

**MEETING NOTICE**

**NOTICE IS HEREBY GIVEN** that the Regular Meeting of the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois will be held on Tuesday, August 16, 2016, beginning at 8:00 P.M. in the Council Chambers at the Village Hall of Tinley Park, 16250 South Oak Park Avenue, Tinley Park, Illinois.

- 8:00 P.M. CALL TO ORDER
- PLEDGE OF ALLEGIANCE
- ROLL CALL

**ITEM #1**

SUBJECT: CONSIDER APPROVAL OF AGENDA

ACTION: Discussion - **Consider approval of agenda as written or amended.**

COMMENTS: \_\_\_\_\_  
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**ITEM #2**

SUBJECT: CONSIDER APPROVAL OF MINUTES OF THE SPECIAL VILLAGE BOARD MEETING HELD ON AUGUST 2, 2016.

ACTION: Discussion: **Consider approval of minutes as written or amended.**

COMMENTS: \_\_\_\_\_  
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**ITEM #3**

SUBJECT: CONSIDER APPROVAL OF THE FOLLOWING CONSENT AGENDA ITEMS:

- A. CONSIDER REQUEST FOR A BLOCK PARTY PERMIT ON SATURDAY, AUGUST 20, 2016 ON KINSALE DRIVE BETWEEN 9012 AND 9144 FROM 2:00 P.M. TO 10:00 P.M.
- B. CONSIDER REQUEST FROM THE MUSCULAR DYSTROPHY ASSOCIATION TO CONDUCT A TAG DAY FUNDRAISER ON FRIDAY, AUGUST 19, 2016, FRIDAY, SEPTEMBER 2, 2016 AND FRIDAY, SEPTEMBER 30, 2016 AT CERTAIN INTERSECTIONS IN THE VILLAGE OF TINLEY PARK.
- C. CONSIDER PROCLAMATION RECOGNIZING SEPTEMBER 4 THROUGH SEPTEMBER 10, 2016 AS “NATIONAL PAYROLL WEEK” IN THE VILLAGE OF TINLEY PARK.
- D. CONSIDER PROCLAMATION RECOGNIZING SEPTEMBER 17 THROUGH SEPTEMBER 23, 2016 AS “CONSTITUTION WEEK” IN THE VILLAGE OF TINLEY PARK.

- E. CONSIDER PROCLAMATION RECOGNIZING SEPTEMBER 26 THROUGH OCTOBER 2, 2016 AS “DIAPER NEED AWARENESS WEEK” IN THE VILLAGE OF TINLEY PARK.
- F. PAYMENT OF OUTSTANDING BILLS IN THE AMOUNT OF \$3,486,872.28 AS LISTED ON THE VENDOR BOARD APPROVAL REPORTS DATED AUGUST 5 AND AUGUST 12, 2016.

ACTION: Discussion: **Consider approval of consent agenda items.**

COMMENTS: \_\_\_\_\_  
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**ITEM #4**

SUBJECT: CONSIDER RECOGNIZING KATHY PARKER FOR LIFE SAVING ACTIONS ON JULY 17, 2016 AT THE TINLEY PARK CITIZEN POLICE ACADEMY RECRUITMENT BOOTH AT THE CARIBBEAN BLOCK PARTY – **Trustee Vandenberg**

ACTION: Discussion: On Sunday, July 17, 2016, the Tinley Park Citizen Police Academy Alumni Association was manning a recruitment booth at the Caribbean Block Party. Alumni member Roy Fornek began to choke on some food and fellow alumni member Kathy Parker applied the Heimlich Maneuver which dislodged the food and saved Roy Fornek’s life. In recognition of this lifesaving act, the Village would like to acknowledge Kathy Parker, who by her quick actions, aided in avoiding a tragedy. **No specific action required.**

COMMENTS: \_\_\_\_\_  
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**ITEM #5**

SUBJECT: RECEIVE STRATEGIC PLAN PRESENTATION – **Mayor Seaman**

ACTION: Discussion: Greg Kuhn, representing Sikich and Associates, will be making a presentation on the Village’s Strategic Plan Summary Report. The Village hired Sikich and Associates as a facilitator to help develop a long term strategic plan for the Village that included input from residents and other stakeholders through surveys and focus groups. **No specific action required.**

COMMENTS: \_\_\_\_\_  
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**ITEM #6**

SUBJECT: CONSIDER APPOINTMENTS FOR THE FOLLOWING COMMISSION VACANCIES FOR 2016/2017 – **Mayor Seaman**

ACTION:	Discussion:	<b><u>Environmental Enhancement Commission</u></b>	<b><u>Sister Cities Commission</u></b>
		Barbara Moore	Mike Hiss, Chairperson
		Kerri Roiniotis	George Rohde
			Chris Roche, Associate

**Consider appointments for Commission Vacancies for 2016/2017 Commissioners.**

COMMENTS: \_\_\_\_\_  
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**ITEM #7**

SUBJECT: CONSIDER ADOPTING ORDINANCE NUMBER 2016-O-051 GRANTING A VARIATION FROM THE REQUIRED FRONT YARD SETBACK (SECTION V.B. SCHEDULE II (SCHEDULE OF DISTRICT REQUIREMENTS)) FOR A FENCE FOR CERTAIN PROPERTY LOCATED AT 17101 OVERHILL AVENUE – GIULIANO AND MAUREEN CIPOLLA – **Trustee Vandenberg**

ACTION: Discussion: The Petitioners, Giuliano and Maureen Cipolla, seek approval for a twenty-seven foot, eleven inch (27’ 11”) Variation from Section V.B. Schedule II (Schedule of District Requirements) where the front yard setback requirement is forty feet (40’). This Variation would allow the Petitioners to construct a five foot, eight inch (5’ 8”) tall wrought iron fence with brick pillars at a twelve foot, one inch (12’ 1”) setback on the north (171<sup>st</sup> Street) side of this corner lot at 17101 Overhill Avenue in the R-1 (Single-Family Residential) Zoning District and within Arthur T. McIntosh and Company’s Southlands Subdivision.

This Variation was requested in order for the property owners to install a new fence in alignment with the neighbor’s fence to the east of the Petitioners’ property. A fence previously existed in alignment with the Petitioners’ garage at a twenty-three foot, eight inch (23’ 8”) setback but the fence was recently damaged and removed.

The Zoning Board of Appeals held a Public Hearing on July 14, 2016 and after consideration of the Findings of Fact, voted 4-1 in favor of recommending the requested Variation.

**This Ordinance is eligible for adoption.**

COMMENTS: \_\_\_\_\_  
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**ITEM #8**

SUBJECT: CONSIDER ADOPTING ORDINANCE NUMBER 2016-O-052 GRANTING A SPECIAL USE PERMIT TO JULIANNA GROVER OF THE TRAIN STATION FOR THE PURPOSES OF OPERATING A BUSINESS INVOLVING RECREATIONAL USES AND OPERATING BETWEEN THE HOURS OF 5:00 A.M. AND 10:00 P.M. AT 16902 OAK PARK AVENUE, UNIT 3 (THE TRAIN STATION) – **Trustee Vandenberg**

ACTION: Discussion: The Petitioner, Julianna Grover of The Train Station, seeks approval for a Special Use Permit for operation of a business involving recreational uses (including group personal training, fitness, and nutritional education) and operating between the hours of 5:00 a.m. and 10:00 p.m. at 16902 Oak Park Avenue, Unit 3 in the NG (Neighborhood General) Zoning District and Elmore’s Oak Park Avenue Estates subdivision.

The Plan Commission first discussed the proposed Special Use Permit on July 7, 2016 and subsequently held a Public Hearing on July 21, 2016 and after consideration of the Standards for Granting a Special Use and Findings of Fact, voted 7-0 in favor of recommending the requested Special Use Permit with the following conditions:

1. The Train Station shall comply with the ASTM E90 Noise Reduction Coefficient to adjacent tenants of the building or surrounding properties;
2. That class sizes must not exceed three (3) clients per trainer, with a maximum of four (4) trainers allowed at any one time to ensure that adequate parking is available;
3. That a Plat of Easement for an alley at the west side of the building must be signed by the property owner by October 1, 2016 and recorded by the Village; and
4. That two (2) parkway trees be installed along the Oak Park Avenue frontage by October 1, 2016.

**This Ordinance is eligible for adoption.**

COMMENTS: \_\_\_\_\_  
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**ITEM #9**

SUBJECT: CONSIDER ORDINANCE NUMBER 2016-O-053 GRANTING A VARIATION FOR CERTAIN PROPERTY LOCATED AT 17100 FOXGROVE LANE – SECTION V.B. SCHEDULE II (SCHEDULE OF DISTRICTS REQUIREMENTS) – RUSSELL NELSON – **Trustee Vandenberg**

ACTION: Discussion: The Petitioner, Russell Nelson, seeks approval for a twenty-four foot (24') Variation from Section V.B. Schedule II (Schedule of District Requirements) where the front yard setback requirement is twenty-five feet (25'). This Variation would allow the Petitioner to replace the existing fence with a six foot (6') tall wood privacy fence at a one foot (1') setback on the north (171st Street) side of this corner lot at 17100 Foxgrove Lane in the R-4 (Single-Family Residential) Zoning District and within the Old Oak Subdivision.

The Zoning Board of Appeals held a Public Hearing on July 28, 2016 and after consideration of the Findings of Fact, voted unanimously in favor of recommending the requested Variation. This request is for a replacement of an existing fence; the petitioner bought the house with the fence in the current location and unaware that a Variation would be required, therefore Staff is requesting a waiving of the first reading. **If first reading is waived, this Ordinance is eligible for adoption.**

COMMENTS: \_\_\_\_\_  
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**ITEM #10**

SUBJECT: CONSIDER ADOPTING ORDINANCE NUMBER 2016-O-055 ESTABLISHING MINIMUM REGULATIONS GOVERNING THE DESIGN, CONSTRUCTION, ALTERATION, ENLARGEMENT, EQUIPMENT, REPAIR, DEMOLITION, REMOVAL, CONVERSION, USE AND MAINTENANCE OF ALL BUILDINGS AND STRUCTURES; PROVIDING FOR THE ISSUANCE OF PERMITS, COLLECTION OF FEES, MAKING OF INSPECTIONS; PROVIDING PENALTIES FOR THE VIOLATION THEREOF FOR THE VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES, ILLINOIS - **Trustee Pannitto**

ACTION: Discussion: This item was postponed at the May 17, 2016, Village Board meeting. The Tinley Park Comprehensive Building Code was last amended in 2007. The adoption of the proposed Ordinance will update the Village's building codes to meet industry standards and market trends as well as provide conformance with the 2012 International Code Council (ICC) Standards. Ordinance Number 2016-O-055 will include upgrades above and beyond the 2012 ICC standards and will identify deletions and amendments of the International Codes that reflect enhanced standards unique to Tinley Park. The following is a summary of the International, National and State Codes that are recommended for adoption (along with relevant appendices):

- 2012 International Building Code (IBC)
- 2012 International Residential Code (IRC)
- 2012 International Fire Code (IFC)
- 2012 International Fuel Gas Code (IFGC)
- 2012 International Mechanical Code (IMC)
- 2012 International Property Maintenance Code (IPMC)
- 2012 International Swimming Pool and Spa Code (ISPSC)
- 2011 National Electric Code (NEC)
- 2014 Illinois State Plumbing Code (ISPC)
- 2014 International Energy Conservation Code (IECC)
- 1997 Illinois Accessibility Act (IAA)

The Building Committee has met on several occasions to discuss the proposed amendments. This item will be discussed at the Building Committee meeting held prior to this meeting. **If recommended for approval, this Ordinance is eligible for first reading.**

COMMENTS: \_\_\_\_\_  
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**ITEM #11**

SUBJECT: CONSIDER A CONTRACT EXTENTION WITH BEVERLY ENVIRONMENTAL FOR FISCAL YEAR 2017 PARKING LOT & SIDEWALK SNOW REMOVAL - **Trustee Younker**

ACTION: Discussion: In 2015, the Village of Tinley Park competitively bid its parking lot and sidewalk snow removal. The proposed contract extension would be for snow removal at the 25 parking lot and sidewalk locations covered by the contract/agreement. The contract terms allow the Village, at its sole discretion, to extend the agreement up to two (2) additional years. Beverly Environmental provided the Village with acceptable services levels during the FY 2016 season. This service would be at the same rates as the previous year. As such, staff is recommending that the Village exercise its option to extend the agreement for the 2016 snow season. Funds for this contract are budgeted and available in the current fiscal year budget. This item was discussed at the Public Works Committee held prior to the Village Board meeting. **If recommended for approval, consider awarding a contract extension to Beverly Environmental for Fiscal Year 2017 Parking Lot & Sidewalk Snow Removal.**

COMMENTS: \_\_\_\_\_  
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**ITEM #12**

SUBJECT: CONSIDER AWARDING A CONTRACT FOR REPAIRS AND PAINTING AT POST ONE (1) EAST GROUND STORAGE RESERVOIR TO ERA VALDIVIA CONTRACTORS OF CHICAGO, IL - **Trustee Younker**

ACTION: Discussion: Funds in the amount of \$850,000 were included in the current fiscal year for repairs and painting to the Post I East ground storage reservoir (167<sup>th</sup> Street). Bids were received on August 9, 2016, as follows:

Contractor	As Calculated Bid
<b>Era Valdivia Contractors, Chicago, IL</b>	<b>\$807,749.90</b>
Tecorp, Inc., Joliet, IL	\$895,000.00
L & T Painting, Shelby Township, MI	\$911,250.00
Maxcor, Inc., New Lenox, IL	\$1,055,300.00
Engineer’s Estimate	\$850,750.00

Staff and the Village Engineer reviewed the bids and found the low bidder to be a responsive and responsible bidder. Era Valdivia has performed work for the Village in the past and their performance was deemed to be of satisfactory quality. This item was discussed at the Public Works Committee held prior to the Village Board meeting. **Consider awarding a contract to Era Valdivia Contractors for Post 1 East Ground Storage Reservoir in a not to exceed amount of \$807,749.90**

COMMENTS: \_\_\_\_\_  
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**ITEM #13**

SUBJECT: CONSIDER AWARDING A CONTRACT TO F.H. PASCHEN FOR THE POLICE DEPARTMENT FIRING RANGE UPGRADE - **Trustee Younker**

ACTION: Discussion: The proposed project is for replacement of the primary components of the Police Department Firing Range. Key aspects of the project include replacement of the targeting system, remediation of lead and improvements to the air filtration system. The project also includes all related facilities repairs as necessary to complete the work. The proposed contract award is part of the State of Illinois competitively bid Job Order Contracting (JOC) program. Funds for this project are included in the current fiscal year budget. This item was discussed at the Public Works Committee held on July 16, 2016. **Consider awarding a contract to F.H. Paschen for the Police Department Firing Range Upgrade at a not to exceed cost of \$89,418.18**

COMMENTS: \_\_\_\_\_  
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**ITEM #14**

SUBJECT: CONSIDER AUTHORIZING THE RENEWAL OF THE VILLAGE’S HEALTH/DENTAL INSURANCE POLICY – **Trustee Suggs**

ACTION: Discussion: This action would authorize the renewal of the Village’s Health and Dental Insurance contract with Blue Cross/Blue Shield of Illinois, effective October 1, 2016. The proposed renewal by Blue Cross/Blue Shield reflects an increase of \$206,863.32 (4.5% change) for health insurance. The dental insurance renewal reflects an increase of \$11,584.00 (4.1%). The Village included an estimated 15% increase in the current budget for the anticipated health/dental insurance renewal and accordingly, the renewal is favorable to the budget. This item was discussed at the Budget, Audit and Administration Committee meeting held prior to the Village Board meeting and recommended for approval. **Consider authorizing the renewal of the Village’s Health/Dental Insurance Policy with Blue Cross/Blue Shield of Illinois.**

COMMENTS: \_\_\_\_\_  
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**ITEM #15**

SUBJECT: CONSIDER ENTERING INTO A CONTRACT WITH GOVQA, A DIVISION OF WEBQA, FOR A FOIA MANAGEMENT SYSTEM - **Trustee Suggs**

ACTION: Discussion: On July 22, 2016 the Village issued a Request for Qualifications (RFQ) for a FOIA Management System. Eight (8) vendors downloaded the RFQ from the Village website and on August 5, 2016 the Village received one (1) RFQ from WebQA of Woodridge, Illinois. After review Staff contacted three municipalities in the Chicagoland Area who had favorable comments toward the system and company. This system will improve transparency for the public with accessibility through the Village website where they can make requests, check the status of their requests, view requests made by others and view responsive documents. The system will improve staff efficiency by incorporating its data, improving response time and providing accountability by reporting all areas of activity. The total contract cost is \$9,840 per year with a one time implementation fee of \$2,850. This item was discussed at the Committee of the Whole meeting held on August 9, 2016 and at the Budget, Audit and Administration Committee meeting held prior to this meeting. **If this contract is recommended for approval at the Budget, Audit and Administration Committee meeting, consider entering into a contract for a FOIA Management System with GovQA in an amount not to exceed \$12,690.**

COMMENTS: \_\_\_\_\_  
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**ITEM #16**

SUBJECT: RECEIVE COMMENTS FROM THE BOARD AND STAFF

COMMENTS: \_\_\_\_\_  
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**ITEM #17**

SUBJECT: RECEIVE COMMENTS FROM THE PUBLIC

COMMENTS: \_\_\_\_\_  
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ADJOURNMENT

**MINUTES OF THE SPECIAL BOARD MEETING OF THE TRUSTEES,  
VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES,  
ILLINOIS, HELD AUGUST 2, 2016**

The Special meeting of the Board of Trustees, Village of Tinley Park, Illinois, was held in the Council Chambers located in the Village Hall of Tinley Park, 16250 S. Oak Park Avenue, Tinley Park, IL on August 2, 2016. Mayor Seaman called this meeting to order at 7:00 p.m. and led the Board and audience in the Pledge of Allegiance.

At this time, Mayor Seaman called for a moment of silence in memory of Joseph Staackmann, longtime Village volunteer on the Zoning Board of Appeals and Senior Services Commission.

Present and responding to roll call were the following:

Village Mayor:	David G. Seaman
Village Clerk:	Patrick E. Rea
Trustees:	Brian S. Maher T.J. Grady Michael J. Pannitto Brian H. Younker Kevin L. Suggs
Absent Trustees:	Jacob C. Vandenberg
Also Present:	
Village Manager:	David J. Niemeyer
Village Attorney:	Patrick Connelly
Village Engineer:	Jennifer S. Prinz

Motion was made by Trustee Younker, seconded by Trustee Pannitto, to approve the agenda as written or amended for this meeting. Vote by voice call. Mayor Seaman declared the motion carried.

Motion was made by Trustee Grady, seconded by Trustee Younker, to approve and place on file the minutes of the Regular Village Board meeting held on July 19, 2016, at 8:00 p.m. Vote by voice call. Mayor Seaman declared the motion carried.

Mayor Seaman presented the following consent agenda items.

The following Consent Agenda items were read by the Village Clerk:

## Special Meeting of the Board of Trustees - Minutes

- A. CONSIDER REQUEST FOR A BLOCK PARTY PERMIT ON FRIDAY, AUGUST 5, 2016, ON 172<sup>ND</sup> STREET BETWEEN OAK PARK AVENUE AND 67<sup>TH</sup> COURT, FROM 5:00 P.M. TO 10:00 P.M.
- B. CONSIDER REQUEST FOR A BLOCK PARTY PERMIT ON SATURDAY, AUGUST 13, 2016, FROM 6840 THROUGH 6933 175<sup>TH</sup> PLACE, FROM 1:00 P.M. TO 10:00 P.M.
- C. CONSIDER REQUEST FOR A BLOCK PARTY PERMIT ON SATURDAY, AUGUST 13, 2016, FROM 8304 THROUGH 17718 ON LILAC LANE, FROM 2:00 P.M. TO 10:00 P.M.
- D. CONSIDER REQUEST FOR A BLOCK PARTY PERMIT ON SATURDAY, AUGUST 20, 2016, ON THE 6400 BLOCK OF 181<sup>ST</sup> STREET FROM RIDGELAND TO 65<sup>TH</sup> AVENUE.
- E. CONSIDER REQUEST FOR A BLOCK PARTY PERMIT ON SUNDAY, SEPTEMBER 4, 2016, AT IN THE BARON COURT CUL-DE-SAC, FROM NOON TO 10:00 P.M.
- F. CONSIDER REQUEST FROM PEOPLES ANIMAL WELFARE SOCIETY (PAWS OF TINLEY PARK) TO CONDUCT A RAFFLE FROM SEPTEMBER 20, 2016, THROUGH NOVEMBER 20, 2016, WITH THE WINNER BEING DRAWN ON NOVEMBER 20, 2016, AT THE PAWS LOCATION.
- G. CONSIDER PROCLAMATION RECOGNIZING AUGUST 15 THROUGH AUGUST 19, 2016, AS "MUNICIPAL TREASURERS WEEK" IN THE VILLAGE OF TINLEY PARK.
- H. PAYMENT OF OUTSTANDING BILLS IN THE AMOUNT OF \$909,544.50 AS LISTED ON THE VENDOR BOARD APPROVAL REPORTS DATED JULY 22 AND JULY 29, 2016.

Motion was made by Trustee Younker, seconded by Trustee Pannitto, to approve the consent agenda items. Vote on roll call: Ayes: Maher, Grady, Pannitto, Younker, Suggs. Nays: None. Absent: Vandenberg. Mayor Seaman declared the motion carried.

Motion was made by Trustee Younker, seconded by Trustee Grady, to place on first reading **ORDINANCE NUMBER 2016-O-051 GRANTING A VARIATION FROM THE REQUIRED FRONT YARD SETBACK (SECTION V.B. SCHEDULE II (SCHEDULE OF DISTRICT REQUIREMENTS) FOR A FENCE TO GIULIANO AND MAUREEN CIPOLLA FOR CERTAIN PROPERTY LOCATED AT 17101 OVERHILL AVENUE AND WITHIN THE R-1 (SINGLE-FAMILY RESIDENTIAL) ZONING DISTRICT.** The petitioners, Giuliano and Maureen Cipolla, seek approval for a twenty-seven foot, eleven inch (27'11") Variation from Section V.B. Schedule II (Schedule of District Requirements) where the front yard setback requirement is forty feet (40'). This Variation would allow the petitioners to construct a five foot, eight inch (5'8") tall wrought iron fence with brick pillars at a twelve foot, one inch (12'1") setback on the north (171<sup>st</sup> Street) side of this corner lot at 17101 Overhill

## Special Meeting of the Board of Trustees - Minutes

Avenue in the R-1 (Single-Family Residential) Zoning District and within Arthur T. McIntosh and Company's Southlands Subdivision.

This Variation was requested in order for the property owners to install a new fence in alignment with the neighbor's fence to the east of the petitioners' property. A fence previously existed in alignment with the petitioner's garage at a twenty-three foot, eight inch (23'8") setback but the fence was recently damaged and removed.

The Zoning Board of Appeals held a Public Hearing on July 14, 2016, and after consideration of the Findings of Fact, voted 4-1 in favor of recommending the requested Variation. Mayor Seaman asked if anyone cared to address the Board. No one came forward. Vote by voice call. Mayor Seaman declared the motion carried.

Motion was made by Trustee Younker, seconded by Trustee Suggs, to place on first reading **ORDINANCE NUMBER 2016-O-052 GRANTING A SPECIAL USE PERMIT TO JULIANNA GROVER OF THE TRAIN STATION FOR THE PURPOSES OF OPERATING A BUSINESS INVOLVING RECREATIONAL USES AND OPERATING BETWEEN THE HOURS OF 5:00 A.M. AND 10:00 P.M. AT 16902 OAK PARK AVENUE, UNIT 3 IN THE NG (NEIGHBORHOOD GENERAL) ZONING DISTRICT.** The petitioner, Julianna Grover of The Train Station, seeks approval for a Special Use Permit for operation of a business involving recreational uses (including group personal training, fitness, and nutritional education) and operating between the hours of 5:00 a.m. and 10:00 p.m. at 16902 Oak Park Avenue, Unit 3 in the NG (Neighborhood General) Zoning District and Elmore's Oak Park Avenue Estates subdivision.

The Plan Commission first discussed the proposed Special Use Permit on July 7, 2016, and subsequently held a Public Hearing on July 21, 2016, and after consideration of the Standards for Granting a Special Use and Findings of Fact, voted 7-0 in favor of recommending the requested Special Use Permit with the following conditions:

1. The Train Station shall comply with the ASTM E90 Noise Reduction Coefficient to adjacent tenants of the building or surrounding properties;
2. That class sizes must not exceed three (3) clients per trainer, with a maximum of four (4) trainers allowed at any one time to ensure that adequate parking is available;
3. That a Plat of Easement for an alley at the west side of the building must be signed by the property owner by October 1, 2016, and recorded by the Village; and
4. That two (2) parkway trees be installed along the Oak Park Avenue frontage by October 1, 2016.

Mayor Seaman asked if anyone cared to address the Board. No one came forward. Vote by voice call. Mayor Seaman declared the motion carried.

## Special Meeting of the Board of Trustees - Minutes

Motion was made by Trustee Suggs, seconded by Trustee Maher, to adopt and place on file **ORDINANCE NUMBER 2016-O-047 AUTHORIZING THE DISPOSAL OF SURPLUS PERSONAL PROPERTY OWNED BY THE VILLAGE OF TINLEY PARK.** Per State Law, an Ordinance must be adopted to declare any Village property in excess of \$1,000 of estimated value, as surplus prior to disposing of or sale to another agency. Based on the age, service condition, mileage, future maintenance costs, and other factors, the following items are deemed to be no longer practical for Village use and are earmarked for sale or disposal as appropriate. The Village will donate; send to auction or dispose of the following items:

Vehicle Number	Year	Manufacturer	Vehicle / Equipment Description
	1997	Scotty	Trailer
675	2003	Chevrolet	Tahoe
672	1988	Chevy	3/4 Ton Truck
24A	2006	Ford	Crown Vic
12M	2005	Ford	Crown Vic
19B	2006	Ford	Crown Vic
14B	2008	Ford	Crown Vic
12B	2008	Ford	Crown Vic
13B	2008	Ford	Crown Vic
9B	2008	Ford	Crown Vic
3B	2008	Ford	Crown Vic
5A	2008	Ford	Crown Vic
14A	2009	Ford	Crown Vic
5B	2008	Ford	Crown Vic
1R	2005	Ford	Crown Vic
6D	2007	Chevy	Impala
1D	2007	Chevy	Impala
2-W	1991	Dodge	Tradesman - Van
6M	2000	Dodge	Caravan
15M	2002	Ford	Crown Vic
8M	2002	Ford	Crown Vic
8-R	2003	Ford	Crown Vic
11M	2003	Ford	Crown Vic
7M	2004	Chevy	Impala
2M	2007	Ford	Explorer
2C	2007	Ford	Explorer
55	2007	Chevy	Trail Blazer
66	2006	Ford	Explorer
142	1999	Caterpillar	Wheel Loader Model 928F
23	2001	International	Model 4900, 5 yard Dump
126	1998	Redi Haul	Trailer, Model, FSL14HE
87auxZ0216	2007	Onan	Generator-HDKAJ-1045K

Mayor Seaman noted that this item was in its final adoption stage and asked if anyone cared to address the Board. Trustee Pannitto asked that the surplus items be posted publicly in order that the Public can bid on them. Vote on roll call: Ayes: Maher, Grady, Pannitto, Younker, Suggs. Nays: None. Absent: Vandenberg. Mayor Seaman declared the motion carried.

Motion was made by Trustee Suggs, seconded by Trustee Younker, to adopt and place on file **ORDINANCE NUMBER 2016-O-042 AN ORDINANCE DESIGNATING THE VILLAGE OF TINLEY PARK LEGACY TAX INCREMENT FINANCING DISTRICT REDEVELOPMENT PROJECT AREA**. This item was postponed at the July 5, 2016, regular Village Board meeting. On November 3, 2015 the Village of Tinley Park authorized moving forward with a feasibility study under the Tax Increment Finance (TIF) Act to determine if the area generally bounded by the railroad and Oak Forest Avenue on the north; 175th Place, 176th and 177th Streets on the south; Cook County Forest Preserves on the east; and 66th Court, 67th Avenue, and 67th Court on the west be designated as a Redevelopment Project Area. This TIF is also informally referred to as the Panduit TIF after the largest potential redevelopment site within the designated area. On February 16, 2016, the Village announced the availability of the Redevelopment Plan and Project for the proposed 217 acre Legacy TIF District. On April 22, 2016, the Legacy TIF District Joint Review Board met and gave a favorable recommendation of the Redevelopment Plan and Project. On June 7, 2016, a public hearing for the Legacy TIF Redevelopment Plan and Project was held. There are several separate steps required by state statutes to formally create the proposed Legacy TIF District following the process already completed. This item and the following two agenda items (Ordinances 2016-O-042, -043 and -044) serve to formally establish the Legacy TIF District. This first Ordinance would designate the Redevelopment Project Area (set the boundaries) for the 217 acre Legacy Tax Increment Financing District Redevelopment Project Area. Mayor Seaman noted that this item was in its final adoption stage and asked if anyone cared to address the Board.

Mayor Seaman noted that on July 26, 2016, the Village presented "TIF 101" which explained how TIF Districts work in the Community.

Clerk Rea presented a brief explanation of what was presented at "TIF 101" on July 26, 2016.

Trustee Maher stated that he would be abstaining from voting on this item noting that Panduit Corporation (a major property in this TIF District) is a client of the law firm in which he is employed.

Michael Paus stated his concerns with TIF financing and the part Panduit Corporation holds in this district.

A resident of the Legacy TIF District asked that the infrastructure work in the district be done sooner rather waiting for the TIF District to generate funds. He also asked if the Village Board could present further presentations on TIF.

Stephen Eberhardt expressed concerns with Trustee Maher's abstention and why he did not abstain from items in the past regarding Panduit Corporation. He also stated concerns with incentives Panduit Corporation has received from the Village.

Vote on roll call: Ayes: Grady, Younker, Suggs, Seaman. Nays: Pannitto. Abstain: Maher. Absent: Vandenberg. Mayor Seaman declared the motion carried.

Motion was made by Trustee Suggs, seconded by Trustee Younker, to adopt and place on file **ORDINANCE NUMBER 2016-O-043 AN ORDINANCE APPROVING THE VILLAGE OF TINLEY PARK LEGACY TAX INCREMENT FINANCING DISTRICT REDEVELOPMENT PROJECT AREA REDEVELOPMENT PLAN AND PROJECT.**

This item was postponed at the July 5, 2016, regular Village Board meeting. This is a companion Ordinance to the previous agenda item regarding Ordinance number 2016-O-042 which set the boundaries of the Legacy TIF District. This Ordinance would approve the Redevelopment Plan and Project (the document outlining the possible redevelopment activities and improvements contemplated over the 23 year life of the TIF district) for the 217 acre Legacy Tax Increment Financing District Redevelopment Plan and Project. Mayor Seaman noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Grady, Younker, Suggs. Nays: Pannitto. Abstain: Maher. Absent: Vandenberg. Mayor Seaman declared the motion carried.

Motion was made by Trustee Suggs, seconded by Trustee Younker, to adopt and place on file **ORDINANCE NUMBER 2016-O-044 AN ORDINANCE ADOPTING TAX INCREMENT FINANCING FOR THE VILLAGE OF TINLEY PARK LEGACY TAX INCREMENT FINANCING DISTRICT.** This item was postponed at the July 5, 2016, regular Village Board meeting. This is a companion Ordinance to the previous two agenda items, regarding Ordinance Numbers 2016-O-042 and 2016-O-043 which set the TIF boundaries and approved the Redevelopment Plan and Project to guide activities in the TIF district over its limited period of existence. The Tax Increment Financing District created by this Ordinance would enable this economic development tool to assist the Village to encourage redevelopment of the former Panduit site and potentially provide public infrastructure improvements to the surrounding residential area. This ordinance would approve Tax Increment Financing for the Legacy Tax Increment Financing District and is the last step in formally creating the TIF District. Mayor Seaman noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Grady, Younker, Suggs. Nays: Pannitto. Abstain: Maher. Absent: Vandenberg. Mayor Seaman declared the motion carried.

Motion was made by Trustee Younker, seconded by Trustee Grady, to adopt and place on file **ORDINANCE 2016-O-050 AMENDING TITLE XI, CHAPTER 112, SECTION 112.22 OF THE TINLEY PARK MUNICIPAL CODE – ADDITION OF ONE (1) CLASS EV LIQUOR LICENSE.** The proposed Ordinance would increase the Class EV Liquor Licenses by one (1). The respective license will be for the following business:

- a. Bamboo Garden, a restaurant at 16733 S. Oak Park Avenue. Video gaming is proposed at this location.

Upon approval of this Ordinance, the total number of Class EV liquor licenses would be three (3). Mayor Seaman noted that this item was in its final adoption stage and asked if anyone cared to address the Board and noted that this Ordinance enhances an existing business.

Michael Paus stated that he was in favor of video gaming to generate revenue.

Michael Hiss asked about improvements at the complex where Bamboo Garden is located, 167<sup>th</sup>

## Special Meeting of the Board of Trustees - Minutes

Street and Oak Park Avenue. Mayor Seaman noted that there are some older strip malls in the Village that need improvements.

Matt Coughlin asked if the Village Board had a plan to improve the ascetics of the building's businesses in order to be approved for video gaming. Mayor Seaman noted that he is going to try and encourage this in the future. He also noted that this process has not been formalized as of yet. Mr. Coughlin suggested these stipulations be formalized and asked if this could be added to this particular Ordinance. Mayor Seaman noted that this would be communicated to the landlord of the property.

Lucas Hawley stated that he is against any further video gaming in the Village.

Michael Glotz stated his concerns about the façade incentive program.

A citizen suggested that the Village Board put a limit on the number of video gaming licenses approved in the Village.

Wilma Penny stated her concerns about the signage associated with video gaming.

Beth McKernan stated her concerns about the number of video gaming licenses in the Village.

A resident asked the amount of revenue received by the Village from video gaming. Treasurer Bettenhausen stated about \$300,000.

Trustee Pannitto asked if liquor licenses are transferrable. Village Attorney Connelly stated when business ownership changes they are not transferrable. He also noted that the Board needs to have a systematic way to process these types of licenses.

Village Attorney Connelly noted that the number of these licenses is capped. In order to add another license the Village Board must grant approval.

Vote on roll call: Ayes: Maher, Grady, Younker, Suggs. Nays: Pannitto. Absent: Vandenberg. Mayor Seaman declared the motion carried.

At this time, Mayor Seaman asked if anyone from the Board or Staff would care to address the Board.

Mayor Seaman noted that Branding Survey is on the Village website and encouraged the public to fill this out. It is open until August 19, 2016. He also stated National Nite Out was well received tonight.

At this time, Mayor Seaman asked if anyone from the Public would care to address the Board.

Michael Hiss stated that there is a cap on number of video gaming facilities in a geographic area.

Michael Paus stated concerns about the following items: boating on Village ponds and public safety at area around 191<sup>st</sup> Street and Harlem Avenue. He also stated that he is not against video gaming in the

Village.

Lucas Hawley stated his concerns about video gaming and discouraged approving more video gaming on the west side of the Village.

Matt Coughlin suggested that the Village Board adopt a comprehensive plan for video gaming.

Ben Desnoyers stated his concerns about how the Economic Strategic Plan is implemented and commercial businesses in the Downtown Tinley area.

Jim Doyle asked Trustee Pannitto why he voted no to the Legacy TIF District. Trustee Pannitto noted that he has concerns with incremental financing. He feels the Village Board cannot control where the funds go. He also has concerns about the Panduit Corporation site and the South Street development.

Michael Glotz stated his concerns with the employee appointment process, stating the Village might encourage more applicants if the appointment time period was longer.

Eric Blair noted concerns with the attendance of Commissioners at commission meetings.

Motion was made by Trustee Younker, seconded by Trustee Suggs, at 8:22 p.m. to adjourn to Executive Session to discuss the following:

- A. COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES, OR DELIBERATIONS CONCERNING SALARY SCHEDULES FOR ONE OR MORE CLASSES OF EMPLOYEES.
- B. LITIGATION, WHEN AN ACTION AGAINST, AFFECTING OR ON BEHALF OF THE PARTICULAR PUBLIC BODY HAS BEEN FILED AND IS PENDING BEFORE A COURT OR ADMINISTRATIVE TRIBUNAL, OR WHEN THE PUBLIC BODY FINDS THAT AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING.

Vote on roll call: Ayes: Maher, Grady, Pannitto, Younker, Suggs. Nays: None. Absent: Vandenberg. Mayor Seaman declared the motion carried.

Motion was made by Trustee Pannitto, seconded by Trustee Grady, to reconvene the special Board meeting. Vote on roll call: Ayes: Maher, Grady, Pannitto, Younker, Suggs. Nays: None. Absent: Vandenberg. Mayor Seaman declared the motion carried and reconvened the special Board meeting at 9:41 p.m.

Motion was made by Trustee Younker, seconded by Trustee Maher, to adjourn the special Board meeting. Vote by voice call. Mayor Seaman declared the motion carried and adjourned the special Board meeting at 9:41p.m.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.”

APPROVED:

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David G. Seaman  
Mayor

ATTEST:

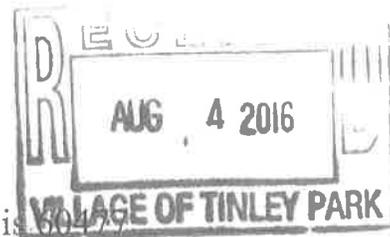
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Patrick E. Rea  
Clerk

DRAFT

**BLOCK PARTY APPLICATION**

Village of Tinley Park  
16250 South Oak Park Avenue, Tinley Park, Illinois 60477  
Phone: 444-5000



Representative: Holly Clark

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Organization: None

Specific Location of Party: 9012 - 9144 Kinsale Drive

Request Date: Saturday August 20

Time: 2 a.m./p.m. To: 12 a.m./p.m.

Purpose: Annual Block Party

Person or Persons In Charge:

Name: Holly Clark Phone: \_\_\_\_\_

Name: Sandra Quinn Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Number of Barricades Needed: 4 DO NOT USE VEHICLES AS BARRICADES.

**PLEASE NOTE**

The applicants have the responsibility of ascertaining that the street is not blocked in such a manner as to cause delay in the performance of emergency duties by the police department, fire department, ambulance or public works department. It is recommended that there be no parking on the hydrant side of the street. (moveable road block, refreshments served from curb, no large vehicles parked on street, no entertainment, music boxes or band blocking street).

A person or persons shall be responsible for the removal of any road block in the event of an emergency.

The applicants are responsible for any injury, damage to property or illegal actions during the block party.

The applicants are responsible for maintaining order and obedience to the village, county, and state laws.

In the event that there should be directive, written or oral, from the police department to discontinue the party for proper reasons, then the applicants must comply.

Signed: Holly Clark

\* Can we please have visits for the Fire + Police Dept ?

**VILLAGE USE ONLY**

Fire Chief: Approved  Not Approved

Police Chief: Approved  Not Approved

Village Clerk: Approved  Not Approved

Permits & Licenses Committee: \_\_\_\_\_



Muscular Dystrophy Association  
mda.org

August 10, 2016

Village of Tinley Park  
Attn: Laura Godette  
16250 S. Oak Park Ave.  
Tinley Park, IL 60477

To Whom It May Concern,

For 60 years, fire fighters throughout the state of Illinois and across America have joined together with their boots in hand collecting money for MDA. They are the single largest and strongest sponsor of MDA on a national level and year in and year out, are the most dedicated group of individuals, raising millions of dollars in the fight against muscle disease. In 2015, fire fighters across America raised over \$26 million to aid in the fight against neuromuscular disease.

As you may recall, the Tinley Park Fire Fighters have been wonderful supporters of the Muscular Dystrophy Association in the past. We truly appreciate your support and the opportunity to recognize the department within the community. Once again, the fire fighters have generously offered to collect funds for MDA. **I would like to request that permission be granted for the Tinley Park Fire Fighters to continue to hold a "Fill the Boot" Tag Day to benefit the Muscular Dystrophy Association on August 19, September 2, and September 30 exclusively at the intersections of 171<sup>st</sup> and Harlem and 167<sup>th</sup> and Oak Park.**

The support received from the Tinley Park Fire Department provides help and hope for more than 350 families living with neuromuscular disease in the South Cook County area. All of the funds raised through the MDA Fill the Boot program are used locally to fund clinics, summer camp, research grants, and durable medical equipment. On behalf of the hundreds of local families served by MDA, thank you in advance for your continued support and consideration of this traditional "Fill the Boot" program. Please contact me at MDA to discuss any questions you may have – (630) 598-0700.

Sincerely,

Kelsey Tomko

Fundraising Coordinator, MDA Northern IL

635.office@mdausa.org

O / 630.598.0700  
F /630.598.0711

550 E. Boughton Rd., Ste 230  
Bolingbrook, IL 60440

# TINLEY PARK



## PROCLAMATION

### NATIONAL PAYROLL WEEK

SEPTEMBER 4, 2016 THROUGH SEPTEMBER 10, 2016

**WHEREAS**, the American Payroll Association and its 21,000 members have launched a nationwide public awareness campaign that pays tribute to the more than 156 million people who work in the United States and the payroll professionals who support the American system by paying wages, reporting worker earnings and withholding federal employment taxes; and

**WHEREAS**, payroll professionals in Tinley Park, Illinois play a key role in maintaining the economic health of Tinley Park, Illinois, carrying out such diverse tasks as paying into the unemployment insurance system, providing information for child support enforcement, and carrying out tax withholding, reporting and depositing; and

**WHEREAS**, payroll departments collectively spend more than \$15 billion annually complying with myriad federal and state wage and tax laws; and Whereas payroll professionals play an increasingly important role ensuring the economic security of American families by helping to identify noncustodial parents and making sure they comply with their child support mandates; and

**WHEREAS**, payroll professionals have become increasingly proactive in educating both the business community and the public at large about the payroll tax withholding systems; and

**WHEREAS**, payroll professionals meet regularly with federal and state tax officials to discuss both improving compliance with government procedures and how compliance can be achieved at less cost to both government and businesses; and

**WHEREAS**, the week in which Labor Day falls has been proclaimed National Payroll Week, I hereby give additional support to the efforts of the people who work in Tinley Park, Illinois and of the payroll profession by proclaiming the first full week of September Payroll Week for Tinley Park, Illinois.

**NOW, THEREFORE, BE IT PROCLAIMED**, that I, David G. Seaman, Mayor of the Village of Tinley Park, on behalf of the Village Board and over 57,000 citizens herein represented, do hereby proclaim the first full week of September, as "**National Payroll Week**" in the Village of Tinley Park.

APPROVED:

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David G. Seaman  
Mayor

ATTEST:

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Patrick E. Rea  
Village Clerk



## PROCLAMATION

Proclaiming September 17 Through September 23, 2016,

*“Constitution Week 2016”*

**WHEREAS**, It is the privilege and duty of the American people to commemorate September 17, 2016, as the two hundred twenty-ninth anniversary of the drafting of the Constitution of the United States of America with appropriate ceremonies and activities; and

**WHEREAS**, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through September 23 as Constitution Week,

**NOW THEREFORE: I**, David G. Seaman, Mayor of the Village of Tinley Park, Cook and Will Counties, Illinois, on behalf of the Village Board and more than 59,000 residents herein represented, do hereby proclaim the week of September 17 through September 23, 2016 as *“CONSTITUTION WEEK,”* and urge All Citizens to study the Constitution and to reflect on the privilege of being an American, with all the rights and responsibilities which that privilege involves.

**Constitution Week in the Village of Tinley Park  
September 17 through September 23, 2016**

**APPROVED** this 16th day of August, 2016.

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David G. Seaman  
Mayor

ATTEST:

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Patrick E. Rea  
Village Clerk



# PROCLAMATION

## *DIAPER NEED AWARENESS WEEK*

**WHEREAS**, Diaper Need, the condition of not having a sufficient supply of clean diapers to ensure that infants and toddlers are clean, healthy and dry, can adversely affect the health and welfare of infants, toddlers and their families; and

**WHEREAS**, national surveys report that one in three mothers experiencing diaper need at some time while their children are less than three years of age and forty-eight percent of families delay changing a diaper to extend their supply; and

**WHEREAS**, the average infant or toddler requires an average of 50 diaper changes per week over three years; and

**WHEREAS**, diapers cannot be bought with food stamps or WIC vouchers, therefore obtaining a sufficient supply of diapers can cause economic hardship to families; and

**WHEREAS**, a supply of diapers is generally an eligibility requirement for infant and toddlers to participate in childcare programs and quality early education programs; and

**WHEREAS**, the people of Tinley Park, recognize that addressing Diaper Need can lead to economic opportunity for the state's low-income families and can lead to improved health for families and their communities; and

**WHEREAS**, Tinley Park is proud to be home to various community organizations that recognize the importance of diapers in helping provide economic stability for families and distribute diapers to poor families through various channels;

**NOW, THEREFORE, BE IT PROCLAIMED**, that I, David G. Seaman, Mayor of the Village of Tinley Park, on behalf of the Village Board and over 57,000 citizens herein represented, do hereby proclaim the week of September 26 through October 2, 2016 as

## *DIAPER NEED AWARENESS WEEK*

in the Village of Tinley Park and encourage the citizens of Tinley Park to donate generously to diaper banks, diaper drives, and those organizations that distribute diapers to families in need to help alleviate diaper need in Tinley Park and environs.

