the village employees and the board members. Some positions are interim positions but the people in those positions are well-seasoned positions. We are no longer going to have a planning director. Will have an economic development director though we do not have anyone on staff right now.

Ron Centanni confirmed we are losing a planning and economic development director but pick up a Community Development Director. Also decreasing the assistant village manager from two to one. Ron asked for a list of all names and positions so he can coordinate with the schools.

Donna Framke reported that the Christmas Market is scheduled for December 2-4th. They will be extending the tent to the north end of the parking lot. The schedule is as follows:

Holiday Market Tent:

Arena Americas will be the vendor providing the holiday market tents.

Large Tent 40 X 200 - Attached Tent 30 X 90

Photos with Santa:

A 10 X 10 tent, tables, chairs will be supplied for the train station patio for the tickets.

Entertainers R We – Peter Reiling is this year's Santa.

Rick's Photography will provide \$3.15 each 5 X 7 while you wait prints including 5 x 7 photo jackets.

Giveaways: We are recommending that the money previously spent on give-aways (coloring books/crayons) be re-directed to the Candy Cane Lane tent.

Sponsorships: Went out today

Toyland Parade: Harald Viking Lodge will open for parade participants. Together We Cope will be collecting toys at the end of the parade. Applications will be available on the Village and Downtown Tinley websites shortly.

Step off at 11:45 a.m. on Saturday, December 3.

Looking for performance (dancing or singing) groups to participate

Parade of Lights: Run by the Chamber of Commerce. Applications will be available on the Village, Downtown Tinley and Chamber websites shortly.

Confirmed Stage Entertainment:

Friday: Tinley Park High School, Central Middle School

Saturday: Jeanie B and the Jelly Beans, Andrew Band and Choir, Tinley Park Community Band

Sunday: Bobbie Noonan Preschoolers, Southwest Synergy Dance, St. Julie Hand bell choir, Kirby School District 140 Chorus and Jazz Ensembles

Activities in the Candy Cane Lane Tent: Cookie Decorating, Letters to the Soldiers, Crafts, Face Painting

CRC: 10x10 booth available for Thursday set up, Soldier Display

Food & Beverage Vendors: American Legion, Ashford House, Salina's, Kernel Sweettooth, Grandma's Goodies

Vendors: Amerinka's Native Art, Embroidery by Anne, OJAMS Floral, Adrienne's Creative Art, Fabulous Fleece, Cleary Girls Soy Candles, Just 4 Fun, Kathy's Kreations, Splat Toys, Not Just a Pretty Bow, Custom Knitted Jewelry for You, Evon's Trophies, Jewelry Designs with You in Mind, Chicago Candle Company, Usborne Books, Pretty Paisley

Carriage Rides: Forestview Farms will supply two wagonettes and one trolley.

Carnival Rides: Carousel Ride and Bear Affair booked- Windy City will be switching to a different hydraulic fluid which will slow the carousel down.

Historic Society/Landmark – Activities and Refreshments

Campfire: Troop 911 will be doing S'mores for \$1. Looking for fire wood donations.

Ice Carving: Joliet Junior College Confirmed for Saturday.

Tree Lighting: Blow-Up Screen Sing-A-Long

Trim-A-Tree: Chamber of Commerce to continue with program this year

Reta Brudd suggested having Santa arrive in a carriage rather than a Fiat. Suggested possibly having them arrive in a larger convertible.

Donna Framke agreed that Santa and Mrs. Claus looked like they were exiting a clown car getting out of the Fiat.

Reta Brudd assigned an Elf position to Logan Enright and Brian Younker. They will assist with lifting the visiting children on to Santa's lap. Saturday and Sunday are required. Saturday we begin around 10:00 a.m. for set up. We also need a tall Rudolph for the parade.

Al Siegers will try to fix up something for the numbers and the sign as the sign is difficult to see in the sun.

Ron Centanni will be out of town and not able to attend.

Donna Framke stated that the tents this year will be a bit of a challenge for lighting. Might need to work in the cost of the LED lights. Also, an ATM machine and/or Cube will not be available for credit card payments at the CRC booth due to needing a Pay Pal account which the village is not willing to get at this time.

Discover Tinley

Reta Brudd inquired about booth fees. After discussion, it was decided that booth fees would not be increased this year. She also inquired about copying the letter and application for Discover Tinley. Letterhead and colored paper will be ordered through the clerk's office. She would like to have the copying sent out this year rather than copying and folding in-house as it is a big enough job to label and stuff envelopes for mailing. Reta will check into vendors for pricing. We need 1500 letters, 1500 applications and 200-300 of food vendor/taste applications.

Al Siegers would like to have the letter and application sent out and be professionally copied.

Donna Framke stated that money could be saved on postage by using the pre-printed postage envelopes for the mailing of the letter and application. You still need to pay the postage but coordinate it and pay by check and it would save postage. She also stated that money can be saved by copying the food vendor application in-house since we have fewer than 200 of those to mail.

Donna Framke asked if the hours are good or if any consideration has been given to changing the hours. **Reta Brudd** responded that the event all depends on the weather but the hours are good and will not need to be changed.

Good of the Order

Donna Framke suggested everyone take the time to look at the video on branding Tinley Park. The village had a branding week that began the week of October 3rd and cumulated with the branding presentation. This guy went well beyond the marketing aspect. We started with a community-wide survey. Outside of our community, the number one thing people knew Tinley Park for was music. There are so many music programs in our village, park district, Tinley Park H.S., Andrew H.S. and this will all be integrated into everything we do. The next step is that Roger Brooks will put together an action plan which should be within 90 days.

Reta Brudd suggested he give a presentation at Discover Tinley.

Comments from the Public

No public, no comments.

Adjournment

There being no other business, a motion was made by **Barbara Rose Whalen**, seconded by **Garrett Gray** to adjourn the meeting. The meeting was adjourned at 8:38p.m.

/dmp