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David G. Seaman  
Acting Mayor

ATTEST:

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Patrick E. Rea,  
Village Clerk

Voucher List  
Village of Tinley Park

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166327	8/3/2016	006429 VILLAGE OF ORLAND HILLS	080216		SALES TAX SHARING DEC15-MAR1 01-97-000-79125	24,326.12
					<b>Total :</b>	<b>24,326.12</b>
166328	8/5/2016	014739 3M	SS20935	VTP-014286	SIGN MATERIAL 01-23-000-73830	3,817.50
					<b>Total :</b>	<b>3,817.50</b>
166329	8/5/2016	017735 ABDALLAH, EIAD	Ref001335147		UB Refund Cst #00492279 60-00-000-20599	40.33
					<b>Total :</b>	<b>40.33</b>
166330	8/5/2016	002734 AIR ONE EQUIPMENT, INC	114696		COMPRESSOR MAINT SERV,AIR TE 01-19-000-72578	592.00
			114697		COMPRESSOR MAINT SERV,PISTO 01-19-000-72578	757.00
					<b>Total :</b>	<b>1,349.00</b>
166331	8/5/2016	002628 AMERICAN WATER	080116		JULY'16 SEWER TREATMENT-BRKS 60-00-000-73225	69,102.05
					<b>Total :</b>	<b>69,102.05</b>
166332	8/5/2016	015032 ANALYTICAL TECHNOLOGY, INC	129990	VTP-014297	POST 2 EQUIPMENT 60-00-000-72520	1,050.00
					60-00-000-72520	9.56
					<b>Total :</b>	<b>1,059.56</b>
166333	8/5/2016	002665 APPLE CHEVROLET	301953CVW		PIPES 01-17-205-72540	13.70
					<b>Total :</b>	<b>13.70</b>
166334	8/5/2016	015212 BETTENHAUSEN AUTOMOTIVE	194108DOW		PLUG,COIL UNIT 73, VM 01-12-000-72540	85.95
					<b>Total :</b>	<b>85.95</b>
166335	8/5/2016	002883 BETTENHAUSEN FIAT OF TINLEY PK	22266FIW		FILTERS 01-17-205-72540	100.80

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166335	8/5/2016	002883	002883 BETTENHAUSEN FIAT OF TINLEY PI (Continued)			<b>Total : 100.80</b>
166336	8/5/2016	002923	BLACK DIRT INC.	072616L-07	DIRT 4-WHEELER 60-00-000-73680 01-23-000-73680	180.00 180.00 <b>Total : 360.00</b>
166337	8/5/2016	011692	BYTE SIZED SOLUTIONS LLC	3604	SOFTWARE CONSULTING SERV-FI 01-19-000-72655	93.75 <b>Total : 93.75</b>
166338	8/5/2016	015200	CALUMET CITY PLUMBING CO, INC.	20877 20878	16718 PAXTON AVE #3N 60-00-000-74175 16718 PAXTON COMMON METER 60-00-000-74175	284.09 265.00 <b>Total : 549.09</b>
166339	8/5/2016	003735	CAREFREE LAWN SPRINKLERS, INC	247884	REPAIR SPRINKLER SYSTEM~ 01-23-000-72790	102.50 <b>Total : 102.50</b>
166340	8/5/2016	003229	CED/EFENGEE	5025-502705	BOROSILICATE,QUAD KIT 01-25-000-73570	263.08 <b>Total : 263.08</b>
166341	8/5/2016	017685	CENTURY ROOFING & SHEET METAL	16-1686	VTP-014295 80TH AVE TRAIN STATION ROOF W 73-80-000-72520	6,450.00 <b>Total : 6,450.00</b>
166342	8/5/2016	010637	CHASE CARD SERVICES	080416	**** ** 6194 6102 BRAD BETTENH/ 01-15-000-72130 01-15-000-72170	132.30 371.58 <b>Total : 503.88</b>
166343	8/5/2016	015199	CHICAGO PARTS & SOUNDS LTD	775046	BATTERY 01-17-205-72540	262.80 <b>Total : 262.80</b>

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166344	8/5/2016	013171 COMCAST CABLE	8771401810265520		ACCT#8771401810265520 FIRE ST# 01-19-000-73870	21.14
<b>Total :</b>						<b>21.14</b>
166345	8/5/2016	013878 COMED - COMMONWEALTH EDISON	0363058226		ACCT#0363058226 TFLT 9340 W 17 01-24-000-72510	25.53
			0369095018		ACCT#0369095018 6761 NORTH ST 01-24-000-72510	33.57
			0381034206		ACCT#0381034206 LITE 17900 94TH 01-24-000-72510	71.82
			0567043065		ACCT#0567043065 LITE RT25 7400 01-24-000-72510	280.94
			2587063010		ACCT#2587063010 REAR TEMP 173 12-00-000-72510	20.40
			3153141151		ACCT#3153141151 LITE RT/25 METI 01-24-000-72510	353.33
			3214011009		ACCT#3214011009 16853 LAKEWOOD 60-00-000-72510	228.96
			3784064010		ACCT#3784064010 16301 CENTRAL 60-00-000-72510	44.28
			6771163043		ACCT#6771163043 0 87TH AVE 3PS 01-24-000-72510	2,931.43
			7063131025		ACCT#7063131025 7813 174TH ST I 60-00-000-72510	36.54
			7090006006		ACCT#7090006006 TEMP/PARKING 12-00-000-72510	20.00
<b>Total :</b>						<b>4,046.80</b>
166346	8/5/2016	012410 CONSERV FS, INC.	66006940		PLANT MARVEL 01-23-000-73550	29.03
			66006967		STRUCTRON 01-24-000-73410	33.92
<b>Total :</b>						<b>62.95</b>
166347	8/5/2016	003635 CROSSMARK PRINTING, INC	28743		EXCEPTIONAL ACTIVITY REPORT 01-17-205-72310	939.18
			28809	VTP-014243	WINDOW ENVELOPES - 2 COLOR	

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166347	8/5/2016	003635 CROSSMARK PRINTING, INC	(Continued)			
			28811		01-14-000-72310	290.63
					2000 UTILITY TERMINATION NOTIC	
					60-00-000-72310	168.21
					<b>Total :</b>	<b>1,398.02</b>
166348	8/5/2016	003770 DUSTCATCHERS INC	20659		MATS/PD	
					01-25-000-72790	70.11
					<b>Total :</b>	<b>70.11</b>
166349	8/5/2016	004152 ECOLAB PEST ELIMINATION INC.	8140867		PEST CONTROL VH	
					01-25-000-72790	442.90
			8140868		PEST CONTROL VH	
					73-80-000-72790	80.73
					<b>Total :</b>	<b>523.63</b>
166350	8/5/2016	017075 F.C.C. CORPORATION INC	125-16		SEALING STAMPED CONCRETE 2 L	
				VTP-014245	01-23-000-72527	7,882.50
			126-16		SEALING STAMPED CONCRETE 2 L	
				VTP-014245	01-23-000-72527	7,329.00
					<b>Total :</b>	<b>15,211.50</b>
166351	8/5/2016	015853 FIRE SERVICE INC.	21836		INSTALL & LUBE ENG#0023	
					01-19-000-72540	1,133.64
			21846		REPAIRS & REBUILDS ENG#0533	
					01-19-000-72540	4,272.71
					<b>Total :</b>	<b>5,406.35</b>
166352	8/5/2016	012060 FLEET SAFETY SUPPLY	65898		RECT-37S W/WEATHER PROOF	
					01-19-000-72540	189.97
					<b>Total :</b>	<b>189.97</b>
166353	8/5/2016	015058 FLEETPRIDE	77991160		BULB,REFL RPL KIT	
					01-19-000-72540	272.24
					<b>Total :</b>	<b>272.24</b>
166354	8/5/2016	012941 FMP	50-1391869		CONDENSER ASY	
					01-24-000-72540	221.19

Voucher List  
Village of Tinley Park

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166354	8/5/2016	012941 FMP	(Continued) 52-322114		THERMOSTAT 01-17-205-72540	10.82
			52-322204		WHEEL BEARING & HUB ASM PD5M 01-17-205-72540	146.53
					<b>Total :</b>	<b>378.54</b>
166355	8/5/2016	016081 FREEMAN, JASON	073116		REIM.EXP.CELL PHONE & MILEAGE 01-35-000-72120	50.00
					01-35-000-72130	17.28
					<b>Total :</b>	<b>67.28</b>
166356	8/5/2016	004500 GASVODA & ASSOCIATES, INC	16IMSR0125	VTP-014292	POST 2 CL2 SCALE REPLACEMENT 60-00-000-72520	1,910.00
					<b>Total :</b>	<b>1,910.00</b>
166357	8/5/2016	010419 GLOBAL EMERGENCY PRODUCTS, INC	AG51034		CONNECTOR CABLE 01-19-000-72540	20.22
					<b>Total :</b>	<b>20.22</b>
166358	8/5/2016	004438 GRAINGER	9176878909		WIRE ROPE,CABLE 01-25-000-73570	46.00
			9179019634		PALLET TRUCK LOADER 01-25-000-72530	468.45
					<b>Total :</b>	<b>514.45</b>
166359	8/5/2016	014491 HANSEN DOOR INC.	4807		REPAIRS TO DOOR 9191 W 175TH : 01-25-000-72520	186.50
					<b>Total :</b>	<b>186.50</b>
166360	8/5/2016	008043 HD SUPPLY WATERWORKS, LTD.	F738012	VTP-014221	LARGE METERS 62-00-000-74176	144,075.00
			F777078		CPLG,REPAIR LID,BUSHINGS 60-00-000-73630	643.74
			F882828		SCREWS,BOX RISERS 60-00-000-73630	1,186.08
			F891774		SENSUS BARCODE SCANNER	

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166360	8/5/2016	008043 HD SUPPLY WATERWORKS, LTD.	(Continued)		62-00-000-74176	5,000.00
					<b>Total :</b>	<b>150,904.82</b>
166361	8/5/2016	012328 HOMER INDUSTRIES	S92441		DROP CHARGES/CHIPS-LOGS 01-23-000-72890	100.00
					<b>Total :</b>	<b>100.00</b>
166362	8/5/2016	012469 ILEAS	DUES6055		MEMBERSHIP DUES 2016 01-17-205-72720	240.00
					<b>Total :</b>	<b>240.00</b>
166363	8/5/2016	005160 ILLINOIS STATE POLICE	CC4004		CC 4004 TINLEY FINGERPRINT VILI	
				VTP-014313	01-14-000-72848	446.25
				VTP-014313	01-14-000-72446	59.50
				VTP-014313	01-35-000-72446	29.75
				VTP-014313	01-25-000-72446	29.75
				VTP-014313	01-11-000-72446	29.75
				VTP-014313	60-00-000-72446	29.75
					<b>Total :</b>	<b>624.75</b>
166364	8/5/2016	004985 ILLINOIS STATE TOLL HWY AUTH	G16737673		TOLLS 4/1/16-6/30/16	
					60-00-000-73870	10.20
					01-24-000-73870	26.35
					01-23-000-73870	51.45
					84-00-000-20199	36.55
					01-17-205-72130	10.45
					01-20-000-73870	7.60
					01-30-000-72130	15.20
					<b>Total :</b>	<b>157.80</b>
166365	8/5/2016	017373 INTEGRITY FITNESS	8881		PREV MAINT/PD 01-17-205-72530	195.00
					<b>Total :</b>	<b>195.00</b>
166366	8/5/2016	016049 JUMP- N-JAM INFLATABLES, INC.	061716		INFLATABLES/ATTENDANTS-BLOC 01-58-000-72923	1,115.00

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166366	8/5/2016	016049	016049 JUMP- N-JAM INFLATABLES, INC.	(Continued)		<b>Total : 1,115.00</b>
166367	8/5/2016	017730	KLIMAS, DEBORAH	Ref001335142	UB Refund Cst #00482723 60-00-000-20599	62.39 <b>Total : 62.39</b>
166368	8/5/2016	014190	LEHIGH HANSON	5575810	STONES 60-00-000-73860 01-23-000-73860 70-00-000-73860	327.95 163.98 54.65
				5576134	STONES 60-00-000-73860 01-23-000-73860 70-00-000-73860	161.85 80.92 26.97 <b>Total : 816.32</b>
166369	8/5/2016	014846	LORENCE, BRUCE	0816	AUG16LGB TRAIN MONTHLY MAINT 73-67-000-72530	30.00 <b>Total : 30.00</b>
166370	8/5/2016	007100	M. E.SIMPSON COMPANY, INC	28826	METERS TESTED 60-00-000-72726	135.00 <b>Total : 135.00</b>
166371	8/5/2016	017732	MEHESS, JASON	Ref001335144	UB Refund Cst #00497104 60-00-000-20599	75.00 <b>Total : 75.00</b>
166372	8/5/2016	006074	MENARDS	00095	CLEANERS,OIL,POWER STEERING 01-19-000-73580 01-19-000-72540 01-19-000-72220	20.42 11.05 19.92
				00106	TABLE FAN ,PAPER TOWELS,DESK 01-19-000-72524 01-19-000-73580 01-19-000-72520	30.82 27.38 135.97
				137	SQUEEGEES 01-25-000-73580	17.68

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166372	8/5/2016	006074 MENARDS	(Continued) 155		DEHUMIDIFIER 60-00-000-72525	139.99
			51		PRIMER ,BUSH,TEE,PVC PIPE,COU 73-67-000-72520	17.57
			58		SHOWER WAND 01-23-000-73680	14.99
			99499		GARDEN HOSE,MINWAX,NOZZLES 01-19-000-73410	112.78
			99840		REFLECTIVE BUBBLES,FOIL TAPE 01-25-000-72520	90.09
			99857		CAN OPENER,PAINT 01-23-000-73620	19.10
			99917		LINEN,STEP HANGER,HANGING KI 01-25-000-73580	3.94
					01-25-000-73870	8.08
			99930		PAILS 70-00-000-73870	6.94
<b>Total :</b>						<b>676.72</b>
166373	8/5/2016	005790 METROPOLITAN WATER RECLAMATION	072616		BALANCE 2016 SERVICE FEE 60-00-000-73226	430,194.88
<b>Total :</b>						<b>430,194.88</b>
166374	8/5/2016	011000 MID-TOWN ACQUISITION, LLC	0978238-IN		TRANSMISSION FLUID (55 GALLON	
				VTP-014302	01-12-000-72540	25.00
				VTP-014302	01-14-000-72540	25.00
				VTP-014302	01-17-205-73535	175.00
				VTP-014302	01-19-000-73535	100.00
				VTP-014302	01-20-000-73535	25.00
				VTP-014302	01-24-000-73535	25.00
				VTP-014302	01-23-000-73535	175.00
				VTP-014302	60-00-000-73535	29.00
<b>Total :</b>						<b>579.00</b>
166375	8/5/2016	013941 MORRILL & ASSOCIATES, P.C.	4721		LEGISLATIVE REPRESENTATION F 01-14-000-72790	3,000.00

Voucher List  
Village of Tinley Park

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166375	8/5/2016	013941	013941 MORRILL & ASSOCIATES, P.C.	(Continued)		<b>Total : 3,000.00</b>
166376	8/5/2016	015386	MUNICIPAL GIS PARTNERS, INC	3186	GIS STAFFING JULY 2016 01-14-000-72652 60-00-000-72652	7,891.60 7,891.59 <b>Total : 15,783.19</b>
166377	8/5/2016	010810	MUNICIPAL SERV. CONSULTING INC	TPCN-7-16  TPCS716	CIMP/JULY'16 COMM & TECH CONS 30-00-000-75812 60-00-000-75812 RADIO/JULY'16/COMM & TECH PRC 11-00-000-72750	409.50 409.50 9,828.00 <b>Total : 10,647.00</b>
166378	8/5/2016	014443	MURPHY & MILLER, INC.	JC108  JC110	VTP-014283 PW GARAGE A/C 30-00-000-75004 OLD SPRAY BOOTH REMOVAL 30-00-000-74195	19,737.00 6,882.00 <b>Total : 26,619.00</b>
166379	8/5/2016	011466	NEW ALBERTSONS INC.	080116	**** 3421 SODA 01-14-000-73115	19.96 <b>Total : 19.96</b>
166380	8/5/2016	015723	NICOR	01981510009 06821610000 53463710003 54072310003 73675410002 74433410003 96019958527	ACCT#01-98-15-1000 9 7780 W 183I 01-25-000-72511 ACCT#06-82-16-1000 0 6640 167TH 60-00-000-72511 ACCT#53-46-37-1000 3 18241 S 80T 01-25-000-72511 ACCT#54-07-23-1000 3 16250 OAK F 01-25-000-72511 ACCT#73-67-54-1000 2 7800 183RD 01-25-000-72511 ACCT#74-43-34-1000 3 7700 W 183I 01-25-000-72511 ACCT#96-01-99-5852 7 7999 W TIME	23.87 31.82 26.50 494.85 638.57 23.87

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166380	8/5/2016	015723 NICOR	(Continued)		73-80-000-72511	109.35
					<b>Total :</b>	<b>1,348.83</b>
166381	8/5/2016	006178 NORMAN'S	74186		SHIRT & JACKET CLEANED 01-21-000-73610	9.60
					<b>Total :</b>	<b>9.60</b>
166382	8/5/2016	017733 NUNNELLY, ANNETTE & CARL	Ref001335145		UB Refund Cst #00497476 60-00-000-20599	8.67
					<b>Total :</b>	<b>8.67</b>
166383	8/5/2016	017729 OPTIMAL DENTAL CARE	Ref001335141		UB Refund Cst #00462023 60-00-000-20599	38.26
					<b>Total :</b>	<b>38.26</b>
166384	8/5/2016	006475 PARK ACE HARDWARE	030167/2		RECHARGE BATTERY 60-00-000-73840	23.98
			052212/1		CONCRETE SCR 60-00-000-73840	16.79
			052342/1		CLEANER TIRE FOAM 01-23-000-72540	4.79
					<b>Total :</b>	<b>45.56</b>
166385	8/5/2016	006727 PATTEN INDUSTRIES, INC	P50C0951279		ARM ASY 01-23-000-72530	130.18
			P50C0951280		PIVOT G 01-23-000-72530	64.08
					<b>Total :</b>	<b>194.26</b>
166386	8/5/2016	001654 PCS INDUSTRIES	I2739764		FOAM CUPS 01-25-000-73115	45.70
					<b>Total :</b>	<b>45.70</b>
166387	8/5/2016	006559 PRAXAIR/GAS TECH	73805674		IND HIGH PRESSURE 60-00-000-73730	78.42
					01-24-000-73730	39.21
					01-23-000-73730	78.42

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166387	8/5/2016	006559 006559 PRAXAIR/GAS TECH	(Continued)			<b>Total : 196.05</b>
166388	8/5/2016	013075 REYNOLDS, ROBERT	46966371791869235018		REIM.EXP.BOAT SAFETY CLASS RE 01-19-000-72145	29.50 <b>Total : 29.50</b>
166389	8/5/2016	016887 ROGER BROOKS INTERNATIONAL,INC	13739		PROF SERV:BRANDING,PROD DEV 30-00-000-72987	16,000.00 <b>Total : 16,000.00</b>
166390	8/5/2016	017731 ROSE, MELISSA	Ref001335143		UB Refund Cst #00495332 60-00-000-20599	23.99 <b>Total : 23.99</b>
166391	8/5/2016	005771 RSM US LLP	R-4894367-541		ACCT#315-151-4 KK AUDIT OF APR 01-14-000-72845 12-00-000-72845 17-00-000-72845 18-00-000-72845 19-00-000-72845 60-00-000-72845 70-00-000-72845	10,000.00 500.00 500.00 500.00 500.00 7,500.00 500.00 <b>Total : 20,000.00</b>
166392	8/5/2016	016334 RUSH TRUCK CENTERS	3003379305		OIL PAN #82 01-23-000-72540	428.78 <b>Total : 428.78</b>
166393	8/5/2016	007629 SAM'S CLUB DIRECT	0000 8811	VTP-014230	SAMSUNG 65" LED TV 36-00-000-72530 WATER,FABULOSO,TEA,PENS,409 01-14-000-73115 01-25-000-73580 01-25-000-73110 60-00-000-73115 01-23-000-73115 01-24-000-73115	2,396.00 14.96 34.62 6.94 7.97 7.97 3.98

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166393	8/5/2016	007629 007629 SAM'S CLUB DIRECT	(Continued)			<b>Total : 2,472.44</b>
166394	8/5/2016	007092 SAUNORIS	510975		PROPANE BULK PER GAL 01-20-000-72530	49.30 <b>Total : 49.30</b>
166395	8/5/2016	013043 SITE DESIGN GROUP, LTD.	7774.05-01		PROJ#7774 HOLLADAY HOTEL 01-31-000-72847	297.50 <b>Total : 297.50</b>
166396	8/5/2016	007224 STANDARD EQUIPMENT COMPANY	A4584601		LABOR RIGHT GUTTER BROOM AN 01-23-000-72540	35.96 <b>Total : 35.96</b>
166397	8/5/2016	012238 STAPLES BUSINESS ADVANTAGE	3309287623		DISP GLOVES 01-17-220-72230	215.97
			3309287624		INK CART, SHARPIES, ENV 01-17-205-73110	63.49
			3309287625		PHOTO, PENS 01-17-205-73110	73.93
			3309287626		LBL, COPY PAPER, SHARPIES, META 01-17-205-73110	56.56
			3309287627		MESH FIL CART 2 DRW 01-35-000-73110	96.59
			3309287628		SONY ICD 01-13-000-73110	299.97
			3309287629		PENS, ENV, FILE JACKET, HIGHLIGHT 01-13-000-73110 01-14-000-73110	57.67 171.57 <b>Total : 1,035.75</b>
166398	8/5/2016	011189 STAPLES CREDIT PLAN	10693		TENT CARD MAT 01-35-000-73110	31.58 <b>Total : 31.58</b>
166399	8/5/2016	014793 STS TOWING	6040		FLATBED/PD #7M 01-17-220-72753	50.00

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166399	8/5/2016	014793 014793 STS TOWING			(Continued)	<b>Total : 50.00</b>
166400	8/5/2016	007438 SUB TRAILER HITCH, INC.	11444		A FRAME JACK 60-00-000-72530	52.95 <b>Total : 52.95</b>
166401	8/5/2016	007205 SUBURBAN LABORATORIES INC.	136845		DISINFECTANTS BY PRODUCTS 60-00-000-72865	740.00 <b>Total : 740.00</b>
166402	8/5/2016	016442 SUBURBAN TRUCK PARTS	35512		FF/WS CART & SPIN,AIR PRIMARY, 01-23-000-72540 01-42-000-72540	180.57 38.76 <b>Total : 219.33</b>
166403	8/5/2016	007297 SUTTON FORD INC./FLEET SALES	433569		ELECTRONIC MODULE 01-17-205-72540	179.10 <b>Total : 179.10</b>
166404	8/5/2016	007800 THYSSENKRUPP ELEVATOR	3002698392		ELEV PUBLIC SAFETY BLDG 01-25-000-72790	1,065.60 <b>Total : 1,065.60</b>
166405	8/5/2016	002064 TINLEY PARK HISTORICAL SOCIETY	080416		PAYOUT BALANCE OF COLLECTIOI 84-00-000-20188	87.00 <b>Total : 87.00</b>
166406	8/5/2016	016896 TINLEY PARK KIRBY	14955		CORD REPAIR 01-25-000-72530	20.00 <b>Total : 20.00</b>
166407	8/5/2016	001487 TINLEY PARK/NUWAY DISPOSAL	5472391 5476218		LINERS 01-58-000-72923 EXCHANGE - HAUL-DUMP CHARGE 01-23-000-72890	390.00 321.70 <b>Total : 711.70</b>
166408	8/5/2016	010565 TP HOTEL & CONVENTION CTR LLC	0728-ACF-bk032930000		ROGER BROOKS ASSESSMENT 7/2	

Voucher List  
Village of Tinley Park

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166408	8/5/2016	010565 TP HOTEL & CONVENTION CTR LLC	(Continued)		01-35-000-72985	438.00
<b>Total :</b>						<b>438.00</b>
166409	8/5/2016	013200 TRIBUNE PUBLISHING COMPANY	002808000		AD/RFQ FOIA MNGMNT SYSTEM IM 01-13-000-72330	24.82
<b>Total :</b>						<b>24.82</b>
166410	8/5/2016	014510 TRUGREEN PROCESSING CENTER	50734338		FIRT ROUNDS BERM 84TH AVE & 1'	
			50743226	VTP-014030	01-23-000-72881	225.00
			50746969	VTP-014030	FIRT ROUNDS 179TH & 84TH ST 01-23-000-72881	250.00
			50764830		LAWN SERV FIRE ST #3 9191 175T 01-25-000-72881	35.00
			50876739	VTP-014030	FIRT ROUNDS RETENTION AREA 1' 01-23-000-72881	575.00
			50876754		VEGETATION CONTROL 167TH ST I 60-00-000-72881	125.00
			50888958		VEGETATION CONTROL 183RD PUM 60-00-000-72881	175.00
			50898701		LAWN SERV 7980 183RD ST 01-25-000-72881	78.00
			50898703		VEGETATION CONTROL DT AREA C 01-23-000-72881	100.00
			50898706		VEGETATION CONTROL FIRE ST#4 01-25-000-72881	60.00
			50898709		VEGETATION CONTROL 7980 183R 01-25-000-72881	60.00
			50898710		VEGETATION CONTROL PD 7850 18 01-25-000-72881	100.00
			50899711		VEGETATION CONTROL FIRE ST#3 01-25-000-72881	60.00
			50913076		LAWN SERV 76TH AVE MEDIAN 76T 01-23-000-72881	275.00
			50923291		VEGETATION CONTROL 76TH AVE I 01-23-000-72881	175.00
					VEGETATION CONTROL TRAIN 179'	

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166410	8/5/2016	014510 TRUGREEN PROCESSING CENTER	(Continued)			
			51040266		70-00-000-72881 LAWN SERV PD 7850 183RD ST 01-25-000-72881	350.00 70.00
					<b>Total :</b>	<b>2,713.00</b>
166411	8/5/2016	007987 UNITED METHODIST CHURCH	0816		AUG16 COMMUTER PARKING LOT I 70-00-000-72621	1,200.00
					<b>Total :</b>	<b>1,200.00</b>
166412	8/5/2016	008057 USA BLUE BOOK	010307		HACH DPD 60-00-000-73550	192.95
					<b>Total :</b>	<b>192.95</b>
166413	8/5/2016	006362 VILLAGE OF OAK LAWN	1-9990015-00		ACCT#1-9990015-00 7/1/16-8/1/16 60-00-000-73220	1,531,547.00
					<b>Total :</b>	<b>1,531,547.00</b>
166414	8/5/2016	017728 WHITE, TIHISHIA	080116		REFUND VEHICLE STICKER/MOVIN 06-00-000-79005	25.00
					<b>Total :</b>	<b>25.00</b>
166415	8/5/2016	017734 WOODLAND COMMERCIAL LANDSCAPE Ref001335146			UB Refund Cst #00500058 60-00-000-20599	361.24
					<b>Total :</b>	<b>361.24</b>
<b>89 Vouchers for bank code : apbank</b>						<b>Bank total : 2,362,655.06</b>
<b>89 Vouchers in this report</b>						<b>Total vouchers : 2,362,655.06</b>

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Bank code : apbank

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
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The Tinley Park Village Board having duly met at Village Hall do hereby certify that the following claims or demands against said village were presented and are approved for payment as presented on the above listing.

In witness thereof, the Village President and Clerk of the Village of Tinley Park, hereunto set their hands.

\_\_\_\_\_ Village President

\_\_\_\_\_ Village Clerk

\_\_\_\_\_ Date

Bank code : ap\_py

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
126097	8/12/2016	003944 DOBNER, JOHN E.	081016		REFUND - OVERPAYMENT HEALTH- 86-00-000-20430	11.80
					<b>Total :</b>	<b>11.80</b>
126098	8/12/2016	008274 WICKFELDER, JAMES P.	081016		REFUND - OVERPAYMENT HEALTH- 86-00-000-20430	169.38
					<b>Total :</b>	<b>169.38</b>
<b>2 Vouchers for bank code : ap_py</b>						<b>Bank total : 181.18</b>

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166416	8/12/2016	002856 AIRY'S, INC	21212		WATERMAIN BREAK 6755 180TH S 60-00-000-72745	4,992.69
					<b>Total :</b>	<b>4,992.69</b>
166417	8/12/2016	016356 ALL TYPES ELEVATORS	080816		REFUND NO CONTRACTORS LICEN 01-14-000-79010	50.00
					<b>Total :</b>	<b>50.00</b>
166418	8/12/2016	002456 AMERICAN PLANNING ASSOCIATION	270272-1673		MEMBERSHIP STEPHANIE KISLER 01-31-000-72720	400.00
					<b>Total :</b>	<b>400.00</b>
166419	8/12/2016	002665 APPLE CHEVROLET	301822CVW		PANEL 01-19-000-72540	336.75
					<b>Total :</b>	<b>336.75</b>
166420	8/12/2016	003166 B & J TOWING AND AUTO REPAIR	0009682		SAFETY TRUCK INSPECTIONS 60-00-000-72266 01-23-000-72266	47.00 105.50
					<b>Total :</b>	<b>152.50</b>
166421	8/12/2016	017739 BAIRD III, RICHARD	080816		REIM. EXP. PICTURES & MILEAGE 01-35-000-73110 01-35-000-72130	13.34 3.24
					<b>Total :</b>	<b>16.58</b>
166422	8/12/2016	010953 BATTERIES PLUS - 277	277-403354 277-403787		BATTERIES 14-00-000-74150 BATTERIES 14-00-000-74150	140.00 140.00
					<b>Total :</b>	<b>280.00</b>
166423	8/12/2016	002974 BETTENHAUSEN CONSTRUCTION SERV	160175		HAULING SPOILS & STREET SWEE 60-00-000-73681 01-23-000-72890	441.00 189.00
					<b>Total :</b>	<b>630.00</b>
166424	8/12/2016	017439 BOBBITT, JACLYN	081116		AWARD WINNER BENCHES ON THI	

Voucher List  
Village of Tinley Park

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166424	8/12/2016	017439 BOBBITT, JACLYN	(Continued)		01-58-000-72923	250.00
					<b>Total :</b>	<b>250.00</b>
166425	8/12/2016	012966 BOLING, THOMAS	7-16		ONENOTE,REPORTS JULY 2016 01-14-000-72650	937.50
					<b>Total :</b>	<b>937.50</b>
166426	8/12/2016	003735 CAREFREE LAWN SPRINKLERS, INC	248292		VALVE 01-23-000-72790	34.58
					<b>Total :</b>	<b>34.58</b>
166427	8/12/2016	003304 CARLIN-MORAN LANDSCAPE INC	1798A		MISC CUTTINGS 01-30-000-72744	495.00
					<b>Total :</b>	<b>495.00</b>
166428	8/12/2016	012367 CASSIDY TIRE & SERVICE	080316		PETE'S LAWN CARE REPAIR TIRE 01-14-000-72541	254.21
					<b>Total :</b>	<b>254.21</b>
166429	8/12/2016	003243 CDW GOVERNMENT INC.	DSZ0947	VTP-014294	<FIN> - REPLACEMENT CASHIERIN 30-00-000-74131	2,981.93
			DVW6918	VTP-014296	<MKTG> - COUNCIL CHMBRS STRE 01-35-000-72982	1,170.77
					<b>Total :</b>	<b>4,152.70</b>
166430	8/12/2016	003229 CED/EFENGEE	5025-502831		CONN 01-24-000-73570	57.39
			5025-502832	VTP-014246	CONNECTORS FOR ELECTRICAL C 01-24-000-73570	549.09
			5025-503157		PHIL LITES 01-25-000-73570	21.99
					<b>Total :</b>	<b>628.47</b>
166431	8/12/2016	017741 CENTRAL STATES BUS SALES, INC.	IN318659		INSERT MOLDING DOOR EDGE 01-53-000-72540	21.16
					<b>Total :</b>	<b>21.16</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166432	8/12/2016	015199 CHICAGO PARTS & SOUNDS LTD	12760		LABOR UNIT #14B REMOVE DOCKI 01-17-205-72540	49.50
					<b>Total :</b>	<b>49.50</b>
166433	8/12/2016	005299 CLASS C SOLUTIONS GROUP	8584489001		PAINT,SANDING DISC,ADD-A-CIRCI 60-00-000-72540	61.17
					01-24-000-72540	61.17
					01-23-000-72540	61.17
					01-17-205-72540	91.74
					01-30-000-72540	30.58
					<b>Total :</b>	<b>305.83</b>
166434	8/12/2016	017744 CMUNT, MATTHEW	Ref001335341		UB Refund Cst #00496049 60-00-000-20599	10.25
					<b>Total :</b>	<b>10.25</b>
166435	8/12/2016	017298 COMCAST BUSINESS	45051280		ACCT#930890410 16250 OAK PARK 01-14-000-72125	1,140.05
					<b>Total :</b>	<b>1,140.05</b>
166436	8/12/2016	013171 COMCAST CABLE	8771401810170142		ACCT#8771401810170142 VH 16250 01-14-000-72125	229.85
			8771401810296319		ACCT#8771401810296319 17355 68 01-14-000-72125	229.85
					<b>Total :</b>	<b>459.70</b>
166437	8/12/2016	013878 COMED - COMMONWEALTH EDISON	2777112019		ACCT#2777112019 0 175TH ST & S/ 01-23-000-72510	280.32
			8363023007		ACCT#8363023007 0 179TH ST & 82 60-00-000-72510	188.74
					<b>Total :</b>	<b>469.06</b>
166438	8/12/2016	017587 COMPROD INC.	109887	VTP-014124	RADIO EQUIPMENT & INSTALLATION 11-00-000-74165	22,841.44
					<b>Total :</b>	<b>22,841.44</b>
166439	8/12/2016	012410 CONSERV FS, INC.	66006722		SUNNY MIX,13-25-12 W/MICRO 01-23-000-73680	188.01

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166439	8/12/2016	012410 CONSERV FS, INC.	(Continued) 66007102		SUNNY MIX 01-23-000-73680	159.00
			66007171		DIQUAT SPC 01-23-000-73550	72.50
					<b>Total :</b>	<b>419.51</b>
166440	8/12/2016	003223 CONTRACTORS ACOUSTICAL SUPPLY	230035588		FISSURED SQUARE LAY-IN 01-25-000-72520	102.72
					<b>Total :</b>	<b>102.72</b>
166441	8/12/2016	003635 CROSSMARK PRINTING, INC	28829		POLICE CITATION NO.DENIED POS 01-17-205-72310	59.60
			28830		BUSINESS CARDS TRUSTEE KEVIN 01-11-000-72310	145.02
			28872		BUSINESS CARDS/MANHEIM & HOI 01-32-000-72310	79.00
					<b>Total :</b>	<b>283.62</b>
166442	8/12/2016	012705 CULBERTSON, ADAM	033116		REIM.EXP.TRAINING BOAT ED ILLIN 01-19-000-72145	29.50
					<b>Total :</b>	<b>29.50</b>
166443	8/12/2016	003782 D & B POWER ASSOCIATES INC.	028803	VTP-014290	<IT> - MAINTENANCE RENEWALS - 01-14-000-72756	7,630.00
					<b>Total :</b>	<b>7,630.00</b>
166444	8/12/2016	011236 DAJANI, OSAMAH S.	070716		PER DIEM:MEALS FORCE SCIENCE 01-17-220-72140	30.00
					<b>Total :</b>	<b>30.00</b>
166445	8/12/2016	017603 DANDAN, RICK TARIQ	073116		CONSULTING SERV JULY 2016 01-30-000-72790	5,022.50
					<b>Total :</b>	<b>5,022.50</b>
166446	8/12/2016	017743 DENT, ALVIN	Ref001335340		UB Refund Cst #00495533 60-00-000-20599	2.42

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166446	8/12/2016	017743 017743 DENT, ALVIN			(Continued)	<b>Total : 2.42</b>
166447	8/12/2016	016015 DESIGNSMART, INC.	9088		POLOS 01-17-215-73600	147.00 <b>Total : 147.00</b>
166448	8/12/2016	003770 DUSTCATCHERS INC	20951		MATS/VH 01-25-000-72790	65.93 <b>Total : 65.93</b>
166449	8/12/2016	017073 DYNEGY ENERGY SERVICES LLC	146561316081		ACCT#GMCTIN1000 ENGERY SERV 60-00-000-72510	21,516.72 <b>Total : 21,516.72</b>
166450	8/12/2016	004009 EAGLE UNIFORM CO INC	247130 247208 247234 247255 247295	VTP-014248 VTP-014252 VTP-014255 VTP-014281 VTP-014257	JIM GASKILL UNIFORM 01-19-000-73610 MIKE MILAZZO UNIFORM 01-19-000-73610 KEVIN HICKEY UNIFORM 01-19-000-73610 SCOTT FRENCH UNIFORM 01-19-000-73610 BRAD ROEMER UNIFORM 01-19-000-73610	109.98 136.00 109.90 139.00 110.00 <b>Total : 604.88</b>
166451	8/12/2016	010183 EGG & I	5708		RETIREMENT/DELYNN FLANNERY 01-17-205-72974	500.00 <b>Total : 500.00</b>
166452	8/12/2016	011269 ELLIS, DON	080916		SOUND & LIGHTS 8/27/16 MUSIC IN 01-58-000-72923	700.00 <b>Total : 700.00</b>
166453	8/12/2016	011269 ELLIS, DON	080916.		SOUND & LIGHTS 8/20/16 MUSIC IN 01-58-000-72923	700.00 <b>Total : 700.00</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166454	8/12/2016	004119 ETP LABS INC.	16-131847		COLIFORM SAMPLES 60-00-000-72865	528.00
					<b>Total :</b>	<b>528.00</b>
166455	8/12/2016	004176 FEDEX (FEDERAL EXPRESS)	5-501-13026		SHIPPING ACCT#0604-3357-7 01-14-000-72110	45.54
					<b>Total :</b>	<b>45.54</b>
166456	8/12/2016	013867 FIREDYNE ENGINEERING, P.C.	072216		BETTY'S BISTRO 15950 S HARLEM 01-30-000-72790	165.00
			16-053		TP COMPREHENSIVE BUILDING CC 01-30-000-72841	5,500.00
			16-058		TP COMPREHENSIVE BUILDING CC 01-30-000-72841	577.50
					<b>Total :</b>	<b>6,242.50</b>
166457	8/12/2016	012941 FMP	52-321763		DEL 48 HPG PART 01-19-000-72540	128.32
					<b>Total :</b>	<b>128.32</b>
166458	8/12/2016	011611 FOX VALLEY FIRE & SAFETY CO.	IN00012206		RADIO INSTALLATION UCP SEGUIN 14-00-000-72800	1,074.92
			IN00015949		RADIO INSTALLATION 16615 JEAN I 14-00-000-72800	1,009.00
			IN00019968	VTP-014184	JUL'16 RADIO MAINTENANCE FOR 14-00-000-72750	4,016.50
					<b>Total :</b>	<b>6,100.42</b>
166459	8/12/2016	002877 G. W. BERKHEIMER CO., INC.	798939		1 GAL CAL GREEN GREEN 01-25-000-73550	43.78
			798947		STD2,PVC PIPES 01-25-000-73550	123.31
			799834		KP-STD2 01-25-000-72530	45.00
			799836		KP-STD4 01-25-000-72530	64.44
			800808		KP-STD2	

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166459	8/12/2016	002877 G. W. BERKHEIMER CO., INC.	(Continued)		01-25-000-72530	52.56
					<b>Total :</b>	<b>329.09</b>
166460	8/12/2016	004373 GALLAGHER ASPHALT CORP.	GE16201 02		2016 PMP RESURFACING EST#2 (P 05-00-000-75405	543,791.55
					<b>Total :</b>	<b>543,791.55</b>
166461	8/12/2016	017441 GALVIN, CHERYL RENEE	081116		AWARD WINNER/BENCHES ON THI 01-58-000-72923	250.00
					<b>Total :</b>	<b>250.00</b>
166462	8/12/2016	004493 GORDON FOOD SERVICE INC.	768123451		PLATES,CUPS,COFFEE,CREAMER 01-56-000-72937	79.90
					<b>Total :</b>	<b>79.90</b>
166463	8/12/2016	015397 GOVTEMPSUSA LLC	2035230		7/24/16 PAULA WALLRICH PLANNIN 01-31-000-72750	4,595.50
			2035231		07/31/16 PAULA WALLRICH PLANNI 01-31-000-72750	3,776.50
					<b>Total :</b>	<b>8,372.00</b>
166464	8/12/2016	004438 GRAINGER	801629775		POWER RELAY 01-24-000-73570	31.92
			9179292934		PAILS 70-00-000-73870	11.91
					01-25-000-73870	11.91
					<b>Total :</b>	<b>55.74</b>
166465	8/12/2016	014491 HANSEN DOOR INC.	4844		REPLACE BROKEN SPRING,BEARII 01-25-000-72520	502.00
					<b>Total :</b>	<b>502.00</b>
166466	8/12/2016	008043 HD SUPPLY WATERWORKS, LTD.	F685854		SMART POINT 62-00-000-74176	93,500.00
			F900056		CPLG,BALL CURB,CURB BOX REPA 60-00-000-73630	416.79
			F912971		LARGE METERS	

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166466	8/12/2016	008043 HD SUPPLY WATERWORKS, LTD.	(Continued)			
			F913949	VTP-014221	62-00-000-74176 WESTERN REPAIR LID	50,250.00
			F924651		60-00-000-73630 LARGE METERS	103.60
				VTP-014221	62-00-000-74176	50,250.00
<b>Total :</b>						<b>194,520.39</b>
166467	8/12/2016	004741 HEARTS & FLOWERS	006279		FRESH ARRANGEMENT 01-17-205-73600	108.00
			006280		EASEL FLOWERS 01-21-210-73110	108.00
<b>Total :</b>						<b>216.00</b>
166468	8/12/2016	017641 HR GREEN, INC	104696		PROF SERV BLDG PLAN INSPECTI 01-30-000-72790	7,920.00
			106112		PROJ#86160122 PROF SERV 6/1/16 01-30-000-72790	2,709.58
<b>Total :</b>						<b>10,629.58</b>
166469	8/12/2016	015470 ILLINOIS INSTITUTE OF ART	081116		AWARD WINNER BENCHES ON THI 01-58-000-72923	250.00
<b>Total :</b>						<b>250.00</b>
166470	8/12/2016	005127 INGALLS OCCUPATIONAL MEDICINE	239809		EXAM/LLOYD,MCDONALD,MCNALL 01-40-000-72846	782.00
<b>Total :</b>						<b>782.00</b>
166471	8/12/2016	013235 INTEGRITY SIGN COMPANY	81246		2 LOGO'S FOR MEMORIAL 01-19-000-72524	95.00
<b>Total :</b>						<b>95.00</b>
166472	8/12/2016	005186 INTERSTATE BATTERY SYSTEM	227685		BATTERIES 60-00-000-72528	53.90
			228091		BATTERIES 01-25-000-73840	24.95
					73-67-000-73840	79.80

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166472	8/12/2016	005186 INTERSTATE BATTERY SYSTEM	(Continued) 24025554		BATTERIES 01-23-000-72540	240.90
<b>Total :</b>						<b>399.55</b>
166473	8/12/2016	004875 IRMA	15390		JULY'16 DEDUCTIBLE 01-14-000-72541	3,270.87
			15423		JULY'16 OPTIONAL DEDUCTIBLE 01-14-000-72541	1,328.50
<b>Total :</b>						<b>4,599.37</b>
166474	8/12/2016	005022 ISAWWA	200022424		SEMINAR GARY YAKSICH WATER C 60-00-000-72140	50.00
<b>Total :</b>						<b>50.00</b>
166475	8/12/2016	005251 J AND R SALES AND SERVICE INC.	0309541		BEARING,SPROCKET,BAR 01-23-000-72530	152.58
<b>Total :</b>						<b>152.58</b>
166476	8/12/2016	005276 J.C.M. UNIFORMS	721952	VTP-014270	DUTY PANTS-BRIAN HOOGERVOR 01-19-000-73610	99.90
			722012	VTP-014266	DUTY PANTS-ANTHONY BUTERA U 01-19-000-73610	99.90
			722038	VTP-014271	DUTY PANTS-JOE DALUGA UNIFOF 01-19-000-73610	249.75
			722159	VTP-014267	DUTY PANTS-TIM BEST UNIFORM 01-19-000-73610	99.90
			722179	VTP-014272	DUTY PANTS-JON POPP UNIFORM 01-19-000-73610	99.90
<b>Total :</b>						<b>649.35</b>
166477	8/12/2016	016616 KURTZ AMBULANCE SERVICE INC.	1345		EMS SERV CONTRACT 7/1/16-7/31/ 01-21-000-72856	74,750.54
<b>Total :</b>						<b>74,750.54</b>
166478	8/12/2016	014402 LEXISNEXIS RISK SOLUTIONS	1038013-20160731		SEARCHES,REPORTS 7/1/16-7/31/1 01-17-225-72852	52.25

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166478	8/12/2016	014402	014402 LEXISNEXIS RISK SOLUTIONS	(Continued)		<b>Total : 52.25</b>
166479	8/12/2016	003440	M. COOPER WINSUPPLY CO.	S1855520.001	VACUUM BREAKER REPAIR KIT 01-25-000-73630	13.74 <b>Total : 13.74</b>
166480	8/12/2016	013059	MAIOLO, DENISE	073116	REIM. EXP. MILEAGE 34.6 @ .54 JU 01-12-000-72130	18.69 <b>Total : 18.69</b>
166481	8/12/2016	013969	MAP AUTOMOTIVE OF CHICAGO	40-375611	CREDIT / BATTERY,CORE CHARGE 01-17-205-72540	-106.21
				40-375686	CREDIT / MTR-C/BLWR 01-23-000-72540	-60.83
				40-376352	HUB ASY,BRAKE PADS,RETNR-GR 01-23-000-72540	307.55
				40-376403	BRAKE PAD,BRAKE ROTOR,RETNR 01-23-000-72540	178.09
				40-376515	BRAKE PADS,BRAKE ROTORS,BRA 01-23-000-72540	341.03
				40-376534	BRAKE ROTOR,EVOL CER,ELMNT / 01-17-205-72540	214.78 <b>Total : 874.41</b>
166482	8/12/2016	005644	MARTIN IMPLEMENT	P02159	SWITCH 01-23-000-72530	37.80 <b>Total : 37.80</b>
166483	8/12/2016	012631	MASTER AUTO SUPPLY, LTD.	15030-16521	BRAKE PADS,BRAKE ROTOR 01-17-205-72540	85.07
				15030-16602	BRAKE PAD,BRAKE ROTORS 01-20-000-72540	111.28
				15030-16697	V-BELTS 60-00-000-72540	29.07
					01-23-000-72540	29.07
				15030-16795	DISC CAL PIN BOOT,TIRE CEMENT 01-23-000-72540	24.41

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166483	8/12/2016	012631 MASTER AUTO SUPPLY, LTD.	(Continued) 15030-16841		SWAY BAR LINK KIT 01-17-205-72540	55.58
			15030-16856		DISC KIT AXLE,BRAKE ROTOR,CAL 01-17-205-72540	161.74
			15030-16934		BRAKE LUBRICANT 60-00-000-72540	10.77
					01-24-000-72540	10.76
					01-23-000-72540	10.77
					01-17-205-72540	16.14
					01-30-000-72540	5.38
					<b>Total :</b>	<b>550.04</b>
166484	8/12/2016	017747 MAYSTER, IAN	081116		REIM. EXP. MILEAGE 71 @ .54 01-35-000-72130	38.34
					<b>Total :</b>	<b>38.34</b>
166485	8/12/2016	005645 MEADE ELECTRIC COMPANY INC.	674879		TRAFFIC SIGNAL MAINT 171,173 OF 01-24-000-72775	495.00
					<b>Total :</b>	<b>495.00</b>
166486	8/12/2016	006074 MENARDS	306		BAG-OIL DRI 01-19-000-73410	33.76
			331		MAILBOX POST 01-23-000-73840	21.97
			339		DEHUMIDIFIER,BROOM,BATTERY,L 60-00-000-72528	163.13
			346		COMPRESSION NUT,INSERT 01-24-000-73840	2.48
			421		ODOR CLEAN,COUPLING,GLADE 01-25-000-73630	0.30
					01-25-000-73580	23.90
			482		CASTER WHEELS 01-25-000-72530	9.99
			488		BULBS 01-25-000-73570	23.94
			541		BLADE,UTIL KNIFE	

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166486	8/12/2016	006074 MENARDS	(Continued)			
			562		01-25-000-73410 CREDIT BULBS	21.86
			564		01-25-000-73570 BULBS	-23.94
			626		70-00-000-73570 CONDUIT,SWITCH,LUMBER,COVEF	20.94
			657		01-25-000-73570 WIRE STRIPPER,SCREWDRIVER,W	47.96
					60-00-000-73410	11.94
					60-00-000-73840	5.29
					<b>Total :</b>	<b>363.52</b>
166487	8/12/2016	017740 MUESSIGMANN, CASEY JON	080816		PERF 8/20/16 MUSIC IN THE PLAZA 01-58-000-72923	1,500.00
					<b>Total :</b>	<b>1,500.00</b>
166488	8/12/2016	014443 MURPHY & MILLER, INC.	MC00001025		PREV MAINT HVAC 18001 S 80TH A 73-80-000-72790	760.14
			MC00001026		PREV MAINT REFR 18001 S 80TH A 73-80-000-72790	527.03
			MC00001037		PREV MAINT HVAC 16250 OAK PAR 01-25-000-72790	3,880.00
			SVC00002549		REPLACE TXV AND DRIER ON AC L 01-25-000-72530	3,308.50
					<b>Total :</b>	<b>8,475.67</b>
166489	8/12/2016	012099 NAPA AUTO PARTS	013770		DRN/PAN 01-23-000-72540	13.08
					60-00-000-72540	13.08
					<b>Total :</b>	<b>26.16</b>
166490	8/12/2016	006139 NAT'L FIRE SPRINKLER ASSOC.INC	300004870		SUBSCRIPTION/DANIEL RIORDAN 01-20-000-72720	85.00
					<b>Total :</b>	<b>85.00</b>
166491	8/12/2016	011466 NEW ALBERTSONS INC.	080916		**** 0322 AUGUST'16 SENIOR LUNC	

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166491	8/12/2016	011466 NEW ALBERTSONS INC.	(Continued)		01-56-000-72937	252.05
					<b>Total :</b>	<b>252.05</b>
166492	8/12/2016	017469 NEW ODYSSEY	080916		PERF 8/27/16 MUSIC IN THE PLAZA 01-58-000-72923	1,500.00
					<b>Total :</b>	<b>1,500.00</b>
166493	8/12/2016	006226 NFPA	6659508X		#574321 MEMBERSHIP THOMAS SL 01-19-000-72720	175.00
					<b>Total :</b>	<b>175.00</b>
166494	8/12/2016	015723 NICOR	09977410001		ACCT#09-97-74-1000 1 7801 W 1915 01-25-000-72511	390.83
			12213610004		ACCT#12-21-36-1000 4 7825 W 167 01-25-000-72511	37.18
			33079168366		ACCT#33-07-91-6836 6 9322 LAPOF 60-00-000-72511	23.85
					<b>Total :</b>	<b>451.86</b>
166495	8/12/2016	006221 NORTHERN SAFETY CO. INC.	902042449		WASP SPRAY,EYEWEAR 60-00-000-73845	66.06
					01-23-000-73845	66.06
					01-24-000-73845	33.03
					60-00-000-73845	7.55
					01-23-000-73845	7.55
					01-24-000-73845	3.78
					<b>Total :</b>	<b>184.03</b>
166496	8/12/2016	006434 ODYSSEY COUNTRY CLUB	E01868		BREAKFAST 150 ATTENDEES 01-32-000-72220	1,200.00
					<b>Total :</b>	<b>1,200.00</b>
166497	8/12/2016	010135 ONSITE COMMUNICATIONS USA, INC	45216		LABOR DOCKING STATION IN VEHI 30-00-000-74128	287.30
			45217		LABOR DOCKING STATION IN VEHI 30-00-000-74128	340.00

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166497	8/12/2016	010135 ONSITE COMMUNICATIONS USA, INC	(Continued) 45218		LABOR REPAIR RADIO FUNCTIONS 01-19-000-72550	85.00
<b>Total :</b>						<b>712.30</b>
166498	8/12/2016	006475 PARK ACE HARDWARE	030174/2		WASP SPRAY,FLUOR BULBS 01-19-000-73870	16.97
			050540/1		DOORBELL 01-25-000-72520	10.38
			051843/1		ADAPTER 01-20-000-72530	13.99
			052136/1		HOSE,BAIT STATION,PLIERS SET 60-00-000-72528	27.17
			052137/1		CAP HOSE BRASS 60-00-000-72528	3.99
			052185/1		NOZZLE 01-23-000-73680	12.79
			052364/1		PAINT BRUSH,ROLLER,BRUSH,FAS 60-00-000-73620	15.37
			052365/1		PAINT 60-00-000-73620	24.79
			052366/1		PICTURE HANGER 60-00-000-72528	3.18
			052377/1		WASHER,STOP NUT 01-23-000-73840	23.98
<b>Total :</b>						<b>152.61</b>
166499	8/12/2016	012107 PARK HILL CAR WASH & LUBE	073116		FULL SERVICE WASH 7/1/16-7/31/16 01-17-205-72540	40.10
			714562		COMPLETE INTERIOR #16 STREET 01-23-000-72540	139.99
<b>Total :</b>						<b>180.09</b>
166500	8/12/2016	016404 PATINO, MICHELLE A.	081116		AWARD WINNER/BENCHES ON TH 01-58-000-72923	250.00
<b>Total :</b>						<b>250.00</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166501	8/12/2016	001654 PCS INDUSTRIES	12745749		COLORX,DEGREASER,COFFEE,LIN 01-19-000-73580	493.23
			12748376		01-19-000-72220 TOILET TISSUE,TOWELS 01-25-000-73580	294.31 227.52
<b>Total :</b>						<b>1,015.06</b>
166502	8/12/2016	017268 PETERSON, JOHNSON & MURRAY	7352		LEGAL SERV GENERAL SUMMARY 01-14-000-72850	52,485.24
			7353		LEGAL SERV GENERAL 01-14-000-72855	7,000.50
			7410		LEGAL SERV MATTER 4118-0001 JA 60-00-000-72850	58.50
<b>Total :</b>						<b>59,544.24</b>
166503	8/12/2016	017738 PETE'S LAWN CARE INC	080316		2016-1602087 COPY/POLICE REPO 01-14-000-72541	5.00
<b>Total :</b>						<b>5.00</b>
166504	8/12/2016	014682 PITNEY BOWES	3100399637		ACCT#0010611388 PD EQUIPMENT 01-17-205-72750	140.70
<b>Total :</b>						<b>140.70</b>
166505	8/12/2016	006507 POSTMASTER, U. S. POST OFFICE	080316		4 ROLLS OF POSTAGE STAMPS 01-20-000-72110	188.00
<b>Total :</b>						<b>188.00</b>
166506	8/12/2016	006507 POSTMASTER, U. S. POST OFFICE	080316.		2 ROLLS OF POSTAGE STAMPS 01-19-000-72110	94.00
<b>Total :</b>						<b>94.00</b>
166507	8/12/2016	006509 POULOS, TIMOTHY	070716.		PER DIEM:MEALS FORCE SCIENCE 01-17-220-72140	30.00
<b>Total :</b>						<b>30.00</b>
166508	8/12/2016	006531 PROFFITT, CYNTHIA	063016		REIM.EXP. MILEAGE JUNE'16 12 @ 01-21-000-72130	6.48
			073116		REIM. EXP. MILEAGE JULY'16 39.5 (	

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166508	8/12/2016	006531 PROFFITT, CYNTHIA	(Continued)		01-21-000-72130	21.33
					<b>Total :</b>	<b>27.81</b>
166509	8/12/2016	006361 RAY O'HERRON CO. INC	1644403-IN		BADGES	
			1645485-IN		01-17-220-73610	520.22
			1645486-IN		SHIRT	
					01-17-205-73610	102.00
					JACKET	
					01-17-205-73610	255.00
					<b>Total :</b>	<b>877.22</b>
166510	8/12/2016	006972 RED WING SHOE STORE	15405		STAN PEDZIWIATR UNIFORM	
			9902	VTP-014279	01-19-000-73610	222.99
				VTP-014277	GREG SKWARA UNIFORM	
					01-19-000-73610	249.99
					<b>Total :</b>	<b>472.98</b>
166511	8/12/2016	012268 REGIONAL TRUCK EQUIPMENT CO	195504		CABLE	
					01-23-000-72540	50.29
					<b>Total :</b>	<b>50.29</b>
166512	8/12/2016	003027 RICHARDS BICYCLE SHOP INC.	072816153920378		REPAIRS/BIKE	
					01-17-220-72530	158.96
					<b>Total :</b>	<b>158.96</b>
166513	8/12/2016	015230 RIDGE LANDSCAPE SERVICES LLC	5026		MEDIANS ON 159TH ST, 80TH AVE	
				VTP-014301	01-23-000-72881	1,800.00
					01-23-000-72881	14,019.29
					01-25-000-72881	784.95
					70-00-000-72881	518.05
					60-00-000-72881	376.71
					<b>Total :</b>	<b>17,499.00</b>
166514	8/12/2016	006874 ROBINSON ENGINEERING CO. LTD.	080416		MISC SERV PROJ#16-055 5/1/16-7/2	
					01-14-000-72840	9,163.78
					01-23-000-72840	2,826.00

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166514	8/12/2016	006874 ROBINSON ENGINEERING CO. LTD.	(Continued)		01-30-000-72840	175.00
					01-31-000-72840	2,206.25
					65-00-000-72840	3,106.25
			16080022		PROJ#16-R0429 2017 MUNICIPAL P.	
					30-00-000-75801	6,913.65
					71-00-000-75801	16,131.85
			16080023		PROJ#14-489 ST LIGHTING RESEAI	
					30-00-000-75500	1,059.00
					<b>Total :</b>	<b>41,581.78</b>
166515	8/12/2016	006922 RUBINO'S ITALIAN IMPORTS	122		WORKING LUNCH, CSO INTERVIEW	
					01-17-205-72220	29.92
					<b>Total :</b>	<b>29.92</b>
166516	8/12/2016	007316 SALINA'S PASTA & PIZZA INC	E29998		RENTAL EQUIPMENT BLOCK PART	
					01-58-000-72923	1,240.60
					<b>Total :</b>	<b>1,240.60</b>
166517	8/12/2016	007629 SAM'S CLUB DIRECT	0507		STORAGE CABINETS	
				VTP-014244	36-00-000-72530	599.96
			1240		WATER,HP,COFFEE,ICE	
					01-14-000-73115	4.99
					60-00-000-73115	4.99
					01-30-000-73110	4.99
					01-31-000-73110	4.99
					01-58-000-72923	72.84
					60-00-000-72635	24.00
					01-23-000-72635	24.00
					01-24-000-72635	11.98
			1464		COFFEE,COPY PAPER,WATER	
					60-00-000-73115	20.09
					01-23-000-73115	20.09
					01-24-000-73115	10.04
					01-14-000-73115	13.89
					60-00-000-72635	13.89
					01-30-000-73110	13.89

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166517	8/12/2016	007629	SAM'S CLUB DIRECT			
			(Continued)			
					01-31-000-73110	13.89
					01-14-000-73115	3.38
					01-25-000-73115	3.38
					01-30-000-73110	3.38
					01-31-000-73110	3.38
			1584		BASKET,COPY PAPER,TEA,CANDY	
					01-14-000-73115	34.90
					01-17-205-73600	6.37
					01-14-000-73115	14.98
					01-14-000-73110	13.89
					60-00-000-73110	13.89
					01-30-000-73110	13.89
					01-31-000-73110	13.89
					01-14-000-73115	7.47
					60-00-000-73115	7.47
					01-30-000-73110	7.47
					01-31-000-73110	7.47
					60-00-000-73110	16.98
			6144		BATTERIES,COPY PAPER,WATER,C	
					01-14-000-73115	109.50
					01-14-000-73110	13.89
					60-00-000-73110	13.89
					01-30-000-73110	13.89
					01-31-000-73110	13.89
					01-14-000-73115	2.49
					01-25-000-73115	2.49
					01-30-000-73110	2.49
					01-31-000-73110	2.49
					60-00-000-73115	15.95
					01-23-000-73115	15.95
					01-24-000-73115	7.98
			6567		COOKIE TRAY,OJ,BROWNIES,WATI	
					01-17-205-72220	10.14
					01-17-205-72974	33.74
			7370		SODA,COPY PAPER,BANDAIDS,TYL	
					01-14-000-73115	10.48

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166517	8/12/2016	007629	SAM'S CLUB DIRECT			
			(Continued)			
					01-20-000-73110	111.12
					01-14-000-73115	29.46
					01-30-000-73110	14.47
					01-31-000-73110	14.47
					01-23-000-73117	14.47
			8987		SODA/VENDING,WIPES	
					01-14-000-73115	21.46
					60-00-000-73550	3.94
			9325		WATER,SODA	
					01-14-000-73115	14.72
					01-23-000-73115	3.74
					01-30-000-73110	3.73
					01-31-000-73110	3.73
					60-00-000-73115	13.95
					01-24-000-73115	6.96
					01-23-000-73115	13.95
			9408		WATER,COPY PAPER,COFFEE,TRU	
					01-14-000-73110	27.78
					01-23-000-73115	27.78
					01-30-000-73110	27.78
					01-31-000-73110	27.78
					01-14-000-73115	10.98
					60-00-000-73115	17.95
					01-23-000-73115	17.95
					01-24-000-73115	8.98
			9745		WATER,PLATES,CANDY,COFFEE,B.	
					60-00-000-73115	4.98
					01-23-000-73115	4.98
					01-14-000-73110	5.44
					01-25-000-73115	5.44
					01-30-000-73110	5.44
					01-31-000-73110	5.43
					01-14-000-73110	33.78
					01-14-000-73115	20.68
			9910		WATER, COPY PAPER,VENDING,W	
					01-14-000-73115	91.19

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166517	8/12/2016	007629 SAM'S CLUB DIRECT	(Continued)		01-14-000-72310	27.78
					01-23-000-72635	27.78
					01-30-000-73110	27.78
					01-31-000-73110	27.78
					01-14-000-73115	2.49
					01-23-000-73115	2.49
					01-30-000-73110	2.49
					01-31-000-73110	2.49
					60-00-000-73115	3.98
					01-23-000-73115	3.98
					01-24-000-73115	2.00
					60-00-000-73110	3.70
					01-23-000-73110	3.70
					01-24-000-73110	1.86
					73-67-000-73570	10.76
					<b>Total :</b>	<b>2,065.54</b>
166518	8/12/2016	015712 SANDENO EAST, INC.	10516		SURFACE	
					60-00-000-73780	273.00
					01-23-000-73780	273.00
					<b>Total :</b>	<b>546.00</b>
166519	8/12/2016	011477 SCHULIEN, NICK	081116		AWARD WINNER BENCHES ON THI	
					01-58-000-72923	250.00
					<b>Total :</b>	<b>250.00</b>
166520	8/12/2016	007453 SERVICE SANITATION, INC.	7154881		PORTABLE RESTROOM,HAND SAN	
					01-58-000-72923	855.00
					<b>Total :</b>	<b>855.00</b>
166521	8/12/2016	007350 SOUTH SUB. MAYORS & MANAGERS	2016-3345		EMPLOYEE WELLNESS	
					01-12-000-72430	11.25
					01-13-000-72430	15.00
					01-15-000-72430	15.00
					01-17-205-72430	45.00
					01-21-210-72430	3.75

Voucher List  
Village of Tinley Park

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166521	8/12/2016	007350	SOUTH SUB. MAYORS & MANAGERS	(Continued)		
					01-17-215-72430	3.75
					01-17-220-72430	45.00
					01-17-225-72430	3.75
					01-19-000-72430	112.50
					01-20-000-72430	18.75
					01-21-000-72430	3.75
					01-23-000-72430	15.00
					01-25-000-72430	15.00
					01-30-000-72430	7.50
					01-23-000-72430	18.75
					01-31-000-72430	7.50
					01-58-000-72430	3.75
					01-50-000-72430	3.75
					11-00-000-72430	3.75
					60-00-000-72430	26.25
					70-00-000-72430	3.75
					01-14-000-72985	1,975.00
					01-12-000-72430	7.50
					01-13-000-72430	15.00
					01-15-000-72430	15.00
					01-17-205-72430	45.00
					01-21-210-72430	3.75
					01-17-215-72430	3.75
					01-17-220-72430	45.00
					01-17-225-72430	3.75
					01-19-000-72430	116.25
					01-20-000-72430	18.75
					01-21-000-72430	3.75
					01-23-000-72430	18.75
					01-24-000-72430	3.75
					01-25-000-72430	15.00
					01-24-000-72430	3.75
					01-25-000-72430	15.00
					01-30-000-72430	7.50
					01-31-000-72430	7.50
					01-58-000-72430	3.75

Voucher List  
Village of Tinley Park

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166521	8/12/2016	007350 SOUTH SUB. MAYORS & MANAGERS	(Continued)			
					01-50-000-72430	3.75
					11-00-000-72430	3.75
					60-00-000-72430	26.25
					70-00-000-72430	3.75
					01-14-000-72985	2,500.00
					01-30-000-72430	7.50
					01-31-000-72430	7.50
					01-58-000-72430	3.75
					01-50-000-72430	3.75
					11-00-000-72430	3.75
					60-00-000-72430	26.25
					70-00-000-72430	3.75
					01-14-000-72985	1,167.40
					01-12-000-72430	7.50
					01-13-000-72430	15.00
					01-15-000-72430	15.00
					01-17-205-72430	45.00
					01-21-210-72430	3.75
					01-17-215-72430	3.75
					01-17-220-72430	45.00
					01-17-225-72430	3.75
					01-19-000-72430	116.25
					01-20-000-72430	18.75
					01-21-000-72430	3.75
					<b>Total :</b>	<b>6,748.65</b>
166522	8/12/2016	007641 SOUTH SUBURBAN COLLEGE	081116		AWARD WINNER BENCHES ON THI	
					01-58-000-72923	250.00
					<b>Total :</b>	<b>250.00</b>
166523	8/12/2016	002592 SPOK, INC.	Z6092566H		ACCT#6092566-6 JULY'16	
					01-19-000-72125	262.73
					01-17-205-72125	273.99
					60-00-000-72125	8.21
					01-23-000-72125	24.63
					01-21-000-72125	73.89

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166523	8/12/2016	002592 SPOK, INC.	(Continued)		01-21-210-72125	16.42
					<b>Total :</b>	<b>659.87</b>
166524	8/12/2016	012238 STAPLES BUSINESS ADVANTAGE	3310191812		DESKPAD,MONTHLY BLACK 8X11	
			3310191813		01-17-205-73110	63.30
					PADS,ENV,CVR STOCK,PPR CLIP,L	
					01-14-000-73110	17.76
					01-35-000-73110	58.77
			3310191814		POS ROLLS	
					01-13-000-73110	31.99
					<b>Total :</b>	<b>171.82</b>
166525	8/12/2016	007658 STATE TREASURER	50637		TRAFFIC SIGNAL MAINT	
					01-24-000-72775	1,852.50
					<b>Total :</b>	<b>1,852.50</b>
166526	8/12/2016	016890 STATEWIDE PUBLISHING LLC	Vil2171026597		LEGAL NOTICE/6401 TERRACE DRI	
					01-47-000-72330	160.00
					<b>Total :</b>	<b>160.00</b>
166527	8/12/2016	007438 SUB TRAILER HITCH, INC.	11377		BIKE RACKS	
			11388		30-00-000-74235	1,020.00
			11411		HITCH SQUAD 2A	
			11413		30-00-000-74235	251.00
			11415		HITCH SQUAD 12B	
			11417		30-00-000-74235	251.00
					HITCH SQUAD 8B	
					30-00-000-74235	421.00
					BIKE RACK	
					30-00-000-74235	170.00
					HITCH SQUAD 16B	
					30-00-000-74235	251.00
					<b>Total :</b>	<b>2,364.00</b>
166528	8/12/2016	014446 SULLIVAN, LINDA	080916		REIM. EXP. CREAMER,COLE SLAW	
					01-56-000-72937	8.17

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166528	8/12/2016	014446 014446 SULLIVAN, LINDA			(Continued)	<b>Total : 8.17</b>
166529	8/12/2016	007297 SUTTON FORD INC./FLEET SALES	433746		SOCKET ASY 01-17-205-72540	238.47
			433795		BEARING ASY,SEAL UNIT 10A 01-17-205-72540	36.81
			433950		HUB,BEARING,LINK,SENSOR,INDIC 01-23-000-72540	822.85
					<b>Total :</b>	<b>1,098.13</b>
166530	8/12/2016	000645 TED'S GREENHOUSE INC.	507608		GERANIUMS 01-23-000-73680	180.30
					<b>Total :</b>	<b>180.30</b>
166531	8/12/2016	017746 THE MERCER GROUP, INC	080616		PROF SERV FIRE CHIEF REPLACI 01-14-000-72790	5,000.00
					<b>Total :</b>	<b>5,000.00</b>
166532	8/12/2016	007886 THEODORE POLYGRAPH SERVICE	5324		5 POLICE POLYGRAPH EXAMS 01-40-000-72846	750.00
					<b>Total :</b>	<b>750.00</b>
166533	8/12/2016	007777 THOMPSON ELEVATOR INSPECTION	16-2442		ELEV PLAN SERV 16255 HARLEM A 01-30-000-72853	75.00
			16-2483		NEW CONSTR FULL MOD ELEV RE 01-30-000-72853	75.00
					<b>Total :</b>	<b>150.00</b>
166534	8/12/2016	017737 TINLEY PARK DISTRIBUTION CTR	Ref001335277		UB Refund Cst #00497129 for 2015 C 60-00-000-20599	161.40
					<b>Total :</b>	<b>161.40</b>
166535	8/12/2016	012187 TOTAL AUTOMATION CONCEPTS, INC	0189370		LABOR/SMOKE SYSTEM/CONTROL 01-25-000-72520	283.50
					<b>Total :</b>	<b>283.50</b>
166536	8/12/2016	016634 TOTAL PARKING SOLUTIONS INC	080916		LABOR ONLY METRA PARKING LOT 70-00-000-72790	1,500.00

Voucher List  
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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166536	8/12/2016	016634 TOTAL PARKING SOLUTIONS INC	(Continued) 103550	VTP-014158	METRA STATION SHELTERS 70-00-000-72530	4,950.00
			103568	VTP-014315	METRA STATION SHELTERS 70-00-000-72530	3,450.00
<b>Total :</b>						<b>9,900.00</b>
166537	8/12/2016	007930 TRANSUNION	07600563		BASIC SERV SUMMARY,ALERT,REI 01-17-225-72852	256.36
<b>Total :</b>						<b>256.36</b>
166538	8/12/2016	013200 TRIBUNE PUBLISHING COMPANY	002814002		#CTCM565663 CLASSIFIED LISTING 60-00-000-72330	249.26
			002827298		CLASSIFIED LISTINGS 7/1/16-7/31/1 01-14-000-72330	1,036.00
					30-00-000-74159	308.00
					01-14-000-72330	320.00
					01-13-000-72330	336.00
<b>Total :</b>						<b>2,249.26</b>
166539	8/12/2016	015532 TRI-ELECTRONICS, INC.	210512		FOB,GRAPHICS W/MAG STRIPE 01-25-000-73870	1,117.55
<b>Total :</b>						<b>1,117.55</b>
166540	8/12/2016	014510 TRUGREEN PROCESSING CENTER	51185469		LAWN SERV HARLEM AVE MEDIAN 01-23-000-72881	290.00
			51193017		VEG CONTROL 16250 OAK PARK AV 01-25-000-72881	175.00
			51502263		LAWN SERV DOWNTOWN AREA 1 01-23-000-72881	125.00
			51509728		LAWN SERV 167TH PUMP ST 6640 60-00-000-72881	90.00
			51521296		INSECT & DISEASE CONTROL 80TH 70-00-000-72881	425.00
			51523393		LAWN SERV 183RD VETERANS PK' 01-23-000-72881	125.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166540	8/12/2016	014510	014510 TRUGREEN PROCESSING CENTER (Continued)			<b>Total : 1,230.00</b>
166541	8/12/2016	011904	UPS	0000626634326	SHIPPER #626634 01-19-000-72110	5.41 <b>Total : 5.41</b>
166542	8/12/2016	017745	VALLEYFIELD, ROBERT	Ref001335342	UB Refund Cst #00498362 60-00-000-20599	10.57 <b>Total : 10.57</b>
166543	8/12/2016	017736	VASSAR COLLEGE	080816	#999491756 VINCENT ZARANTE CC 01-46-000-72920	1,000.00 <b>Total : 1,000.00</b>
166544	8/12/2016	017435	WALSH, NICOLE	081116	AWARD WINNER BENCHES ON THI 01-58-000-72923	250.00 <b>Total : 250.00</b>
166545	8/12/2016	011055	WARREN OIL CO.	W0994335	N.L. GAS USED 7/19/16-8/2/16 01-17-205-73530 01-19-000-73530 01-20-000-73530 01-21-000-73530 60-00-000-73530 01-23-000-73530 01-24-000-73530 01-30-000-73530 01-12-000-73530 01-14-000-73532 01-14-000-73533 01-53-000-73530 14-00-000-73530	7,137.97 436.41 63.31 345.02 1,118.89 1,001.62 359.76 206.46 116.47 42.80 46.79 220.59 29.07
				W0994336	DIESEL USED 7/19/16-8/2/16 01-19-000-73545 60-00-000-73545 01-23-000-73545 01-24-000-73545	1,294.29 368.08 577.08 74.05

Bank code : apbank

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
166545	8/12/2016	011055 WARREN OIL CO.	(Continued)			
					01-14-000-73532	106.76
					01-42-000-73545	190.28
					<b>Total :</b>	<b>13,735.70</b>
<b>130</b>	<b>Vouchers for bank code :</b>	<b>apbank</b>			<b>Bank total :</b>	<b>1,124,036.04</b>
<b>132</b>	<b>Vouchers in this report</b>				<b>Total vouchers :</b>	<b>1,124,217.22</b>

The Tinley Park Village Board having duly met at Village Hall do hereby certify that the following claims or demands against said village were presented and are approved for payment as presented on the above listing.

In witness thereof, the Village President and Clerk of the Village of Tinley Park, hereunto set their hands.

\_\_\_\_\_ Village President

\_\_\_\_\_ Village Clerk

\_\_\_\_\_ Date

RECOGNIZING KATHY  
PARKER FOR LIFE SAVING  
ACTIONS ON JULY 17, 2016 AT  
THE TINLEY PARK CITIZEN  
POLICE ACADEMY  
RECRUITMENT BOOTH AT THE  
CARIBBEAN BLOCK PARTY

**TRUSTEE GRADY**

# MEMORANDUM



**To: Village Board**

**From: David Niemeyer, Village Manager** *DN*

**cc: Steve Tilton, Assistant Village Manager**

**Date: August 12, 2016**

**Re: Strategic Planning Summary Report Presentation**

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Greg Kuhn with Sikich will attend the Village Board meeting on Tuesday, August 16, 2016 to present the Strategic Planning Process Summary Report draft. Assuming the Board accepts the plan, the next step would be for staff to organize the plan in terms of responsibility and calendar targets based on the Board's prioritization of the goals. Staff would then bring this plan back to the Village Board for final approval.



**Village of Tinley Park, Illinois  
Strategic Planning Process Summary Report  
June 2016**



1415 W. Diehl Rd., Suite 400  
Naperville, IL 60563  
(630) 566-8400  
[www.sikich.com](http://www.sikich.com)

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## INTRODUCTION

It was a pleasure for us to work with community leadership, stakeholder groups, and other interested parties on the Village of Tinley Park's 2016 Strategic Plan update initiative. As an organization, the Village has placed itself among forward looking municipal governments that engage in strategic planning and goal-setting. Strategic assessments and long-term planning are hallmarks of progressive organizations and the value of strategic planning continues to be recognized by professional public and private sector organizations. Strategic planning is a process rather than a one time event and is the Village's preferred approach to guiding the future. Strategic planning also helps leaders become proactive, rather than reactive, and lessens the need to manage crisis by crisis.

The strategic planning framework for the Village of Tinley Park was designed to be a comprehensive approach. It was structured to include external input and data from a variety of perspectives including stakeholder's focus groups and two-evenings of Board and senior management staff workshops. This process of collecting data from both the internal and external environment was a key piece to developing the strategic plan. In addition to being a scan of the Village's environment, this approach provided stakeholders significant opportunities for positive civic engagement and input.

During the Board and senior management staff workshops, all participants were given the opportunity to provide input and exchange ideas. While there were differences of opinion at times, different views are not only valuable, but are to be expected on particular issues or policies in a governing environment; this is democracy in action!

Throughout the planning process, a picture of the Village's present and future was in strong evidence, as was the desire to positively and proactively move forward. Keep in mind that the goals you established during this process will only be realized through the judicious use of your resources including Village staff, advisors, and financial resources. As you realize from your experience as elected officials, quality work requires adequate professional staffing, expertise, time, and resources. Setting and sticking to your priorities will be an important next step. Only a limited number of objectives and goals can be effectively managed and implemented at a given time. Once your priorities have been set and finalized, resist the temptation to "re-arrange" them as the fiscal year moves along; stick to working toward the results you want to achieve and applying those efforts to your budget preparations and in your meetings throughout the year.

In that spirit of cooperation, openness, and thoroughness, we have no doubt the Village Board and the Village's management staff will work together to find viable approaches and solutions for the many goals and aspirations that were identified through this process.

## PROCESS SUMMARY

An overview of the strategic planning model that was used for the Village of Tinley Park's initiative can be seen in the illustration below. As the model visually demonstrates, strategic planning is a multi-phase process that most closely resembles an on-going cycle of gathering and assessing information, decision-making, and follow-through. The process used by the Village to develop its plan closely followed this model. More explanation of the various steps, tools, and processes the Village followed are detailed below.



*Strategic Planning Process Model - G. Kuhn*

### External Stakeholder Input

The environmental scan process included stakeholder focus groups with the results shared and incorporated into the strategic planning workshops with the Village Board and senior management staff. By way of definition, John Bryson defines a stakeholder as, "Any person, group, or organization that can place a claim on an organization's (or other entity's) attention, resources, or output that is affected by that output."<sup>1</sup> Those most knowledgeable about an organization (including its resources, programs, challenges, and opportunities) are by definition key stakeholders.

In early December of 2015, Sikich facilitated seven (7) focus group sessions with community stakeholders. These stakeholders included representatives from businesses, civic organizations, commissions, high school students, Village employees, community members and citizens at large. In total, the Village sent personal invitations to roughly 111 community members to attend these sessions held on December 1st and 3rd.

During the focus group sessions, stakeholders shared ideas about their preferred future state of the Village along with their perceptions about the Village's strengths, weaknesses, challenges, and opportunities. In order to elicit participant input, all sessions used the same set of questions that were developed by the consulting team and reviewed by the Village. Sikich staff facilitated the focus group sessions using a highly participative interactive methodology known as *Nominal*

<sup>1</sup> John Bryson, *Creating and Implementing Your Strategic Plan* (New York: Jossey-Bass, 2004) 35.

*Group Technique.* This technique is designed to assure participants balanced opportunities to speak and share their opinions.

All sessions were characterized by a relaxed and welcoming atmosphere that fostered participant's thoughts and ideas. With the exception of the employee group, no Village staff or elected officials participated in these sessions. Village staff attended only to welcome and thank participants and to introduce Sikich. Sikich staff recorded all participants' ideas in rough note form using large flip chart pads. Session notes were later transcribed and analyzed by Sikich and the session data was coded for analysis using NVivo 10 qualitative data analysis software.

The data from the focus groups' input was summarized and compiled into a Stakeholder Feedback Report and presented to the Village Board as part of their two day Board and management staff workshops. Sikich presented highlights from the report and provided participants an opportunity to ask questions and discuss the data. Please see the Tinley Park 2016 Strategic Plan Stakeholder Feedback Report dated January 5, 2016 for more detail (provided under separate cover).

## **SUMMARY OF WORKSHOP EXERCISES AND OUTCOMES**

The Village's elected officials and senior management staff workshops were held on January 11th and 12th at the Tinley Park Holiday Inn Convention Center. The primary objectives for these workshops were to: 1) begin development of the Village's mission statement and guiding value principles; and 2) develop strategic goals and objectives for the Village for the next five year period.

During these workshops, the Village Board and senior staff participated in a variety of exercises that were designed to elicit their vision for the community and also to review their assessment of the Village's strengths, weaknesses, untapped opportunities, and potential threats or challenges, known as a SWOT Analysis. During these exercises, all participants had the opportunity to generate and share ideas, weigh alternatives, and further explain or refine their thinking. Following these exercises, Village Board members and senior staff were asked to offer their individual goals for the Village. In offering these goals, participants were asked to consider stakeholder input from the focus group data summary report.

### **Part I: Mission/Values Review and Visioning Exercises**

The Board and management staff workshop began with an ice-breaker opening exercise that sought to elicit participant's descriptions of the Village and its overall mission. Using items that might be found in a garage sale, participants were asked to describe their chosen garage sale item and reflect on how it represented the Village's mission and role. The workshop notes from that exercise are included in **Exhibit A**.

#### **Mission Statement Development**

Since one of the most important goals of the Council workshops was to begin the process of developing a collaborative mission statement for the Village, participants were asked to offer key words that describe the mission and values of the Village. Since this was a brainstorming

exercise, any and all ideas about the Village's mission were encouraged and shared. The chart below is a list of mission key words offered by participants in their work groups.

Mission Key Words
<ul style="list-style-type: none"><li>• We</li><li>• Service</li><li>• Expectations</li><li>• Responsibility</li><li>• Value</li><li>• Reliable</li><li>• Integrity</li><li>• Safety</li><li>• Communications</li><li>• Community</li><li>• Infrastructure</li><li>• Measureable</li><li>• Development</li><li>• Honesty</li></ul>

Using these mission key words and the opening ice breaker exercise, workshop participants were asked to exchange ideas, elaborate on the words above, and in groups, to collaboratively develop a sample mission statement for the Village. Each group was asked to select a group name. Below are the statements offered by the four groups.

**Group: "The Publik Servants"**

"Meeting the needs and expectations of our citizens by providing efficient, quality public services while working with other agencies to promote quality of life in Tinley Park!"

**Group: "The Paint Sticks"**

"Provide a quality of life through safe and reliable services to the community through infrastructure management, fiscal responsibility, and open communication to residents."

**Group: "Tilton's Tinley Tigers"**

"Provide the highest quality of life and service to our citizens through honest and fiscally responsible means"

**Group: "Orange Men"**

"We will deliver quality services in a responsible manner in accordance with our citizens' expectations."

## Values Review

Again using these draft mission statements as well as ideas generated in the “garage sale” opening exercise, the workshop participants were asked to offer their thoughts about the Village’s guiding values and principles using single word descriptors.

Guiding Values Key Words
<ul style="list-style-type: none"><li>• Communication</li><li>• Transparency</li><li>• Honest Communication</li><li>• Integrity</li><li>• Trust</li><li>• Honesty</li><li>• Openness</li><li>• Integrity</li><li>• Responsibility</li><li>• Responsive</li><li>• Proactive</li><li>• Financially Responsible</li><li>• Cooperation</li><li>• Fair</li><li>• Integrity</li><li>• Value (Proposition)</li><li>• Quality of Life</li><li>• Fiscally Responsible</li><li>• Service</li><li>• Reliable</li><li>• Fairness</li><li>• Professionalism</li><li>• Equity</li><li>• Equitable</li><li>• Family</li><li>• Community</li></ul>

Although participant’s comments about the Village’s mission and values differed in some respects, the consensus of the workshop participants was that the Mission statements offered by each of the four groups were similar enough to begin the process of developing a consensus mission statement and value principles subsequent to the workshop. Using the work and ideas generated during the workshop exercises above, a sub-committee was identified to begin work on developing that statement and principles.

## Visioning

Following the opening mission and values exercises, each workshop participant was asked to reflect on their future vision for the Village and, using a second item from the garage sale, to respond to the following phrase:

“When I return to Tinley Park, in 15 to 20 years, I hope to see....., or, I think I will see.....”

The notes presented below are the thoughts and views offered by participants as recorded by the facilitator on flip chart paper.

***Elected Officials Responses***

<b>Brick</b>	The brick represents plans realized, especially the master plan for the former mental health center. Once that is in place, then other options and development opportunities will occur. There are also other exciting opportunities including retail, the legacy TIF, Oak Park Ave, and Sayre Avenue.
<b>Magic Candles</b>	The magic candles represent the future “relighting” opportunities including: redevelopment of the mental health center, an entertainment center and amphitheater, events plaza, the Legacy TIF redevelopment, Oak Park Ave, and I-80 entertainment corridor.
<b>Pipe</b>	The pipe represents the Village’s Infrastructure. We are always working to have a well maintained infrastructure.
<b>Fire Truck</b>	The fire truck represents a good, safe community including good school and parks, well maintained streets, and reinvestment in residential homes and commercial areas.
<b>Scenic Landscapes Calendar</b>	Hope that the sense of Tinley Park in the future is that we are unique and beautiful and that there is the sense that Tinley is still a special place. I hope Tinley is seen as somewhere different, special, and vibrant with a well maintained downtown. I hope Tinley’s brand is seen as a unique place.
<b>Hard Hat</b>	If I won the lottery, I would come home. I hope to see that development in key areas has been completed. Hopefully I see redevelopment has occurred and the result is thriving community and a place to call home.
<b>Flash Light</b>	Hope that a flashlight would not be needed in neighborhoods because there would be street lights. I also hope that the streets, sidewalks, gutters and sewers in Tinley park would be well maintained.
<b>Spy Glass</b>	Illinois must develop two strategies: an offensive strategy, and a defensive structure to hang on while State financial matters crumble. We need to recognize the State’s financial problems. We need a defensive strategy that considers State Financial picture.

***Staff Responses***

<b>Turbo Football</b>	The turbo football presents a faster way to throw a ball. The Board are the policy makers and set policy at the front of the improvement process and staff’s perspective should be to execute the Board policy in a streamlined and efficient manner. Technology is a part of streamlining and being efficient. There should be an emphasis on
-----------------------	--

	technology and technology improvements that help staff carry out the Board's vision and policies.
<b>Superman</b>	Our people are great and proud of our community. However, government issues with the State are problematic. We need to be efficient, lean, and mean, and remove duplication, consolidate, privatize as much as possible—hopefully without tax revenue—Further we should only provide things that government can and should do. Fewer governments serving our citizens would be a goal. If we don't reduce the number of governments, we will suffer.
<b>Key</b>	The key for Tinley Park is consistency in government. Tinley Park is unique. If it wasn't, we wouldn't have 5 <sup>th</sup> generation families living here. Part of our uniqueness is that our citizen's feel safe and secure and understand that their tax money is well spent. Consolidation of fire service is a possibility. However, I think Fire service won't change. Consolidation also needs to take place in our school districts.
<b>Compass</b>	The compass represents our future direction. I hope to see that the mental health center area has been redeveloped. I hope to see a downtown plan and a master plan for rezoning; I hope to see good land use policies. All this takes it a while, but I hope to see a qualitative difference in the future with more focus on physical planning and using more technology. I hope to see a walkable mixed-use community and that we undo suburban sprawl. I hope to see sidewalks including in neighborhoods and commercial areas. I think people will want to live in urban areas and re-imagine suburbs. I hope that we undo former mistakes.
<b>Police Car</b>	The police car represents a sense of security. I hope to see the Clerk's office simplified through technology and to have a way for citizens to pay bills online while protecting personal information. I hope to see that transactions with the Village are accessible, connected, transparent, and instantaneous.
<b>Ruler</b>	The ruler represents my hope that the Public Works department is analytic, smart, and wisely spends money. I hope that a business case has been made for a new Public Works facility. The business case would emphasize less muscle and more mental. I hope we would be a standout community with an intellectual focus on wise expenditures of money. The underground infrastructure may need attention, but we will provide a business case for these expenditures.
<b>Bluetooth</b>	I hope to see good communication— internal, external, and intergovernmental. Tinley Park would use all avenues to provide information to help residents and to understand the hows and whys of decisions and transactions.
<b>Bluetooth (Finance)</b>	We will need a Finance department in the future that has more staff, but we need to reevaluate responsibilities

	among staff in the department.
<b>Hammer</b>	I hope to see the Building department condensed; outsourcing inspection services; and staff resources to take permits. I would see that code compliance enforcement is still provided in-house. Code compliance is a difficult task and will be important; The Downtown's core will, hopefully, be well maintained and offer events and activities. We are unique because we have a downtown.
<b>Phone Cord</b>	I hope to see a flexible police department that is organized and has the capacity to address crime. I think crime levels will be about the same, but we will see more calls for social issues. We will see as much time spend on social issues as crime. I hope we use technology and use civilians as much as possible. However, we will still need sworn police officers. There will be civilians where uniformed officers are not needed. Cyber crime will be an issue. We must keep up in the area of cyber crime. The Department will be stable, but more complicated.
<b>Tiffany Bag</b>	Represents quality branding and brand communications that celebrate our unique brand. Communication will be high tech with information readily available. People will get information in different ways that there will be more staff resources to allow high tech communication.
<b>Technology Device</b>	I think we will still need current staff, so do we need a larger Village Hall? Embrace online recruitment, but we will still need people. Some jobs will become obsolete in the future so we may need different skill sets but we will still need people.
<b>Doorbell</b>	Ring it and someone answers. It represents a state of the art 911 center—possibly outsourced. I hope to see a full-time EMS service. I think that in the future it will be a necessity to have full-time EMS service. This could possibly be provided through a district.
<b>Cow</b>	I hope to see that the Tinley Park mental health center redevelopment will be a cash cow for the area and public amenities. I hope that it will 'rise the tide' for the entire community (since center now produces zero EAV).
<b>Baseball</b>	The baseball's seams represent connecting the world. We will be connected. We will need engaged residents with greater insight. There will be greater demands placed on the Village, but there will not be more desire to pay for these demands. Hopefully, outsourcing and technology will help residents get services. Residents will need to do more on their own. I think that residents will not support an increase in taxes. So, what is the hard part? We will need to make choices. We can't be everything to everyone. Our choices will need to reflect our priorities. We may need to set aside what is nice to do. We can't do everything.

## Part II: Internal and External Environmental Scan

The next set of exercises were a review and accounting of the internal and external factors present in the environment that can and do impact the Village's core mission. This is a fundamental exercise in any strategic planning process known as a SWOT Analysis.

In two different exercises, participants were asked to identify what constraints and practical difficulties are likely to be encountered in the future or would make it difficult to achieve the desired future vision described in the above statements.

### Exercise A: Surrender or Lead Exercise

The first exercise, conducted on January 11 was a collaborative group pre-SWOT exercise entitled 'Surrender or Lead.' In this exercise, participants developed responses to some simple, but thought-provoking statements. Participant's responses were recorded and discussed. Responses to the structured statements are presented below. As a guide for readers, participants were asked to fill in the blanks to the statements below:

1. We want to \_\_\_\_\_, but \_\_\_\_\_.
2. We need to finally \_\_\_\_\_.
3. If it weren't for \_\_\_\_\_, we would \_\_\_\_\_.
4. \_\_\_\_\_ will have the biggest impact on our future.

#### **Group Name: Publik Servants**

1. We want to **increase economic development and quality of life**, but **keep taxes low**.
2. We need to finally **move forward with our Downtown Plaza**.
3. If it weren't for **tax differentials**, we would **more easily attract developers**.
4. **Redevelopment of the mental health center, branding, and our fiscal climate** will have the biggest impact on our future.

**Group Name: Tilton's Tinley Tigers**

1. We want to **achieve great things**, but **we need to achieve consensus on how to do that**.
2. We need to finally **let go of 2008 and move forward**.
3. If it weren't for **the people we have**, we would **not have the great community that we do**.
4. **The State of Illinois and Cook County** will have the biggest impact on our future.

**Group Name: The Paint Sticks**

1. We want to **move into the future**, but **we are stuck in the past**.
2. We need to finally **develop a plan and execute it**.
3. If it weren't for **Illinois/Cook County**, we would **see more investment in our community**.
4. The biggest impact on our future will be **rebuilding trust in our government**.

**Group Name: The Orange Men**

1. We want to **develop downtown**, but **the demand isn't there**.
2. We need to finally **approve a master plan for the mental health center**.
3. If it weren't for **the flat or declining State financial condition**, we would **be able to complete our economic development objectives**.
4. The biggest impact on our future will be **the inequality of County property taxes**.

**Exercise B: SWOT Identification**

At the second workshop on the following evening, participants were asked to use the outcomes of 'Surrender or Lead' as a starting point to develop and discuss the internal and external factors that can potentially impact the success of the Village, both negatively and positively. The participant's responses, categorized as strengths, weaknesses, opportunities, or threats (SWOT) appear below. This was designed as a "rapid fire" exercise and as such, the listing of strengths, weaknesses, opportunities, and threats is abbreviated and not meant to be a series of complete statements. The exercise called on participants to explore the organization's strengths and weaknesses. The notes that follow are the thoughts and views shared during the environmental scan exercises as offered by the participants and as written by the facilitators on flip chart paper.

### SWOT Exercise

Strengths	Weaknesses
<ul style="list-style-type: none"> <li>• Advanced planning</li> <li>• Fire department structure</li> <li>• Government structure (officials elected at-large)</li> <li>• Financial stability</li> <li>• Other governing bodies</li> <li>• We have plans</li> <li>• Location</li> <li>• Our work force</li> <li>• Transportation</li> <li>• Infrastructure</li> <li>• Strong financial condition</li> <li>• Reputation</li> <li>• Business diversity</li> <li>• Schools</li> <li>• Metro Chicago</li> <li>• Current out of state developers</li> <li>• Special events</li> <li>• Affordable housing</li> <li>• Diverse housing</li> <li>• Parks</li> <li>• Paid on-call Fire service</li> <li>• Residency requirements and employee's vested interest in the community</li> <li>• Safety</li> <li>• Good use of part-time workforce</li> <li>• Lake Michigan Water</li> <li>• Transportation network (I-80, I-57, Metra)</li> <li>• Volunteer base</li> <li>• Facilities</li> <li>• Honest civil servants</li> <li>• Dedicated public servants</li> <li>• Attraction of our amphitheater</li> <li>• Convention Center</li> <li>• Express train</li> <li>• Willingness to invest in public buildings</li> <li>• Staff that cares</li> <li>• Reputation of police department and</li> </ul>	<ul style="list-style-type: none"> <li>• Code enforcement</li> <li>• Staff morale</li> <li>• Not fully staffed</li> <li>• Location (Cook County, South Side)</li> <li>• Execution of plans (can be polarizing)</li> <li>• Use of technology</li> <li>• Hiring practices</li> <li>• Civil service</li> <li>• Residency requirements</li> <li>• Biased news coverage</li> <li>• No redundant water system (this will change)</li> <li>• Can't control expense of water</li> <li>• Cold weather</li> <li>• Negative perceptions of Metro Chicago region</li> <li>• Some antiquated buildings/facilities; Not in the best location</li> <li>• Our commissions</li> <li>• Amphitheater—It was never built to be used this long; It's use is limited due to seasonality</li> <li>• Do more with less</li> <li>• Lack of government consistency within our corporate limits due to the in the number of taxing bodies</li> <li>• Board</li> <li>• Neighboring communities</li> <li>• Contract EMS</li> <li>• Unrealistic property owners especially commercial property owners</li> </ul>

Strengths	Weaknesses
<p>their image</p> <ul style="list-style-type: none"> <li>• Other governments</li> <li>• Library</li> <li>• Board</li> <li>• Vets organizations</li> <li>• Hotels</li> <li>• Neighboring communities</li> <li>• Downtown</li> <li>• Medical center</li> <li>• Overall Tinley Park is a safe community</li> <li>• Contract EMS</li> <li>• Fire arms facility</li> </ul>	

**SWOT Exercise**

Opportunities	Threats
<ul style="list-style-type: none"> <li>• Downtown</li> <li>• State property</li> <li>• Tourism</li> <li>• I-80 corridor</li> <li>• Our existing plans</li> <li>• Execution of plans</li> <li>• Increased use of technology</li> <li>• Branding</li> <li>• Developers coming to our community</li> <li>• Lots of available commercial land</li> <li>• Mental health center property</li> <li>• Transportation network (I-80, I-57, Metra)</li> <li>• Chicago metropolitan area</li> <li>• Tourism</li> <li>• Increasing the 'walkability' of our community</li> <li>• Amphitheater</li> <li>• Convention Center</li> <li>• Water meters</li> <li>• Quality public transportation, buildings, and train stations</li> <li>• Evolution of the Village Board</li> </ul>	<ul style="list-style-type: none"> <li>• State/County</li> <li>• Fire district</li> <li>• Executing plans can be polarizing</li> <li>• Aging population</li> <li>• Changing demographics</li> <li>• State of Illinois</li> <li>• Cook County</li> <li>• Unfunded mandates</li> <li>• Taxing structure for schools</li> <li>• Bad redevelopment at the mental health center property</li> <li>• Negative press/bias news reports</li> <li>• Price instability of wholesale lake water</li> <li>• Negative perception of region</li> <li>• Chicago metropolitan area</li> <li>• Amphitheater</li> <li>• County/State roads and highways in Village particularly the design and the network) as a whole</li> <li>• Water meters</li> <li>• Multiple jurisdictions and lack of consistency of services in each</li> <li>• Village Board over time</li> <li>• Roundabout design</li> </ul>

Opportunities	Threats
<ul style="list-style-type: none"> <li>• Downtown Tinley</li> <li>• More intergovernmental partnerships</li> </ul>	<ul style="list-style-type: none"> <li>• Unrealistic property owners (primarily commercial)</li> </ul>

### Part III: Group Goal Identification/Consolidation

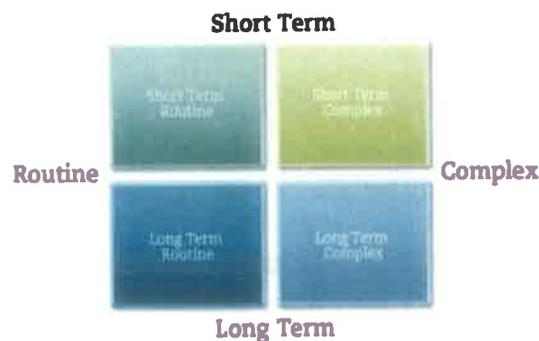
#### Exercise A: Goal Identification – Time/Complexity Classification

The final workshop session provided a forum for the collaborative identification of strategic goals and objectives that will be necessary to achieve the future vision of the Village. With the preceding sessions serving as a foundation, this session provided participants with the opportunity to present their individual goals and ideas beginning with members of the Village Board. Each participant was allotted time to highlight their most important policy or program goals that he or she thinks the Village should accomplish in the next one to seven years. In order to encourage people to introduce and discuss ideas of all types, participants were instructed that goals could be highly specific or general.

#### Goal Classification Grid (Dr. Gerald Gabris)

After all goals were offered, participants were asked to classify each goal according to a matrix model of complexity and time (created by Dr. Gerald Gabris and depicted below). Specific criterion was used to classify a goal as short-term or long-term and as complex or routine. This final piece of the goal development exercise allowed decision-makers to cluster goals of roughly the same type together, so that when prioritization occurred, participants could avoid the problem of comparing “apples to oranges,” in terms of the type of goals being prioritized against each other.

The agreed upon criteria for the classifications were as follows: short-term goals were those that could or should be completed (or substantially underway) in the next two to three years while long-term goals were any that fell within a three to seven year time span. Complex goals were those that required extraordinary resources, specialists, funding, or the agreement of outside organizations or agencies. Routine goals, although not necessarily simple, were goals that could be accomplished upon unilateral decision of the Board and within present budget streams, or with minor revenue enhancements or reallocations.



## Exercise B: Goal Consolidation

After the conclusion of the workshop, staff was asked to work with the facilitators to consolidate goals and refine or clarify some goals where appropriate. This process resulted in a final listing of goals from the prior exercise into logical groupings. The combined and consolidated goals were reviewed and converted to ranking sheets that maintained the agreed upon criteria for both time and complexity. Subsequent to the workshop, elected officials were asked to rank the goals within the time and complexity matrix described above. The unranked goals developed as part the workshop sessions are below.

VILLAGE OF TINLEY PARK SHORT-TERM COMPLEX GOALS
Continue and advance Downtown development; have one major project started in 2016
Examine and validate the feasibility of extending the downtown TIF
Agree to and budget for a plan for Zabrocki Plaza improvements
Conduct an organizational design assessment of the administrative units and functions with overall structure, duties, job content, reporting structures and a salary survey included
Maintain and reinvest in the Villages infrastructure to maintain current high quality; undertake a comprehensive below ground infrastructure condition assessment
Finalize our consensus Master Plan for the redevelopment, use and character of the old State Mental Health Center
Finalize and approve downtown drainage / stormwater plans including methods of financing improvements
Secure a major new development in Rich Township (Cook County)
Conduct an organization-wide technology assessment and needs IT strategic plan for improving both our processes and budget requirements planning; Maximize and enhance the technology interface with the Village including interactive information exchanges and portals; create an electronic service request system, and information and service tracking
Resolve our ongoing water meter issue(s) in a positive manner
Integrate Village branding (after its developed) into our communication plans, approaches, tactics, etc.
Develop a long-term plan for North Street improvements
Develop a plan to deal with the near and long term vitality and use of the Convention Center; work with partners to help maintain its financial stability and success
Implement an ongoing leadership development and staff succession plan that includes training and skill enhancement with the goal to develop a pipeline of internal staff with the

required skills, knowledge, and abilities to be strong candidates for future Village vacancies.
Conduct an upgrade assessment for the Fire Station
Conduct a Village-wide facilities assessment for Public Works, Fire, Administration, etc.; identify needs, options and strategies for our facilities and buildings
Streamline civil service personnel changes within the Police department; work to speed up the civil service recruitment process; improve process gaps and the quality of candidates that emerge from civil service to minimize the loss of good candidates
Implement an electronic/streamlined agenda and FOIA management system for all Boards and Commissions
Explore incorporating additional municipalities/users into the existing 911 system
Conduct a cost/benefit analysis in consideration of the potential for in-house engineering
Conduct a pay competitiveness/parity study for Fire
Improve the beautification of downtown and other key areas of the Village (i.e., streetscaping; sign control; entrance signs, way-signage)
Create a way-finding sign program; especially for the Village gateway and welcoming corridors
Complete the assessment and evaluation of unincorporated parcels and possible annexations where appropriate or desirable

VILLAGE OF TINLEY PARK SHORT-TERM ROUTINE GOALS
Review and revise Village building codes
Institute a Village-wide enhanced sidewalk capital improvement program
Continue to maintain our Downtown, and surrounding areas, in a clean, attractive and vibrant manner
Keep Village budget requirements and finances under control while maintaining quality; maintain strong financial health of the Village
Remain a safe, desirable and stable high quality community particularly in terms of public safety, property values and character
Rebuild faith and trust in the Village government and our strong commitment to the betterment and high quality of our community

Maintain personal contact with citizens (i.e., when citizens call the Village, they talk to a person)
Conduct a Village-wide business retention analysis/assessment survey as part of our economic development efforts
Work to analyze and improve our building reviews for quicker, more expedited permitting; work to speed up the over planning and case review process
Prioritize and make decisions on our already existing "unfinished business" list; tackle our list of "things to do"
Take Village marketing and communication to the next levels; website update, fix broken links, look at different platforms and message methods etc.
Review/ validate priorities and goals and then develop a comprehensive land use/building regulation and code enforcement program
Commit to the Strategic Planning process; create an action plan for staff around the major goals that emerge from the Board's prioritization rankings; incorporate more information and tie our strategic goals from this process into the budget
Improve our communication processes and plans for all citizens and especially with businesses that may not use traditional approaches
Streamline the annual budget process; start it earlier, improve review and process elements, consider GFOA award guidelines as a helpful reference point
Create incentives for non-conforming signs to become conforming
Continue the existing façade improvement/incentive program

VILLAGE OF TINLEY PARK LONG-TERM COMPLEX GOALS
See substantial start to the old State Mental Health Center property redevelopment with projects underway and remediation completed
Complete needs and functionality assessment then site, design and construct a new Public Works facility
See ongoing downtown development and reinvestment continue
Maintain the Village's financial strength and fiscal controls to maintain our strong fiscal position

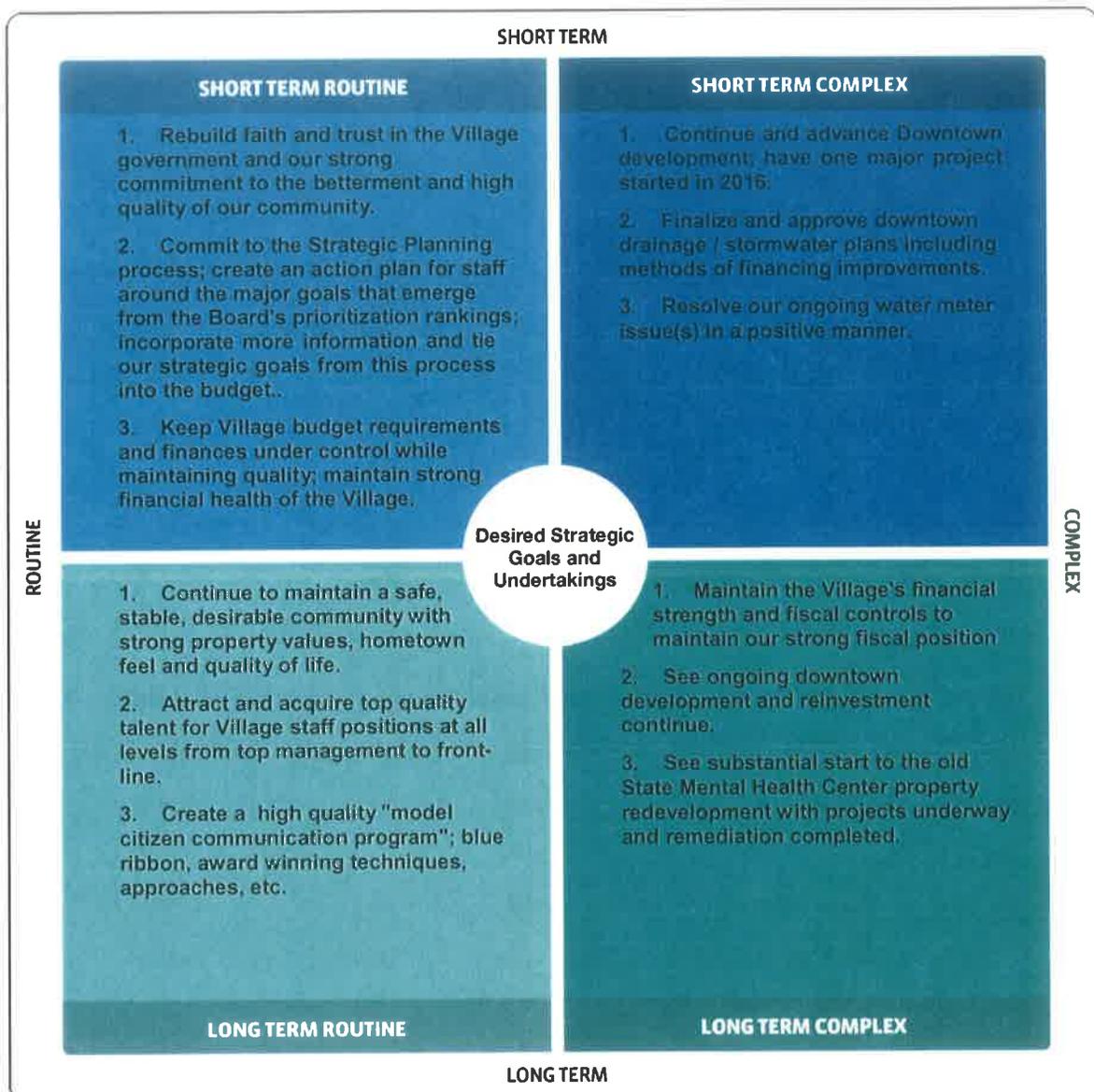
Enhance, add and maximize technology in all Village operations, administration, services, etc.; develop a long-term, comprehensive technology plan for the Village
Continue and make substantial progress with/for Village-wide beautification projects in various areas including gateways, parkways, public areas, etc.
Implement a Village-wide branding and marketing program
Expand connectivity of both inter and intra community bike paths and trails including over I-80
Evaluate the cost-benefit of undertaking possible jurisdictional transfers of County Roads to the Village
Examine and investigate more outsourcing opportunities for Village functions and then act upon them when positive elements emerge
Redevelop Panduit; see improvements at the 45 acre site on the east side of town
Execute plan to incorporate and clean up (or annex) Sayre Avenue's 80 acre site
Implement the results of the unincorporated property assessment identified in the short term goals section
Increase safety, and traffic and pedestrian capacity by widening 80th Avenue at I-80
Determine long-term community expectations of the Fire department and Fire/EMS services in the Village
Evaluate future location, design and utilization of the police gun range
Determine a new location of the fire department's training tower
Work with Metra to add an AM express train to match the PM express train and service
Explore providing alternate transportation methods to get commuters to Tinley Park offices and jobs from the train station
Update the Village's 20 year old Comprehensive, Master Land Use Plan as well as accompanying zoning code provisions
As part of our economic development strategies, work to attract businesses with good paying jobs by the Panduit property and other locations

Assess the concept of using a combined "community development department" approach/model vs. separate building, zoning and planning functions
Coordinate with Cook County to have a safe walking path created to Tinley Park High School
Seek accreditation for all our major departments to demonstrate professionalism and our commitment to high quality services and operations that meet national standards
Advocate for the adoption of the Marketplace Fairness Act for internet sales and corresponding revenues to local government

VILLAGE OF TINLEY PARK LONG-TERM ROUTINE GOALS
Continue to maintain a safe, stable, desirable community with strong property values, hometown feel and quality of life
Evaluate and maximize the best use and capabilities of sworn officers, where possible, while strengthening police services and protection to community overall
Continue positive relations with Tinley Park civic groups and not for profits
Evaluate and solve mandates for additional evidence storage needs, including large objects and vehicles
Explore repurposing the building, site and space of the State Police station
Attract and acquire top quality talent for Village staff positions at all levels from top management to front-line
Create a high quality "model citizen communication program"; blue ribbon, award winning techniques, approaches, etc.

#### Part IV: Goals Prioritization and Final Rankings of Goals

The results of the Board and senior staff's goal identification and the Board's prioritization exercises are presented in **Exhibit B**. A summary presentation of the top three goals, within each quadrant of the time and complexity matrix, is below:



By: G. Gabris

## CONCLUSION

This Strategic Planning Summary Report represents leadership's vision and goals for the Village. The Village Board's ideas and prioritized goals were revisited, refined, and refreshed within the context of the current operating environment and, therefore, are a working guide for both the Village Board and management staff to pursue through the budget process and, through staff and community actions. This report is designed to capture the topics and processes of your discussions and as previously stated, should be used to assist the Village in the budget process and in developing the Village's action plans for 2016 and beyond. One noted organizational observer summarized the challenges of progress this way:

*"The art of progress is to preserve order amid change, and change amid order..."*

*A.N. Whitehead*

You have an ambitious and exciting couple of years of work ahead of you. Best of luck to all as you work through these important issues and goals as an organization.

Gregory T. Kuhn, Ph.D. and Cristi Musser, MPA  
Process Facilitators

## EXHIBITS

- Exhibit A: Opening Ice Breaker Exercise Workshop Notes
- Exhibit B: Summary of Developed and Prioritized Goals

## Tinley Park Strategic Plan Workshop

## Garage Sale Exercise Notes

**Exercise 1: Garage Sale**

Using items that might be found in a garage sale, participants were asked to describe their chosen garage sale item and reflect on how it represented the Village's mission and role.

<b>Lincoln Statute</b>	The statute represents integrity. Tinley Park's value proposition and demonstrating to our citizens that they are receiving value from the Village services
<b>Matrix</b>	Village provides measureable results and quality municipal services. We want citizens and corporations to understand the Village's investments in our community. The Village's elected officials are similar to a Board of Directors in the private sector
<b>Ambulance</b>	Represents the core services we provide. It is very easy for citizens to evaluate in numerical terms the services we provide and that they receive the most for the least dollar expenditure
<b>American Flag</b>	We support the Constitution, freedom of speech, and are a place where differences of opinion recognized. The American flag prevails. The flag is a symbol of why we are here—to provide government services
<b>Communications device</b>	Citizen engagement and communications are essential
<b>Orange Cone</b>	Represents our working for residents— men and women at work providing services
<b>School Bus</b>	We are all on the same bus going in one direction. We are all in this together
<b>George Washington</b>	Represents Tinley Park's commitment to service, honesty, and integrity. It's all about working together
<b>Orange Cone</b>	The cone represents economic development and the Village's role in facilitating redevelopment
<b>Police Car</b>	The car signifies police service, but also our commitment to serve and to service. Our core mission to provide services
<b>Brain</b>	This signifies that the Community is doing well. It is a good place to invest— invest in people and education. These are important pieces. The Village is concerned about investment in people

EXHIBIT A

<b>Fire truck</b>	Our Fire Service is unique. Public Safety in Tinley Park is outstanding. People expect to be protected. Tinley Park as an organization is second to none
<b>Earth/Land</b>	16.1 square miles. We have an opportunity to manage and protect the land. It is our decision and our policies reflect that concern to manage and protect our land resources
<b>Telephone Wire</b>	Stay connected. Listen to our citizens. We do a good job in Tinley. We communicate and stay connected
<b>Nuts and Bolts</b>	This symbolizes are basic services—keep in mind our basic mission is to our community—what people expect from local government. A good example is snow removal. If we don't take care of the basics, then we can't do other things
<b>Hose Repair Mender</b>	Represents our asset base and keeping our infrastructure operational. Our mission is to provide maintenance and repair to the Village's core infrastructure
<b>Pencil Sharpener</b>	Do more with less— cut costs and still maintain core services. Be cost effective
<b>Safety Cone</b>	Infrastructure is important. Transportation, water, sewer, and roads must be maintained. Good maintenance also spawns development
<b>Policeman</b>	Core service (police, fire, water, safety, transportation and roads) should be as unobtrusive as possible (like the Disneyland experience). Our core services and the citizen's experience should be seamless.
<b>Ruler</b>	Village is following a straight path. A well measured path; A path that is fair and equal for all
<b>Paint Stick</b>	Our mission should be like new paint—a new, fresh approach. We have the opportunity to create something new, to make things better when they are painted. Our mission is to improve our community
<b>Safety Cone</b>	Infrastructure is important. Citizen's take it for granted, but we must provide and maintain our infrastructure

EXHIBIT B

VILLAGE OF TINLEY PARK  
2015 STRATEGIC PLAN  
DETAILED BOARD RANKING OF GOALS NOT IN ORDER OF PRIORITY

VILLAGE OF TINLEY PARK 2015 STRATEGIC PLAN SHORT-TERM COMPLEX GOALS										
Board Ranking		GROUP AVG.		GOAL ID #		GOAL DESCRIPTION				
A	B	C	D	E	F	G	H			
1	3	3	11	*	1	8	1	STC-A	Continue and advance Downtown development; have one major project started in 2016.	
14	14	9	14	*	6	1	3	STC-C	Examine and validate the feasibility of extending the downtown TIF.	
4	11	21	6	*	2	17	11	STC-D	Agree to and budget for a plan for Zabrocki Plaza improvements.	
11	7	13	4	*	18	18	9	STC-E	Conduct an organizational design assessment of the administrative units and functions with overall structure, duties, job content, reporting structures and a salary survey included.	
8	15	2	15	*	8	20	7	STC-I	Maintain and reinvest in the Villages infrastructure to maintain current high quality; undertake a comprehensive below ground infrastructure condition assessment.	
5	6	1	7	*	3	12	13	STC-J	Finalize our consensus Master Plan for the redevelopment, use and character of the old State Mental Health Center.	
2	5	12	2	*	4	3	4	STC-K	Finalize and approve downtown drainage / stormwater plans including methods of financing improvements.	
3	13	17	18	*	9	22	5	STC-L	Secure a major new development in Rich Township (Cook County).	
22	10	18	21	*	19	5	6	STC-O, AJ	Conduct an organization-wide technology assessment and needs IT strategic plan for improving both our processes and budget requirements planning; Maximize and enhance the technology interface with the Village including interactive information exchanges and portals; create an electronic service request system, and information and service tracking.	
6	1	10	8	*	5	6	2	STC-T	Resolve our ongoing water meter issue(s) in a positive manner.	
13	12	11	9	*	10	14	8	STC-V	Integrate Village branding (after its developed) into our communication plans, approaches, tactics, etc.	
12	8	4	12	*	7	10	12	STC-W	Develop a long-term plan for North Street improvements.	
19	9	24	13	*	13	21	10	STC-Y	Develop a plan to deal with the near and long term vitality and use of the Convention Center; work with partners to help maintain its financial stability and success.	
18	17	15	5	*	20	9	8	STC-Z/AH	Implement an ongoing leadership development and staff succession plan that includes training and skill enhancement with the goal to develop a pipeline of internal staff with the required skills, knowledge, and abilities to be strong candidates for future Village vacancies.	
10	22	14	19	*	11	15	1	STC-AC	Conduct an upgrade assessment for the Fire Station.	
9	18	6	20	*	21	13	5	STC-AD	Conduct a Village-wide facilities assessment for Public Works, Fire, Administration, etc.;	
23	19	5	22	*	22	5	6	STC-AF/AI	Identify needs, options and strategies for our facilities and buildings.	
24	23	8	10	*	12	7	7	STC-AK	Streamline civil service personnel changes within the Police department; work to speed up the civil service recruitment process; improve process gaps and the quality of candidates that emerge from civil service to minimize the loss of good candidates.	
21	20	20	24	*	23	16	16	STC-AL	Implement an electronic/streamlined agenda and FOIA management system for all Boards and Commissions.	
7	24	19	16	*	24	4	2	STC-AN	Explore incorporating additional municipalities/users into the existing 911 system.	
20	16	22	23	*	17	19	11	STC-AQ	Conduct a cost/benefit analysis in consideration of the potential for in-house engineering.	
16	2	16	1	*	15	2	3	STC-AR	Conduct a pay competitiveness/party study for Fire.	
17	4	23	3	*	14	23	4	STC-AT	Improve the beautification of downtown and other key areas of the Village (i.e., streetscaping; sign control; entrance signs, way-signage).	
15	21	7	17	*	16	11	9	STC-AV	Create a way-finding sign program; especially for the Village gateway and welcoming corridors.	
									Complete the assessment and evaluation of unincorporated parcels and possible annexations where appropriate or desirable.	

\* Trustee E participated in the strategic planning workshops and completed the ranking sheets supplied to the Board. However, Trustee E's ranking sheets were returned with notations for each goal without the numerical rankings that fit the methodology of the exercise. As such, the above goal ranking information reflects the prioritization data provided to the study team via the ranking sheets.

EXHIBIT B

VILLAGE OF TINLEY PARK  
2015 STRATEGIC PLAN  
DETAILED BOARD RANKING OF GOALS NOT IN ORDER OF PRIORITY

VILLAGE OF TINLEY PARK 2015 STRATEGIC PLAN SHORT-TERM ROUTINE GOALS												
Council Ranking		GROUP		GOAL ID #		GOAL DESCRIPTION						
A	B	C	D	E	F	G	H	GROUP AVG.	GOAL ID #	GOAL DESCRIPTION		
8	10	6	1	*	2	11	12	7.14	STR-B	Review and revise Village building codes.		
9	9	15	16	*	8	12	4	10.43	STR-F	Institute a Village-wide enhanced sidewalk capital improvement program.		
10	8	11	8	*	3	10	13	9.00	STR-G	Continue to maintain our Downtown, and surrounding areas, in a clean, attractive and vibrant manner.		
3	17	2	5	*	1	1	11	5.71	STR-H	Keep Village budget requirements and finances under control while maintaining quality; maintain strong financial health of the Village.		
4	2	7	4	*	6	2	15	5.71	STR-M	Remain a safe, desirable and stable high quality community particularly in terms of public safety, property values and character.		
1	4	1	3	*	4	3	5	3.00	STR-N	Rebuild faith and trust in the Village government and our strong commitment to the betterment and high quality of our community.		
6	3	10	10	*	11	4	10	7.71	STR-P	Maintain personal contact with citizens (i.e., when citizens call the Village, they talk to a person).		
13	11	12	12	*	10	5	6	9.86	STR-Q	Conduct a Village-wide business retention analysis/assessment survey as part of our economic development efforts.		
11	12	14	13	*	15	13	14	13.14	STR-R	Work to analyze and improve our building reviews for quicker, more expedited permitting; work to speed up the over planning and case review process.		
7	7	8	6	*	14	14	8	9.14	STR-S	Prioritize and make decisions on our already existing "unfinished business" list tackle our list of "things to do".		
14	5	13	11	*	5	6	3	8.14	STR-U	Take Village marketing and communication to the next levels; website update, fix broken links, look at different platforms and message methods etc.		
15	13	5	7	*	9	15	2	9.43	STR-X	Review/validate priorities and goals and then develop a comprehensive land use/building regulation and code enforcement program.		
12	1	3	2	*	13	7	1	5.57	STR-AB/AP	Commit to the Strategic Planning process; create an action plan for staff around the major goals that emerge from the Board's prioritization rankings; incorporate more information and tie our strategic goals from this process into the budget.		
2	6	9	9	*	12	9	9	8.00	STR-AM	Improve our communication processes and plans for all citizens and especially with businesses that may not use traditional approaches.		
5	14	4	17	*	17	8	7	10.29	STR-AO	Streamline the annual budget process; start it earlier, improve review and process elements; consider GFOA award guidelines as a helpful reference point.		
16	15	--	15	*	16	17	16	15.83	STR-AS	Create incentives for non-conforming signs to become conforming.		
17	16	--	14	*	7	16	17	14.50	STR-AU	Continue the existing façade improvement/incentive program.		

EXHIBIT B

VILLAGE OF TINLEY PARK  
2015 STRATEGIC PLAN  
DETAILED BOARD RANKING OF GOALS NOT IN ORDER OF PRIORITY

VILLAGE OF TINLEY PARK 2015 STRATEGIC PLAN LONG-TERM COMPLEX GOALS										
Council Ranking										GOAL DESCRIPTION
A	B	C	D	E	F	G	H	GROUP AVG.	GOAL ID #	
10	3	2	2	*	14	7	-	6.33	LTC-A	See substantial start to the old State Mental Health Center property redevelopment with projects underway and remediation completed.
8	16	24	22	*	15	20	1	15.14	LTC-B	Complete needs and functionality assessment then site, design and construct a new Public Works facility.
2	1	9	5	*	1	2	17	5.29	LTC-C	See ongoing downtown development and reinvestment continue.
1	5	1	1	*	2	1	4	2.14	LTC-D	Maintain the Village's financial strength and fiscal controls to maintain our strong fiscal position.
6	10	8	16	*	4	10	3	8.14	LTC-F	Enhance, add and maximize technology in all Village operations, administration, services, etc.; develop a long-term, comprehensive technology plan for the Village.
3	4	22	6	*	16	3	2	8.00	LTC-G	Continue and make substantial progress with/for Village-wide beautification projects in various areas including gateways, parkways, public areas, etc.
5	7	7	7	*	12	6	8	7.43	LTC-I	Implement a Village-wide branding and marketing program.
19	17	21	14	*	13	16	16	16.57	LTC-J	Expand connectivity of both inter and intra community bike paths and trails including over I-80.
22	15	20	18	*	9	24	7	16.43	LTC-K	Evaluate the cost-benefit of undertaking possible jurisdictional transfers of County Roads to the Village.
7	14	19	13	*	10	9	15	12.43	LTC-L	Examine and investigate more outsourcing opportunities for Village functions and then act upon them when positive elements emerge.
13	11	3	9	*	11	17	6	10.00	LTC-N	Redevelop Panduit; see improvements at the 45 acre site on the east side of town.
20	13	4	19	*	23	18	18/	16.17	LTC-O	Execute plan to incorporate and clean up (or annex) Sayre Avenue's 80 acre site.
23	12	14	20	*	5	22	14	15.71	LTC-P	Implement the results of the unincorporated property assessment identified in the short term goals section.
14	18	5	15	*	3	11	13	11.29	LTC-Q	Increase safety, and traffic and pedestrian capacity by widening 80th Avenue at I-80.
9	23	18	21	*	21	4	5	14.43	LTC-R	Determine long-term community expectations of the Fire department and Fire/EMS services in the Village.
12	22	23	25	*	22	12	22	19.71	LTC-S	Evaluate future location, design and utilization of the police gun range.
11	21	25	24	*	21	21	23	20.86	LTC-U	Determine a new location of the fire department's training tower.
21	20	11	11	*	20	13	20	16.57	LTC-V	Work with Metra to add an AM express train to match the PM express train and service.
16	19	17	12	*	25	25	21	19.29	LTC-W	Explore providing alternate transportation methods to get commuters to Tinley Park offices and jobs from the train station.
24	8	6	3	*	19	8	9	11.00	LTC-X	Update the Village's 20 year old Comprehensive, Master Land Use Plan as well as accompanying zoning code provisions.
4	9	16	8	*	7	5	12	8.71	LTC-Y	As part of our economic development strategies, work to attract businesses with good paying jobs by the Panduit property and other locations.
18	2	15	10	*	6	14	11	10.86	LTC-AB	Assess the concept of using a combined "community development department" approach/model vs. separate building, zoning and planning functions.
15	6	13	23	*	9	19	10	13.57	LTC-AC	Coordinate with Cook County to have a safe walking path created to Tinley Park High School.
25	25	10	4	*	18	23	24	18.43	LTC-AE	Seek accreditation for all our major departments to demonstrate professionalism and our commitment to high quality services and operations that meet national standards.
17	24	12	17	*	24	15	19	18.29	LTC-AF	Advocate for the adoption of the Marketplace Fairness Act for internet sales and corresponding revenues to local government.

EXHIBIT B

VILLAGE OF TINLEY PARK  
2015 STRATEGIC PLAN  
DETAILED BOARD RANKING OF GOALS NOT IN ORDER OF PRIORITY

VILLAGE OF TINLEY PARK 2015 STRATEGIC PLAN LONG-TERM ROUTINE GOALS												
Council Ranking		A	B	C	D	E	F	G	H	GROUP AVG.	GOAL ID #	GOAL DESCRIPTION
1	1	1	1	1	*	1	1	1	2	1.14	LTR-E	Continue to maintain a safe, stable, desirable community with strong property values, hometown feel and quality of life.
6	3	4	5	*	4	5	4	5	4	4.43	LTR-H	Evaluate and maximize the best use and capabilities of sworn officers, where possible, while strengthening police services and protection to community overall.
4	5	7	4	*	5	4	7	4	7	5.14	LTR-M	Continue positive relations with Tinley Park civic groups and not for profits.
7	6	3	6	*	6	7	1	1	1	5.14	LTR-T	Evaluate and solve mandates for additional evidence storage needs, including large objects and vehicles.
5	7	6	7	*	7	6	3	3	3	5.86	LTR-Z	Explore repurposing the building, site and space of the State Police station.
2	2	2	3	*	2	2	5	2	5	2.57	LTR-AA	Attract and acquire top quality talent for Village staff positions at all levels from top management to front-line.
3	4	5	2	*	3	3	6	3	6	3.71	LTR-AD	Create a high quality "model citizen communication program"; blue ribbon, award winning techniques, approaches, etc.

**VILLAGE OF TINLEY PARK  
2015 STRATEGIC PLAN SUMMARY OF  
GOALS - IN PRIORITY ORDER**

EXHIBIT C

<b>VILLAGE OF TINLEY PARK 2015 STRATEGIC PLAN SHORT-TERM COMPLEX GOALS</b>		
<b>GROUP AVG.</b>	<b>GOAL ID #</b>	<b>GOAL DESCRIPTION</b>
4.00	STC-A	Continue and advance Downtown development; have one major project started in 2016.
4.57	STC-K	Finalize and approve downtown drainage / stormwater plans including methods of financing improvements.
5.43	STC-T	Resolve our ongoing water meter issue(s) in a positive manner.
6.71	STC-J	Finalize our consensus Master Plan for the redevelopment, use and character of the old State Mental Health Center.
7.86	STC-AR	Improve the beautification of downtown and other key areas of the Village (i.e., streetscaping; sign control; entrance signs, way-signage).
8.71	STC-C	Examine and validate the feasibility of extending the downtown TIF.
9.29	STC-W	Develop a long-term plan for North Street improvements.
10.29	STC-D	Agree to and budget for a plan for Zabrocki Plaza improvements.
10.71	STC-I	Maintain and reinvest in the Villages infrastructure to maintain current high quality; undertake a comprehensive below ground infrastructure condition assessment.
11.00	STC-V	Integrate Village branding (after its developed) into our communication plans, approaches, tactics, etc.
11.43	STC-E	Conduct an organizational design assessment of the administrative units and functions with overall structure, duties, job content, reporting structures and a salary survey included.
12.43	STC-L	Secure a major new development in Rich Township (Cook County).
12.57	STC-AT	Create a way-finding sign program; especially for the Village gateway and welcoming corridors.
13.00	STC-AK	Implement an electronic/streamlined agenda and FOIA management system for all Boards and Commissions.
13.14	STC-Z/AH	Implement an ongoing leadership development and staff succession plan that includes training and skill enhancement with the goal to develop a pipeline of internal staff with the required skills, knowledge, and abilities to be strong candidates for future Village vacancies.
13.14	STC-AC	Conduct an upgrade assessment for the Fire Station.
13.14	STC-AD	Conduct a Village-wide facilities assessment for Public Works, Fire, Administration, etc.; identify needs, options and strategies for our facilities and buildings.
13.71	STC-AN	Conduct a cost/benefit analysis in consideration of the potential for in-house engineering.
13.71	STC-AV	Complete the assessment and evaluation of unincorporated parcels and possible annexations where appropriate or desirable.
14.43	STC-O, AJ	Conduct an organization-wide technology assessment and needs IT strategic plan for improving both our processes and budget requirements planning; Maximize and enhance the technology interface with the Village including interactive information exchanges and portals; create an electronic service request system, and information and service tracking.
14.57	STC-AF/AI	Streamline civil service personnel changes within the Police department; work to speed up the civil service recruitment process; improve process gaps and the quality of candidates that emerge from civil service to minimize the loss of good candidates.
15.57	STC-Y	Develop a plan to deal with the near and long term vitality and use of the Convention Center; work with partners to help maintain its financial stability and success.
18.29	STC-AQ	Conduct a pay competitiveness/parity study for Fire.
20.00	STC-AL	Explore incorporating additional municipalities/users into the existing 911 system.

**VILLAGE OF TINLEY PARK  
2015 STRATEGIC PLAN SUMMARY OF  
GOALS - IN PRIORITY ORDER**

EXHIBIT C

<b>VILLAGE OF TINLEY PARK 2015 STRATEGIC PLAN SHORT-TERM ROUTINE GOALS</b>		
<b>GROUP AVG.</b>	<b>GOAL ID #</b>	<b>GOAL DESCRIPTION</b>
<b>3.00</b>	STR-N	Rebuild faith and trust in the Village government and our strong commitment to the betterment and high quality of our community.
<b>5.57</b>	STR-AB/AP	Commit to the Strategic Planning process; create an action plan for staff around the major goals that emerge from the Board's prioritization rankings; incorporate more information and tie our strategic goals from this process into the budget.
<b>5.71</b>	STR-H	Keep Village budget requirements and finances under control while maintaining quality; maintain strong financial health of the Village.
<b>5.71</b>	STR-M	Remain a safe, desirable and stable high quality community particularly in terms of public safety, property values and character.
<b>7.14</b>	STR-B	Review and revise Village building codes.
<b>7.71</b>	STR-P	Maintain personal contact with citizens (i.e., when citizens call the Village, they talk to a person).
<b>8.00</b>	STR-AM	Improve our communication processes and plans for all citizens and especially with businesses that may not use traditional approaches.
<b>8.14</b>	STR-U	Take Village marketing and communication to the next levels; website update, fix broken links, look at different platforms and message methods etc.
<b>9.00</b>	STR-G	Continue to maintain our Downtown, and surrounding areas, in a clean, attractive and vibrant manner.
<b>9.14</b>	STR-S	Prioritize and make decisions on our already existing "unfinished business" list; tackle our list of "things to do".
<b>9.43</b>	STR-X	Review/ validate priorities and goals and then develop a comprehensive land use/building regulation and code enforcement program.
<b>9.86</b>	STR-Q	Conduct a Village-wide business retention analysis/assessment survey as part of our economic development efforts.
<b>10.29</b>	STR-AO	Streamline the annual budget process; start it earlier, improve review and process elements, consider GFOA award guidelines as a helpful reference point.
<b>10.43</b>	STR-F	Institute a Village-wide enhanced sidewalk capital improvement program.
<b>13.14</b>	STR-R	Work to analyze and improve our building reviews for quicker, more expedited permitting; work to speed up the over planning and case review process.
<b>14.50</b>	STR-AU	Continue the existing façade improvement/incentive program.
<b>15.83</b>	STR-AS	Create incentives for non-conforming signs to become conforming.

**VILLAGE OF TINLEY PARK  
2015 STRATEGIC PLAN SUMMARY OF  
GOALS - IN PRIORITY ORDER**

EXHIBIT C

<b>VILLAGE OF TINLEY PARK 2015 STRATEGIC PLAN LONG-TERM COMPLEX GOALS</b>		
<b>GROUP AVG.</b>	<b>GOAL ID #</b>	<b>GOAL DESCRIPTION</b>
2.14	LTC-D	Maintain the Village's financial strength and fiscal controls to maintain our strong fiscal position.
5.29	LTC-C	See ongoing downtown development and reinvestment continue.
6.33	LTC-A	See substantial start to the old State Mental Health Center property redevelopment with projects underway and remediation completed.
7.43	LTC-I	Implement a Village-wide branding and marketing program.
8.00	LTC-G	Continue and make substantial progress with/for Village-wide beautification projects in various areas including gateways, parkways, public areas, etc.
8.14	LTC-F	Enhance, add and maximize technology in all Village operations, administration, services, etc.; develop a long-term, comprehensive technology plan for the Village.
8.71	LTC-Y	As part of our economic development strategies, work to attract businesses with good paying jobs by the Panduit property and other locations.
10.00	LTC-N	Redevelop Panduit; see improvements at the 45 acre site on the east side of town.
10.86	LTC-AB	Assess the concept of using a combined "community development department" approach/model vs. separate building, zoning and planning functions.
11.00	LTC-X	Update the Village's 20 year old Comprehensive, Master Land Use Plan as well as accompanying zoning code provisions.
11.29	LTC-Q	Increase safety, and traffic and pedestrian capacity by widening 80th Avenue at I-80.
12.43	LTC-L	Examine and investigate more outsourcing opportunities for Village functions and then act upon them when positive elements emerge.
13.57	LTC-AC	Coordinate with Cook County to have a safe walking path created to Tinley Park High School.
14.43	LTC-R	Determine long-term community expectations of the Fire department and Fire/EMS services in the Village.
15.14	LTC-B	Complete needs and functionality assessment then site, design and construct a new Public Works facility.
15.71	LTC-P	Implement the results of the unincorporated property assessment identified in the short term goals section.
16.17	LTC-O	Execute plan to incorporate and clean up (or annex) Sayre Avenue's 80 acre site.
16.43	LTC-K	Evaluate the cost-benefit of undertaking possible jurisdictional transfers of County Roads to the Village.
16.57	LTC-J	Expand connectivity of both inter and intra community bike paths and trails including over I-80.
16.57	LTC-V	Work with Metra to add an AM express train to match the PM express train and service.
18.29	LTC-AF	Advocate for the adoption of the Marketplace Fairness Act for internet sales and corresponding revenues to local government.
18.43	LTC-AE	Seek accreditation for all our major departments to demonstrate professionalism and our commitment to high quality services and operations that meet national standards.
19.29	LTC-W	Explore providing alternate transportation methods to get commuters to Tinley Park offices and jobs from the train station.
19.71	LTC-S	Evaluate future location, design and utilization of the police gun range.
20.86	LTC-U	Determine a new location of the fire department's training tower.

**VILLAGE OF TINLEY PARK  
2015 STRATEGIC PLAN SUMMARY OF  
GOALS - IN PRIORITY ORDER**

EXHIBIT C

<b>VILLAGE OF TINLEY PARK 2015 STRATEGIC PLAN LONG-TERM ROUTINE GOALS</b>		
<b>GROUP AVG.</b>	<b>GOAL ID #</b>	<b>GOAL DESCRIPTION</b>
<b>1.14</b>	LTR-E	Continue to maintain a safe, stable, desirable community with strong property values, hometown feel and quality of life.
<b>2.57</b>	LTR-AA	Attract and acquire top quality talent for Village staff positions at all levels from top management to front-line.
<b>3.71</b>	LTR-AD	Create a high quality "model citizen communication program"; blue ribbon, award winning techniques, approaches, etc.
<b>4.43</b>	LTR-H	Evaluate and maximize the best use and capabilities of sworn officers, where possible, while strengthening police services and protection to community overall.
<b>5.14</b>	LTR-M	Continue positive relations with Tinley Park civic groups and not for profits.
<b>5.14</b>	LTR-T	Evaluate and solve mandates for additional evidence storage needs, including large objects and vehicles.
<b>5.86</b>	LTR-Z	Explore repurposing the building, site and space of the State Police station.

CONSIDER APPOINTMENTS  
FOR THE FOLLOWING  
COMMISSION VACANCIES FOR  
2016/2017

**Mayor Seaman**

ORDINANCE NO. 2016-O-051

AN ORDINANCE GRANTING A VARIATION FROM THE REQUIRED FRONT YARD SETBACK (SECTION V.B. SCHEDULE II (SCHEDULE OF DISTRICT REQUIREMENTS)) FOR A FENCE FOR CERTAIN PROPERTY LOCATED AT 17101 OVERHILL AVENUE – GIULIANO AND MAUREEN CIPOLLA

WHEREAS, a Petition for granting a Variation, as set forth below, has been filed with the Village Clerk of this Village and has been referred to the Zoning Board of Appeals of this Village and has been processed in accordance with the Tinley Park Zoning Ordinance, as amended, and;

WHEREAS, said Zoning Board of Appeals held a public hearing on the question of whether the requested Variation should be granted on July 14, 2016 at the Village Hall of this Village, at which time all persons present were afforded an opportunity to be heard; and

WHEREAS, the Zoning Board of Appeals has filed its report of findings and recommendations regarding the Variation with this Village President and Board of Trustees, and this Board of Trustees has duly considered said report and findings and recommendations; and

NOW, THEREFORE, BE IT ORDAINED, by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, as follows:

**Section 1:** That this President and Board of Trustees, after considering the report and findings and recommendations of the Zoning Board of Appeals and other matters properly before it, finds as follows:

- (a) That the Petitioners, Giuliano and Maureen Cipolla, are the owners of the property under consideration (the "Subject Property"), legally described as follows:

LOT 26 IN BLOCK 7 IN ARTHUR T. MCINTOSH AND COMPANY'S SOUTHLANDS UNIT 3, BEING A SUBDIVISION OF CERTAIN PARTS OF THE NORTH 1393 FEET OF THE EAST HALF OF THE SOUTHWEST QUARTER OF SECTION 25, TOWNSHIP 36 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

**Commonly Known as: 17101 Overhill Avenue, Tinley Park, Illinois.**

- (b) That Petitioner has requested a twenty-seven foot, eleven inch (27'11") Variation from Section V.B. Schedule II (Schedule of District Requirements) where the front yard setback requirement is forty feet (40'). This Variation would allow the Petitioners to construct a five foot, eight inch (5'8") tall wrought iron fence with brick pillars at a twelve foot, one inch (12'1") setback on the north (171<sup>st</sup> Street) side of this corner lot at 17101 Overhill Avenue in the R-1 (Single-Family Residential) Zoning District and within Arthur T. McIntosh and Company's Southlands Subdivision;
- (c) That the Zoning Board of Appeals voted 4-1 in favor of recommending to the Village Board that the Variation requested by Petitioner be granted and;
- (d) That the Petitioners have provided evidence establishing that they have met the standards for Variations contained in Section X.G.4. of the Zoning Ordinance and the President and Board of Trustees hereby adopt the report of findings and recommendations submitted by the Zoning Board of Appeals.

**Section 2:** That a twenty-seven foot, eleven inch (27'11") Variation from Section V.B. Schedule II (Schedule of District Requirements) where the front yard setback requirement is forty feet (40'). This Variation would allow the Petitioners to construct a five foot, eight inch (5'8") tall wrought iron fence with brick pillars at a twelve foot, one inch (12'1") setback on the north (171<sup>st</sup> Street) side of this corner lot at 17101 Overhill Avenue in the R-1 (Single-Family Residential) Zoning District and within Arthur T. McIntosh and Company's Southlands Subdivision, is hereby granted.

Section 3: That the Village Clerk is hereby ordered and directed to publish this Ordinance in pamphlet form and this Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

**PASSED** this      day of      , 2016, by the Corporate Authorities of the Village of Tinley Park on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this      day of      , 2016, by the President of the Village of Tinley Park.

By: \_\_\_\_\_  
Village President

**ATTEST:**

By: \_\_\_\_\_  
Village Clerk



## ZONING BOARD OF APPEALS STAFF REPORT

July 14, 2016

### CIPOLLA (17101 Overhill Avenue)

Variation from the Required Front Yard Setback for a Fence

**Petitioners**

Giuliano and Maureen  
Cipolla

**Property Address**

17101 Overhill Avenue

**PIN**

27-25-304-001-0000

**Parcel Size**

0.45 acres ±  
(20,000 square feet)

**Zoning**

R-1 (Single-Family  
Residential)

**Subdivision**

Southlands

**Publication**

Daily Southtown  
(June 26, 2016)

**Requested Action**

Consider making a motion  
to recommend the  
requested Variation to the  
Village Board

**Project Planner**

Stephanie Kisler, AICP  
Planner I

mcc



*Photo of West Side of Petitioners' House (from Overhill Avenue)*



*Photo of Northeast Side of Petitioners' House (showing 171<sup>st</sup> Street at right)*

### SUMMARY OF VARIATION REQUEST

The Petitioners, Giuliano and Maureen Cipolla, are requesting a twenty-seven foot, eleven inch (27'11") Variation from Section V.B. Schedule II (Schedule of District Requirements) where the front yard setback requirement is forty feet (40').

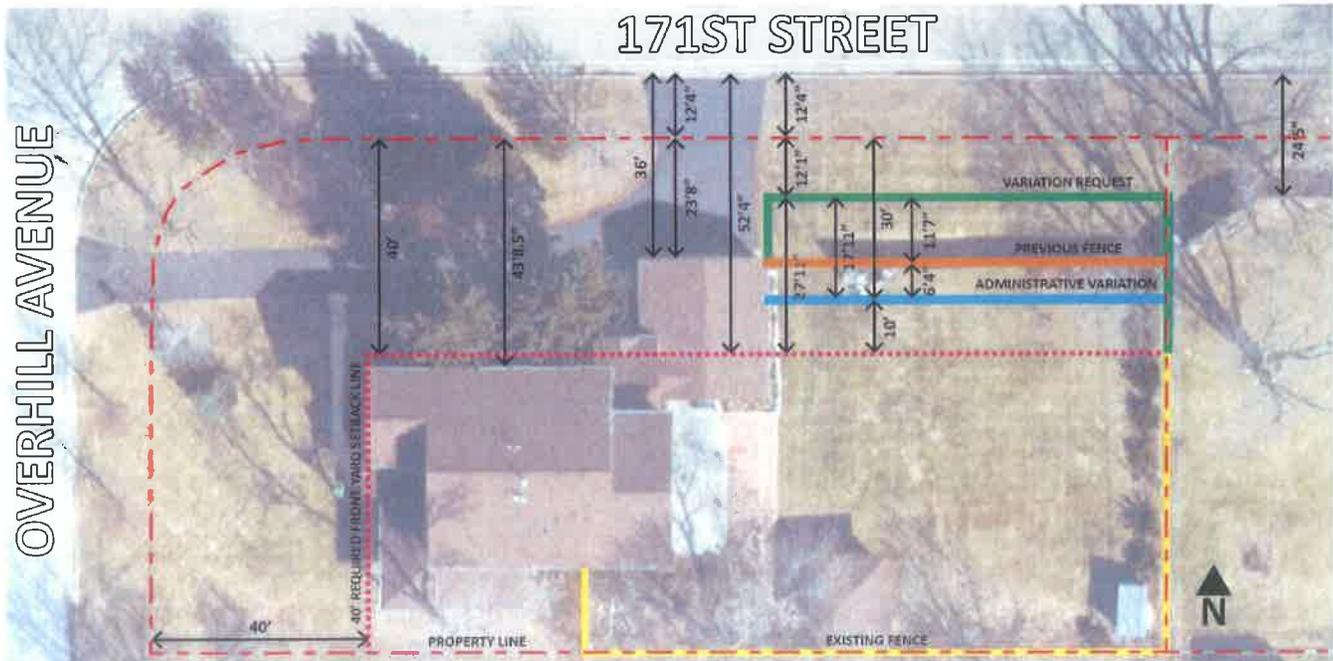
This Variation would allow the Petitioners to construct a five foot, eight inch (5'8") tall wrought iron fence with brick pillars at a twelve foot, one inch (12'1") setback on the north (171<sup>st</sup> Street) side of this corner lot at 17101 Overhill Avenue in the R-1 (Single-Family Residential) Zoning District and within Arthur T. McIntosh and Company's Southlands Subdivision.

**VILLAGE STAFF COMMENTS**

Staff has reviewed the petition for a Variation from the required front yard setback for a new fence at 17101 Overhill Avenue. Staff notes that the Petitioners previously had a fence located in alignment with the garage at a twenty-three foot, eight inch (23'8") setback, but that fence was damaged in a storm and has been removed. The previous fence that was aligned with the garage was permitted to a previous homeowner in 1991. Staff was unable to locate a Variation for the Petitioners' previous fence. Regardless, the proposed location would require a new Variation since the fence is proposed to be about eleven feet, seven inches (11'7") further north than the previous fence.

The Petitioners' new fence is proposed to be setback twelve feet, one inch (12'1") from the north property line so that it would be in alignment with the neighbor's fence to the east. The diagram below displays the Variation request visually.

LEGEND	
<b>Red dashed line</b>	Property Lines
<b>Pink dotted line</b>	40' Required Front Yard Setback Lines
<b>Yellow Line</b>	Existing Fence (Does Not Require Variation)
<b>Green Line</b>	Variation Request for Fence
<b>Orange Line</b>	Previous Fence Location
<b>Blue Line</b>	Administrative Variation Location

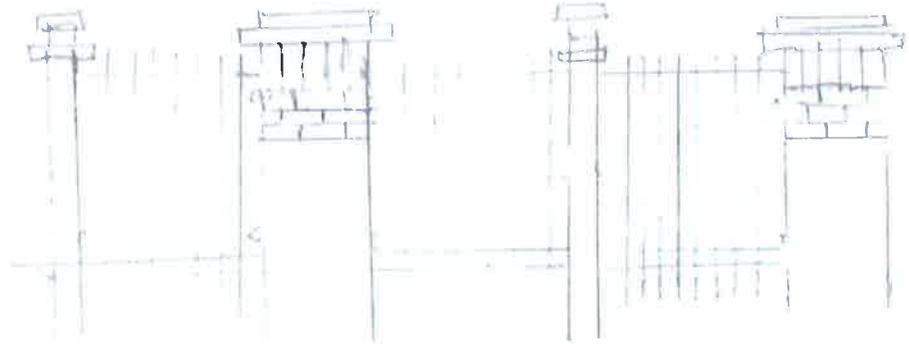


*Diagram Showing Variation Request and Relevant Measurements*

The property is zoned R-1, so a forty foot (40') setback is required for front yards per Section V.B. Schedule II (Schedule of District Requirements). While setback requirements are measured from private property lines, it is important to note that the proposed fence location would be roughly twenty-four feet, five inches (24'5") from the south curb of 171<sup>st</sup> Street. There is no sidewalk along either the 171<sup>st</sup> Street or Overhill Avenue rights-of-way.

The **previous fence** was installed at a twenty-three foot, eight inch (23'8") setback. The Variation request is for the fence to be installed at a twelve foot, one inch (12'1") setback. Per Section III.H.1. of the Zoning Ordinance, Staff is able to grant an **administrative Variation** of up to ten feet (10') from the required setback. This would allow the Petitioner to maintain a setback for the fence of thirty feet (30') from the property line nearest 171<sup>st</sup> Street. The administrative Variation is seventeen feet, eleven inches (17'11") further south than what the Petitioner is requesting and six feet, four inches (6'4") further south than their previous fence, thus, the administrative placement would also be about six feet, four inches (6'4") south of the setback of the garage.

The Planning Department notes that there are no concerns with this Variation request with respect to line-of-sight since there are no intersections (street or sidewalk) directly adjacent to the fence. Additionally, the proposed fence is open-style in design (see Petitioners' sketch at right). The north-facing portion of the driveway is about thirty-six feet (36') long from the garage to the curb of 171<sup>st</sup> Street.



The proposed fence would impact visibility for about eleven feet, seven inches (11'7") of that portion of the driveway, leaving about twenty-four feet, five inches (24'5") available for people in the driveway to view oncoming traffic. Although the fence may not be a line-of-sight issue, Staff is concerned about the small evergreens that have been planted near the property line. Over time, these may grow taller and wider and become a line-of-sight issue for the vehicles exiting the driveway. The property owner should be advised to monitor these plantings throughout the future to ensure that visibility is not obstructed. Staff has provided a diagram below using a photo of the property to indicate the approximate location of the proposed fence (shown in purple).

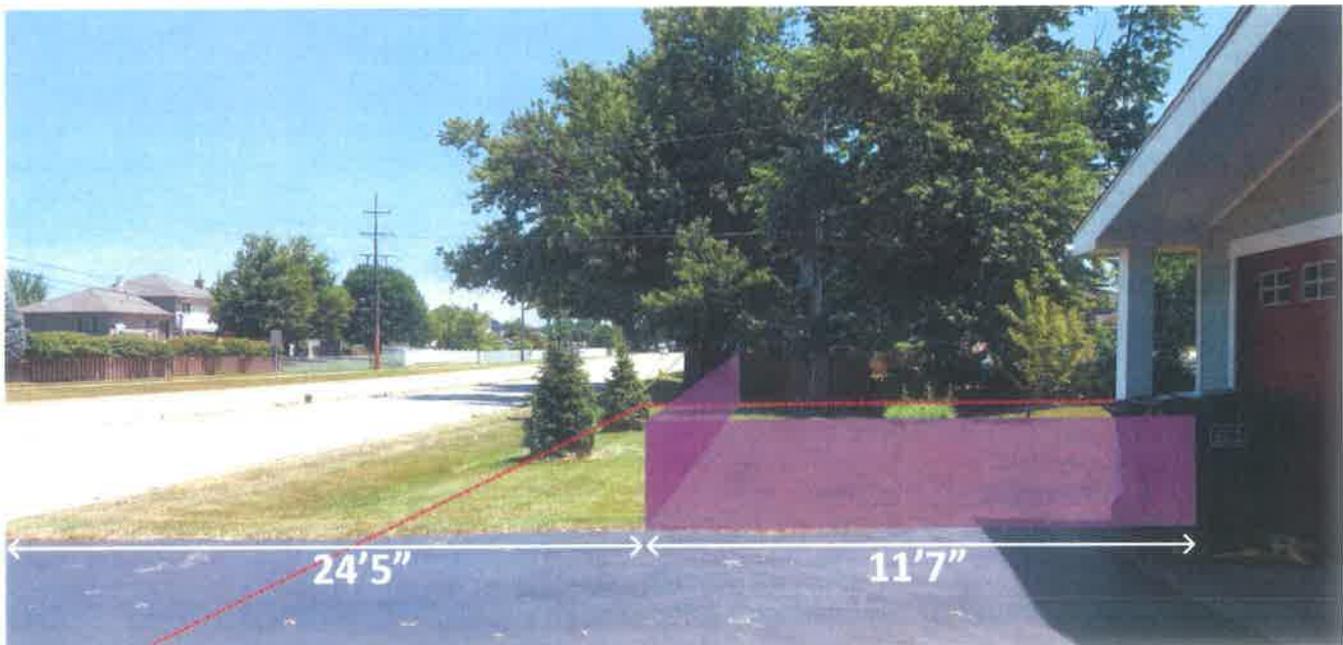


Diagram Showing Approximate Fence Location Over Photo

## Research of Comparable Properties

Staff researched other corner properties within the Southlands subdivision zoned R-1 and along 171<sup>st</sup> Street to compare the existing fence locations with the Petitioners' request. A summary table and diagram has been provided below. Note that the Petitioners' property is designated with a yellow star.

<b>Study of Corner Lots Along 171<sup>st</sup> Street in the Southlands Subdivision (R-1 Zoning District Only)</b>	
Total Number of Corner Lots	13
Total Number of Lots with Fences Along 171 <sup>st</sup> Street	5
Number of Lots with Fences that Encroach into the Front Yard Setback Along 171 <sup>st</sup> Street	3



*Diagram Showing Existing Fences in Front Yards Along 171<sup>st</sup> Street in the Study Area*

The three (3) properties with fences that encroach into the front yard setback are 17102 Overhill Avenue, 17100 Oriole Avenue, and 17100 Odell Avenue. These fences are roughly twenty-five feet (25') from the south curb of 171<sup>st</sup> Street. Of these properties, Staff found that 17102 Overhill Avenue was granted a twenty-six foot (26') Variation for a fence in 2006 and did not find a Variation for 17100 Odell Avenue or 17100 Oriole Avenue; however, both properties have obtained fence permits for the fences. Staff is unsure how permits were approved without Variations on file.

In comparison, the Petitioners' request is similar to the existing conditions at the three (3) properties mentioned above. The Petitioners are not requesting the fence to be installed at the closest extent (a zero foot (0') setback); instead, the request is for the fence to be setback twelve feet, one inch (12'1") from their north property line. The Petitioners' north property line is abutting a relatively major thoroughfare (171<sup>st</sup> Street) and the proposed fence will be setback twelve feet, one inch (12'1") from the property line and about twenty-four feet, five inches (24'5") from the south curb of 171<sup>st</sup> Street.

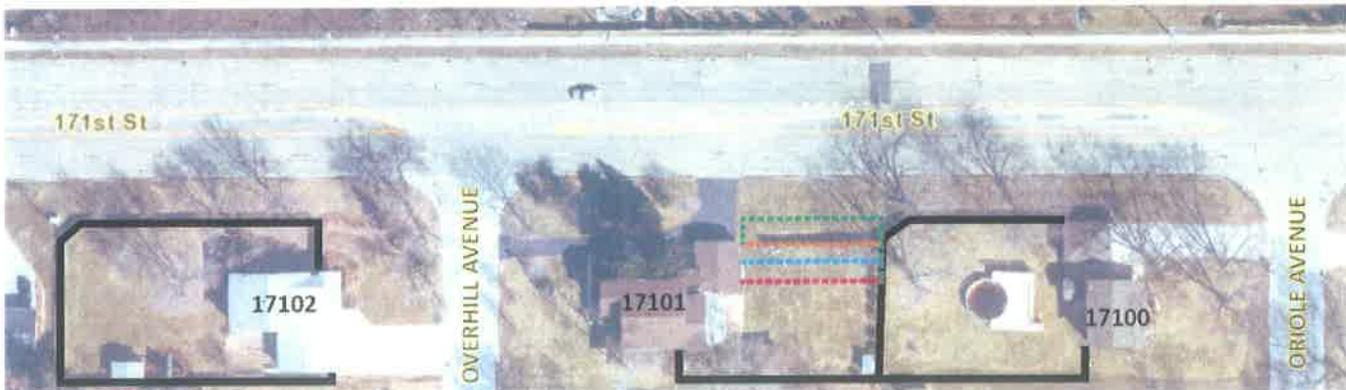
**Options for Fence Location**

The Zoning Board of Appeals should consider these options when reviewing this request:

1. Installing the fence to meet the required forty foot (40') setback (**pink line**);
2. Installing the fence at a thirty foot (30') setback with administrative approval (**blue line**);
3. Installing the fence to align with the existing garage where the previous fence was located at a twenty-three foot, eight inch (23'8") setback (**orange line**); or
4. Installing the fence where the Petitioners' have requested to align with the easterly neighbor's fence at a twelve foot, one inch (12'1") setback (**green line**).



*Diagram Showing Fence Location Options*



*Diagram Showing the Petitioners' Fence Options Related to 17102 Overhill Avenue and 17100 Oriole Avenue  
(Note: Existing Fences Shown in Black)*

Although the Petitioners have the ability to meet the forty foot (40') setback requirement and/or receive an administrative approval for installing the fence at a thirty foot (30') setback, they have stated that these options do not give them enough space in their yard and that it would be out of character and inconsistent with the setback of the neighbor's fences to the east and to the west (see diagram on the previous page). The third option would be to allow them to construct a fence in the same location as the previous fence at a twenty-three foot, eight inch (23'8") setback. The Petitioner has also stated that they have had a fence along the 171<sup>st</sup> Street side of their yard for many years, which provides privacy and security from a highly trafficked road. When the Petitioners needed to replace the fence, they felt that aligning the fence with the neighbor's fences to the east and west would be a more aesthetically pleasing solution.

Lastly, Staff routed the Variation request to Public Works, Fire, and Police Departments for staff review. Reviewing departments indicated that they had no issues with the proposed fence.

Staff is currently investigating possible Text Amendments for fence setbacks in an attempt to alleviate the numerous requests for fence Variations. As a mature community that has developed over time under various codes and enforcement policies, there are many non-conforming fences that need to be addressed. Staff encourages dialogue amongst the Zoning Board of Appeals regarding this issue and seeks direction regarding future Text Amendments.

**DRAFT FINDINGS OF FACT AS PREPARED BY STAFF**

Per Section X.G.4. of the Zoning Ordinance, the Zoning Board of Appeals shall not recommend a Variation of the regulations of the Zoning Ordinance unless it shall have made Findings of Fact, based upon the evidence presented for each of the Standards for Variations listed below. Staff has prepared draft responses for the Findings of Fact (listed in bullet points) based on the information supplied by the Petitioner and the information researched by Staff as of July 7, 2016. The Zoning Board of Appeals may accept, delete, or amend the following findings based on information provided during the Public Hearing and enter them as part of the record.

**1. The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations in the district in which it is located.**

- There are other options available to the Petitioners that would not require a Variation; however, there is precedence set with the neighbor to the west (17102 Overhill Avenue) receiving a Variation in 2006 and the existing fence's location on the adjacent property to the east (17100 Oriole Avenue). The Petitioners have stated that an administrative Variation would limit the use of the rear yard. The Petitioners' request is consistent with the fence location on the property to the east (17100 Oriole Avenue) and the property west of Overhill Avenue (17102 Overhill Avenue).

**2. The plight of the owner is due to unique circumstances.**

- There was an existing fence on the property that did not meet the current setback requirements of the Zoning Ordinance. The previous fence was installed in 1991 and was removed recently due to damage from a storm. The Petitioners have had a fence and enjoyed the privacy and security that the fence provided. There are other fences in the area that also are non-conforming, some of which did not receive Variations. The Village has encountered many fences on corner lots in the community that are illegal and/or non-conforming and Staff has begun to investigate a Text Amendment to address the issue.

**3. The Variation, if granted, will not alter the essential character of the locality.**

- There was a non-conforming fence previously on the property. If the Variation is granted, the fence will match the same setback as the adjacent properties to the east (17100 Oriole Avenue) and to the west (17102 Overhill Avenue).

**4. Additionally, the Zoning Board of Appeals shall also, in making its determination whether there are practical difficulties or particular hardships, take into consideration the extent to which the following facts favorable to the Petitioner have been established by the evidence:**

- a. The particular physical surroundings, shape, or topographical condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were carried out;
- b. The conditions upon which the petition for a Variation is based would not be applicable, generally, to other property within the same zoning classification;
- c. The purpose of the Variation is not based exclusively upon a desire to make more money out of the property;
- d. The alleged difficulty or hardship has not been created by the owner of the property, or by a previous owner;
- e. The granting of the Variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located; and
- f. The proposed Variation will not impair an adequate supply of light and air to an adjacent property, or substantially increase the congestion in the public streets, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the neighborhood.

## APPROPRIATE MOTION

If the Zoning Board of Appeals wishes to make a motion, the following motion is written in the affirmative for the Board's consideration:

"...make a motion to consider recommending that the Village Board grant the Petitioners, Giuliano and Maureen Cipolla, a twenty-seven foot, eleven inch (27'11") Variation from Section V.B. Schedule II (Schedule of District Requirements) where the front yard setback requirement is forty feet (40'). This Variation would allow the Petitioners to construct a five foot, eight inch (5'8") tall wrought iron fence with brick pillars at a twelve foot, one inch (12'1") setback on the north (171<sup>st</sup> Street) side of this corner lot at 17101 Overhill Avenue in the R-1 (Single-Family Residential) Zoning District and within Arthur T. McIntosh and Company's Southlands Subdivision."

...With the following conditions:

1. *[any conditions that the Zoning Board of Appeals would like to recommend.]*

...Based on the evidence provided at this hearing and the following:

1. That the Petitioners have provided evidence establishing that they have met the standards for Variations contained in Section X.G.4. of the Zoning Ordinance.
2. *[any other facts or unique circumstances that the Zoning Board of Appeals would like to mention.]*

**VILLAGE OF TINLEY PARK**  
**APPLICATION FOR ZONING ORDINANCE VARIANCE**

The undersigned hereby Petitions the Village of Tinley Park Zoning Board of Appeals and/or Plan Commission to consider a Variation from the terms of the Zoning Ordinance as follows:

**PETITIONER INFORMATION**

Name: Giuliano & Maureen Cipolla

Mailing Address: 17101 Overhill Ave

City: Tinley Park State: IL Zip: 60477

Day Phone: [REDACTED] Evening Phone: [REDACTED]

Cell Phone: [REDACTED] Fax Number:

Email Address: [REDACTED]

Nature of Petitioner's Interest in the property and/or relationship to the owner:  
(Applications received on behalf of the owner of record must be accompanied by a signed letter of authorization).

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**PROPERTY INFORMATION**

Street Address: 17101 Overhill Ave Tinley Park IL 60477

Owners: Giuliano Cipolla, Maureen Cipolla

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**SPECIFIC TYPE OF VARIANCE REQUESTED (See Examples Below):**

A 15.4ft variance to the north side of our backyard, setback on the north side of the property to install/replace our existing wood fence that came down due to a severe storm.

Examples of Specific Type of Variance Requested:

This refers to the exact number of feet, the exact dimensions of a structure, exact height/type of fence.  
For example:

“A 15 foot Variance to the Front Yard Setback on the East side of the property to allow for a 6-foot tall cedar fence on this corner lot.”

“A 180 square foot variance to the 720 square foot maximum allowable size of an accessory structure to allow for a 30 foot or 900 square foot garage on this residential property.”

“A 10 foot variance to the 10 foot maximum allowable height for a sign to allow for a 20 foot high monument sign on this commercial property.”



## FINDINGS OF FACT

### ADDITIONAL INFORMATION TO BE PRESENTED TO SUPPORT A VARIATION REQUEST FROM THE TERMS OF THE VILLAGE OF TINLEY PARK ZONING ORDINANCE

Section X.G.1 of the Village of Tinley Park Zoning Ordinance requires that the Zoning Board of Appeals determine compliance with the following standards and criteria. In order for a variance to be approved, the Petitioner must respond to all the following questions with facts and information to support the requested Variation:

- A. Describe the difficulty that you have in conforming with the **current** regulations and restrictions relating to your property, and describe how this hardship is not caused by any persons presently having an interest in the property. (Please note that a mere inconvenience is insufficient to grant a Variation). For example, does the shape or size of the lot, slope, or the neighboring surroundings cause a severe problem in completing the project in conformance with the applicable Ordinance requirement?

Based on the current restrictions the installation of the fence would cause a disruption and interfere with the current underground utilities that run congruent on the east side of our lot.

- B. Describe any difficulties or hardships that **current** zoning regulations and restrictions would have in decreasing your property value compared to neighboring properties.

In the event we were to conform to the setback restrictions we would lose 15.4ft in backyard space in which would decrease the value of our home in comparison to our neighbors directly to the east and west of us.

- C. Describe how the above difficulty or hardship was created.

We were presently unaware to this zoning restriction until our present fence came down in a severe storm and we filed for a permit with the Village.

## FINDINGS OF FACT (CONTINUED)

- D. Describe the reasons this Variance request is unique to this property only and is not applicable, in general, to other properties within the same Zoning District.

This request is unique due to the fact that our property is a corner lot and as the current zoning variance reflects when the property was built in 1955. Since then, 171st Street has become a 4 lane major thoroughfare with major traffic patterns.

- E. Explain how this Variance **would not** be regarded as an attempt at financial gain, but only because of personal necessity. For example, the intent of the Variance is to accommodate related living for an elderly relative as opposed to adding an additional income source.

This variance request is a necessity of safety first and foremost. We have a very large family of all age groups along with pets. This request is to provide safety to our family as we like to spend in our yard.

- F. Describe how granting this Variance request will not be detrimental to the public welfare or injurious to other properties or improvements in the neighborhood in which the property is located: (Example: fencing will not obstruct view of automobile traffic).

This variance will provide private and public safety for our community. The installation of the wrought iron fence will not inhibit a view or cause any safety concerns on the contrary it may save a life in the event a car loses control during inclement weather. It will provide safety to our family by allowing us to enclose our backyard and allow for us to play with our grandchild without the worry of he little one walking out on a busy street.

- G. Explain how granting this Variance will not alter the essential character of the neighborhood or locality:

The variance will comply with our neighbors fences to the east and west of us and ascetically conform to their existing fences.

## FINDINGS OF FACT (Continued)

H. Describe how the requested Variance **will not**:

1. Impair an adequate supply of light and air to adjacent properties.

The new fence is constructed of black wrought iron with 4 inch slats open that will allow light and air throughout the yard.

2. Substantially increase the congestion of the public streets.

The new fence will have no impact on congestion or visibility to the public streets.

3. Increase the danger of fire.

The new fence is comprised of iron and brick therefore no endangerment of fire.

4. Impair natural drainage or create drainage problems on adjacent property.

The new fence will have no impact on any drainage.

5. Endanger the public safety.

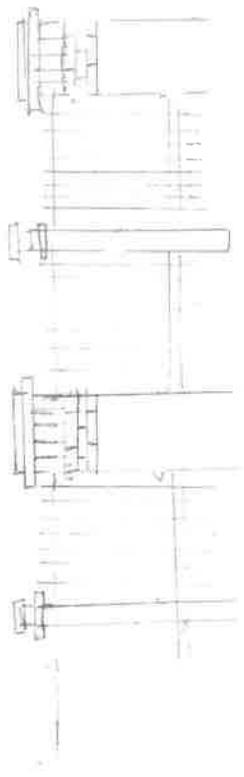
The new fence will not have any impact on public safety as the material is solid with no safety hazards to present to the public.

6. Substantially diminish or impair property values within the neighborhood.

The new fence will not have any negative impact on property values as this material of fence conforms with the highest standards of neighborhoods. The materials are made to last forever with little to no maintenance.

NEGATIVE FENCE  
24 4 FROM 1715

171<sup>ST</sup> ST



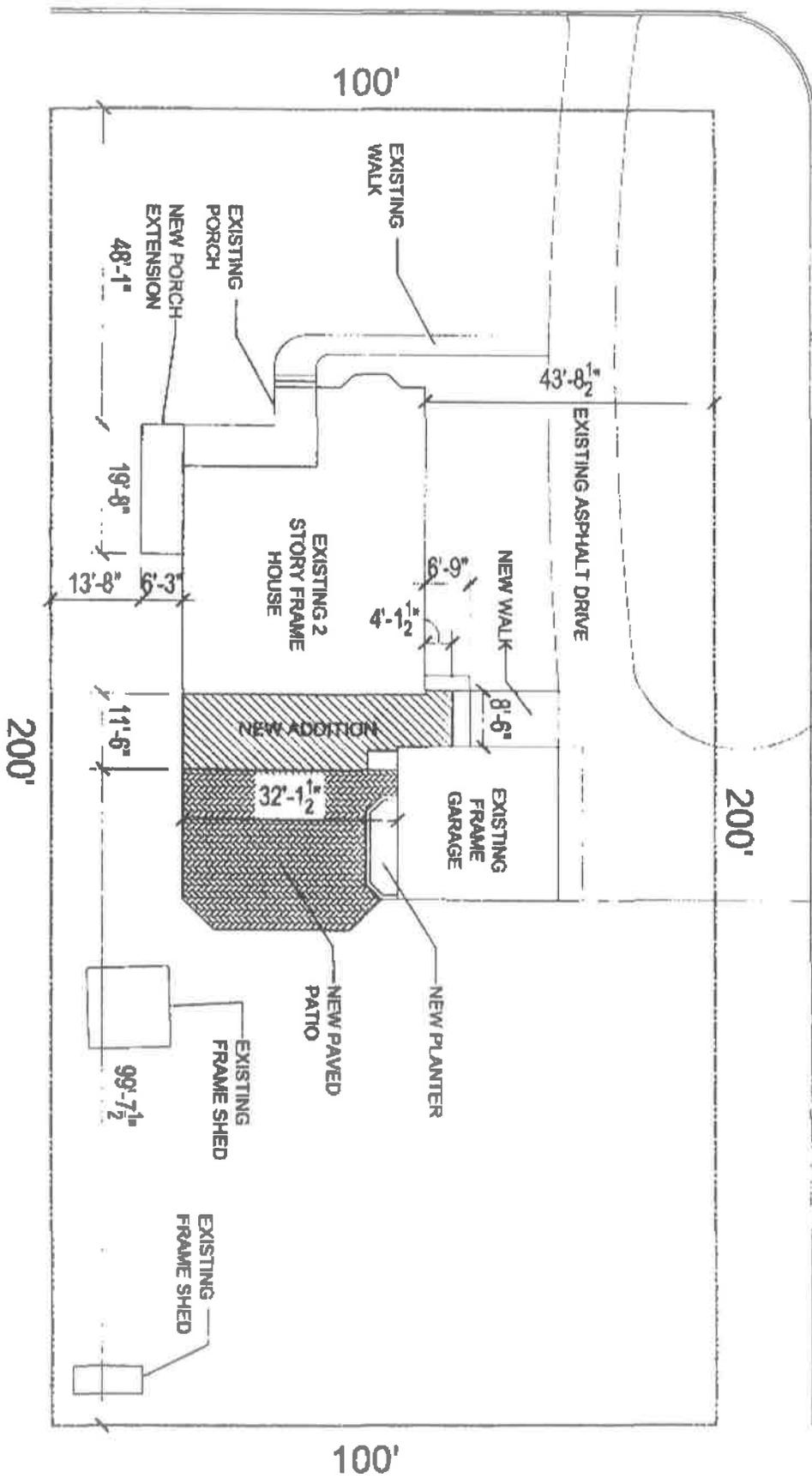
FENCE DESIGN FOR 17101 OVERMILL





OVERHILL AVE

171ST STREET



2

Site Plan

SCALE: 1" = 20'

1

Russell Schomig PLS # 2446  
William Schomig

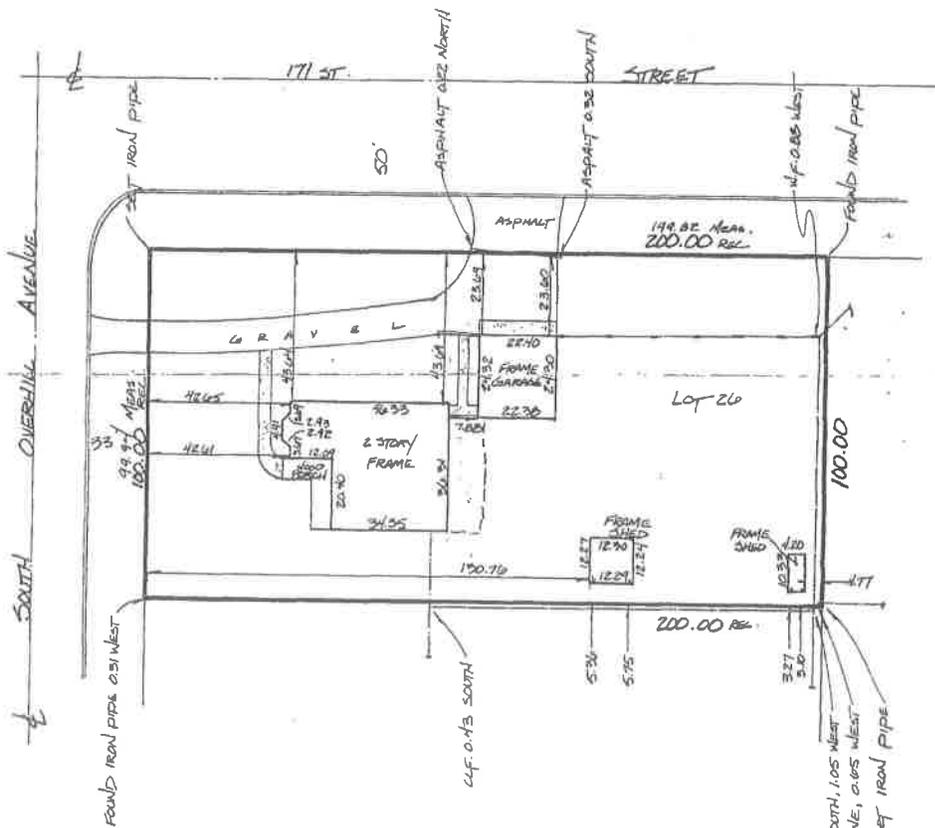
SCHOMIG LAND SURVEYORS, LTD.

1915 East 31<sup>st</sup> Street  
LaGrange Park, Illinois 60526  
Office (708) 352-1452  
Fax (708) 352-1454

# Plat of Survey

LOT 26 IN BLOCK 7 IN ARTHUR T. MC INTOSH AND COMPANY'S SOUTHLANDS UNIT 3, BEING A SUBDIVISION OF CERTAIN PARTS OF THE NORTH 1393 FEET OF THE EAST HALF OF THE SOUTHWEST QUARTER OF SECTION 25, TOWNSHIP 36 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

COMMON ADDRESS: 17101 SOUTH OVERHILL AVENUE



COMPARE LEGAL DESCRIPTION WITH DEED AND REPORT ANY DISCREPANCY IMMEDIATELY. A TITLE COMMITMENT WAS NOT FURNISHED FOR USE IN PREPARATION OF THIS SURVEY. IF A TITLE COMMITMENT WAS NOT FURNISHED, THERE MAY BE EASEMENTS, BUILDING LINES OR OTHER RESTRICTIONS NOT SHOWN ON THIS PLAT. THIS PLAT DOES NOT SHOW BUILDING RESTRICTIONS ESTABLISHED BY LOCAL ORDINANCES. LOCAL AUTHORITIES MUST BE CONSULTED REGARDING ANY RESTRICTIONS. DO NOT SCALE DIMENSIONS FROM THIS PLAT. NO EXTRAPOLATIONS SHOULD BE MADE FROM THE INFORMATION SHOWN WITHOUT PERMISSION OF SCHOMIG LAND SURVEYORS, LTD. THIS PLAT IS NOT TRANSFERABLE. ONLY PRINTS WITH AN EMBOSSED SEAL ARE OFFICIAL COPIES. © COPYRIGHT, ALL RIGHTS RESERVED.

SURVEYED: NOVEMBER 7, 1997  
BUILDING LOCATED: NOVEMBER 7, 1997  
ORDERED BY: Donatelli & Coules, Limited  
PLAT NUMBER: 979722 SCALE 1" = 30'

STATE OF ILLINOIS }  
COUNTY OF COOK } ss.

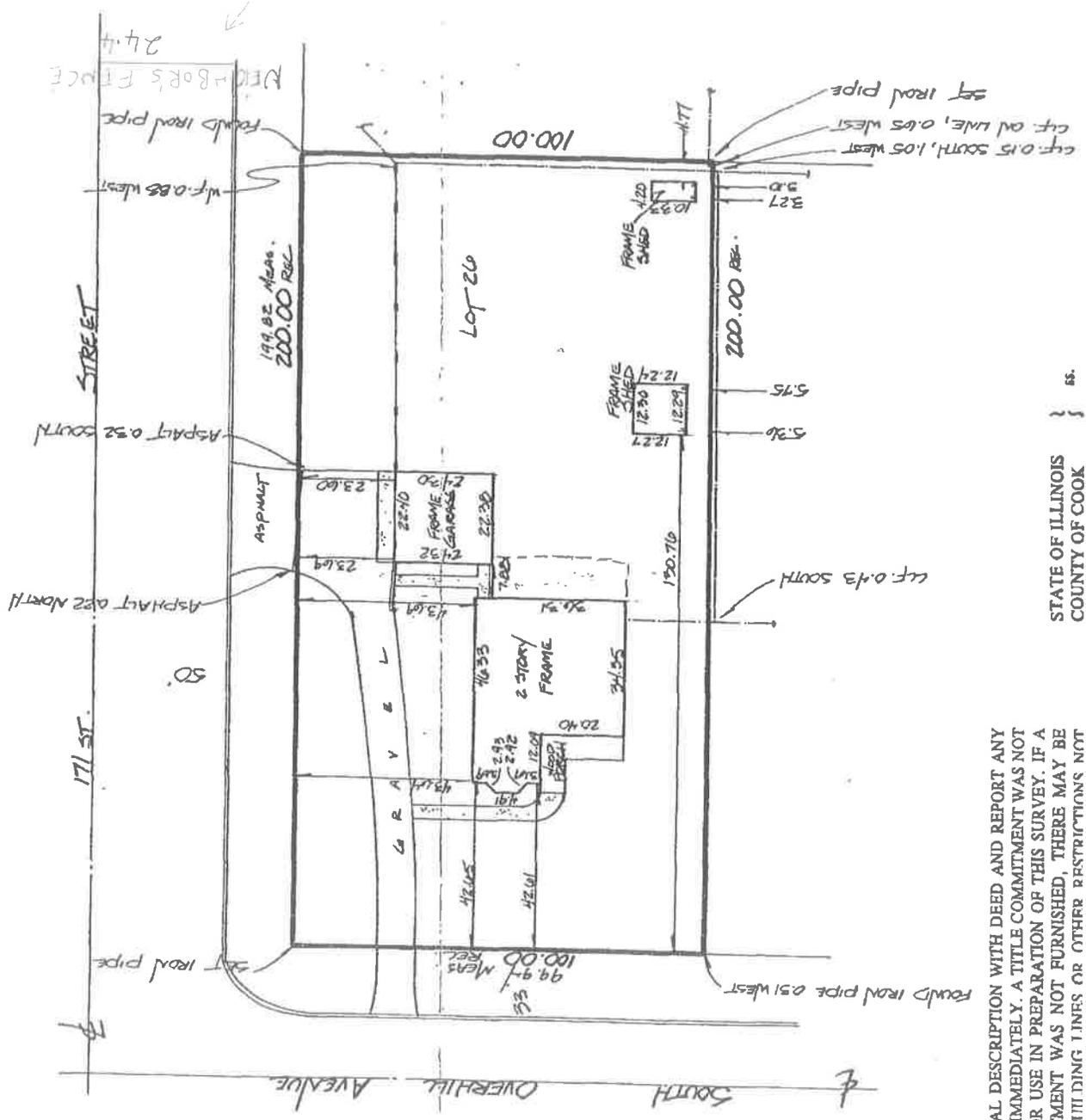


WE, SCHOMIG LAND SURVEYORS, LTD. AS ILLINOIS LICENSED PROFESSIONAL LAND SURVEYORS, HEREBY CERTIFY THAT WE HAVE SURVEYED THE PROPERTY DESCRIBED IN THE CAPTION TO THE PLAT HEREON DRAWN AND THAT THE SAID PLAT IS A TRUE AND CORRECT REPRESENTATION OF THE SAME.

ALL DIMENSIONS ARE IN FEET AND DECIMAL PARTS OF A FOOT AND ARE CORRECT AT A TEMPERATURE OF 68 DEGREES FAHRENHEIT. DIMENSIONS SHOWN ON BUILDINGS ARE TO THE OUTSIDE OF BUILDINGS.

I.P. = IRON PIPE  
C.L.F. = CHAIN LINK FENCE  
D.E. = DRAINAGE EASEMENT  
W.F. = WOOD FENCE  
P.U.E. = PUBLIC UTILITY EASEMENT  
B.L. = BUILDING LINE

*Russell W. Schomig*  
PROFESSIONAL ILLINOIS LAND SURVEYOR



COMPARE LEGAL DESCRIPTION WITH DEED AND REPORT ANY DISCREPANCY IMMEDIATELY. A TITLE COMMITMENT WAS NOT FURNISHED FOR USE IN PREPARATION OF THIS SURVEY. IF A TITLE COMMITMENT WAS NOT FURNISHED, THERE MAY BE EASEMENTS BUILDING LINES OR OTHER RESTRICTIONS NOT

STATE OF ILLINOIS }  
 COUNTY OF COOK } ss.

## MINUTES OF THE ZONING BOARD OF APPEALS



### VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES, ILLINOIS

**JULY 14, 2016**

The regular meeting of the Zoning Board of Appeals was held in the Council Chambers of Village Hall on July 14, 2016 at 7:30 p.m.

#### **ROLL CALL**

Present and responding to roll call were the following:

Acting Zoning Board Chairman:	David Samuelson
Zoning Board Members:	Michael Fitzgerald Paul Lechner Bob Paszczyk Steve Sepessy
Absent Zoning Board Members:	Chris Verstrate, Chairman Jennifer Vargas
Village Officials and Staff:	Stephanie Kisler, Planner I Dominick Lanzito, Village Attorney Lisa Beck, Planning & Building Clerk

#### **CALL TO ORDER**

A motion was made by ZONING BOARD MEMBER LECHNER, seconded by ZONING BOARD MEMBER FITZGERALD to open the regular meeting of the Zoning Board of Appeals at 7:30 p.m. ZONING BOARD ACTING CHAIRMAN SAMUELSON declared the Motion approved. The Pledge of Allegiance was recited.

#### **APPROVAL OF MINUTES**

Minutes of the June 9, 2016 meeting of the Zoning Board of Appeals were presented for approval. A motion was made by ZONING BOARD MEMBER LECHNER seconded by ZONING BOARD MEMBER SEPESSY to approve the Minutes as presented. THE MOTION WAS APPROVED UNANIMOUSLY by voice vote. ZONING BOARD MEMBER SAMUELSON declared the motion approved.

**TO: VILLAGE OF TINLEY PARK PRESIDENT AND BOARD OF TRUSTEES**  
**FROM: VILLAGE OF TINLEY PARK ZONING BOARD OF APPEALS**  
**SUBJECT: MINUTES OF THE JULY 14, 2016 MEETING**  
**RE: PUBLIC HEARING #1**  
**CIPOLLA – 17101 OVERHILL AVENUE – VARIATION FROM THE REQUIRED FRONT YARD VARIANCE - FENCE**

Consider recommending that the Village Board grant a Variation to the Petitioners, Giuliano and Maureen Cipolla, that would allow for a fence, including:

1. A twenty-seven foot, eleven inch (27'11") Variation from Section V.B. Schedule II (Schedule of District Requirements) where the front yard setback requirement is forty feet (40').

This Variation would allow the Petitioners to construct a five foot, eight inch (5'8") tall wrought iron fence with brick pillars at a twelve foot, one inch (12'1") setback on the north (171<sup>st</sup> Street) side of this corner lot at 17101 Overhill Avenue in the R-1 (Single Family Residential) Zoning District and within Arthur T. McIntosh and Company's Southlands Subdivision.

Present were the following:

Acting Zoning Board Chairman:	David Samuelson
Zoning Board Members:	Michael Fitzgerald Paul Lechner Bob Paszczyk Steve Sepessy
Absent Zoning Board Members:	Chris Verstrate Jennifer Vargas
Village Officials and Staff:	Stephanie Kisler, Planner I Dominick Lanzito, Village Attorney Lisa Beck, Planning & Building Clerk
Guest(s):	Giuliano & Maureen Cipolla

A motion was made by BOARD MEMBER SEPESSY, seconded by BOARD MEMBER PASZCZYK to open the Public Hearing at 7:32 p.m. THE MOTION WAS APPROVED by voice call. ACTING CHAIRMAN SAMUELSON declared the Motion approved.

ACTING CHAIRMAN SAMUELSON requested the Petitioner(s) and anyone present who wished to give testimony, comment, engage in cross-examination or ask questions during any of the public hearings being held this evening stand and be sworn in.

ACTING CHAIRMAN SAMUELSON introduced the Petitioner's request for Variations as noted above.

MAUREEN CIPOLLA, 17101 Overhill Avenue, explained they are seeking a 27'11" Variance to the front yard setback requirement to allow for the construction of a five foot, eight inch (5'8") tall wrought iron fence with brick pillars at a twelve foot, one inch (12'1") setback on the north (171<sup>st</sup> Street) side of this corner lot at 17101 Overhill Avenue in the R-1 (Single Family Residential) Zoning District and within Arthur T. McIntosh and Company's Southlands Subdivision.

STEPHANIE KISLER, Planner I, presented the Staff report. She stated the Petitioners are seeking a Variation from the required front yard setback for a new fence at 17101 Overhill Avenue. The Petitioners' previously had a fence that was damaged in a storm and was removed. The Petitioners' new fence is proposed to be setback twelve feet, one inch (12'1") from the north property line so that it would be in alignment with the neighbor's fence to the east. An aerial view of the property was displayed to show the differences between the Petitioners' Variation request (12'1" setback), the area where the previous fence was placed (23'8" setback), and the area showing where Staff could grant an Administrative Variation (30' setback).

MS. KISLER provided images from various perspectives of the property to demonstrate if this Variation would affect line-of-sight. There were no concerns with respect to line-of-sight since there were no intersections (street or sidewalk) directly adjacent to the fence. While the fence would not create a line-of-sight issue, it was noted that the Petitioners' currently have trees that will need to be maintained as they mature in order to ensure that visibility is not obstructed. The Petitioners' agreed to monitor these plantings.

MS. KISLER reported that she conducted a study of properties in the same subdivision and zoning district along 171<sup>st</sup> Street. There were thirteen (13) similar lots that meet the criteria, with five (5) of the lots having fences, and three (3) of the five (5) lots having fences that encroach into the front yard setback requirement. The address at 17102 Overhill Avenue was granted a twenty-six foot (26') Variation in 2006, but she could not locate Variations for the fences encroaching into the front yard setback at 17100 Oriole Avenue or 17100 Odell Avenue. She noted that if these property owners were to replace or build a fence, they would be required to go through the same Variation process as the current Petitioner.

MS. KISLER highlighted the following options for the Zoning Board of Appeals to consider:

1. Installing the fence to meet the required forty foot (40') setback;
2. Installing the fence at a thirty foot (30') setback with administrative approval;
3. Installing the fence to align with the existing garage where the previous fence was located at a twenty-three foot, eight inch (23'8") setback; or
4. Installing the fence where the Petitioners' have requested to align with the easterly neighbor's fence at a twelve foot, one inch (12'1") setback.

BOARD MEMBER FITZGERALD stated that it was difficult to see where the neighbor's fence would line up with the proposed Variation as there appeared to be a triangular section of fence on the easterly neighbor's fence. MR. CIPOLLA stated that a utility pole was located there. MS. KISLER clarified that the Petitioner wished to box it out and displayed a photo of the angled section of fencing.

MS. KISLER reviewed the following draft Findings of Fact prepared by Staff for Standards for Variations:

1. The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations in the district in which it is located.
  - There are other options available to the Petitioners that would not require a Variation; however, there is precedence set with the neighbor to the west (17102 Overhill Avenue) receiving a Variation in 2006 and the existing fence's location on the adjacent property to the east (17100 Oriole Avenue). The Petitioners have stated that an administrative Variation would limit the use of the rear yard. The

Petitioners' request is consistent with the fence location on the property to the east (17100 Oriole Avenue) and the property west of Overhill Avenue (17102 Overhill Avenue).

2. The plight of the owner is due to unique circumstances.
  - There was an existing fence on the property that did not meet the current setback requirements of the Zoning Ordinance. The previous fence was installed in 1991 and was removed recently due to damage from a storm. The Petitioners have had a fence and enjoyed the privacy and security that the fence provided. There are other fences in the area that also are non-conforming, some of which did not receive Variations. The Village has encountered many fences on corner lots in the community that are illegal and/or non-conforming and Staff has begun to investigate a Text Amendment to address the issue.
3. The Variation, if granted, will not alter the essential character of the locality.
  - There was a non-conforming fence previously on the property. If the Variation is granted, the fence will match the same setback as the adjacent properties to the east (17100 Oriole Avenue) and to the west (17102 Overhill Avenue).

ACTING CHAIRMAN SAMUELSON noted for the record that Village Staff provided confirmation that appropriate notice regarding the Public Hearing was published in the local newspaper in accordance with State law and Village requirements.

ACTING CHAIRMAN SAMUELSON inquired if anyone in the audience would like to speak or ask questions. No one in the audience requested to address the Zoning Board of Appeals, Staff, or the Petitioners.

There being no further questions or comments, a motion was made by BOARD MEMBER SEPESSY, seconded by BOARD MEMBER LECHNER to close the Public Hearing at 7:56 p.m. for deliberation.

A MOTION WAS MADE BY BOARD MEMBER PASZCZYK, SECONDED BY BOARD MEMBER LECHNER to recommend the Village Board grant the Petitioner Variation. BOARD MEMBER PASZCZYK clarified the Motion as follows:

Consider recommending that the Village Board grant a Variation to the Petitioners, Giuliano and Maureen Cipolla, that would allow for a fence, including:

A twenty-seven foot, eleven inch (27'11") Variation from Section V.B. Schedule II (Schedule of District Requirements) where the front yard setback requirement is forty feet (40'). This Variation would allow the Petitioners to construct a five foot, eight inch (5'8") tall wrought iron fence with brick pillars at a twelve foot, one inch (12'1") setback on the north (171<sup>st</sup> Street) side of this corner lot at 17101 Overhill Avenue in the R-1 (Single Family Residential) Zoning District and within Arthur T. McIntosh and Company's Southlands Subdivision.

AYE: Zoning Board Members Bob Paszczyk, Steve Sepessy, David Samuelson, and Paul Lechner

NAY: Zoning Board Member Fitzgerald

ABSENT: Zoning Board Member Jennifer Vargas and Chairman Chris Verstrate

THE MOTION WAS APPROVED by voice vote. ACTING CHAIRMAN SAMUELSON declared the Motion approved.

BOARD MEMBER FITZGERALD questioned if there was a time to have open discussion between closing the public hearing and the vote.

DOMINICK LANZITO, Village Attorney, clarified this could take place after the motion is made but before the vote.

MS. KISLER stated that the vote had already been taken tonight but asked BOARD MEMBER FITZGERALD to provide his comments for the record. She stated that these minutes will be presented to the Village Board for further consideration.

BOARD MEMBER FITZGERALD stated for the record that he voted no on the Variation request due to the aesthetics of the triangular section of fence. He felt that the fence should be installed at the same location as the previous fence.

### **GOOD OF THE ORDER**

BOARD MEMBER PASZCZYK requested that Staff decrease the amount of documentation provided in the ZBA packets. He stated that much of it is redundant. Discussion ensued regarding the streamlining of information distributed to the Zoning Board of Appeals and whether it was possible to use only digital copies of the packets rather than printed copies. Several Zoning Board Members mentioned different preferences, so in lieu of providing different materials to each person, it was decided that Staff would continue with current procedure and investigate ways to consolidate the information into smaller packets.

ACTING CHAIRMAN SAMUELSON asked if there was any public comment and no one from the audience addressed the Zoning Board of Appeals.

MS. KISLER queried the Zoning Board regarding future Text Amendments related to fences. A discussion ensued with varying opinion on what should or should not be allowed regarding front yard setback requirements. MS. KISLER stated that she would like the Zoning Administrator to have more authority to make decisions rather than have Petitioners go through a 2-3 month process to have a Variation granted. She also noted that other communities sometimes allow fences in front yards when they choose lower heights and open style versus privacy style fences. Additionally, she noted that the front yard fence regulations could be somehow determined based on the classification of the street adjacent to the lot. She requested that the Zoning Board Members provide additional feedback at the next meeting.

ACTING CHAIRMAN SAMUELSON stated that the Zoning Board should take a hard look at these requests.

### **ADJOURNMENT**

A motion was made by BOARD MEMBER PASZCZYK, seconded by BOARD MEMBER LECHNER to close the regular meeting of the Zoning Board of Appeals of July 14, 2016 at 8:20 p.m. THE MOTION WAS APPROVED by voice call. ACTING CHAIRMAN SAMUELSON declared the Motion approved.

ORDINANCE NO. 2016-O-052

ORDINANCE GRANTING A SPECIAL USE PERMIT TO JULIANNA GROVER OF THE TRAIN STATION FOR THE PURPOSES OF OPERATING A BUSINESS INVOLVING RECREATIONAL USES AND OPERATING BETWEEN THE HOURS OF 5:00 A.M. AND 10:00 P.M. AT 16902 OAK PARK AVENUE, UNIT 3 (THE TRAIN STATION)

**WHEREAS**, a petition for the granting of a Special Use to operate a business involving recreational uses, including group personal training fitness and nutritional education, and requesting to operate beginning at 5:00 a.m. has been filed with the Village Clerk of this Village and was referred to the Plan Commission of this Village and has been processed in accordance with the Tinley Park Zoning Ordinance, as amended, and;

**WHEREAS**, said Plan Commission held a public hearing on the question of whether the Special Use should be granted on July 21, 2016, at the Village Hall of this Village, at which time all persons present were afforded an opportunity to be heard; and

**WHEREAS**, public notice in the form required by law was given of said public hearing by publication not more than thirty (30) days nor less than fifteen (15) days prior to said public hearing in the Daily Southtown, a newspaper of general circulation within the Village; and

**WHEREAS**, the Plan Commission has filed its report of findings and recommendations regarding the Special Use with the Village President and Board of Trustees, and this Board of Trustees has duly considered said report, findings, and recommendations; and

NOW, THEREFORE, BE IT ORDAINED, by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, as follows:

**Section 1:** The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

**Section 2:** That the report and findings and recommendations of the Plan Commission are herein incorporated by reference as the findings of this President and the Board of Trustees, as if fully set forth herein at length. This Board finds that he proposed granting of the Special Use as set forth herein is in the public good and in the best interests of the Village and its residents and is consistent with and fosters the purposes and spirit of the Tinley Park Zoning Ordinance as set forth in Section I, B thereof.

**Section 3:** The Special Use set forth herein below shall be applicable to the following described property:

LOT 1 (EXCEPT FOR THE SOUTH 40 FEET THEREOF) IN BLOCK 7 IN ELMORE'S OAK PARK AVENUE ESTATES, BEING A SUBDIVISION OF THE NORTHWEST ¼ OF SECTION 30, TOWNSHIP 36 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN (EXCEPT THAT PART OF DRAINAGE DITCH CONVEYED BY DOCUMENT 377190) IN COOK COUNTY, ILLINOIS

Commonly known as 16902 S. Oak Park, Tinley Park, IL 60477.

PIN# 28-30-111-019-0000

**Section 4:** That the Special Use for the property described above is hereby granted to allow for the operation of "The Train Station" involving recreational uses, including group personal training fitness and nutritional education, and is allowed hours of operation beginning at 5:00 a.m. subject to the following conditions:

1. The Train Station shall comply with the ASTM E90 Noise Reduction Coefficient to adjacent tenants of the building or surrounding properties;
2. That class sizes must not exceed three (3) clients per trainer, with a maximum of four (4) trainers allowed at any one time to ensure that adequate parking is available;
3. That a Plat of Easement for an alley at the west side of the building must be signed by the property owner by October 1, 2016 and recorded by the Village; and
4. That two (2) parkway trees be installed along the Oak Park Avenue frontage by October 1, 2016.

**Section 5:** That the Village Clerk is hereby ordered and directed to from view publish this Ordinance in pamphlet form and this Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

**PASSED** this        day of        , 2016, by the Corporate Authorities of the Village of Tinley Park on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this        day of        , 2016, by the President of the Village of Tinley Park.

By: \_\_\_\_\_  
Village President

ATTEST:

By: \_\_\_\_\_  
Village Clerk



# PLAN COMMISSION STAFF REPORT

July 21, 2016

## The Train Station – Special Use Permit

16902 Oak Park Avenue, Unit 3

### Applicant

Julianna Grover of The Train Station

### Property Location

16902 Oak Park Avenue, Unit 3

### PIN

28-30-111-019-0000

### Tenant Space

2,100 SF ±

### Building Size

5,773 SF ±

### Parcel Size

0.24 ac ±

### Zoning

NG (Neighborhood General)

### Approval Sought

Special Use Permit

### Project Planner

Stephanie Kisler, AICP  
Planner I



## EXECUTIVE SUMMARY

The Applicant, Julianna Grover of The Train Station, is seeking approval for a Special Use Permit to operate a business involving recreational uses (including group personal training, fitness, and nutritional education) and operating between the hours of 5:00am and 10:00pm at 16902 Oak Park Avenue, Unit 3 in the NG (Neighborhood General) Zoning District and Elmore's Oak Park Avenue Estates subdivision.

- Hours of Operation: 5:00am – 10:00pm (Monday – Friday)  
7:00am – 1:00pm (Saturday)  
7:00am – 12:00pm (Sunday)
- Number of Employees: 4
- Business Functionality: According to the Applicant, they will provide clients with recreation and health services, including:
  - meal planning
  - nutritional counseling
  - teaching clients how to effectively use their body to provide optimal results
  - group fitness training classes

**UPDATES FROM THE JULY 7, 2016 STAFF REPORT ARE IN RED**

**SUMMARY OF OPEN ITEMS**

OPEN ITEMS	RESOLUTIONS
<p>1. Consider conditions related to sound.</p>	<p>The Applicant stated that loud music is not used since the trainer is continually communicating with clients throughout the sessions.</p> <p>If the Plan Commission wishes to place a condition on the Special Use Permit related to sound levels, Staff recommends wording similar to "sound levels not heard through the tenant's walls so as to not cause a nuisance to adjacent tenants of the building or surrounding properties."</p>
<p>2. Consider conditions related to class sizes.</p>	<p>The Applicant stated that she is ok with the Plan Commission placing conditions on class sizes.</p> <p>If the Plan Commission wishes to place a condition on the Special Use Permit related to class sizes, Staff recommends wording similar to "class sizes must not exceed two (2) clients per trainer, with a maximum of two (2) trainers allowed at any one time."</p>
<p>3. Consider required improvements to landscaping, parking, access drive, and alley.</p>	<p>The Applicant stated that they will only be working on the interior remodel of the tenant space. The property manager met with Staff to discuss the suggested improvements to the exterior of the building. The property manager agreed to add one or two trees along the Oak Park Avenue parkway and also agreed to have the property owner sign the Plat of Easement for the alleyway at the rear of the building. The Plan Commission mentioned possible buffer solutions for the west property line, such as landscaping or a fence. The property manager agreed that she could look into this if the Plan Commission wanted to require this improvement but stated that they have not had any issues with the adjacent single-family residential property to-date. The Plan Commission also raised questions about security at the site. The property manager stated that they have not had any security issues since purchasing the property in 2006. The Applicant noted that she would be using her own security cameras for her tenant space.</p> <p>If the Plan Commission wishes to place a condition on the Special Use Permit related to property improvements that the owner has agreed to Staff recommends wording similar to "a Plat of Easement for an alley at the west side of the building must be signed by the property owner by October 1, 2016 and recorded by the Village, and two (2) parkway trees be installed along the Oak Park Avenue frontage by October 1, 2016."</p> <p>Regarding issues that the property manager has not agreed to, if the Plan Commission wishes to place these as a condition of the Special Use it is important to include statements that indicate the conditions relate to a perceived impact of the proposed Special Use. For example, if the Plan Commission wishes to require a fence or landscaping at the west property line, then Staff recommends the Plan Commission enter into the record that the condition is place to mitigate potential negative impact on adjacent residential uses resulting from the vehicles parking to visit the proposed Special Use. Regarding the additional security cameras, Staff recommends that the Plan Commission ensure that similar conditions have been placed on similar uses and that the condition of the security cameras will mitigate a potential negative impact on the adjacent properties. Staff suggests the hours of business (early morning and late evening hours) have the potential to present security issues to the neighborhood and the presence of security cameras can have a positive impact on this concern. If these two items are recommended as conditions then Staff recommends a deadline of October 1, 2016 for the fence/landscaping and the security cameras.</p>

## EXISTING SITE

The property consists of a single parcel 0.24 acres in area with a 5,773 square foot mixed-use building that was constructed in about 1960 that is currently divided into five (5) tenant spaces. The current tenants are Best One Nail & Massage and Imagine Peace Studio (salon) with the remaining two (2) vacant commercial spaces being combined for the proposed Special Use. There is also one (1) three-bedroom apartment that is occupied. The apartment is located on the second floor above the occupied units and not above the proposed tenant space for The Train Station.

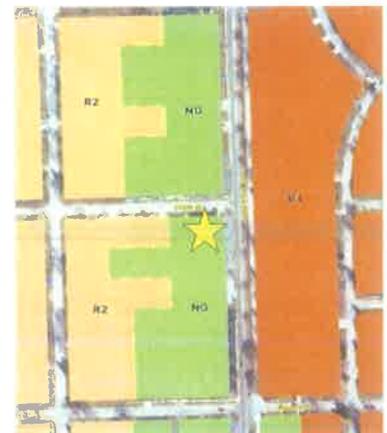
The site has frontage on 169<sup>th</sup> Street to the north and Oak Park Avenue to the east. The site has seventeen (17) parking spaces, eleven (11) of which are located at the rear (west side) of the building (including two (2) enclosed garage spaces) and six (6) which are located at the front (east side) of the building. There is also on-street parking permitted along 169<sup>th</sup> Street, which is directly adjacent to the north of the site and can accommodate four to six (4-6) vehicles on the south side of the street in front of the building.



**Diagram 1: Subject Property with Unit 3 Starred**

## ZONING & NEARBY LAND USES

The zoning of the site at 16902 Oak Park Avenue is NG (Neighborhood General) and is within the Legacy District. According to Section XII.2.D.1. of the Village of Tinley Park Zoning Ordinance, the NG Zoning District is “intended to help transition existing single-family houses and commercial uses into multi-family uses.” However, this particular property exists as a mixed-use building, which incorporates commercial and residential uses into a single structure.



Because the property owner and tenants are not seeking substantial improvements, the site is looked at as a “Heritage Site” rather than a “Redevelopment Site” – the difference being that “Redevelopment Sites” are classified by improvements exceeding 50% of the property’s market value and “Heritage Sites” being improvements less than 50% of the property’s market value. Since the site is a “Heritage Site”, mixed-use buildings are permitted. See Section XII.2.D. of the Zoning Ordinance for more information on regulations for sites within the Neighborhood General Zoning District.

Nearby land uses include other properties zoned NG within the Legacy District to the north and south (shown in green at the image on the right), single-family residential uses zoned R-2 to the west (shown in pale yellow), and single-family residential uses to the east (shown in orange).

## PROPOSED USE

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The Applicant proposes to open a business that involves recreational uses, including group personal training, fitness, and nutritional education. The Train Station currently has 325+ clients at the Oak Lawn location and seeks a location in Tinley Park to help promote healthy lifestyles in a new area. The proposed facility is privately operated and appointments are required. The typical business schedule allows for four (4) clients per hour and clients instructed by two (2) trainers. The business proposes to operate from between 5:00am – 10:00pm Monday through Friday with limited hours on weekends.

The Applicant has provided the following list of services that they would like to provide to clients:

- meal planning
- nutritional counseling
- teaching clients how to effectively use their body to provide optimal results
  - TRX for bodyweight functioning
  - resistance bands
  - core stability movements such as Pilates or Bosu
  - stretch bands for leg development

Businesses operating between the hours of 2:00 a.m.-6:00 a.m. require a Special Use Permit (Section XII.3.A.). In addition, it is Staff’s interpretation that the proposed use (group fitness training classes) is ‘similar and compatible’ to a Special Use category and required that the Applicant obtain a Special Use Permit. Per Table 3.A.2. within Section XII.3.A., “Amusement and recreation establishments including bowling alleys, billiard parlors, coin-operated amusement devices, gymnasiums, swimming pools, dance halls, **health clubs**, skating rinks and **other similar places of recreation**” is a Special Use. These types of uses are considered as Special Uses because of the possible impacts of such things as parking, loud music playing during training classes, and hours of operation. The Special Use Permit process provides the Plan Commission the opportunity to place certain conditions on the Special Use to mitigate these concerns.

The Applicant plans on operating in a limited capacity pending the approval of the requested Special Use with only those services that are allowed as a Permitted Use in this District (nutrition counseling, meal planning, one-on-one sessions). There will be no group fitness training sessions; only personal service on a one-on-one basis is permitted, such as a salon where one employee would be working with one customer at a time (ex. hairstylist cutting hair or nail technician giving a manicure).

Regarding the Applicant’s request to operate between the hours of 2:00am and 6:00am, the Applicant has stated that the earlier hours of operation accommodate client’s schedules for morning sessions. As stated above, there is a residential unit within the building albeit not above the proposed training facility. The Plan Commission may wish to consider whether the noise levels of music or hours of business impact the residential use and whether certain conditions should be placed to mitigate potential impacts such as times where music is allowed to be played at levels that can be heard outside the tenant space.

***Open Item #1: Consider conditions related to sound.***

At the 7/7/2016 Plan Commission meeting, the Applicant stated that loud music is not used since the trainer is continually communicating with clients throughout the sessions. Staff notes that if issues arise with sound in the future, the other tenants can make noise complaints to the Police Department and the situation can be handled as a nuisance. The Zoning Ordinance does not have specified Performance Standards related to sound levels for properties in this zoning district.

If the Plan Commission wishes to place a condition on the Special Use Permit related to sound levels, Staff recommends wording similar to “sound levels not heard through the tenant’s walls so as to not cause a nuisance to adjacent tenants of the building or surrounding properties.”

**PARKING**

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The site has seventeen (17) parking spaces, eleven (11) of which are located at the rear (west side) of the building (including two (2) enclosed garage spaces) and six (6) which are located at the front (east side) of the building. There is also on-street parking permitted along 169<sup>th</sup> Street (except parking on-street is prohibited from 2:00am to 5:00am), which is directly adjacent to the north of the site.

Staff researched the requirements for parking for the site within Section XII.2.D.10.c. of the Zoning Ordinance and found that the regulations call for four (4) parking spaces per 1,000 square feet of tenant space for commercial uses and one and a half (1 ½) parking spaces per dwelling unit. The commercial units comprise 3,366 square feet; therefore, fifteen (13.46) parking spaces are required for the commercial uses and one and a half (1 ½) parking spaces are required for the residential unit for a total parking requirement of fifteen (15) parking stalls. The site exceeds ordinance requirements by two (2) parking spaces.

Despite the proposed use meeting ordinance requirements, Staff has expressed concern if large group training were to occur, it may result in a higher demand for parking. The Applicant has stated that classes will not be greater than two (2) clients at a time with no more than two (2) trainers working at any given time. The Plan Commission may wish to place this as a condition of approval of the Special Use.

***Open Item #2: Consider conditions related to class sizes.***

At the 7/7/2016 Plan Commission meeting, the Applicant stated that she is ok with the Plan Commission placing conditions on class sizes. The Applicant has specified that there will usually be just two (2) trainers with a maximum of two (2) clients each per hour (2:1 ratio of clients to trainers). If the Applicant were to hire additional trainers, the numbers could increase. Staff recommends that the Plan Commission consider what may be an appropriate occupancy in relation to clients and trainers, keeping in mind that the tenant space is about 2,100 square feet.

If the Plan Commission wishes to place a condition on the Special Use Permit related to class sizes, Staff recommends wording similar to “class sizes must not exceed two (2) clients per trainer, with a maximum of two (2) trainers allowed at any one time.”

## REQUIRED SITE IMPROVEMENTS

Per Section XII.2.D.11.d. of the Zoning Ordinance, a Special Use triggers certain required improvements. See the image of Table 2.D.8. below.

*d. Required Improvements*

Action	Landscaping		Front Yard Parking		Access Drive	Alley
	Public Frontage	Private Lot	Modify	Remove	Modify	Dedication
Change of Owner	•	•	•		•	•
Change of Use > 50% of Building		•				
Structure Expansion		•	•		•	•
Special Use	•	•	•		•	•
Map Amendment (Rezoning)	•	•	•		•	•
	see pages 62-63		see pages 58-59		see page 61	see page 60

Table 2.D.8

Staff has identified possible improvements to the landscaping by adding street trees along Oak Park Avenue and potentially another street tree along 169<sup>th</sup> Street where a new landscape area may be installed. Modifications proposed for the parking and access drives include reducing the width of the driveways and adding green space and sidewalk to help formalize the access drives and parking areas. The current access drives are very wide and do not meet current standards for access drives, which are 12' for a one-lane driveway and 20' for a two-lane driveway. Staff has previously prepared a Plat of Easement for an alley at the rear of the building, so the property owner will need to sign and record the plat to formalize the ingress and egress occurring between the adjacent properties at the rear of the buildings.

Staff has discussed these required improvements with the property manager and has created a rough diagram showing the potential site improvements. It is important to note the Plan Commission is able to grant a waiver that would either postpone the improvements, require cash-in-lieu-of improvements, or waive improvements (in part or in whole) based on feasibility. See Section XII.2.D.11.c. for further explanation on waivers for public and private improvements for Heritage Sites in the NG Zoning District.

### ***Open Item #3: Consider required improvements to landscaping, parking, access drive, and alley.***

The Applicant stated that they will be working on the interior remodel of the tenant space. The property manager met with Staff to discuss the suggested improvements to the property. The property manager, Angie Kritikos, agreed to add one or two trees along the Oak Park Avenue parkway. Staff is awaiting a recommendation from the Village's Landscape Architect as to the quantity, location, and species of tree(s) that would be feasible in the Oak Park Avenue parkway.

The property manager also agreed to have the property owner sign the Plat of Easement for the alleyway at the rear of the building. Staff notes that the Plan Commission could require that this plat be signed by a specific date. The plat has been prepared and is ready to be signed at the property owner's convenience.

The Plan Commission mentioned possible buffer solutions for the west property line, such as landscaping or a fence. The property manager agreed that she could look into this if the Plan Commission wanted to require this improvement but stated that they have not had any issues with the adjacent single-family residential property.

The Plan Commission also raised questions about security at the site. The property manager stated that they have not had any security issues since purchasing the property in 2006. She mentioned that she would have to discuss this further with the property owner if the Plan Commission were to require security cameras for the exterior of the site. Additionally, The Applicant noted that she would be using her own security cameras for her tenant space.

If the Plan Commission wishes to place a condition on the Special Use Permit related to property improvements, Staff recommends wording similar to “a Plat of Easement for an alley at the west side of the building must be signed by the property owner by October 1, 2016 and recorded by the Village, two (2) parkway trees be installed along the Oak Park Avenue frontage by October 1, 2016.

Regarding issues that the property manager has not agreed to, if the Plan Commission wishes to place these as a condition of the Special Use it is important to include statements that indicate the conditions relate to a perceived impact of the proposed Special Use. For example, if the Plan Commission wishes to require a fence or landscaping at the west property line, then Staff recommends the Plan Commission enter into the record that the condition is place to mitigate potential negative impact on adjacent residential uses resulting from the vehicles parking to visit the proposed Special Use. Regarding the additional security cameras, Staff recommends that the Plan Commission ensure that similar conditions have been placed on similar uses and that the condition of the security cameras will mitigate a potential negative impact on the adjacent properties. Staff suggests the hours of business (early morning and late evening hours) have the potential to present security issues to the neighborhood and the presence of security cameras can have a positive impact on this concern. If these two items are recommended as conditions then Staff recommends a deadline of October 1, 2016 for the fence/landscaping and the security cameras.



**Diagram 2: Showing Potential Required Site Improvements**

## SIGNAGE

The Applicant has not provided any plans for temporary or permanent signage. Staff notes that the site does not currently have any freestanding signage, so any permanent signage would be installed on the façade of the building.

## STANDARDS FOR A SPECIAL USE

Section X.J.5. lists standards that need to be considered by the Plan Commission. Attached please find the standards provided by the Applicant in defense of the requested Special Use. As part of the Public Hearing Process, the Findings of Fact – either as presented by the Applicant or as proposed by Staff (which are subject to revision upon hearing all testimony given during the Public Hearing) – shall be entered as part of the record for the Public Hearing. The Plan Commission is encouraged to consider these standards (listed below) when analyzing a Special Use request. **Staff has prepared draft Findings for each standard below.**

**X.J.5. Standards:** No Special Use shall be recommended by the Plan Commission unless said Commission shall find:

- a. That the establishment, maintenance, or operation of the Special Use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare;
  - The proposed Special Use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare because the business operations are wholly enclosed in the building and will provide clients with education and training to lead healthier lifestyles.
- b. That the Special Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood;
  - The proposed Special Use will not be injurious to the use and enjoyment of other property in the immediate vicinity and will not substantially diminish and impair properties within the neighborhood because the Special Use is compatible with the other tenants of the building and the adjacent properties. The Special Use will allow for the building to be fully occupied for the first time since the property owner purchased the building in 2006. The property owner may increase the property value by making various site improvements as recommended by the Plan Commission and required by the Village Board.
- c. That the establishment of the Special Use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district;
  - The proposed Special Use will not impede the normal and orderly development and improvement of surrounding property because the surrounding area is already developed and the Special Use will be located within two (2) formerly vacant tenant spaces in an existing building.
- d. That adequate utilities, access roads, drainage, and/or other necessary facilities have been or are being provided;
  - The site currently exists and adequate utilities, access roads, drainage, etc. have already been provided.
- e. That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets; and
  - Adequate measures have been taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets at the existing property. Additionally, the property owner will sign a Plat of Easement to formalize the existence of a rear alley, which will aid in providing adequate ingress and egress between 169<sup>th</sup> Street and the properties to the south.
- f. That the Special Use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the Village Board pursuant to the recommendation of the Plan Commission. The Village Board shall impose such conditions and restrictions upon the premises benefited by a Special Use Permit as may be necessary to ensure compliance with the above standards, to reduce or minimize the effect of such permit upon other properties in the neighborhood, and to better carry out the general intent of this

Ordinance. Failure to comply with such conditions or restrictions shall constitute a violation of this Ordinance.

- The Special Use will conform to all other applicable regulations for the site.
- g. The extent to which the Special Use contributes directly or indirectly to the economic development of the community as a whole.
- The Special Use contributes directly and indirectly to the economic development of the community as a whole because the Applicant will provide training and education to clients that will aid in them developing a healthier lifestyle. This use is also filling vacant tenant spaces in the Legacy District/Downtown Tinley and will provide the community with a new type of service. The Special Use is compatible with the area and has proven to have a successful business model in another community.

It is also important to recognize that a Special Use Permit does not run with the land and instead the Special Use Permit is tied to the Applicant. This is different from a process such as a variance, since a variance will forever apply to the property to which it is granted. Staff encourages the Plan Commission to refer to Section X.J.6. to examine the conditions where a Special Use Permit will expire.

## **MOTION TO CONSIDER**

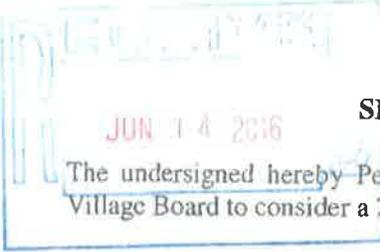
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If the Plan Commission wishes to take action, an appropriate wording of the motion would read:

“...make a motion to recommend that the Village Board grant the Applicant, Julianna Grover of The Train Station, a Special Use Permit for the operation of a business involving recreational uses (including group personal training, fitness, and nutritional education) and operating between the hours of 5:00am and 10:00pm at 16902 Oak Park Avenue, Unit 3 in the NG (Neighborhood General) Zoning District and Elmore’s Oak Park Avenue Estates subdivision, with the following conditions:

1. That sound must not be heard through the tenant’s walls so as to not cause a nuisance to adjacent tenants of the building or surrounding properties;
2. That class sizes must not exceed (2) clients per trainer, with a maximum of two (2) trainers allowed at any one time to ensure that adequate parking is available;
3. That a Plat of Easement for an alley at the west side of the building must be signed by the property owner by October 1, 2016 and recorded by the Village;
4. That two (2) parkway trees be installed along the Oak Park Avenue frontage by October 1, 2016;
5. That the west bufferyard be improved with a fence/landscaping by October 1, 2016; and
6. That security cameras be added on the exterior of the building by October 1, 2016.

... and adopt Findings of Fact submitted by the Applicant and Findings of Fact proposed by Village Staff and the Plan Commission at this meeting.”



VILLAGE OF TINLEY PARK  
SPECIAL USE PERMIT APPLICATION

The undersigned hereby Petitions the Tinley Park Long Range Plan Commission and/or the Village Board to consider a Zoning Map Amendment and/or Special Use Permit as follows:

A. Petitioner Information:

Name: Julianne Grover  
Mailing Address: 50816 Wick Dr.  
City, State, Zip: Oak Lawn, IL 60453  
Phone Numbers: (708) 253-5005 (Day) Fax Number: \_\_\_\_\_  
(Evening) \_\_\_\_\_  
(Cell) \_\_\_\_\_  
Email Address: thetransition45@yahoo.com

The nature of Petitioner's interest in the property and/or relationship to the owner  
(Applications submitted on behalf of the owner of record must be accompanied by a signed letter of authorization):  
Owner of Company

B. Property Information:

The identity of every owner and beneficiary of any land trust must be disclosed.  
Property Owner(s): Tony Kutkias  
Mailing Address: PO Box #10  
City, State, Zip: Mokena, IL 60448  
Property Address: 116902 S. Oak Park Ave.  
Permanent Index No. (PINs) \_\_\_\_\_  
Existing land use: Vacant  
Lot dimensions and area: \_\_\_\_\_

C. Petition Information:

Present Zoning District: \_\_\_\_\_  
Requested Zoning District: \_\_\_\_\_

Is a Special Use Permit being requested (including Planned Developments):

Yes  No

If yes, identify the proposed use: The Train Station would like to open at 5am Monday through Friday. We are also requesting a rate of 2 clients to launch

Will any variances be required from the terms of the Zoning Ordinance?

Yes  No

If yes, please explain (note that Variation application will be required to be submitted):  
\_\_\_\_\_

The Applicant certifies that all of the above statements and other information submitted as part of this application are true and correct to the best of his or her knowledge.

[Signature]  
Signature of Applicant

6/16/16  
Date

**FINDINGS OF FACT**  
**SPECIAL USE PERMIT – (Including Planned Developments)**  
**PURSUANT TO THE VILLAGE OF TINLEY PARK ZONING ORDINANCE**

Section X.J. of the Village of Tinley Park Zoning Ordinance requires that no Special Use be recommended by the Plan Commission unless the Commission finds that all of the following statements, A-G listed below, are true and supported by facts. Petitioners must respond to and confirm each and every one of the following findings by providing the facts supporting such findings. The statements made on this sheet will be made part of the official public record and will be discussed in detail during the Plan Commission meetings and will be provided to any interested party requesting a copy.

Please provide factual evidence that the proposed Special Use meets the statements below and use as much space as needed to provide evidence.

- A. That the establishment, maintenance, or operation of the Special Use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare.**

The Train Station is just the opposite. We provide an atmosphere where people can learn to live a healthy lifestyle through nutritional counseling and body resistance coaching. Clients are encouraged to explore their farmers markets and local gyms to advance their progress.

- B. That the Special Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood.**

The painting is done inside the facility. No property will be damaged. In fact, we will enhance the community by filling a vacant lot and focusing our efforts on curb appeal. (ie - flowers, bright colors) We will focus our attention on bringing more traffic to Oak Park Avenue.

- C. That the establishment of the Special Use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.**

We are presently in an existing building. The properties adjacent to us which are a Nail Salon/Massage Parlor and a Hair Salon are already developed. Therefore, we will be filling a vacant part of the building.

- D. That adequate utilities, access roads, drainage, and/or other necessary facilities have been or are being provided.**

We presently have 18 parking spots that are our use. If we employ 3 coaches with 2 clients each coach, we will utilize 6 spots. There are 2 bathrooms in our facility which is plenty for our client ratios.

- E. That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.**

Our parking is behind our building in a long lot. We are on Oak Park Avenue so our minimal traffic will not be in the community. At most we will see 6 vehicles at a time ever. There is no heavy traffic flow coming from our studio

- F. That the Special Use shall in all other respects conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the Village Board pursuant to the recommendation of the Plan Commission.**

The Train Station is in full compliance with any applicable regulations. We will continue to strive to not only meet the communities expectations, but the villages as well through attending board meetings and reading educated

- G. The extent to which the Special Use contributes directly or indirectly to the economic development of the community as a whole.**

The Train Station supports the local community directly through referring clients to healthy food options such as local farmers markets or restaurants such as Egg Headz that serve local, organic foods. We promote local gyms so that clients can hit cardio numbers. Our sponsor is Capital Nutrition in Tinley Park. All of our clients shop there. Through the use of referrals for gym attire, accessories, supplements, etc, we support the growth economically of our local communities.

H & N Management  
JUNE 20, 2016  
TINLEY PARK VILLAGE BOARD

Dear Village Board Members,

My name is Angie Kritikos Liveris and I represent property at 16902 South Oak Park Avenue Tinley Park, IL 60477 in downtown Tinley Park. I have open spaces ( units 3 & 4) for a business in the strip mall I represent and the name of the management company is H & N Management. The business I am proposing on this property is a personal training company called The Train Station. This would be the second location for this business, the first being in Oak Lawn. The goal of this business is a private training studio that specializes in nutritional counseling and full body movement to achieve fitness results and overall health.

I believe this is the type of business to bring clientele into Tinley Park concerned about their overall well being and good health. Not fa from the strip mall is Egg Headz, focused on juicing and organic foods. A nice tie in and draw for people concerned about their health and fitness to come to our community.

I would appreciate you attention to this matter at your earliest convenience and am happy to answer any additional questions you may have. You can contact me via email at [angie\\_xios@yahoo.com](mailto:angie_xios@yahoo.com), or via phone at 1708-557-3914. Thank you in advance for your consideration.

Sincerely,

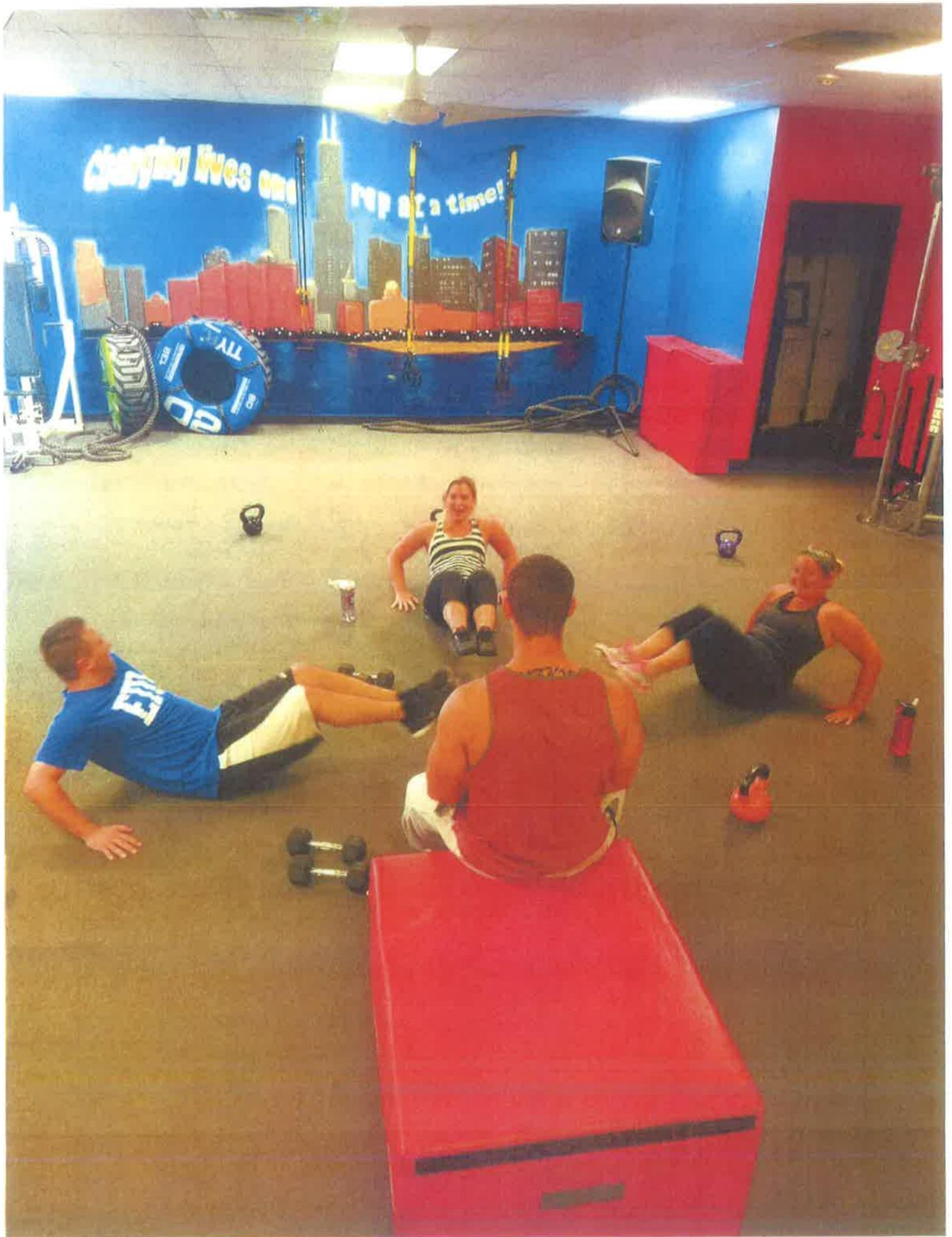
Angie Kritikos Liveris

LEGAL DESCRIPTION  
16902 Oak Park Avenue

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LOT 1 (EXCEPT FOR THE SOUTH 40 FEET THEREOF) IN BLOCK 7 IN ELMORE'S OAK PARK AVENUE ESTATES, BEING A SUBDIVISION OF THE NORTHWEST  $\frac{1}{4}$  OF SECTION 30, TOWNSHIP 36 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN (EXCEPT THAT PART OF DRAINAGE DITCH CONVEYED BY DOCUMENT 377190) IN COOK COUNTY, ILLINOIS

The Real Property or its address is commonly known as 16902 S. Oak Park, Tinley Park, IL 60477. The Real Property tax identification number is 28-30-111-019-0000





## **MINUTES OF THE PLAN COMMISSION**

### **VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES, ILLINOIS**

**JULY 7, 2016**

The Regular Meeting of the Plan Commission was held in the Council Chambers of Village Hall on July 7, 2016 at 7:30p.m.

#### **ROLL CALL**

Plan Commissioners: Kevin Bergthold  
Lori Kappel  
Ken Shaw  
Tim Stanton  
John Domina  
Ed Matushek III, Chairman

Absent Plan Commissioners: Mark Moylan  
Peter Kroner  
Anthony Janowski

Village Officials and Staff: Paula Wallrich, Interim Community Development Director  
Stephanie Kisler, Planner I  
Barbara Bennett, Commission Secretary

#### **CALL TO ORDER**

PLAN COMMISSION CHAIRMAN MATUSHEK called to order the Regular meeting of the Plan Commission for July 7, 2016 at 7:30 p.m.

#### **APPROVAL OF MINUTES**

A motion was made by COMMISSIONER STANTON, seconded by COMMISSIONER SHAW to approve the minutes of the June 16, 2016 meeting of the Plan Commission. Vote by voice. PLAN COMMISSION CHAIRMAN MATUSHEK declared the Motion approved.

A motion was made by COMMISSIONER SHAW, seconded by COMMISSIONER STANTON, to open the Public Hearing on Bailey's Bar & Grill (17731 Oak Park Avenue – Variation for a Ground Sign within the Legacy District) at 7:35 p.m. The motion was approved unanimously by voice call. CHAIRMAN MATUSHEK declared the Motion approved.

Village Staff provided confirmation that appropriate notice regarding the Public Hearing was published in the local newspaper in accordance with State law and Village requirements.

**TO: VILLAGE OF TINLEY PARK PRESIDENT AND BOARD OF TRUSTEES**  
**FROM: VILLAGE OF TINLEY PARK PLAN COMMISSION**  
**SUBJECT: MINUTES OF THE JULY 7, 2016 REGULAR MEETING**  
**ITEM #1: PUBLIC HEARING**  
**BAILEY'S BAR & GRILL – 17731 OAK PARK AVENUE – VARIATIONS FOR A GROUND SIGN WITHIN THE LEGACY DISTRICT**

Consider a proposal from Ronald Bailey, on behalf of Bailey's Bar & Grill, for the following Variations concerning ground signage on an existing site located at 17731 Oak Park Avenue, Tinley Park, Illinois:

1. A one foot, six-inch (1'6") Variation from the required setback from the south property line;
2. A one foot, six-inch (1'6") Variation from the required setback from the entry/access drive (to the north of the proposed sign); and
3. A nine foot (9') Variation from the required setback from the west property line.

All of which constitute Variations from Section XII.4.E., Table 4.E.1. (Legacy Code, Sign Regulations) of the Zoning Ordinance where a "Monument – Ground" type sign is required to be located ten feet (10') from all property lines and entry/access drives.

Present were the following:

Plan Commissioners: Kevin Bergthold  
Lori Kappel  
Ken Shaw  
Tim Stanton  
John Domina  
Ed Matushek III, Chairman

Village Officials and Staff: Paula Wallrich, Interim Community Development Director  
Stephanie Kisler, Planner I  
Barbara Bennett, Commission Secretary

Guest: Tammy Bailey on behalf of Bailey's Bar & Grill

CHAIRMAN MATUSHEK requested anyone present in the audience who wished to give testimony, comment, engage in cross-examination or ask questions during the Hearing stand and be sworn in.

STEPHANIE KISLER, Planner I, gave an overview of the proposed Variations concerning ground signage on an existing site located at Bailey's Bar and Grill at 17731 Oak Park Avenue. She noted that Staff has reviewed the petition for Variations from the required setback for a ground sign and feels this is the most sensible location for new a ground sign on the property. There are many signs on Oak Park Avenue that do not meet the 10' setback, which means that they are considered legal nonconforming signs, and the proposed sign is not out of character with these existing signs.

MS. KISLER proceeded to review the Standards for Granting a Variation and provided Findings of Fact for the record:

1. The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations in the district in which it is located.
  - There are limited alternate locations for the proposed ground sign that would have adequate visibility from Oak Park Avenue except for the proposed site, which requires a Variation.
2. The plight of the owner is due to unique circumstances.
  - The Applicant planned to erect a freestanding sign within the specified landscaped area when he redesigned the parking lot configuration in 2013. This landscaped island cannot accommodate the proposed ground sign without a Variation.
3. The Variation, if granted will not alter the essential character of the locality.
  - There are other ground signs along Oak Park Avenue that do not meet the 10' setback requirement.

CHAIRMAN MATUSHEK asked if the Applicant had anything to add to the record. TAMMY BAILEY indicated that she did not have any information to add.

CHAIRMAN MATUSHEK inquired about landscaping requirements for the sign. MS. KISLER noted that Section IX of the Zoning Ordinance was recently amended to include more specific landscaping requirements around the base of ground signs and that a condition of approval of a building permit would reflect the required square footage of landscaping. She added that the site's existing landscaping is extensive and well maintained and believes that the Applicant will provide nice landscaping near the proposed sign.

A motion was made by COMMISSIONER SHAW to recommend that the Village Board grant the Applicant, Ronald Bailey on behalf of Bailey's Bar & Grill, Variations concerning a proposed ground sign at 17731 Oak Park Avenue, including:

1. A one foot, six-inch (1'6") Variation from the setback requirement from the south property line;
2. A one foot, six-inch (1'6") Variation from the setback requirement from the entry/access drive (to the north of the proposed sign); and
3. A nine foot (9') Variation from the setback requirement from the west property line.

All of these requests are Variations from Section XII.4.E., Table 4.E.1. (Legacy Code, Sign Regulations) of the Zoning Ordinance, where a "Monument -Ground" type sign is required to be located ten feet (10') from all property lines and entry/access drives.

These Variations would allow the Applicant to construct a new ground sign that would be located at an eight foot, six-inch (8'6") setback from the south property line, an eight foot, six-inch (8'6") setback from the entry/access drive, and a one foot (1') setback from the west (Oak Park Avenue) property line at 17731 Oak Park Avenue in the NG (Neighborhood General) Zoning District and within O. Rueters and Company's Tinley Park Gardens Subdivision.

The motion was seconded by COMMISSIONER STANTON.

AYE: Plan Commissioners John Domina, Kevin Bergthold, Lori Kappel, Ken Shaw,

Tim Stanton, and Chairman Ed Matushek

NAY: None

ABSENT: Plan Commissioners Anthony Janowski, Peter Kroner, and Mark Moylan

THE MOTION WAS APPROVED UNANIMOUSLY by roll call. CHAIRMAN MATUSHEK declared the Motion approved.

A motion was made by COMMISSIONER BERGTHOLD, seconded by COMMISSIONER KAPPEL to close the Public Hearing at 7:45 p.m. THE MOTION WAS APPROVED UNANIMOUSLY by voice call. CHAIRMAN MATUSHEK declared the Motion approved.

**TO: VILLAGE OF TINLEY PARK PRESIDENT AND BOARD OF TRUSTEES**  
**FROM: VILLAGE OF TINLEY PARK PLAN COMMISSION**  
**SUBJECT: MINUTES OF THE JULY 7, 2016 REGULAR MEETING**  
**ITEM #2: PUBLIC HEARING**  
**THE ATTIC DOOR – 17424 OAK PARK AVENUE – VARIATION FOR A**  
**GROUND SIGN WITHIN THE LEGACY DISTRICT**

Consider a proposal from Wade Randolph of Effective Signs, on behalf of The Attic Door, for the following Variation concerning ground signage on an existing site located at 17424 Oak Park Avenue, Tinley Park, Illinois, including:

1. A nine foot (9') Variation from Section XII.4.E., Table 4.E.1. (Legacy Code Sign Regulations) of the Zoning Ordinance, where a "Monument – Ground" type sign is required to be located ten feet (10') from all property lines and entry/access drives.

This Variation would allow the Applicant to replace an existing ground sign with a new ground sign that would be located at a one foot (1') setback from the east (Oak Park Avenue) property line at 17424 Oak Park Avenue in the DC (Downtown Core) Zoning District.

Present were the following:

Plan Commissioners: Kevin Bergthold  
Lori Kappel  
Ken Shaw  
Tim Stanton  
John Domina  
Ed Matushek III, Chairman

Village Officials and Staff: Paula Wallrich, Interim Community Development Director  
Stephanie Kisler, Planner I  
Barbara Bennett, Commission Secretary

Guest: Wade Randolph of Effective Signs on behalf of The Attic Door

A motion was made by COMMISSIONER BERGTHOLD, seconded by COMMISSIONER KAPPEL, to open the Public Hearing on The Attic Door (17424 Oak Park Avenue – Variation for a Ground Sign within the Legacy District) at 7:46 p.m. The motion was approved unanimously by voice call. CHAIRMAN MATUSHEK declared the Motion approved.

Village Staff provided confirmation that appropriate notice regarding the Public Hearing was published in the local newspaper in accordance with State law and Village requirements.

CHAIRMAN MATUSHEK requested anyone present in the audience who wished to give testimony, comment, engage in cross-examination or ask questions during the Hearing stand and be sworn in.

STEPHANIE KISLER, Planner I, gave an overview of the proposed Variation concerning ground signage on an existing site located at The Attic Door at 17424 Oak Park Avenue. She noted that there were no concerns from Staff for the Variation request. The majority of the existing ground signs along Oak Park Avenue do not meet the ten foot (10') setback requirement and are considered legal nonconforming signs since there were erected prior to the adoption of the Legacy Code. In this case, the Applicant is replacing an existing sign which is currently less than one foot (1') from the east property line. The required setback for a ground sign is ten feet (10'); therefore, a Variation is required for the proposed sign's lesser setback of one foot (1') from the property line. There is inadequate area between the front of the building and the property line for the Applicant to meet the required ten foot (10') setback. Additionally, Staff noted that the proposed sign complies with other setback regulations for the entry/access drive and south property line and does not require a Variation for these setbacks.

MS. KISLER proceeded to review the Standards for Granting a Variation and provided Findings of Fact for the record:

1. The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations in the district in which it is located.
  - If the Applicant installed a sign meeting the ten foot (10') setback requirement, the new sign would not fit between the required setback and the building since the sign is 5'10" wide and the available space between the required setback and the building 5'6".
  - The sign could be reduced in size to fit within that 5'6" wide area; however, a sign meeting the required set back would be 13'6" from the sidewalk, which is substantially further away from the street than the existing sign, which is about 3'11" from the sidewalk, and the ability for potential customers to see the sign is diminished.
2. The plight of the owner is due to unique circumstances.
  - The Applicant's request is unique because they propose to replace an existing sign with a new sign in relatively the same location. The Applicant is not asking to have a sign closer to the property line than the existing sign; in fact, the new sign would be 7" further west from the existing sign in order to meet a 1' setback from the property line.
  - The Applicant's building does not provide much space for a freestanding sign that would meet the setback requirement due to the building setback being closer to Oak Park Avenue. Staff notes that there are many signs within the Legacy District that do not meet the 10' sign setback requirement so the placement of the sign is not unique.
3. The Variation, if granted will not alter the essential character of the locality.
  - The sign will not alter the character of the locality since it will be in roughly the same place as the existing sign. Other freestanding signs within the Legacy District do not meet the current requirement for a 10' setback.

CHAIRMAN MATUSHEK asked if the Applicant had anything to add to the record. WADE RANDOLPH indicated that he did not have any information to add.

CHAIRMAN MATUSHEK inquired about landscaping requirements for the sign. MS. KISLER noted that Section IX of the Zoning Ordinance was recently amended to include more specific landscaping requirements around the base of ground signs and that a condition of approval of a building permit would reflect the required square footage of landscaping. She added that the site's existing landscaping is extensive and well maintained and believes that the Applicant will provide nice landscaping near the proposed sign.

A motion was made by COMMISSIONER BERGTHOLD to recommend that the Village Board grant the Applicant, Wade Randolph of Effective Signs, on behalf of The Attic Door, the following Variation concerning a proposed ground sign at 17424 Oak Park Avenue:

1. A nine foot (9') Variation from Section XII.4.E., Table 4.E.1. (Legacy Code Sign Regulations) of the Zoning Ordinance, where a "Monument – Ground" type sign is required to be located ten feet (10') from all property lines and entry/access drives.

This Variation would allow the Applicant to replace an existing ground sign with a new ground sign that would be located at a one foot (1') setback from the east (Oak Park Avenue) property line at 17424 Oak Park Avenue in the DC (Downtown Core) Zoning District.

The motion was seconded by COMMISSIONER STANTON.

AYE: Plan Commissioners John Domina, Kevin Berghold, Lori Kappel, Ken Shaw,  
Tim Stanton, and Chairman Ed Matushek

NAY: None

ABSENT: Plan Commissioners Anthony Janowski, Peter Kroner, and Mark Moylan

THE MOTION WAS APPROVED UNANIMOUSLY by roll call. CHAIRMAN MATUSHEK declared the Motion approved.

A motion was made by COMMISSIONER BERGTHOLD, seconded by COMMISSIONER SHAW to close the Public Hearing at 7:55 p.m. THE MOTION WAS APPROVED UNANIMOUSLY by voice call. CHAIRMAN MATUSHEK declared the Motion approved.

**TO: VILLAGE OF TINLEY PARK PRESIDENT AND BOARD OF TRUSTEES**  
**FROM: VILLAGE OF TINLEY PARK PLAN COMMISSION**  
**SUBJECT: MINUTES OF THE JULY 7, 2016 REGULAR MEETING**  
**ITEM #3: THE TRAIN STATION – 16902 OAK PARK AVENUE, UNIT 3 – SPECIAL USE PERMIT**

Consider a proposal from the Applicant, Julianna Grover of The Train Station, for a Special Use Permit to operate a business involving recreational uses (including group personal training, fitness, and nutritional education) and operating between the hours of 5:00 a.m. and 10:00 p.m. at 16902 Oak Park Avenue, Unit 3 in the NG (Neighborhood General) Zoning District and Elmore’s Oak Park Avenue Estates subdivision.

Present were the following:

Plan Commissioners: Kevin Bergthold  
Lori Kappel  
Ken Shaw  
Tim Stanton  
John Domina  
Ed Matushek III, Chairman

Village Officials and Staff: Paula Wallrich, Interim Community Development Director  
Stephanie Kisler, Planner I  
Barbara Bennett, Commission Secretary

Guest: Julianna Grover on behalf of The Train Station

CHAIRMAN MATUSHEK introduced the agenda item and requested that Staff give a report.

STEPHANIE KISLER, Planner I, gave an overview of the request for a Special Use Permit for The Train Station at 16902 Oak Park Avenue, Unit 3. Any business operating between the hours of 2:00 a.m. and 6:00 a.m. requires a Special Use Permit. Due to the proposed 5:00 a.m. start time, a Special Use Permit is required. She noted this location is a mixed-use building. She further stated there are 17 existing parking spaces and she noted 13.46 parking spaces are required for the commercial property and 1.5 parking spaces are required for the residential unit. There is also additional parking on the street. Signage for the business has not been proposed at this time.

MS KISLER also noted, in an effort to be more business-friendly, Staff determined the business is permitted to open now without a Special Use Permit but only operating as a “personal service”, meaning one-on-one sessions rather than group sessions. If a Special Use Permit is granted, the Applicant would be allowed to operate the business using the small groups of clients per trainer as proposed. Additionally, the business cannot operate prior to 6:00 a.m. until a Special Use Permit is granted.

MS. KISLER then summarized the Open Items for the Plan Commission’s consideration:

1. Consider conditions related to sound
2. Consider conditions related to class sizes.
3. Consider required improvements to landscaping, parking, access drive, and alley.

MS. KISLER then summarized Staff's suggestions for site improvements per the requirements of the Legacy Code:

- Landscaping – Adding parkway trees along Oak Park Avenue and 169<sup>th</sup> Street
- Parking Lot – Reducing width of driveways/curb cuts and adding green space and sidewalk
- Access Drive – Reducing size and adding landscaping
- Alley – Formalize an alley easement for ingress and egress at the rear of the property

MS. KISLER stated that she had contact with the property owner/property manager and had discussed the suggested site improvements. She asked the Plan Commissioners to provide guidance on which requirements are feasible for the site and which improvements should be prioritized.

MS. KISLER also noted a Public Hearing is required for Special Use Permit and has been scheduled for the regular Plan Commission meeting on Thursday, July 21, 2016.

CHAIRMAN MATUSHEK asked the Applicant if she felt she could operate her business if the Commission made restrictions on the class sizes due to limited parking in the area. Landscaping and parking lot/alleyway improvements will be addressed with the owner of the property.

JULIANNA GROVER, owner of The Train Station, stated that there would be no loud music playing because they have to be able to communicate to the clients and cannot do so with loud music. She noted that there would only be up to eight (8) clients and four (4) trainers in the location at one time. She stated that they do not have large group classes.

COMMISSIONER STANTON inquired about security cameras at the site. MS. GROVER stated they have their own 24-hour security cameras for their tenant space.

COMMISSIONER BERGTHOLD questioned if a fence would be appropriate along the west property line between this property and the adjacent single-family residential property. MS. KISLER stated she would speak with the property owner about this request. She also noted that some existing sites cannot meet the landscape buffer requirement due to the constraints of the existing dimensions on the site. She noted that the property owner could ask permission to complete landscaping on the adjacent single-family residential property, but they would need their permission to do work on another person's property. She further noted that the Village does not require permits for landscaping.

PAULA WALLRICH, Interim Community Development Director, noted that the provision relating to buffer requirements was rescinded along with the other recent Legacy Code Text Amendments.

COMMISSIONER SHAW asked for clarification on the alley dedication. MS. KISLER stated that the Legacy Plan and Legacy Code call for alleyways behind certain properties to aid in redevelopment so that parking would eventually be in the rear of buildings and not in the front of buildings in the Legacy District. The property two parcels south (Liberty Building) has already completed an easement for the alleyway and a plat has already been drawn up for this property and the property one parcel south (Amazing Smiles). She noted that she had also discussed this with the property owner and they are agreeable to formalizing the alley easement at the rear of the property since it would not change the existing parking lot layout.

MS. GROVER continued to discuss her business. She noted they do not have walk-ins; instead, everything is by appointment. She stated that their business currently has 320 clients at their Oak Lawn location. She added that her passion is transforming lives. She noted that The Train Station is the fastest growing training company on the south side of Chicago.

COMMISSIONER SHAW thanked the Applicant for their presentation and welcomed them to Tinley Park.

CHAIRMAN MATUSHEK requested that Staff discuss the proposed improvements with the property owner and have them attend the next meeting.

**ADJOURNMENT**

There being no further business, a Motion was made by COMMISSIONER BERGTHOLD, seconded by COMMISSIONER SHAW to adjourn the Regular Meeting of the Plan Commission of July 7, 2016 at 8:27 p.m. THE MOTION WAS UNANIMOUSLY APPROVED by voice call. CHAIRMAN MATUSHEK declared the meeting adjourned.



## **MINUTES OF THE PLAN COMMISSION**

### **VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES, ILLINOIS**

**JULY 21, 2016**

The Regular Meeting of the Plan Commission was held in the Council Chambers of Village Hall on July 21, 2016 at 7:30p.m.

#### **ROLL CALL**

Plan Commissioners: Kevin Bergthold  
John Domina  
Anthony Janowski  
Lori Kappel  
Peter Kroner  
Ed Matushek III, Chairman  
Mark Moylan  
Ken Shaw  
Tim Stanton

Village Officials and Staff: Paula Wallrich, Interim Community Development Director  
Stephanie Kisler, Planner I  
Barbara Bennett, Commission Secretary  
Patricia Meagher, Commission Secretary

#### **CALL TO ORDER**

PLAN COMMISSION CHAIRMAN MATUSHEK called to order the Regular meeting of the Plan Commission for July 21, 2016 at 7:30 p.m.

#### **APPROVAL OF MINUTES**

A motion was made by COMMISSIONER KRONER, seconded by COMMISSIONER JANOWSKI to approve the minutes of the July 7, 2016 meeting of the Plan Commission. Vote by voice. CHAIRMAN MATUSHEK declared the Motion approved.

**TO: VILLAGE OF TINLEY PARK PRESIDENT AND BOARD OF TRUSTEES**  
**FROM: VILLAGE OF TINLEY PARK PLAN COMMISSION**  
**SUBJECT: MINUTES OF THE JULY 7, 2016 REGULAR MEETING**  
**ITEM #1: PUBLIC HEARING**  
**THE TRAIN STATION – 16902 OAK PARK AVENUE, UNIT 3 – SPECIAL USE PERMIT FOR A RECREATIONAL USE AND HOURS OF OPERATION**

Consider a proposal from Julianna Grover of The Train Station, for a Special Use Permit to operate a business involving recreational uses (including group personal training, fitness, and nutritional education) and operating between the hours of 5:00am and 10:00pm at 16902 Oak Park Avenue, Unit 3 in the NG (Neighborhood General) Zoning District and Elmore's Oak Park Avenue Estates subdivision.

Present were the following:

Plan Commissioners: Kevin Bergthold  
John Domina  
Anthony Janowski  
Lori Kappel  
Peter Kroner  
Ed Matushek III, Chairman  
Mark Moylan  
Ken Shaw  
Tim Stanton

Village Officials and Staff: Paula Wallrich, Interim Community Development Director  
Stephanie Kisler, Planner I  
Barbara Bennett, Commission Secretary  
Patricia Meagher, Commission Secretary

Guest: Julianna Grover on behalf of The Train Station

A motion was made by CHAIRMAN MATUSHEK, seconded by COMMISSIONER JANOWSKI, to open the Public Hearing at 7:34 p.m. CHAIRMAN MATUSHEK declared the Motion approved.

CHAIRMAN MATUSHEK requested anyone present in the audience who wished to give testimony, comment, engage in cross-examination or ask questions during the Hearing stand and be sworn in.

STEPHANIE KISLER, Planner I, presented a proposal from Julianna Grover of The Train Station, for a Special Use Permit to operate a business involving recreational uses (including group personal training, fitness, and nutritional education) and operating between the hours of 5:00 a.m. and 10:00 p.m. at 16902 Oak Park Avenue, Unit 3 in the NG (Neighborhood General) Zoning District and Elmore's Oak Park Avenue Estates subdivision.

MS. KISLER added the Legacy Code dictates that any businesses operating between the hours of 2:00 a.m. to 6:00 a.m. require a Special Use Permit (Section XII.3.A.). She noted that it is Staff's interpretation that the proposed use (group fitness training classes) is 'similar and compatible' to a Special Use category

and thus the Applicant must obtain a Special Use Permit to operate the business as proposed. She added that this property is located at 16902 Oak Park Avenue and will be combining two (2) units. The interior remodel has been completed. This business is allowed to open their doors presently on a 1:1 client/trainer basis, which is classified as a personal service versus a recreational use. In order to convert to more than one (1) client per trainer, the Special Use Permit is required. She also noted that the building is currently divided into five (5) tenant spaces. The current tenants are Best One Nail & Massage and Imagine Peace Studio (salon) with the remaining two (2) vacant commercial spaces being combined for the proposed Special Use. There is also one (1) three-bedroom apartment that is occupied. The apartment is located on the second floor above the occupied units and not above the proposed tenant space for The Train Station. She added that the site has seventeen (17) parking spaces.

MS. KISLER reviewed slides on a PowerPoint presentation, noting the site and providing photos of the site. She then reviewed the open items discussed at the prior Plan Commission meeting on July 7, 2016 and provided follow up information. The three (3) open items included in the Staff Report included:

1. Conditions related to sound.
  - The Applicant stated that loud music is not used since the trainer is continually communicating with clients throughout the sessions.
2. Conditions related to class sizes.
  - The Applicant stated that she is ok with the Plan Commission placing conditions on class sizes.
3. Required improvements to landscaping, parking, access drive, and alley.
  - The Applicant stated that they will only be working on the interior remodel of the tenant space. The property manager met with Staff to discuss the suggested improvements to the exterior of the building. The property manager agreed to add one or two trees along the Oak Park Avenue parkway and also agreed to have the property owner sign the Plat of Easement for the alleyway at the rear of the building. The Plan Commission mentioned possible buffer solutions for the west property line, such as landscaping or a fence. The property manager agreed that she could look into this if the Plan Commission wanted to require this improvement but stated that they have not had any issues with the adjacent single-family residential property to-date. The Plan Commission also raised questions about security at the site. The property manager stated that they have not had any security issues since purchasing the property in 2006. The Applicant noted that she would be using her own security cameras for her tenant space.

MS. KISLER noted that the property manager was unable to attend this evening. The property manager, or her father (property owner), will be available at the Village Board meeting to answer any questions. She noted that the property manager stated that she is comfortable with all proposals made, but phasing may be necessary.

CHAIRMAN MATUSHEK inquired about what was stated at last meeting regarding trees being put in on Oak Park Avenue and 169<sup>th</sup> Street. MS. KISLER explained there are currently trees along 169<sup>th</sup> Street but the Village's Landscape Architect provided a recommendation for two (2) or three (3) new parkway trees along Oak Park Avenue. Also explained was the option of buffer landscaping or fencing along the west property line adjacent to the neighboring residential lot. Further recommendations from the landscape architect can be provided at another time to assist in the decision process for the Commissioners.

COMMISSIONER JANOWSKI asked if there have been any conversations with the single-family property owners. These residents were present in the audience MS. KISLER indicated that this could be addressed later in the meeting when the residents speak.

MS. KISLER discussed security questions that the Plan Commissioners had inquired about at the previous meeting. The property manager stated that there have been no security issues since purchasing the property since 2006. She raised the concern that due to the early morning and late evening hours, there could potentially be security issues and noted that the presence of security cameras can have a positive impact on this concern. If recommended as conditions, Staff recommends a deadline of October 1, 2016 for the security cameras as well as the landscaping.

MS. KISLER provided the following Findings for a Special Use for the record:

- a. **That the establishment, maintenance, or operation of the Special Use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare;**
  - The proposed Special Use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare because the business operations are wholly enclosed in the building and will provide clients with education and training to lead healthier lifestyles.
- b. **That the Special Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood;**
  - The proposed Special Use will not be injurious to the use and enjoyment of other property in the immediate vicinity and will not substantially diminish and impair properties within the neighborhood because the Special Use is compatible with the other tenants of the building and the adjacent properties. The Special Use will allow for the building to be fully occupied for the first time since the property owner purchased the building in 2006. The property owner may increase the property value by making various site improvements as recommended by the Plan Commission and required by the Village Board.
- c. **That the establishment of the Special Use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district;**
  - The proposed Special Use will not impede the normal and orderly development and improvement of surrounding property because the surrounding area is already developed and the Special Use will be located within two (2) formerly vacant tenant spaces in an existing building.
- d. **That adequate utilities, access roads, drainage, and/or other necessary facilities have been or are being provided;**
  - The site currently exists and adequate utilities, access roads, drainage, etc. have already been provided.
- e. **That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets; and**
  - Adequate measures have been taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets at the existing property. Additionally, the property owner will sign a Plat of Easement to formalize the existence of a rear alley, which will aid in providing adequate ingress and egress between 169th Street and the properties to the south.

- f. **That the Special Use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the Village Board pursuant to the recommendation of the Plan Commission. The Village Board shall impose such conditions and restrictions upon the premises benefited by a Special Use Permit as may be necessary to ensure compliance with the above standards, to reduce or minimize the effect of such permit upon other properties in the neighborhood, and to better carry out the general intent of this Ordinance. Failure to comply with such conditions or restrictions shall constitute a violation of this Ordinance.**
- The Special Use will conform to all other applicable regulations for the site.
- g. **The extent to which the Special Use contributes directly or indirectly to the economic development of the community as a whole.**
- The Special Use contributes directly and indirectly to the economic development of the community as a whole because the Applicant will provide training and education to clients that will aid in them developing a healthier lifestyle. This use is also filling vacant tenant spaces in the Legacy District/Downtown Tinley and will provide the community with a new type of service. The Special Use is compatible with the area and has proven to have a successful business model in another community.

COMMISSIONER KRONER inquired about current lighting and asked if the rear of the building had adequate lighting. MS. KISLER stated that yes, it does. If there are concerns, the Commission can make that a condition as well.

COMMISSIONER SHAW inquired about the current sizes of parking spaces in the rear parking area. MS. KISLER stated that they did not provide a Plat of Survey but a request for the plat has been made to the property manager. The plat would give the exact dimensions of the parking spaces. She noted that it appears that the aisle meets the minimum width required by the Legacy Code; however, the parking stalls themselves may not be accurately striped to meet the required sizes. This can be addressed with re-striping the parking stalls. COMMISSIONER SHAW stated that it seemed that there was not adequate room for a landscape buffer west of the parking stalls. MS. KISLER agreed that there was not room for the landscape buffer; however, the commercial property owner could work with the adjacent residential property owner to provide landscaping on their property. She stated that this could be a condition that the Plan Commission places on the Special Use, but it must directly relate to the impact of the Special Use.

PAULA WALLRICH, Interim Community Development Director, stated that a condition can be made based on the perceived impact of the Special Use. She noted that conditions must mitigate the impacts caused by the Special Use. She also added that this is an existing property and has limited ways to implement improvements to the site, unlike new projects on vacant sites where there are more options.

COMMISSIONER JANOWSKI asked about the noise reduction coefficient and if there were specific regulations for noise in the Neighborhood General Zoning District. MS. KISLER noted that standards for noise exist in the Zoning Ordinance, but only in the manufacturing districts.

COMMISSIONER JANOWSKI noted that the site exceeds the parking requirements. He inquired if the residents to the west would like to see landscaping between their property and the rear parking lot.

COMMISSIONER SHAW inquired about sidewalks. He asked if the sidewalks along Oak Park Avenue are currently ADA compliant. MS. KISLER stated that there is not a sidewalk in the public right-of-way at this location; instead, there is a barrier to keep patrons of the businesses from backing into Oak Park

Avenue. She added that the Legacy Plan calls for public sidewalks to be installed when front yard parking is removed. COMMISSIONER SHAW further inquired if this project triggered the removal of the front yard parking and addition of a public sidewalk. MS. WALLRICH stated that a Special Use does not trigger this requirement and that it is important to note that the public sidewalk will be added as properties redevelop.

CHAIRMAN MATUSHEK noted for the record that there is a requirement for trees along Oak Park Avenue. He added that he thought that the addition of trees in the parkway would have a positive impact on the neighborhood and would be a reasonable condition.

CHAIRMAN MATUSHEK introduced Ms. Julianna Grover. He inquired about her feelings regarding limitations on the business's class sizes.

JULIANNA GROVER, owner of The Train Station, stated she is comfortable placing a limitation on the number of clients and trainers/coaches. She is looking for two to three (2-3) clients for every one (1) coach. She added they would typically employ two (2) coaches during each one (1) hour session. She noted also that the reason they are seeking the 5:00 a.m. start time is that for the people who train before they head downtown for work and the earlier time makes it easier for their schedule. She also noted that the radio isn't on loud and they already checked with the neighboring business to make sure they could not hear the music. She further stated that they had not officially opened yet because they are waiting on equipment. She noted that she has clients booked starting Monday, July 25, 2016.

CHAIRMAN MATUSHEK stated that MS. GROVER mentioned having two to three (2-3) clients per coach. He stated that previously she had requested just two (2) clients per coach. MS. GROVER stated they could stay with two (2) clients per coach, but seemed concerned about expansion. She noted that the business started in Oak Lawn and has no limitations on clients or coaches. Her current business model in Oak Lawn is three (3) clients to one (1) coach. She added the building square footage is the same in Oak Lawn as in this Tinley Park location. She added that it help future expansion needs if they could have more coaches or have a 3:1 ratio.

CHAIRMAN MATUSHEK inquired about parking if class sizes go to a 3:1 ratio. MS. KISLER stated that the parking is measured by the square footage of the tenant spaces, not by the use and the anticipated customers. She added that other zoning districts not within the Legacy District do have parking regulations related to the use and the potential numbers of customers.

COMMISSIONER JANOWSKI inquired about Ms. Grover's comfort with two (2) trainers. He stated that the he did not want to hinder the growth of the business. MS. GROVER stated that they would be looking for two to three (2-3) coaches. She noted that the busy times were prior to regular work hours and after regular work hours.

COMMISSIONER KRONER asked MS. GROVER if she is comfortable with a condition for the Special Use Permit reading "sound must not be heard through the tenant's walls so as to not cause a nuisance to adjacent tenants of the building or surrounding properties." MS. GROVER stated that she is comfortable with the proposed condition.

COMMISSIONER KRONER inquired if MS. GROVER was comfortable with two (2) trainers rather than four (4) trainers. MS. GROVER responded that she would prefer four (4) trainers so that they would have the opportunity to expand. She noted that lower ratios of clients to trainers cause a more expensive session for the client.

CHAIRMAN MATUSHEK stated that the request is now for a 3:1 ratio with up to four (4) trainers. He asked MS. GROVER if she is comfortable with that. MS. GROVER stated that they were ok with a maximum of three (3) clients per every one (1) trainer with a maximum of four (4) trainers.

CHAIRMAN MATUSHEK reviewed the open items and stated that the Commission has covered the landscaping, sound, and class size.

COMMISSIONER JANOWSKI discussed the condition relating to sound and voiced concern for how it seemed vague. He recommended using a measureable decibel level rather than a subjective phrase. He suggested a limitation of 90 decibels or compliance with ASTM E90. COMMISSIONER SHAW stated that he agrees with COMMISSIONER JANOWSKI and stated the conditions should not be subjective but enforceable for today and in the future.

COMMISSIONER KRONER inquired about the business owner's affiliation with Capitol Nutrition. MS. GROVER stated that Capitol Nutrition is one of her sponsors for bodybuilding.

CHAIRMAN MATUSHEK asked if there were any further questions. Seeing none, he then requested the neighbors to the west of the subject property to speak.

RALPH HILTON, 6815 169<sup>th</sup> Street, introduced himself and his wife Donna. He stated that they have lived there for the past 21 years. Their primary concern is parking because they do not want business parking in front of their home. He inquired about the final determination on the client to trainer ratio.

CHAIRMAN MATUSHEK stated that currently they are at three (3) clients to one (1) trainer. He noted that MR. HILTON's concerns could be mitigated by a reasonable limitation of clients and trainers.

MR. HILTON inquired if there was an ordinance that prohibits parking for businesses in a residential district. MS. KISLER stated that 169<sup>th</sup> Street is a public street and parking is allowed on public streets except for between 2:00am and 5:00am.

MR. HILTON stated he understands the Village's parking requirements related to the square footage of the tenant spaces. He stated that he has concerns with where the clients and trainers will park if there is a higher ratio of clients and trainers. CHAIRMAN MATUSHEK stated that the Commission was discussing keeping the 2:1 ratio and now have agreed to a 3:1 ratio due to the anticipated need for expansion in the future.

MR. HILTON stated that if there were an agreement to keep the business parking out of the residential district he does not see a problem. MS. WALLRICH stated that it would be hard to administrate that due to no ordinances in place. CHAIRMAN MATUSHEK stated that the Commission could recommend limitations on the class sizes but cannot regulate parking on a public street. MS. WALLRICH stated that there is a commercial parking lot that may be able to be utilized across the street as well. MR. HILTON noted that the lot across the street is not normally full in the years he has lived there and suggested a shared parking agreement.

MR. HILTON also raised concerns about hearing the business open and close at early and late hours. He noted that he wants the business to do well, but wants the business to be cognizant that he lives next door and doesn't want to hear doors slamming or music playing. He mentioned that he could speak with the property owner about adding landscaping between their parking lot and his yard.

CHAIRMAN MATUSHEK stated again that MR. HILTON's concerns may be best accommodated by limitations on class sizes. He addressed MS. GROVER by asking if three (3) trainers would work instead of four (4).

MS. GROVER asked if she could make a couple of points related to the discussion. She said that her clients are referred to as "Fit Fam", which often consists of husbands, wives, and best friends and often times these individuals are driving to the sessions together. She added that they do not have a parking issue at the Oak Lawn location. She said the clients are respectful to not park in front of someone's house. She further explained that the early class will have few clients and the evening class ends at 10:00 p.m.

COMMISSIONER KRONER discussed ordinances regarding required parking spaces. He noted that the property has two (2) extra spaces than required according to the ordinance. He agreed that the best way to alleviate the parking concerns was to limit the class sizes and number of trainers.

COMMISSIONER SHAW inquired if there was a way to discourage clients from parking wherever they want to and instead guide them to park in certain locations.

MR. HILTON inquired about potential signage regarding where parking can be prohibited during certain hours.

CHAIRMAN MATUSHEK continued by asking MR. HILTON if the current landscaping between the parking lot and his property was satisfactory. MR. HILTON stated that they were fine with the current landscaping.

DONNA HILTON inquired about the calculation of parking for all the businesses there being done. MS. KISLER stated that the analysis accounted for the square footages of all tenant spaces in the building, not just the subject use. She also recommended that MS. GROVER discuss with her clients that they should fill the parking lot first, then use the front parking lot, and only use 169<sup>th</sup> Street for parking when absolutely necessary. MS. HILTON stated that that would be ideal.

MS. KISLER suggested that an agreement could be made between the property owners to share parking.

MS. WALLRICH stated that the Legacy Code does not require parking based on the uses of the building. She stated that she believes that a parking problem could be a good problem to have in a downtown area unless it negatively impacts residents.

COMMISSIONER KRONER proceeded to clarify the conditions for the Special Use Permit. He noted that the condition related to the landscaping in the west bufferyard may no longer be necessary since the adjacent residents are content with the current landscaping.

CHAIRMAN MATUSHEK began to recap the conditions, stating the consensus of the Commission, regarding to sound, wished to recommend that the sound cannot exceed the ASTM E 90 limitation. He also clarified the class size limit of three (3) clients to one (1) trainer or a 3:1 ratio.

MS. WALLRICH noted that The Train Station is just one (1) of three (3) commercial tenants in the building and reminded the Commission that any of these uses can change over time. The number of clients frequenting the businesses can change over time as well.

CHAIRMAN MATUSHEK stated that these changes would be reviewed in the future when the uses changed. MS. WALLRICH reminded the Commission that if the use is permitted there is only

administrative review based on the standards of the current code. The Plan Commission and Village Board only review Special Uses.

COMMISSIONER KRONER requested discussion about the client ratio as well as maximum total of trainers. CHAIRMAN MATUSHEK recapped the discussion of the 3:1 client/trainer ratio and a maximum of four (4) trainers. He asked MS. GROVER to confirm that she was ok with these conditions. MS. GROVER agreed that the 3:1 client/trainer ratio with a maximum of four (4) trainers works best for their business model. She stated that she would directly communicate with her clients regarding the parking concerns.

CHAIRMAN MATUSHEK stated that the property owner would also be responsible for planting a minimum of two (2) parkway trees along Oak Park Avenue by October 1, 2016.

COMMISSIONER KRONER noticed someone in the audience wanting to speak. CHAIRMAN MATUSHEK swore in JOAN HUTCHISON.

MS. HUTCHISON introduced herself and stated that she is the owner of the Hutchison building just north of the Petitioner's parking lot. She also stated that there is not room to accommodate the overflow parking within her parking lot. CHAIRMAN MATUSHEK stated that parking should be worked out without impacting the MS. HUTCHISON's building at this time.

There being no further questions or comments, with no other additions to the Findings of Fact as published and incorporating those Findings into the record, a Motion was made by COMMISSIONER JANOWSKI to recommend the Village Board grant the Applicant, Julianna Grover of The Train Station, a Special Use Permit for the operation of a business involving recreational uses (including group personal training, fitness, and nutritional education) and operating between the hours of 5:00am and 10:00pm at 16902 Oak Park Avenue, Unit 3 in the NG (Neighborhood General) Zoning District and Elmore's Oak Park Avenue Estates subdivision, with the following conditions:

1. The Train Station tenants, located at 16902 Oak Park Avenue, shall comply with the ASTM E 90 Noise Reduction Co-Efficient to adjacent tenants of the building or surrounding properties;
2. That class sizes must not exceed three (3) clients per trainer, with a maximum of four (4) trainers allowed at any one time to ensure that adequate parking is available;
3. That a Plat of Easement for an alley at the west side of the building must be signed by the property owner by October 1, 2016 and recorded by the Village; and
4. That two (2) parkway trees be installed along the Oak Park Avenue frontage by October 1, 2016.

The Motion was seconded by COMMISSIONER SHAW.

AYE: Plan Commissioners John Domina, Kevin Bergthold, Lori Kappel, Ken Shaw, Tim Stanton, Anthony Janowski, Peter Kroner, Mark Moylan, and Chairman Ed Matushek

NAY: None

ABSENT: None

THE MOTION WAS APPROVED UNANIMOUSLY by roll call. PLAN COMMISSION CHAIRMAN MATUSHEK declared the Motion approved.

A motion was made by COMMISSIONER MOYLAN, seconded by COMMISSIONER JANOWSKI to close the Public Hearing at 8:41 p.m. THE MOTION WAS APPROVED UNANIMOUSLY by voice call. PLAN COMMISSION CHAIRMAN MATUSHEK declared the Motion approved.

**PUBLIC COMMENT**

CHAIRMAN MATUSHEK inquired if there were any comments from the audience. No one from the audience indicated that they would like to speak.

**ADJOURNMENT**

A Motion was made by COMMISSIONER STANTON, seconded by COMMISSIONER JANOWSKI to adjourn the Regular Meeting of the Plan Commission of July 21, 2016 at 8:42 p.m. The Motion was unanimously approved by voice call. CHAIRMAN MATUSHEK declared the meeting adjourned.

ORDINANCE NO. 2016-O-053

AN ORDINANCE GRANTING A VARIATION FOR CERTAIN PROPERTY  
LOCATED AT 17100 FOXGROVE LANE – SECTION V.B. SCHEDULE II  
(SCHEDULE OF DISTRICTS REQUIREMENTS) – RUSSELL NELSON

WHEREAS, a Petition for granting a Variation, as set forth below, has been filed with the Village Clerk of this Village and has been referred to the Zoning Board of Appeals of this Village and has been processed in accordance with the Tinley Park Zoning Ordinance, as amended; and

WHEREAS, said Zoning Board of Appeals held a public hearing on the question of whether the requested Variation should be granted on July 28, 2016 at the Village Hall of this Village, at which time all persons present were afforded an opportunity to be heard; and

WHEREAS, the Zoning Board of Appeals has filed its report of findings and recommendations regarding the Variation with this Village President and Board of Trustees, and this Board of Trustees has duly considered said report and findings and recommendations; and

NOW, THEREFORE, BE IT ORDAINED, by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, as follows:

**Section 1:** That this President and Board of Trustees, after considering the report and findings and recommendations of the Zoning Board of Appeals and other matters properly before it, finds as follows:

- (a) That the Petitioner, Russell Nelson, is the owner of the property under consideration (the "Subject Property"), legally described as follows:

LOT 1 IN OLD OAK SUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTHWEST QUARTER OF SECTION 26, TOWNSHIP 36 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

**Commonly Known as: 17100 Foxgrove Lane, Tinley Park, Illinois.**

- (b) That Petitioner has requested a twenty-four foot (24') Variation from Section V.B. Schedule II (Schedule of District Requirements) where the front yard setback requirement is twenty-five feet (25'). This Variation would allow the Petitioner to replace the existing fence with a six-foot (6') tall wood privacy fence at a one-foot (1') setback on the north (171st Street) side of this corner lot at 17100 Foxgrove Lane in the R-4 (Single-Family Residential) Zoning District and within the Old Oak Subdivision;
- (c) That the Zoning Board of Appeals voted in favor of recommending to the Village Board that the Variation requested by Petitioner be granted and;
- (d) That the Petitioner has provided evidence establishing that he has met the standards for Variations contained in Section X.G.4 of the Zoning Ordinance.

**Section 2:** That a twenty-four foot (24') Variation from Section V.B. Schedule II (Schedule of District Requirements) where the front yard setback requirement is twenty-five feet (25'). This Variation would allow the Petitioner to replace the existing fence with a six-foot (6') tall wood privacy fence at a one-foot (1') setback on the north (171st Street) side of this corner lot at 17100 Foxgrove Lane in the R-4 (Single-Family Residential) Zoning District and within the Old Oak Subdivision, is hereby granted.

**Section 3:** That the Village Clerk is hereby ordered and directed to publish this Ordinance in pamphlet form and this Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

**PASSED** this     day of     , 2016, by the Corporate Authorities of the Village of Tinley Park on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this      day of      , 2016, by the President of the Village of Tinley  
Park.

By: \_\_\_\_\_  
Village President

**ATTEST:**

By: \_\_\_\_\_  
Village Clerk



# ZONING BOARD OF APPEALS STAFF REPORT

July 28, 2016

## NELSON (17100 Foxgrove Lane) Variation from the Required Front Yard Setback for a Fence

**Petitioner**

Russell Nelson

**Property Address**

17100 Foxgrove Lane

**PIN**

27-26-311-030-0000

**Parcel Size**

0.25 acres ±  
(11,220 square feet)

**Zoning**

R-4 (Single-Family Residential)

**Subdivision**

Old Oak

**Publication**

Daily Southtown  
(July 13, 2016)

**Requested Action**

Consider making a motion to recommend the requested Variation to the Village Board

**Project Planner**

Stephanie Kisler, AICP  
Planner I



*Photo of Petitioners' House (from Foxgrove Lane)*



*Photo of Petitioner's Existing Fence Along 171<sup>st</sup> Street*

### SUMMARY OF VARIATION REQUEST

The Petitioner, Russell Nelson, is requesting a twenty-four foot (24') Variation from Section V.B. Schedule II (Schedule of District Requirements) where the front yard setback requirement is twenty-five feet (25').

This Variation would allow the Petitioner to replace the existing fence with a six foot (6') tall wood privacy fence at a one foot (1') setback on the north (171<sup>st</sup> Street) side of this corner lot at 17100 Foxgrove Lane in the R-4 (Single-Family Residential) Zoning District and within the Old Oak Subdivision.

**VILLAGE STAFF COMMENTS**

Staff has reviewed the Variation petition from the required front yard setback for the replacement of an existing fence on a corner lot at 17100 Foxgrove Lane. Staff notes that the Petitioner has an existing wood privacy fence parallel to 171<sup>st</sup> Street installed by a previous homeowner. The existing fence is in a deteriorated condition; the Petitioner wishes to replace it with a similar six foot (6') tall wood privacy fence at the same location.

Building permit records indicate that the wood fence line along the north side of the property was permitted in 2009; however, there no Variation was issued. When the Petitioner purchased the property in 2013, he received a permit to install a connection of chain-link fencing from the north side of the home to the fence that was installed in 2009 along the north property line (parallel to 171<sup>st</sup> Street). There is also no record of a Variation for the 2013 fence. Staff also notes that a shed was also permitted within the front yard setback without a Variation in 2009.

The Petitioner’s Variation request would formalize the existence of both the 2009 wood fence line and the 2013 chain-link fence connection and allow the fence to extend twenty-four feet (24') into the twenty-five foot (25') required front yard setback. Note that the proposed fence would align with existing rear yard fences to the west.

LEGEND	
<b>Red dashed line</b>	Property Lines
<b>Pink dotted line</b>	25' Required Front Yard Setback Lines
<b>Yellow Line</b>	Existing Fence (Does Not Require Variation)
<b>Green Line</b>	Variation Request for Fence
<b>Blue Line</b>	Administrative Variation Location



*Diagram Showing Variation Request and Relevant Measurements*

The property is zoned R-4, so a twenty-five foot (25') setback is required for front yards per Section V.B. Schedule II (Schedule of District Requirements). The **Variation request** is for the fence to be installed at a one foot (1') setback. Per Section III.H.1. of the Zoning Ordinance, Staff is able to grant an **administrative Variation** of up to ten feet (10') from the required setback. This would allow the Petitioner to maintain a setback for the fence fifteen feet (15') from the property line parallel to 171<sup>st</sup> Street. If granted, the administrative Variation would place the fence fourteen feet (14') further south than what the Petitioner is requesting, and would intersect the non-conforming shed. While the shed was permitted without proper adherence to the front yard setback regulations, Staff notes that ideally the shed is best enclosed within the fence rather than outside of the fence and visible from the public right-of-way.

The Planning Department notes that there are no concerns with this Variation request with respect to line-of-sight since there are no intersections (street, driveway, or sidewalk) directly adjacent to the fence. The proposed fence would be one foot (1') off the property line, which is actually about two feet, six inches (2'6") from the sidewalk. In addition, the fence would align with other existing fences to the west, which are considered rear yard fences. Staff notes that the Petitioners' north property line is abutting a relatively major thoroughfare (171<sup>st</sup> Street) and would be in a consistent location in comparison to other properties along 171<sup>st</sup> Street.



*Diagram of Fences Along 171<sup>st</sup> Street Between 84<sup>th</sup> Avenue and 88<sup>th</sup> Avenue*

Staff examined the existing conditions of fences along 171<sup>st</sup> Street between 84<sup>th</sup> Avenue and 88<sup>th</sup> Avenue. In the diagram above, existing fences adjacent to 171<sup>st</sup> Street are shown with black lines, the Petitioner's property is denoted with a yellow star, and properties within the Village of Orland Hills are shaded in purple. This diagram shows how the proposed fencing (retaining the location of the existing fence) would be consistent with the existing fencing along 171<sup>st</sup> Street. Note also that the orientation of the lots cause the majority of these fences to be considered as rear yard fences rather than front yard fences. Staff has provided a larger view of the area closest to the Petitioner's property below.



The existing fence is in deteriorating condition and may impede drainage due to the way the bottom of the fence was installed. See photo below showing how horizontal planks were added at the bottom of the fence and did not allow water to flow under the vertical planks. In addition, these horizontal planks added uneven height to the fence and the overall height is inconsistent along the fence line. Installation of a new fence could address these concerns and correct the drainage.



*Photo Showing Vertical and Horizontal Planks on Existing Northern Fence Line*

Staff is currently investigating possible Text Amendments for fence setbacks in an attempt to alleviate the numerous requests for fence Variations. As a mature community that has developed over time under various codes and enforcement policies, there are many non-conforming fences that need to be addressed. Staff encourages dialogue amongst the Zoning Board of Appeals regarding this issue and seeks direction regarding future Text Amendments.

**DRAFT FINDINGS OF FACT AS PREPARED BY STAFF**

Per Section X.G.4. of the Zoning Ordinance, the Zoning Board of Appeals shall not recommend a Variation of the regulations of the Zoning Ordinance unless it shall have made Findings of Fact, based upon the evidence presented for each of the Standards for Variations listed below. Staff has prepared draft responses for the Findings of Fact (listed in bullet points) based on the information supplied by the Petitioner and the information researched by Staff as of July 21, 2016. The Zoning Board of Appeals may accept, delete, or amend the following findings based on information provided during the Public Hearing and enter them as part of the record.

**1. The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations in the district in which it is located.**

- There are other options available to the Petitioners that would not require a Variation; however, there is an existing fence that was permitted in the proposed location in 2009 and the fence aligns with other existing fences to the west. The previous property owner also received a permit for a shed in 2009, which is located within the required front yard setback. If the fence were to be installed to meet code at a twenty-five foot setback, the shed would be outside of the fence. The proposed fence is consistent with the location of other fences along 171<sup>st</sup> Street.

**2. The plight of the owner is due to unique circumstances.**

- There is an existing fence on the property that was permitted to a previous homeowner without a Variation in 2009. The Petitioner has had a fence in the proposed location and enjoyed the privacy and security that the fence provided. The proposed fence location is consistent with the location of other fences along 171<sup>st</sup> Street. The Village has encountered many fences on corner lots in the community that are illegal and/or non-conforming and Staff has begun to investigate a Text Amendment to address the issue.

**3. The Variation, if granted, will not alter the essential character of the locality.**

- There is currently a deteriorating fence on the property in the same location as the proposed fence. If the Variation is granted, the fence will replace the existing fence and be aligned with existing fences to the west. It is not uncommon for fences along major thoroughfares, such as 171<sup>st</sup> Street, to be installed near or along the property line adjacent to the road.

**4. Additionally, the Zoning Board of Appeals shall also, in making its determination whether there are practical difficulties or particular hardships, take into consideration the extent to which the following facts favorable to the Petitioner have been established by the evidence:**

- a. The particular physical surroundings, shape, or topographical condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were carried out;
- b. The conditions upon which the petition for a Variation is based would not be applicable, generally, to other property within the same zoning classification;
- c. The purpose of the Variation is not based exclusively upon a desire to make more money out of the property;
- d. The alleged difficulty or hardship has not been created by the owner of the property, or by a previous owner;
- e. The granting of the Variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located; and
- f. The proposed Variation will not impair an adequate supply of light and air to an adjacent property, or substantially increase the congestion in the public streets, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the neighborhood.

## APPROPRIATE MOTION

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If the Zoning Board of Appeals wishes to make a motion, the following motion is written in the affirmative for the Board's consideration:

"...make a motion to consider recommending that the Village Board grant the Petitioner, Russell Nelson, a twenty-four foot (24') Variation from Section V.B. Schedule II (Schedule of District Requirements) where the front yard setback requirement is twenty-five feet (25'). This Variation would allow the Petitioner to replace the existing fence with a six foot (6') tall wood privacy fence at a one foot (1') setback on the north (171st Street) side of this corner lot at 17100 Foxgrove Lane in the R-4 (Single-Family Residential) Zoning District and within the Old Oak Subdivision."

...With the following conditions:

1. *[any conditions that the Zoning Board of Appeals would like to recommend.]*

...Based on the evidence provided at this hearing and the following:

1. That the Petitioners have provided evidence establishing that they have met the standards for Variations contained in Section X.G.4. of the Zoning Ordinance.
2. *[any other facts or unique circumstances that the Zoning Board of Appeals would like to mention.]*

## FINDINGS OF FACT

### ADDITIONAL INFORMATION TO BE PRESENTED TO SUPPORT A VARIATION REQUEST FROM THE TERMS OF THE VILLAGE OF TINLEY PARK ZONING ORDINANCE

Section X.G.1 of the Village of Tinley Park Zoning Ordinance requires that the Zoning Board of Appeals determine compliance with the following standards and criteria. In order for a variance to be approved, the Petitioner must respond to all the following questions with facts and information to support the requested Variation:

- A. Describe the difficulty that you have in conforming with the **current** regulations and restrictions relating to your property, and describe how this hardship is not caused by any persons presently having an interest in the property. (Please note that a mere inconvenience is insufficient to grant a Variation). For example, does the shape or size of the lot, slope, or the neighboring surroundings cause a severe problem in completing the project in conformance with the applicable Ordinance requirement?

I want to replace current fence and the current code does not allow me to do so. Fence was up when I bought house. I would have to remove attached fence installed in 2013 to comply with the code.

- B. Describe any difficulties or hardships that **current** zoning regulations and restrictions would have in decreasing your property value compared to neighboring properties.

My property abuts a major street (171st) and the fence is necessary for safety and privacy. The current shed would be outside a fence in compliance.

- C. Describe how the above difficulty or hardship was created.

The previous owner installed fence and shed and it was approved at these locations by T.P.

## FINDINGS OF FACT (CONTINUED)

- D. Describe the reasons this Variance request is unique to this property only and is not applicable, in general, to other properties within the same Zoning District.

It is a corner lot on major street and I am only replacing the existing fence.

- E. Explain how this Variance **would not** be regarded as an attempt at financial gain, but only because of personal necessity. For example, the intent of the Variance is to accommodate related living for an elderly relative as opposed to adding an additional income source.

It is necessary to replace the existing deteriorating fence.

- F. Describe how granting this Variance request will not be detrimental to the public welfare or injurious to other properties or improvements in the neighborhood in which the property is located: (Example: fencing will not obstruct view of automobile traffic).

It will be an improvement to a possible failing structure

- G. Explain how granting this Variance will not alter the essential character of the neighborhood or locality:

The essential character of this neighborhood is that fences line 171st St. Other fences are considered back yard fences.

**FINDINGS OF FACT (Continued)**

H. Describe how the requested Variance will not:

1. Impair an adequate supply of light and air to adjacent properties.

This will be a 6 ft tall privacy fence and will not impact adjacent properties.

2. Substantially increase the congestion of the public streets.

It is on my private property and will not affect the street.

3. Increase the danger of fire.

Fence will conform to village code.

4. Impair natural drainage or create drainage problems on adjacent property.

The fence will have adequate space for drainage and will conform to

5. Endanger the public safety.

There is no sight issues with fence, will be 2 1/2 feet from public sidewalk.

6. Substantially diminish or impair property values within the neighborhood.

The new fence could only increase property values.

# KDC CONSULTANTS INC.

16144 S BELL ROAD  
HOMER GLEN, ILLINOIS 60491

WWW.KDCCONSULTANTSINC.COM  
LAND PLANNING ENGINEERING LAND SURVEYING

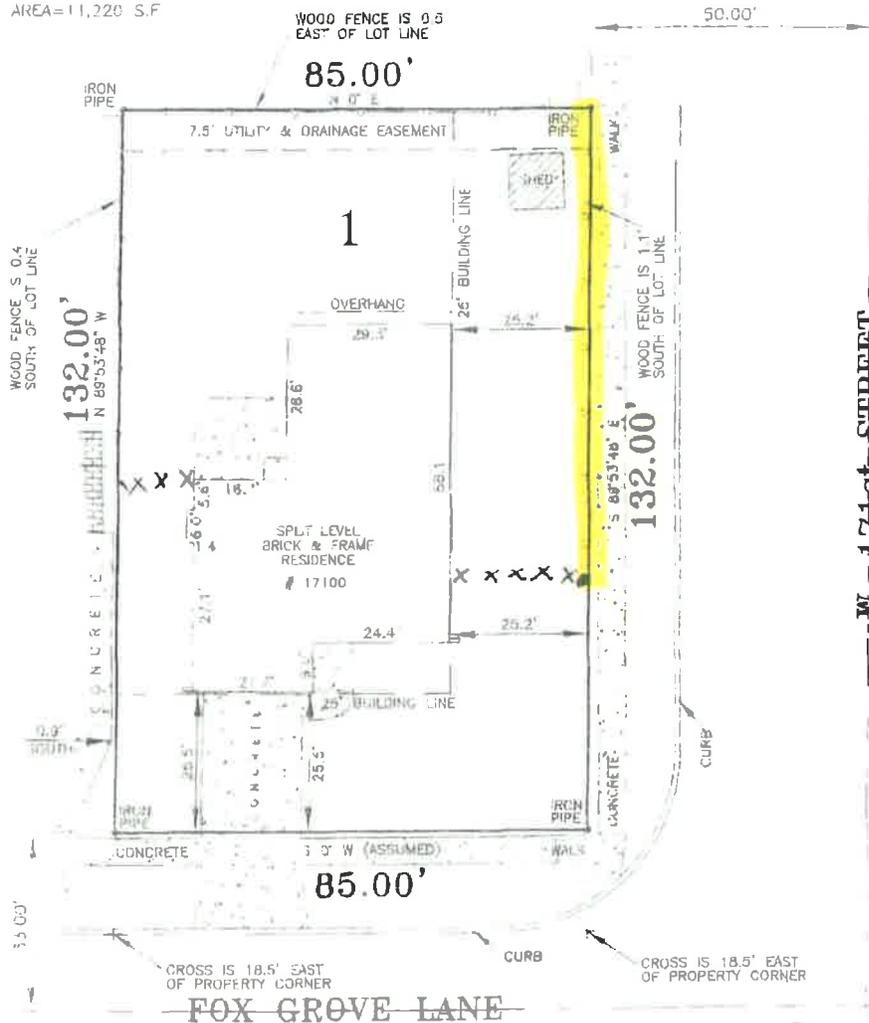
(708) 645-0545  
Fax: 645-0546

## PLAT OF SURVEY

OF

LOT 1 IN OLD OAK SUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTHWEST QUARTER OF SECTION 25, TOWNSHIP 36 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PIN: 27-26-311-030  
LOT AREA = 11,220 S.F.



STATE OF ILLINOIS )  
COUNTY OF WILL ) 35

WE, KDC CONSULTANTS INC., AS ILLINOIS LICENSED PROFESSIONAL LAND SURVEYORS, HEREBY CERTIFY THAT WE HAVE SURVEYED THE PROPERTY DESCRIBED IN THE CAPTION TO THE PLAT HEREON DRAWN AND THAT THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

ALL DIMENSIONS ARE IN FEET AND DECIMAL PARTS OF A FOOT AND ARE CORRECT AT A TEMPERATURE OF 68 DEGREES FAHRENHEIT. DIMENSIONS SHOWN ON BUILDINGS ARE TO THE OUTSIDE OF BUILDINGS.

SURVEYED 13<sup>TH</sup> DAY OF JUNE 2013

SIGNED THIS 19<sup>TH</sup> DAY OF JUNE 2013

BY: \_\_\_\_\_  
PROFESSIONAL LAND SURVEYOR No. 1494



GENE EXPIRATION  
11-30-2014

SCALE: 1" = 20'  
REDUCED COPY

PREPARED FOR: NELSON

COMPARE LEGAL DESCRIPTION WITH DEED AND REPORT ANY DISCREPANCY IMMEDIATELY. A TITLE COMMITMENT MAY BE OBTAINED THROUGH THE IN PREPARATION OF THIS SURVEY. IF A TITLE COMMITMENT HAS NOT OBTAINED, THERE MAY BE EASEMENTS, BUILDING LINES OR OTHER RESTRICTIONS NOT DRAWN ON THIS PLAT. THIS PLAT DOES NOT SHOW BUILDING RESTRICTIONS ESTABLISHED BY LOCAL ORDINANCES. LOCAL AUTHORITIES MUST BE CONSULTED REGARDING ANY RESTRICTIONS SUBJECT TO EASEMENTS OF RECORD.

DO NOT SCALE DIMENSIONS FROM THIS PLAT. NO EXTRAPOLATION SHOULD BE MADE FROM THE INFORMATION SHOWN WITHOUT THE PERMISSION OF KDC CONSULTANTS, INC. THIS PLAT IS NOT TRANSFERABLE. ONLY PRINTS WITH AN EMBOSSED SEAL ARE LEGAL COPIES. © COPYRIGHT. ALL RIGHTS RESERVED.

SURVEY No. 13-06-015

★ ★ ★ ★ ★ ★ ★ ★ ★ ★  
**AMERICA'S  
 BACKYARD**  
 ★ ★ ★ ★ ★ ★ ★ ★ ★ ★  
**FENCING & DECKING**

1909 BRIGGS STREET ★ JOLIET, IL ★ 60433  
 PHONE: (708) 301-1200 ★ (815) 834-1200  
 FAX LINE: (815) 834-1589

Last Name ADAMS  
 First Name BOB  
 Address 1111 E. FARMERS  
 City WATERLOO PARK  
 State, Zip IL 60439  
 Email [REDACTED]  
 Home Phone [REDACTED]  
 Work Phone [REDACTED]  
 Fax Number [REDACTED]  
 County [REDACTED]  
 Village/City (urban) or unincorporated township (rural) [REDACTED]  
 Subdivision [REDACTED]  
 Intersecting Streets [REDACTED]  
 Location Info [REDACTED]

**Total Job Cost** 2645  
**Down Payment (Form)** 245  
**Additional Payment (Form)** 1127  
**Final Payment (Form)**  
**Balance Due**  
 Height  
 Boards  
 Top (arch, scallop)  
 Style (spaced, solid, shadow) Ref 051  
 Back Rails  
 Post 8643  
 Gates 1156  
 # of Sections  
 Slopes  
 Total Footage

Sales Person Chris Decker  
 Date 6-23-16  
 Target Install Date 6-24-16  
 Job Location

# Proposal

Old Command Inn, Board w/ Board (Take down - haul wood later)  
 \* 3/4" Thick Verticals  
 + 2x4 Rails (capped mid)  
 + 4x4 Posts (flat caps)  
 100% 2x2x8 White Cedar  
 No Gates



**Customer to contact AMERICA'S BACKYARD if J.U.L.I.E. marks are NOT present three days prior to installation. Customer to obtain all permits. Dirt removal included.**

Directions: 15  
 Condition Of Sale. We Propose to furnish material and labor - complete in accordance with above specifications. All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. All agreements contingent upon strikes, accidents or delays beyond our control.  
 Dollars (\$ )

Payment to be made as follows. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.  
 Authorized Signature [REDACTED]  
 Note: This proposal may be withdrawn by us if not accepted within 15 days.  
 Signature [REDACTED]  
 Date of Acceptance

# MEMORANDUM



**To: Michael Pannitto**  
**Building & Compliance Chair**

**CC: Village Board**  
**David Niemeyer, Village Manager**

**From: Paula J. Wallrich, AICP**  
**Interim Community Development Director**

**Date: August 16, 2016**

**Re: ADOPTION OF THE TINLEY PARK BUILDING CODE**

---

The Village of Tinley Park has been reviewing updates to the 2007 Comprehensive Building Code which includes the adoption of the 2012 International Code Council (ICC) Codes. The last update to the Building Code was May 22, 2007 which included the adoption of the 2006 ICC Codes. The ICC Codes are revised every three years; therefore the adoption of the 2012 code includes the review of the 2009 ICC Codes. The industry standard for code review is approximately every six to nine years.

The prior Building Commissioner began work on the update in 2013 and held discussions with the Building Committee in late 2015. A draft of the code was presented for a 1<sup>st</sup> Reading on April 9, 2016. As part of my new role as Interim Community Development Director a review of the draft Code was undertaken. It became apparent that there were several inconsistencies, error and omissions from the draft proposal. A more thorough review and analysis ensued with the assistance of the Interim Fire Chief, Dan Riordan and Building staff Jean Bruno, Office Manager; Mike Chambers, Electrical Inspector; and Gene Lode, Plumbing Inspector. Staff also contracted with Mike McGreel, Firefyne Engineering, to identify changes between the existing code and the proposed amendments.

Unlike most municipalities the Village of Tinley Park has a Comprehensive Building Code that includes amendments and deletions to ICC codes. Conversely, most communities adopt ICC codes and then identify local deletions/amendments. The proposed Building Code is a hybrid between these two protocols which will enable the next building code adoption to more easily transition to the standard of the industry. Following is a summary of the more substantive changes in the proposed code. An appendix is provided which more fully enumerates all changes.

As building technology changes it is important the Village remain current with modern, up-to-date building codes that address the design and installation of building systems that safe guard public health and safety. The adoption of the 2012 ICC codes will allow for the use of new materials, new assemblies and other accepted practices that were not available in the 2006 edition of the International codes.

Adopting the 2012 International Codes also maintains part of the accreditation requirements for the

Fire Department which requires the adoption of a building code within two editions of the model codes. This requirement establishes and demonstrates a process that provides for a consistent means of code adoption and code review.

Tinley Park currently has Class 7 status in Community Rating System through FEMA's National Flood Insurance Program (NFIP). The Village was recently downgraded from a Class 6 (20% discount on flood insurance) to a Class 7 (15% discount on flood insurance) in part due to the fact that the Village's Building Code had not been updated. With the adoption of the 2012 Codes the Village will be able to reapply for Class 6 status as the Village pursues additional qualifying activities to garner a higher points total. Without the Building Code updates, Tinley Park could not obtain a rating higher than a Class 7.

Following is a summary of the major aspects of the Code update:

**1. Chapter I - Administration and Enforcement**

- a. Identifies the Building Committee as the review authority for variations or substitution of materials.
- b. Deletes reference to the Chicago Plumbing Code and adopts the State of Illinois Plumbing Code as required by the State of Illinois.

**2. Chapter II – Minimum Planning Requirements**

- a. Removed minimum square footage requirements for dwelling units (except for senior housing). This was redundant with the Zoning Ordinance.
- b. Provides for fire walls and partitions for Hotels and Multi family residential homes (R-1/R-2) with three options.
- c. Moved the exterior masonry requirements to Chapter III.
- d. A provision was added to require special inspections for the off-site fabrication of major building components, at the discretion of the Building Commissioner.

**3. Chapter III – Minimum Construction Requirements, including accessory structures.**

- a. Table 503 (now Table 301) has been modified for R-1 (hotels/motels) and R-2 (multi-family with more than 2-family dwelling units) use groups. The changes do not result in less restriction than ICC code and in some cases remain more restrictive than ICC National codes for non single family detached residential uses. (see comparison below of existing requirements, **ICC requirements**, and **proposed requirements**). Hotel/Motel type occupancies will be able to use TYPE V-A construction. Apartment/Condo type buildings will be able to use TYPE III-A construction. The Interim Fire Chief has supported these revisions noting that the codes remain consistent with the Village's goals and priorities for life safety.

**ALLOWABLE HEIGHT AND BUILDING AREAS**  
 Height limitations shown as stories and feet-above grade plane.  
 Area limitations as determined by the definition of "Area, building," per story

**Black Type = existing code**  
**Red Type = proposed code**  
**Blue Type = ICC code**

		Type I		Type II		Type III		Type IV	Type V	
		A	B	A	B	A	B	HT	A	B
group	HGT	UL	160	65	55	65	55	65	50	40
M	S	UL	11	4	4	4	4	4	3	1
	A	UL	UL	21,500	12,500 2 12,500	18,500	12,500	20,500	14,000	9,000
R-1	S	UL	11	2	2	2	NP	2	NP	NP
	A	UL	UL	24,000	16,000	24,000	4	20,500	NP	NP
		UL	UL	4	4	4	16,000	4	3	2
		UL	UL	24,000	16,000	24,000	4	20,500	12,000	7,000
		UL	UL	4	4	4	20,500	3		
UL	UL	24,000	16,000	24,000		12,000				
R-2 <sup>h</sup>	S	UL	11 <sup>h</sup>	NP	NP	NP	NP	NP	NP	NP
	A	UL	UL	4	4	4	4	4	3	2
		UL	UL	24,000	16,000	24,000	16,000	20,500	12,000	7,000
		UL	UL	4		4				
UL	UL	24,000		24,000						

- b. Installation of a house heating unit or other fuel burning appliance in a garage space is not permitted unless, AGA approved, vented with a sealed combustion chamber and installed in accordance with the manufacturer's instructions and the IRC and IMC.
- c. For brick mailboxes and pedestals, the maximum footprint will be 2 x 2 x 5 and a maximum of two footprints per property. R-bar is required; this will help prevent the collapse of some of the structures during snow removal.
- d. A permit is now required for pergolas.

**4. Chapter IV – Plumbing, Sewers, Water Distribution & Radon**

- a. Deletion of the Chicago Plumbing Code with standardization of the Illinois State Plumbing Code as required by the State.
- b. Water meters shall be installed by a licensed Plumbing Contractor; the requirement for the Plumbing Contractor to pay for the meter was deleted.
- c. A radon control system shall be provided in accordance with State of Illinois Public Act #097-0953. This section also requires that the system be installed by a licensed Plumbing Contractor.

**5. Chapter V – Electrical**

- a. Qualified homeowners who can demonstrate their qualifications to perform such work to the satisfaction to the electrical inspector may obtain permits to perform electrical work on their own residences, excluding multifamily residence, with the acknowledgement of a waiver by the homeowner for the project file. Homeowner must have resided in home for 6 months.
- b. All multiple electrical services to a single address shall have a single disconnect.
- c. All electrical outlets are required to be arc fault outlets or arc fault breakers.

**6. Chapter VI – Heating, Ventilating, Air Conditioning & Fuel Gas Piping Systems**

- a. No major changes.

**7. Chapter VII – Fire Prevention**

- a. Please see Appendix A for more thorough summary.
- b. Fire sprinklers are required for all buildings installing rooftop solar installations outside the scope of Section F605.11.
- c. Fire sprinklers are required for new normally occupied residential structures built on streets and access roads not dedicated to or not maintained by the Village of Tinley Park or not meeting the specifications as defined in the Village of Tinley Park Subdivision regulations.
- d. Establishment of minimum penalties/fines. The most common violations and associated fines have been codified. Previously, Standard Operating Guideline was used to determine the level of fine to be assessed.
- e. Definition of High Rise Building .Redefines the definition of a high-rise building from 75 feet to 55 feet above the lowest level of fire department vehicle access. The reduction is to overcome FD access to buildings, buildings with excessive setbacks, fire command center, limitations to FD equipment and enhance life safety features for building occupants. If applicable, high-rise buildings will require stand-by power systems, pressurized stairwells, stairway communications and smoke proof exit enclosures.
- f. Automatic Sprinkler Systems .  
Discussion Points:
  - 1) The 2012 IRC requires new one & two family dwellings to be sprinkled and when street widths or access roads are less than required by the subdivision regulations (Fire Department Recommended), or
  - 2) Sprinkler systems are required for new one & two family dwellings only over 5,000 Sf, or
  - 3) Not require sprinkler systems for one and two family dwellings.
- g. Required Fire Alarm Systems. Approved fire alarm systems required for all commercial building in the Village of Tinley Park. At the point of a property, sale or change of use a fire alarm system approve by the Village of Tinley Park would be required.

Examples of buildings that this would apply to are:

- 17055 Oak Park
- 17103 Oak Park
- 6871 W. 171<sup>st</sup> Street
- 7601 W. 159<sup>th</sup> Street

- 7607 W. 159<sup>th</sup> Street

- h. Means of Egress. Added a requirement for new residential construction greater than four stories to have an approved back-up generator for emergency lighting, exit signs etc. Due to the nature of these buildings and the amount of this type of equipment, this amendment addresses the maintenance of egress equipment as a system and not as a single device.

**8. Chapter VIII – Property Maintenance Code**

- a. Each notice of violation for excessive weeds will be valid for an entire year.
- b. Appendix A (Boarding Standards) of the IPMC is now enforceable.
- c. The maximum time for any boarding shall be eight weeks.

**9. Chapter IX – Maintenance of Public Streets & Right-of-Ways**

- a. No major changes.

**10. Chapter X – Accessibility Standards**

- a. No major changes.

**11. Chapter XI – Dangerous & Abandoned Structures**

- a. No major changes.

**12. Chapter XII – Demolition of Building & Structures**

- a. No major changes.

**13. Chapter XIII – Permits and Inspection Fees**

- a. No major changes; however staff has conducted a fee study and recommends the fees be reevaluated.

Appendix A

**SUMMARY OF CHAPTER 7 – FIRE PREVENTION**

<p><b>Code Change</b> All buildings shall have Fire Detection and Prevention systems in accordance with the International Fire Prevention Code 2012 Including (Appendices B &amp; D), The NFPA Life-Safety Code, (NFPA 101) 2003; and the following Section which constitute the Tinley Park Fire Prevention Code 2016.</p>
<p><b>Impact</b> Appendix B details fire flow for buildings. The basis for the fire flow depends on the building construction and size of the building. Given the size of buildings and the established infrastructure, the required fire is normally met. Adopting this section of the code allows for consistent application when it comes to required fire flows. Appendix D details Fire Apparatus Access Roads. Widths of access roads and turnaround requirements are specified. The requirements for subdivisions with one access road are detailed including the requirements for fire sprinklers.</p>
<p><b>Code Change; Section 702</b> High Rise Building definition has been changed to a building with an occupied floor located more than 55 feet (formerly 75 feet) above the lowest level of fire department vehicle access.</p>
<p><b>Impact</b> This amendment of the definition is primarily to overcome access to a building, building setbacks and fire department equipment limitations. The following communities have amended this portion of the code: Arlington Heights, Bloomingdale, Bolingbrook, Crystal lake, Downers grove, Elmhurst, Lisle, Mount Prospect, Naperville, Orland Hills, Orland Park, St. Charles, Westmont.  Additional features that may be included: Smoke control systems, smoke proof enclosures, Standby power systems, Stairway communication systems, Increased fire resistance ratings, Fire Department communication systems, Fire command center, emergency voice/alarm communication system.</p>
<p><b>Code Change; Section 703</b> Ground cover surrounding gas meters must be non-combustible to minimize vegetation and mulch fires in the area of this equipment.</p>
<p><b>Impact</b> This amendment addresses an increase in fire exposure. With the increase in smoking outdoors due to and the increased use of combustible ground cover creating a non-combustible barrier around this equipment has a minimum financial impact and should not impact the aesthetics of this equipment.</p>
<p><b>Code Change; Section 705</b> For new equipment located on a roof or an elevated area of a building, an approved ladder is required. Most new buildings hide this equipment on the roof and with the addition of parapets and exterior features gaining access to this equipment becomes more complicated.</p>
<p><b>Impact</b> For new construction this equipment has a minimal cost; the impact would be is providing the floor space for the ladder. Depending on the ladder location 5-10 square feet of floor space is required.</p>
<p><b>Code Change; Section 708</b> Natural cut trees are prohibited in all buildings accessible to the public.</p>
<p><b>Impact</b></p>

None
<p><b>Code Change; Section 709.3</b>  Quantified when fire sprinklers are required after a fire or other types of damage, solar panel installations on residential structures, and buildings constructed on roads/streets that do not meet the minimum widths or other specifications as stated in the Sub-Division regulations.</p> <p><b>Impact</b>  The additional requirement(s) for residential fire sprinklers is based on other sections of the IFC or other code documents where changes/variances may be requested. Fire Prevention looks at these requirements as “trade-offs” to these requested variances.</p>
<p><b>Code Change; Section 709.4.h</b>  New fire protection installations requiring a fire pump must have an approved back-up generator. Communities like Downers Grove and Elmhurst require this feature as a means of maintaining required life safety and property protection equipment during a power outage..</p> <p><b>Impact</b>  Provides the required life safety property protection regardless of the status of the public utility. Will require more floor space to house the necessary equipment.</p>
<p><b>Code Change; Section 709.7</b>  Quantifies that all buildings in the Village to have an approved fire alarm monitored by VoTP. With the exception of one-two family dwellings and detached single family dwellings, fire alarm systems are required for all occupancies.</p> <p><b>Impact</b>  This will only affect buildings that are being sold or have a change of use. The cost of these systems depends on the building size and type of occupancy. Structures most likely affected are buildings that are less than 3,000 Square feet. All inspectable buildings will require some sort of life safety/early warning system. Inspection frequencies for these additional alarmed buildings will be reduced.</p>
<p><b>Code Change; Section 709.8</b>  Where applicable, all required fire alarm systems will send four distinct signals, fire, trouble, supervisory and water flow. This is accomplished by the use of our radio alarm transmitting system.</p> <p><b>Impact</b>  This has already been implemented on a recommended basis. The cost for an alarm holder to have this done by a qualified contractor is nominal. This equipment is installed on new installations and when there is a change of building ownership. Emergency responders benefit by understanding better when a sprinkler system activates which can be an indicator of a fire.</p>
<p><b>Code Change; Section 709.12</b>  Mechanical venting control panel required to have control capabilities as detailed in IFC 909.16.2 and be located in an area approved by Fire Prevention.</p> <p><b>Impact</b>  Mechanical heat and smoke venting has already been required in previous amended code additions. Control panel location is being provided to quantify where this equipment will be installed.</p>
<p><b>Code Change; Section 710.1</b>  All electrical circuits providing power to exit signs and emergency lighting must be labeled in an approved manner.</p>

<p><b>Impact</b> None.</p>
<p><b>Code Change; Section 710.2</b> New buildings greater than 4 stories above grade must have an approved generator as a back-up source power for exit signs and emergency lighting.</p>
<p><b>Impact</b> More reliable way of providing back-up power to this life safety equipment; depending on the size of the building there is going to be a cost increase; but lower maintenance cost; less violations; reduced re-inspections. Provides the required life safety property protection regardless of the status of the public utility. Will require more floor space to house the necessary equipment.</p>
<p><b>Code Change; Section 710.3</b> Requirement of only LED-type exit signs for new installations.</p>
<p><b>Impact</b> More reliable life safety equipment; slight cost increase; lower maintenance cost; less violations; reduced re-inspections.</p>
<p><b>Code Change; Section 710.4</b> For new construction, approved luminous egress path markings delineating the exit path shall be provided in buildings greater than four stories above grade and greater than one story below ground for all occupancies.</p>
<p><b>Impact</b> A redundant life safety system providing illumination for vertical means of egress. After installation there is little maintenance. Provides additional markings for the path of egress for emergency responders.</p>

**EXPANDED SUMMARY OF PROPOSED REVISIONS TO THE 2007 EDITION  
OF THE TINLEY PARK COMPREHENSIVE BUILDING CODE**

**CHAPTER I – ADMINISTRATION AND ENFORCEMENT**

Section 100:

- The 2012 edition of the *ICC International Building Code* (IBC) is the new building code.
- The 2012 edition of the *ICC International Residential Code* (IRC) is the new residential code.
- The 2012 edition of the *ICC International Mechanical Code* (IMC) is the new mechanical code.
- The 2012 edition of the *ICC International Fuel Gas Code* (IFGC) is the new fuel gas code.
- The 2012 edition of the *ICC International Fire Code* (IFC) is the new fire prevention code.
- The 2012 edition of the *ICC International Property Maintenance Code* (IPMC) is the new property maintenance code.
- The 2012 edition of the *ICC International Swimming Pool Code* (ISPC) is the new swimming pool code.
- The 2015 edition of the *ICC International Energy Conservation Code* (IECC) is the new energy conservation code.
- The 2011 edition of the *National Electrical Code* (NEC) is the new electrical code.
- The 2014 edition of the *Illinois Plumbing Code* (ILPC) is the new plumbing code.

**CHAPTER II – MINIMUM PLANNING REQUIREMENTS**

Section 200.A.1: Windows are no longer required in outside walls of Kitchens.

Section 200.A.3: The section allowing glazed portions of doors located in exterior walls to be used in lieu of windows was deleted.

Section 200.B.2: The section regarding storm sashes for residential occupancies has been deleted.

Section 200.B.3: Emergency escape and rescue openings are now only required for Use Groups R-2 & R-3 (previously required for Groups I-1 & R).

Section 200.B.3: The exceptions to Sections R310.1 & R310.2.2 of the IRC are deleted.

Section 200.B.4: The minimum net clear opening for grade floor windows shall be 5 square feet.

Section 200.B.4: The three exceptions regarding emergency escape & rescue windows have been deleted.

Section 200.C: The section regarding borrowed light & ventilation between rooms has been deleted.

Section 200.F.1: Combustion & dilution air for Utility Rooms must comply with the IMC and/or the equipment manufacturer's specifications.

Section 200.F.2: Appliance metal exhaust ducts (or any appliance exhaust ducts leading to the outside) shall be provided with a backdraft damper or equivalent per manufacturer's specifications.

Section 200.G: Section on Heater Rooms now applies to any room having a gas-fired appliance.

Section 200.G.1: Sub-section regarding ducts & openings for combustion & dilution air was deleted.

Section 200.H.1: Crawlspace ventilation provisions were deleted.

Section 200.H.2: Crawlspace vapor barriers were increased from 4-mil to 6-mil of polyethylene film and lapped 12-inches (previously 4-inches). Also, a minimum of 2-inches of rough finished concrete is now a requirement.

Section 200.I: Three subsections regarding specific attic ventilation provisions were deleted.

Section 201.A: Section titled, "Minimum square footage requirements" was slightly modified.

Section 204.A.1: Section regarding minimum number of means of egress for living units was revised by adding Townhomes as an exception.

Section 204.A.6: Section was clarified to indicate that the one-hour fire door shall be located at the top of the stairway and be provided with a self-closing device.

Section 206.A.1.d: Section regarding the minimum size of exterior doors for multi-family dwellings was deleted.

Section 207.A.8: The maximum riser height for single-family dwelling exterior stairways was increased from 7-1/2 inches to 7-3/4 inches.

Section 208: New section titled, "FIRE & SMOKE PROTECTION FEATURES" that modifies 4 sections from Chapter 7 of the IBC regarding fire rated assemblies.

Section 209.C: This section titled, "FIRE RESISTANCE RATINGS" was modified by deleting the table for the minimum fireresistance ratings of building elements, which is the same as Table 602 of the IBC.

Former Section 209 which was titled, "MINIMUM ROW HOUSE WIDTH" was deleted.

Section 211.D: Section requiring that a signed statement be provided to the Building Department by a Developer, Building or General Contractor verifying that an Owner was provided with a written guarantee for the work was deleted.

Section 212: A provision was added to require special inspections for the off-site fabrication of major building components, at the discretion of the Building Commissioner.

Section 214.B: The list of referenced standards for elevators was deleted.

### **CHAPTER III – MINIMUM CONSTRUCTION REQUIREMENTS, INCLUDING ACCESSORY STRUCTURES**

The former title of this chapter was "MINIMUM CONSTRUCTION REQUIREMENTS"

Former Section 300.C, titled "Vapor Barriers" was deleted.

Section 300.B: The requirements for thermal insulation and air infiltration were replaced with a provision that refers to the IECC.

Former Section 300.E, titled "Infiltration of Air" was deleted.

Section 301.A.1: A copy of a soils report shall be provided to the Building Department where required by either the Building Commissioner or an Inspector.

Section 301.D: Section titled, "Backfilling" provisions were relocated from Section 302.B.

Section 302.A.3: A minimum refundable deposit of \$500 is now required when a weather delay is granted for the Village Engineer verifying the finish grading.

Section 302.C: The provision for sidewalks, driveways, patios & other flat work to have the top of the finished surface a minimum of 4-inches below the top of the foundation wall was replaced with "so it will not create a drainage problem".

Section 303.A.6: New section indicating that exterior flat work is only allowed to be performed between December 1st & March 1st if it is performed in accordance with both ACI 306 and ACI 318 and is not permitted in hot weather unless it is performed in accordance with ACI 305. In addition, details shall be submitted to the Building Department regarding the proposed work.

Section 303.B.1: Concrete job mix provisions were replaced with a reference to the IRC.

Section 303.B.3.b: Maximum concrete slump provision was replaced with a reference to ACI 318.

Section 303.B.4: The referenced standard for concrete temperature was revised from ACI 306 to ACI 318.

Section 303.G.3: Minimum dimensions for spread wall footings shall be not less than two times the width of the foundation, instead of 10-inches deep by 20-inches wide.

Section 303.I.3: Sump pumps are not permitted to discharge into either a front or side yard within 10 feet from a lot line.

Section 303.J.1.b: For walls supporting frame construction, concrete must be extended at least 6-inches above adjoin finish grade, previously 4-inches.:

Section 303.J.2.f: Slabs on grade that support interior bearing walls/partitions must be thickened at least 10-inches for a width of 20-inches.

Section 303.J.6: Chimney foundations no longer need to start at the level of lowest adjacent foundation wall footings when they are designed by a Licensed Structural Engineer.

Section 303.J.1.b: For walls supporting frame construction, concrete must be extended at least 6-inches above adjoin finish grade, previously 4-inches.

Section 303.K.1.b: For concrete floor slabs on grade, wire mesh, fiber mesh or rebar are now acceptable materials for reinforcement.

Section 303.K.3.b: For concrete floor slabs on grade, membrane waterproofing must be provided directly under the slab with a minimum of 6 mil polyethylene film lapped 12-inches and also sealed and taped.

Section 303.K.3.c: Perimeter insulation provisions for slabs on grade were replaced with a reference to the IECC.

Section 303.K.6: The minimum thickness provision for concrete terrace and porch floor slabs on grade was deleted.

Section 303.K.7: The minimum thickness provision for concrete slabs on grade to support interior walls & partitions was deleted.

Section 303.L.2: Concrete porch slabs now have the same requirements as private walks & patios.

Section 303.L.2.c: Rebar can now be used driveway and garage floor slab reinforcement.

Section 303.L.2.k: New subsection requiring exterior concrete flat work tickets to be submitted to the Building Department upon completion of the work and prior to approval.

Section 304.B: Maximum masonry mailbox dimensions were revised to 24-inches by 48-inches, instead of 24-inches by 24-inches.

Section 304.B: A note was revised to indicate that masonry mailbox structures must comply with United States Postal Regulations.

Section 304.B.3.b: Concrete footings for masonry mailboxes must now be a minimum of 42-inches deep (instead of 36-inches) and not less than 12-inches thick.

Section 304.B.3.b: Foundations for masonry mailboxes can now either be cast-in-place concrete or concrete masonry units.

Section 304.C: A permit is now required for pavers, patios, stairways, fire pits and retaining walls greater than 24-inches high.

Section 304.C: Pavers shall be installed in accordance with manufacturer's instructions.

Section 304.C: Fire pits shall be separated a minimum of 15 feet from combustible construction.

Section 305: The minimum thickness of materials for gutters & downspouts were deleted.

Section 305.1: Vinyl was added to the list of acceptable materials for gutters & downspouts were deleted (in addition to copper, galvanized & aluminum). Gutters & downspouts must be installed in accordance with the manufacturer's specifications.

Section 305.A.2: Downspout terminations must be directed away from the structure and located a minimum of 5 feet from any lot line.

Section 306.A.5: New section that references Section R702.3.5 of the IRC for minimum thickness and application requirements for interior wall & ceiling finishes.

Section 306.A.6: New section that references Section R702.4.2 of the IRC for interior wall & ceiling finish requirements in bathtub & shower areas.

Section 307: Title was revised from "FINISH FLOORS" to "FLOOR FINISHES"

Section 307: Numerous provisions were deleted for various floor finish materials, since cover by the I-Codes.

Section 308: Title was revised from "GARAGES" to "GARAGES AND CARPORTS"

Section 308.A.1: A minimum of 1/2-inch gypsum board (or equivalent) must be provided on the interior walls & ceiling of a detached garage located within 10 feet of the primary structure.

Section 308.A.2.c: The minimum concrete floor thickness for garages was increased from 4-inches to 5-inches.

Section 308.A.2.c: 1/2-inch rebar was added as an alternative to wire or fiber mesh for concrete garage concrete floors.

Section 308.A.2.e: New section requiring sill plates that are in contact with concrete to be pressure-treated lumber.

Section 308.A.3.b: New section indicating that a communicating door between a garage and a residence cannot be considered as a required means of egress from the residence.

Section 308.A.3.c: New section requiring a 32-inch minimum wide x 80-inch high service door for all garages.

Section 308.B.2: New section requiring a 1-hour fire door (or 1-3/4 inch thick solid core wood door) located at the top of a basement stairway and be provided with a listed self-closing device. A 4-inch high concrete curb and sill is also required around the stairway opening.

Section 308.C.2: The maximum height provision for one-story frame detached garages with pitched roofs was relaxed.

Section 308.C.2: The maximum height provision for one-story frame detached garages with flat roofs was deleted.

Section 308.C.3.b: A double top plate is no longer required for one-story detached garages.

Section 308.C.3.d: Minimum 1/2-inch wall sheathing must be installed behind exterior wall finish materials for one-story detached garages.

Section 308.C.3.i: New subsection requiring ceiling joists to be a minimum of 2" by 8" and spaced a maximum of 48-inches on center.

Section 308.D.1.a: Foundation walls for one-story solid masonry or masonry-veneer detached garages must be formed on both sides with minimum 8-inch thick of poured concrete, but not less than the walls being supported.

Section 308.D.1.b: For detached garages with brick veneer framing, the top of the concrete foundation was revised from not less than 6-inches above finished grade to not less than 4-inches above finished grade.

Section 309.A.1: The section on permits & inspections for driveways, aprons & parking areas was deleted.

Section 309.A.2: The section on contractor licensing & bonding for driveways, aprons & parking areas was deleted.

Section 309.A.6: New section requiring driveways to have a minimum width of 10 feet, unless otherwise approved by the Building Commissioner.

Section 309.A.6: New section requiring driveways to have a maximum width of 30 feet in the apron (Village Right-of-Way).

Section 309.A.7: New section requiring inspections upon the completion of the stone base materials for driveways, aprons & parking areas.

Section 309.D.2: New section requiring methods & materials for parking lots to comply with either the current edition of IDOT specifications or the Engineer of Record's requirement.

Section 309.D.4: New section requiring parking spaces to comply with both the Village Zoning Ordinance and the *Illinois Accessibility Code*.

Former Section 310 titled, "EMERGENCY ESCAPE & RESCUE OPENINGS" was deleted.

Section 310.A.2: The height of a solid fence was revised from the topmost member including any ornamental members located at the top of the fence to the highest horizontal member.

Section 310.A.5: The requirement prohibiting shrubbery greater than two feet high to be located within 30 feet from the intersection of two street right-of-ways has been deleted.

Section 310.A.6: The requirement prohibiting obstructions to be located in public right-of-ways (except for trees allowed by the Village) has been deleted.

Section 310.C.1: PVC or aluminum can now be used for fencing.

Section 310.C.2: New subsection requiring fences to be installed in accordance with the manufacturer's instructions.

Section 310.E: The section on permits & inspections for fences was deleted.

Section 310.F: The section on contractor licensing & bonding for fences was deleted.

Section 311: New section titled, "SWIMMING POOLS, SPAS AND HOT TUBS".

Section 311.A: Swimming pools, spas and hot tubs shall comply with the IRC, ISPC, IFGC, IMC & IEEC.

Section 311.B: New registration requirements for swimming pools, spas and hot tub contractors; they must register with the Village.

Section 311.C: New bonding requirements for swimming pools, spas and hot tub contractors; \$20,000 minimum.

Section 311.D: New barrier requirements for swimming pools, spas and hot tubs; the top of the barrier must be a minimum of 60-inches above grade.

Section 312.D: New section containing requirements for the placement/location of storage/utility sheds. Sheds greater than 100 square feet in area must be constructed on a concrete slab having a minimum thickness of 4-inches on a minimum of 4-inches of crushed stone base.

Section 313: Section titled, "DECKS, PORCHES & GAZEBOS" was revised to "DECKS, PORCHES, GAZEBOS & PERGOLAS".

Section 313.A: A permit is now required for pergolas.

Section 314.A: New section that requires a maximum footprint of 24-inches x 48-inches x 5 feet high for brick mailboxes & pedestals.

Section 314.B: New section limiting the number of brick mailboxes & pedestals to two per address.

Section 315.A: Trash enclosures are no longer required for new single-family attached and detached dwelling units.

Section 315.E: The size of a trash enclosure shall comply with the requirements of the Planning Department.

Section 315.F: The provision for trash enclosures for existing buildings and properties prior to October 2002 was deleted.

Former Section 315 titled, "DEFINITIONS" that included four definitions was deleted.

Section 318: New section regarding re-roofing.

Section 318.A: A permit is now required for all re-roofing work.

Section 318.B: Re-roofing work shall comply with the IBC, IRC & IECC.

Section 318.C: New section regarding roofing contractor licensing & bonding requirements; Contractors must be licensed with the Village and carry a minimum \$20,000 bond.

Section 318.D: New section requiring roofing contractors to hold a current State of Illinois Roofing Contractor License. This provision does not apply when a homeowner performs their own work, however a signed waiver is required.

## **CHAPTER IV – PLUMBING, SEWERS, WATER DISTRIBUTION AND RADON**

The former title of this chapter was “PLUMBING, SEWERS AND WATER DISTRIBUTION”

Section 400.A: The 2014 edition of the *Illinois Plumbing Code* is now the adopted plumbing code.

Section 400.A: Chapters 82 & 83 of the *Chicago Plumbing Code* are no longer part of the Code.

Section 400.B: The requirement for all interior floor drains to be connected to a sanitary sewer system was deleted.

Section 401.A: Section on additional piping material, types of joints, piping support, etc. was deleted.

Section 401.B.3: New section requiring that sump pump basins be provided with gas tight covers in accordance with the State of Illinois Public Act #099-0933.

Section 401.C.2: New section requiring window well drain piping to be minimum Schedule 40 PVC.

Section 401.G: New sentence indicating that any connection made between a building's drainage and sewer system shall be either a no-shear type fitting or manufacturer's fitting.

Section 401.H.2: Water meters shall be installed by a licensed Plumbing Contractor. The requirement for the Plumbing Contractor to pay for the meter was deleted.

Section 401.H.4: The section on water service piping materials was deleted.

Section 401.H.5: The section on water distribution piping materials was deleted.

Section 401.I: Six of the seven subsections regarding Equipment were deleted.

Section 401.K: New section requiring that a radon control system be provided in accordance with State of Illinois Public Act #097-0953. This section also requires that the system be installed by a licensed Plumbing Contractor.

Section 401.N: New section requiring an approved grating where window or drain openings are provided below grade.

Section 402: The section on grease trap requirements was deleted.

Section 404: Grease interceptors shall be installed underground and in an accessible location to permit convenient removal of the lid and internal contents.

Section 405: Contractors that perform grease trap cleaning and disposal shall provide a copy of their State of Illinois Department of Agriculture Bureau of Animal Health and Welfare Class B License to the Village.

## **CHAPTER V – ELECTRICAL WORK**

Section 500.A: The 2011 edition of the *National Electrical Code* (NEC) is now the adopted electrical code.

Section 500.B: Contractors that perform electrical work shall be registered with the Village and provide a copy of their current license with the Building Department.

Section 500.C: The Bond must indicate the same company name that is on the electrical contractor's license.

Section 500.D: Any homeowner that performs electrical work on their own place of residence must have resided within the property for a minimum of six months.

Section 501: Revised section regarding smoke detectors & carbon monoxide detectors in single-family & multifamily dwellings.

Section 502.C.1: All commercial/industrial branch circuit wiring shall be a minimum of #12 AWG.

Section 502.F: The list of sections to be deleted from the NEC was expanded.

Section 502.H: Aluminum rigid was added to the list of acceptable conduit types for services.

Section 502.I: All multiple electrical services to a single address shall have a single disconnect.

Section 502.I: Article 347-2(a) of the NEC is no longer deleted.

Section 502.J: Article 210.5 of the NEC shall be amended to read: "All single phase 120 volt or 240 volt circuits shall have phases marked Black (A), Red (B) and White for neutral grounded conductor".

Section 502.L: Article 210-8A(7) of the NEC shall be amended to read: "Locations with open water – All general use receptacles installed within 6 feet of plumbing fixtures shall be GFCI protected".

Section 502.T: A requirement was added for fire alarm system conduit in unconditioned spaces to be installed to prevent condensation from entering the fire alarm system devices.

Section 502.U: The requirement for a special purpose non-energized inlet was clarified to indicate it is required for buildings more than two floors above grade level.

Section 502.U: Special purpose non-energized inlets shall be tested prior to final acceptance in the presence of both the Electrical Inspector and Fire Marshal.

Section 502.U: A requirement was added to require the Designer to contact the Fire Marshal for specific design criteria for the special purpose non-energized inlets.

Section 502.V: For low voltage fire alarm system wiring being installed in non-accessible concealed spaces, the wiring shall be installed in conduit point to point.

Section 502.W.3: New subsection indicating that no wiring can be installed in any raceways prior to the installation of wall covering.

Section 502.W.4: New subsection disallowing fuse reducers.

Section 502.W.5: New subsection disallowing tandem circuit breakers.

Section 502.W.6: New subsection requiring that commercial, industrial and warehouse electrical service panels must be "Panel Board" type..

Section 502.X.3: A 20 amp circuit must be provided for all bathroom GFCI circuits.

Section 502.BB: New section requiring conduit for smoke detectors, heat detectors and carbon dioxide detectors to be sealed to prevent condensation problems.

Section 504.C: The provisions for emergency lighting now reference Sections 1006 & 1011 of the IBC.

Section 504.D: The referenced section numbers for emergency lighting provisions in the IFC were modified.

Section 504.E: The referenced section numbers for emergency lighting provisions in the Life Safety Code (NFPA 101) were modified.

Section 505: New section for electrical requirements for swimming pools; refers to both the IRC & NEC.

## **CHAPTER VI – HEATING, VENTILATING, AIR CONDITIONING AND FUEL GAS PIPING SYSTEMS**

The former title of this chapter was "HEATING, AIR CONDITIONING AND GAS PIPING"

Section 600.A.1: The 2012 edition of the *ICC International Mechanical Code* is now the adopted mechanical code.

Section 600.A.1: The 2012 edition of the *ICC International Fuel Gas Code* is now the adopted fuel gas code.

Section 600.A.4: Combustible piping no longer needs to comply with the *Chicago Plumbing Code*.

Section 600.B: Heating equipment no longer needs to comply with the requirements of the National Fire Protection Association, National Board of Fire Underwriters, American Standards Association and the American Society of Mechanical Engineers.

Section 600.E.1: Contractors that install gas piping systems must now be licensed by the Village.

Section 600.E.2: Contractors that install gas piping systems must now be bonded.

## **CHAPTER VII – FIRE PREVENTION**

Beginning of Chapter:

- The 2012 edition of the *ICC International Fire Code* (IFC) is the new fire prevention code.
- The 2003 edition of the *NFPA Life Safety Code* (NFPA 101) is the new life safety code.

The following table includes additions, deletions & amendments to the IBC & IFC.

The word “Add” preceding a provision of this section means that such provision is thereby added to and made part of the IFC as though fully set forth at the referenced section.

The word “Delete” preceding a provision of this section means that such provision deletes the referenced section from the IFC.

The word “Amend” preceding a provision of this section means that such provision amends the reference section of the IBC to read as provided and that such provision is added to and made a part of such code as though fully set forth at the referenced number.

<b>SECTION</b>	<b>ACTION TAKEN</b>
F101.2	AMEND Previously Section 700 now Section 701. No changes; Section reconfigured to correspond with 2012 International Fire Code.
F102.7.1	AMEND Previously in Section 701.A.3, this language has been moved to correspond to the applicable section of the 2012 International Fire Code.

F102.7.2	DELETE Previously in Section 701.A.3, this language has been moved to correspond to the applicable section of the 2012 International Fire Code.
F103.1	AMEND Previously in Section 700.A.1-4 this language has been moved to correspond to the applicable section of the 2012 International Fire Code.
F103.2	AMEND Previously in Section 700.A.1-4 this language has been moved to correspond to the applicable section of the 2012 International Fire Code.
F103.3	AMEND Previously in Section 700.A.1-4 this language has been moved to correspond to the applicable section of the 2012 International Fire Code.
F104.8	DELETE & ADD Previously in Section 701.A.1 this language has been moved to correspond to the applicable section of the 2012 International Fire Code.
F108	DELETE & ADD – Rewrite Section F108 Previously in Section 701.A.2 this language has been moved to correspond to the applicable section of the 2012 International Fire Code.
F109.4	DELETE & ADD – rewrite of code section Previously in Section 702.A.1 and this language has been moved to correspond to the applicable section of the 2012 International Fire Code.
<b>Section 702</b>	<b>DEFINITIONS</b>
F202	AMEND All definitions from the 2007 document were brought together under 702. Definitions that were altered or added are; false alarm, high rise and pyrotechnic display
<b>Section 703</b>	<b>GENERAL REQUIREMENTS</b>
F304.1.2	AMEND Added that ground cover within 24 inches of a gas service/meter/equipment must be non-combustible.
<b>Section 704</b>	<b>EMERGENCY PLANNING AND PREPAREDNESS</b>
	RESERVE
<b>Section 705</b>	<b>FIRE SERVICE FEATURES</b>
F504	ADD Section 504 has an addition requiring roof ladder when HVAC, electrical,, mechanical equipment etc. is installed.
F506.1	AMEND Amended language to the KNOX box equipment that the fire department uses.

506.1.3	ADD Added language that addresses location and installation of the KNOX Box.
F507.5	DELETE Added language from 2007 Amended Code, Section 707 and 711.
F507.5.1	DELETE Added language from 2007 Amended Code, Section 707 and 711.
F507.5.4	DELETE Added language from 2007 Amended Code, Section 707 and 711.
F507.5.5	DELETE Added language from 2007 Amended Code, Section 707 and 711.
<b>Section 706</b>	<b>BUILDING SERVICES AND SYSTEMS</b>
F604.7	ADD Create new Code Section # for Non-energized outlets.
607.1.1	ADD Create new Code Section # for elevator size.
<b>Section 707</b>	<b>FIRE RESISTANCE-RATED CONSTRUCTION</b>
	RESERVE
<b>Section 708</b>	<b>INTERIOR FINISH, DECORATIVE MATERIALS AND FINISHINGS</b>
F806.1.1	AMEND Include Occupancy Use Groups A,B,E,F,H,I,M,R prohibiting display of fresh cut trees.
<b>Section 709</b>	<b>FIRE PROTECTION SYSTEMS</b>
F901.2	AMEND Provided additional detail on construction document requirements.
F901.6.2	AMEND Added text that requires life safety documents be sent to Fire prevention using an approved method. Added text requiring all contractors to provide documents stating equipment is installed per adopted codes/standards.
F903.2 F903.2.10.1	DELETE Removed fire sprinkler requirements and re-wrote requirements. Added text to the existing amended code that will require fire sprinklers: <ul style="list-style-type: none"> <li>• existing single family dwellings do not apply</li> <li>• attached residential structures damaged by fire or other causes where the damage &gt; half of the market value</li> <li>• rooftop solar installations outside the scope of F605.11</li> <li>• New normally occupied residential structures built on non-dedicated streets</li> </ul>
F903.2.11.3	DELETE

exceptions	Removed exceptions to automatic sprinklers (open parking structure and occupancies in Group F-2
F903.3.1.1.1, ITEMS 3-6	<p>DELETE</p> <p>Removed fire sprinkler exception in generator/transformer rooms, elevator equipment rooms, machine rooms etc.</p> <p>Proposed Section 709.4 includes the following:</p> <ul style="list-style-type: none"> <li>New buildings or structures regulated by the International Building Code and the International building Code which is equipped with a fire pump shall have an alternate power source designed , installed and maintained to properly power and operate such fire pump in the event of an interruption of the usual and customary electric power service.</li> </ul>
F903.4.1 & F907.6.5	<p>AMEND</p> <p>Since the Village Monitors all required life safety systems this text has been incorporated into this section.</p>
F903.6	<p>DELETE</p> <p>Removed text referencing fire sprinkler requirements for existing buildings and reference to Section 1103.5.</p>
F905.3.1 exception	<p>DELETE</p> <p>Deleted the exceptions from this Section and rewrote requirement.</p>
F907.2	<p>AMEND</p> <p>Rewrote Fire alarm requirements.</p> <p>All buildings require a fire alarm monitored by the Village of Tinley Park except for one &amp; two family dwellings, Utility structures and normally unoccupied buildings.</p>
F910.1 exceptions	<p>DELETE</p> <p>Deleted the exceptions from this Section and rewrote requirement.</p>
F910.2.1	<p>DELETE</p> <p>Deleted code section and added text from 2007 Comprehensive Building Code.</p>
F912	<p>AMEND</p> <p>Text language to require a certain type of Fire department connection:</p> <p>When approved by the Deputy Chief of Fire Prevention, a 5-inch STORZ connection is required for all fire sprinkler installations.</p>
<b>Section 710</b>	<b>MEANS OF EGRESS</b>
F1006.3.1.2	<p>ADD</p> <p>Added Section detailing the requirement for identifying electrical circuits that power emergency lighting and exit signs.</p>
F1006.3.1.3	<p>ADD</p> <p>This section was added to accommodate larger more complex buildings.</p> <p>For new construction, an on-site generator shall be the source of the exit and emergency lighting system for all new occupancies</p>

	where the construction of said structure exceed more the four (4) stories above grade. Generators designated as the source of emergency lighting shall be installed in an approved weather-proof type enclosure.
F1011.3	AMEND Requirement that all exit signs be the LED-type.
F1024.1	AMEND Photo-luminescent markings. This is an amendment to this Model Code Section for new construction to provide additional means of illumination for egress in multi-story buildings.
<b>Section 711</b>	<b>CONSTRUCTION REQUIREMENTS FOR EXISTING BUILDINGS</b>
F1103.5 -F1103.6	DELETE Removed section that addresses fire sprinklers and standpipes.
F1103.7 – F1103.7.7	DELETE Removed section that addresses fire alarm systems.
F1104.3 -F1104.4	DELETE Removed section that addresses exit signs.
<b>Sections 712-722</b>	<b>RESERVED</b>
F2304.1	DELETE & ADD Delete Code Section and add text that reflects State of Illinois requirements for gasoline filling stations.
F2305.2.4.1	ADD Added requirement for emergency shut-off switches gas station fueling.
F2305.5	DELETE & ADD Added text for fire extinguisher requirements for gas stations.
F2305.6	DELETE & ADD Text added for warning signs at gasoline filling stations.
<b>Sections 724-749</b>	<b>RESERVED</b>
F5003.3.1.4	DELETE & ADD Delete Code Section and replace with Village's "spiller pays" ordinance.
<b>Section 756</b>	<b>EXPLOSIVES &amp; FIREWORKS</b>
F5608 – F5609	ADD Illinois State Statutes and Tinley Park ordinances are more restrictive
<b>Section 757</b>	<b>FLAMMABLE LIQUIDS</b>
	Illinois State Statutes and Tinley Park ordinances are more restrictive
<b>Sections 758-779</b>	<b>RESERVED</b>
<b>APPENDIX B</b>	<b>FIRE-FLOW REIQOREMENTS FOR BUILDINGS</b> Adopt this Appendix into the body of the code. It provides consensus on water flow requirements for new development
<b>APPENDIX D</b>	<b>FIRE APPARATUS ACCESS ROADS</b>

	Adopting this Appendix will provide consistency for fire lane and road widths and turn-arounds

**CHAPTER VIII – ADOPTION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE**

The 2012 edition of the *ICC International Property Maintenance Code* is now the adopted property maintenance code.

Chapter VIII of the TPCBC shall be enforced by the Village of Tinley Park Property Code Compliance Officer.

Section 103.5 Fees: This section has been deleted.

Section 302.3.1.F.5: Handicapped parking space signage & striping must now comply with the Chapter 11 of the IBC & the current *Illinois Accessibility Code*.

Section 302.4: Each notice of violation for excessive weeds will be valid for an entire year.

Appendix A (Boarding Standards) of the IPMC is now enforceable.

New Section A103.6: All boarding sheets shall be painted an approved color.

New Section A104: The maximum time for any boarding shall be eight weeks.

**CHAPTER IX – MAINTENANCE OF PUBLIC STREETS**

Section 900.A: The applicability of the Village’s Codes of Ordinances was clarified.

Section 902: The permit applicant is now responsible for policing all alleys (in addition to all streets) adjoining the project site.

**CHAPTER X – ACCESSIBILITY STANDARDS**

Section 1000: Chapter 11 of the IBC was added to the list of applicable accessibility provisions.

Section 1001 (Definitions): This section was deleted (this included definitions for “Disabled Person”, “Facility for Disabled Persons” and “Remodel”).

New Section 1101: Buildings and facilities shall be designed and constructed in accordance with the current Illinois Accessibility Code, Chapter 11 of the IBC and the 2009 edition of ICC A117.1.

Section 1002: Building permits shall recite that the plans & specifications comply with the minimum accessibility provisions of the TPCBC to be valid.

### **(FORMER) CHAPTER XI – POSTING OF BUILDINGS**

Entire chapter was deleted.

### **CHAPTER XI – DANGEROUS AND ABANDONED BUILDINGS AND STRUCTURES**

This chapter was formerly numbered Chapter XII.

Section 1100.E: Railroad trestles are no longer included in the definition of “Abandoned Building or Structure”.

Section 1100.E: Railroad trestles are no longer included in the definition of “Dangerous Building or Structure”.

Section 1100.E: Definition of “Building or Structure” was deleted.

Section 1105.B: The Mayor (together with the Village Licensing Committee) now has the authority to suspend the business license for a dangerous or abandoned structure or portion thereof.

Section 1108.B: The duration for a building owner or owner’s agent to take positive action to repair a dangerous or abandoned building or structure was extended from 15 days to 30 days.

Section 1108.B: The Village Manager shall advise the Mayor (and the Board of Trustees) that a dangerous building or structure exists and that no action has been taken by the owner or owner’s agent after written notice to repair or demolish it.

Section 1109: The Mayor or the Board of Trustees can authorize the Village Attorney to apply to the Circuit Court or either Cook or Will County for an order authorizing the demolition or repair of a dangerous building or structure.

Section 1109: The duration for a building owner or owner’s agent to repair or demolish a dangerous or abandoned building was extended from 15 days to 30 days.

Section 1110: Provisions for alternative actions from the Illinois Revised Statutes were clarified.

### **CHAPTER XII – DEMOLITION OF BUILDINGS AND STRUCTURES**

This chapter was formerly numbered Chapter XIII.

Section 1200.C: New section regarding Permits. A permit is now required for all work covered by the Chapter, except for the removal of sheds, fences, decks, gazebos and aboveground pools.

Section 1201.A: Sentence requiring releases from utility companies was deleted.

Section 1201.B: Water meters are now required to be disconnected and returned to the Public Works Department.

Section 1201.D: Excavation sites can no longer be filled in with gravel or crushed stone.

Section 1201.E: State of Illinois provisions for underground storage tanks were clarified.

New Section 1201.F: A permit must be obtained from the State Fire Marshal's office for storage tanks.

**See Ordinance 2016-O-055 Attached As Part  
of This Agenda Packet on Village Website.**

# Memorandum



**To:** Kevin Workowski, Public Works Director  
**From:** Kelly Borak, Street Superintendent  
**Date:** June 19, 2016  
**Subject:** Service Contract Award and change order: FY17 Parking lot Snow Removal renewal (yr. 2 of 3)

Presented for August 2nd 2016 Village Board Agenda for consideration and possible action:

Description: This service contract includes the removal of snow by a qualified contractor for the 25 parking lots and sidewalk locations throughout the Village of Tinley Park. Public Works is recommending that we extend our contract amount to include snow removal for the downtown area (Oak Park Avenue sidewalks from Tinley creek Bridge/VFW just south of 171<sup>st</sup> Street to 175th St). The current contract include pricing for 2 optional contract extensions of 1 year each that may be approved at the sole discretion of the Village. This will be the first extension of the contract. The past year this contractor has proven to be a professional, reliable contractor with reasonable rates.

Background: This service contract was advertised on September 15, 2014 in accordance with state bidding laws and four (4) sealed bid were received. Bids were opened and read publicly on November 3<sup>rd</sup> 2015, at 11:00 AM by the Village Clerk and received as follows:

<u>Contractor</u>	<u>Location</u>	<u>Bid</u>
<b>Beverly Environmental</b>	<b>Markham, Il</b>	<b>\$111,400.00</b>
Tovar	East Dundee, Il	\$146,606.20
George's Landscaping	Joliet, Il	\$159,348.50
Desiderio	Grant Park, Il	\$299,681.00

Budget / Finance: Funding is available in the approved FY17 budget, operations and maintenance funds.

Total Budget Available	\$255,735.00
Lowest responsible bidder pricing applied to base budget calculation	-\$111,400.00
Change order	- \$28,000.00
Difference – UNDER BUDGET -	\$116,335.00

The total contract amount shall not exceed the funding available as determined by the Village Board and applied at the unit costs established in the bidding documents for work authorized for each snow event.

Staff Direction Request:

1. Approve the renewal of the service contract and change order with Beverly Environmental the FY17 Parking lot Snow Removal Contract in an amount not to exceed the total funding amount as determined by the Village Board.
2. Change order attached
3. Extension request letter from Beverly Environmental.
4. Direct Staff as necessary.



# Village of Tinley Park Change Order Form

Change Order No. 1  
Date: 7/19/2016  
Date Approved: \_\_\_\_\_

Name of Project Snow Removal  
Department Public Works  
Contractor Beverly Environmental

The following changes are hereby made to the CONTRACT DOCUMENTS:  
The contract that covers the snow removal for parking lots is under contract with Beverly Environmental. This would be our first extension. We would like to extend our contract amount to include snow removal for the downtown area (Oak Park Avenue sidewalks from Tinley creek Bridge/VFW just south of 171st Street to 175ths St).

**Justification:**

This will allow us to have Oak Park Avenue cleaned up from snow at the same time as the other downtown areas and utilizing the same contract price from the lowest bidder.

Original CONTRACT AMOUNT	\$	190,000.00
Previous CHANGE ORDER(S) No(s). _____	\$	-
Current CONTRACT AMOUNT with all previous changes to date	\$	190,000.00
This CHANGE ORDER AMOUNT	\$	28,000.00
NEW CONTRACT AMOUNT including this change order	\$	218,000.00
TOTAL CHANGE to CONTRACT AMOUNT - All Change Orders		14.74%
EXTENSION OF CONTRACT TIME IN DAYS		N/A
REVISED FINAL COMPLETION DATE		N/A

**Approvals Required:**

To be effective this Order must be approved by the Village if it changes the scope or objective of the PROJECT, or as may otherwise be required by the CONTRACT.

Requested by:	_____	_____
	Contractor	Date
Recommended by:	_____	_____
	Project Manager	Date
Ordered by:	_____	_____
	Department Director	Date
Accepted by:	_____	_____
	Village Manager	Date
Approved by:	_____	_____
	N/A Mayor	Date

# Memorandum



**TO:** Kevin Workowski, Public Works Director  
**From:** Thomas Kopanski, Water & Sewer Superintendent  
**Date:** 10 August 2016  
**Subject:** Recommend Contract Award: Post 1 East Reservoir Coating & Rehabilitation 16-R0396

Presented for 16 August 2016, Public Works Committee discussion and possible action:

Description: The Village sought a qualified contractor to perform repairs and coating of the interior and exterior of the east tank, located at Post 1; Post 1 is a potable drinking water pumping station that is located at 6640 167<sup>th</sup> Street. Dixon Engineering was requested by the Village to perform an evaluation in 2011 to determine what work needed to be done, and the result of that evaluation was the bid scope of work.

This project was advertised in accordance with state bidding laws and received four sealed bids. Bids were opened and read publicly on Tuesday, 9 August 2016, at 10:01 PM by the Water & Sewer Superintendent with the Village Engineer, and a staff member in the Village Clerk's office present and received as follows:

<b>Contractor</b>	<b>As Read</b>	<b>As Calculated</b>
<b>Era Valdivia Contractors, Chicago, IL</b>	<b>\$807,750.00</b>	<b>\$807,749.90</b>
L&T Painting, Shelby Township, MI	\$911,250.00	
Tecorp, Inc., Joliet, IL	\$895,000.00	
Maxcor Incorporated, New Lenox, IL	\$1,055,300.00	
<i>Engineer's Estimate</i>	<i>\$850,750.00</i>	

Budget / Finance: Funds are budgeted and available in the Capital Improvements Fund

Budget Amount:	\$850,000.00
Contract Amount:	<u>\$807,749.90</u>
Difference	\$42,250.10

Recommendation:

- Staff recommends awarding the above contract for Era Valdivia Contractors in the amount of \$807,749.90; the contractor is the lowest responsible bidder and has done previous work for the Village that has been acceptable.

Staff Direction Request:

1. Approve a contract with Era Valdivia Contractors in the amount of \$807,749.90.
2. Direct staff as necessary.



Municipal Expertise. Community Commitment.

Jennifer S. Prinz, PE

Direct Line: (708) 210-5687

Email: [jprinz@reltd.com](mailto:jprinz@reltd.com)

August 9, 2016

Project 16-R0396

Village of Tinley Park  
16250 South Oak Park Avenue  
Tinley Park, Illinois 60477

Attn.: Mr. Kevin Workowski, Director of Public Works

RE: Post 1 East Ground Storage Reservoir Painting and Rehabilitation Work

Dear Kevin:

Bids were received and publicly read on Tuesday August 9, 2016 at 10:01 am for the above-mentioned project. The bid results are as follows:

<u>Contractor</u>	<u>Location</u>	<u>As Read Bid</u>	<u>As Calculated Bid</u>
<b>Era Valdivia Contractors</b>	<b>Chicago, IL</b>	<b>\$807,750.00</b>	<b>\$807,749.90</b>
Tecorp, Inc.	Joliet, IL	\$895,000.00	
L&T Painting	Shelby Township, MI	\$911,250.00	
Maxcor, Inc.	New Lenox, IL	\$1,055,300.00	
<i>Engineer's Estimate</i>		<i>\$850,750.00</i>	

Era Valdivia made a rounding error when calculating a line item in their bid. Since unit prices prevail, the final amount of their bid should be adjusted to \$807,749.90, which does not change the overall results.

We have reviewed all other aspects of the bids and found them to be correct and in order; therefore, at this time we would recommend that the Village award the contract to the low responsive responsible bidder, Era Valdivia Contractors in the amount of Eight Hundred and Seven Thousand Seven Hundred Forty Nine Dollars and Ninety Cents.

Should there be any questions on this matter, please feel free to call me.

Respectfully yours,  
**ROBINSON ENGINEERING, LTD.**

Jennifer S. Prinz, PE

Village Engineer

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JSP/pc

Encl: Bid tabulation



# Interoffice Memorandum

Police Department

To: Assistant Village Manager Steve Tilton  
From: Sergeant Darren Persha  
Date: May 31, 2016  
Subject: Police Department Firing Range

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Mr. Tilton,

The Police Department would like to move forward with the improvements and upgrades to the department firing range as proposed and approved in the 2016-17 budget.

The contractor was identified and secured by John Urbanski.

I have attached the contractor price proposal summary supplied by F. H. Paschen, S. N. Nielsen & Associates LLC.

The Firing Range Targeting System is a capital project approved under municipal buildings, 30-00-000-75115.

We have been working closely with John Urbanski and are collectively seeking final approval to move forward with this project.

Would you be so kind as to present this request to the Village Board for approval at your earliest convenience?

Thank you.

A handwritten signature in black ink, appearing to read "DP" followed by a long horizontal flourish, with "SGT." written in smaller letters above the flourish.

Sergeant Darren Persha

Cc: Chief Steve Neubauer

A handwritten signature in black ink, appearing to read "SN" followed by a flourish.

## Contractor Price Proposal Summaries - Category

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**Date:** 5/25/2016  
**Work Order #:** 032153.00  
**Title:** Village of Tinley Park - Police Firing Range  
**Contractor:** F. H. Paschen, S. N. Nielsen & Associates LLC  
**Job Order Value:** \$89,418.18  
**Proposal Name:** Rev 01 Village of Tinley Park - Police Firing Range  
**Proposal Value:** \$89,418.18

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**To:** Project Manager **From:** Contractor Project Manager

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Category	LineTotal
Bond	\$1,800.00
Demolition	\$4,487.48
Lead Remediation	\$3,058.52
Target System	\$80,072.18
<b>Grand Total:</b>	<b>\$89,418.18</b>

This work order proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

**The Percent of NPP on this Proposal: 64.32**



# Interoffice Memorandum

Human Resources Department

Date: August 10, 2016  
To: David Niemeyer, Village Manager  
From: Gerry Horan, Human Resources Director  
Re: Health Insurance Renewal

In my memo dated June 30th, 2016 I shared information on proposed changes that could be implemented to address increases in premium projections for the period October 1, 2016 – September 30, 2017. Proposed rate action for both PPO and HMO health insurance coverage reflected an increase of 4.5%. The Village's Dental plan rate increases by 4.1%. The proposed rate increase was based on the current plan offerings and would take effect October 1, 2016.

To address the current and potential future cost increases, the Village began proactively exploring alternate plan designs and options. Implementing changes to the benefits listed below will result in a rate increase of 2.47% and not the originally proposed 4.5%.

Annual open enrollment is effective August 1, 2016 and will not provide adequate time to communicate to employees, any proposed health insurance changes. Discussions with Hallberg and Blue Cross have resulted in allowing a special open enrollment on January 1, 2017 at which time the changes recommended below will take effect. October 1, 2016 open enrollment will occur as normal resulting in two separate rates charged to employer and shared by employee– October thru December, 2016 and January thru September 2017.

## 1. Office Copay

Current (HMO & PPO)	\$10/\$30 Regular/Specialist
Proposed HMO	\$30/\$50 Regular /Specialist
BAHMO	\$20/\$40 Regular/Specialist (encouraging employees to switch from HMO)
PPO	\$20/\$40 Regular/Specialist

A copayment is a fixed dollar amount paid for covered health care when services are received. Insurance companies use co-pays, in part, to share expenses. In addition to cutting a small portion of the costs, the co-pay is also used to prevent people from seeking care for every trivial medical condition they might encounter. In this way, co-pays can save an insurance company a substantial amount of money which will impact the premiums charged.

## 2. RX Tiers

Current	3 Tier	\$10/\$20/\$35
Proposed	3 Tier	\$10/\$40/\$60

Drugs on a formulary are typically grouped into tiers. The tier that medication is in determines the employee's portion of the drug cost. A typical drug benefit includes three tiers:

- Tier 1** usually includes generic medications.
- Tier 2** usually includes preferred brand name medications.
- Tier 3** usually includes non-preferred brand name medications.



Three tier formularies encourage consumers to choose drugs that are less expensive for the plan, impacting the premiums charged.

### 3. Deductible

Current	\$0
Proposed	\$500

A deductible is the amount of money an employee must pay before the insurance benefits begin. By having an insurance plan with a deductible, the employee shares in the expense. He or she must pay for all costs up to the deductible, before the plan begins to pay for covered services. The current Village deductible is zero (0) for both single and family plans. Effective January 1 2017, the recommendation is to switch to a plan with a \$500 deductible (\$1,500 for family).

### Out-of-Pocket Expense (OOP)

An **out-of-pocket expense** is a non-reimbursable expense paid by a patient. This could include any medical benefits that a health plan doesn't consider "covered services." Out-of-pocket expenses can also include covered expenses that the employee is responsible for, before the health-plan benefits kick in at 100% coverage. When the insurance company pays all expenses and the employee pays only his or her monthly premium, they have reached the out-of-pocket maximum. The current Village health insurance plan, along with a zero deductible, allows for \$500 out of pocket expense. The proposed \$500 deductible increases this out of pocket expense to \$1,000. Plan design will remain the same with Blue Cross paying 80% of the cost and the Village paying the remaining 20% until the out-of-pocket expense has been met.

**The four alternatives to the current plan design listed above will result in the following savings to the Village's health insurance expense beginning in October 2016 with additional changes in January 2017.**

### All Employees

#### Current Annual Cost

Renewal @ 4.5% (3mths)	\$ 1,201,362.20
Renewal @ 2.47% (9mths)	\$ 3,534,010.11
Total	\$ 4,735,372.31
Renewal 12 mths @ 4.5%	\$ 4,805,452.80

**Total savings for Village & employee in 1<sup>st</sup> year by reducing benefit costs on 1/1/2017 \$ 70,080.49**

### Police Bargaining Unit

#### Current Annual Cost

Renewal @ 4.5% (3mths)	\$ 310,017.33
Renewal @ 2.47% (9mths)	\$ 912,412.08
Total	\$ 1,222,429.41
Renewal 12 mths @ 4.5%	\$ 1,240,061.32

**Total savings for Village & Patrol Officer in 1<sup>st</sup> year by reducing benefit costs on 1/1/2017 \$ 17,631.91**



Other alternatives also being explored include;

**4. Eliminate Village RX reimbursement program**

2015 Village expense \$4,739.78

2016 Village expense \$3,028.52

2017 YTD \$ 393.99

Currently, the Village reimburses employees for any drug that costs them in excess of \$30 per prescription. Eliminating this benefit can save the Village between \$3,000 and \$4,000 per year.

**5. Change in Dental Provider**

Dental coverage (PPO only) is currently provided to the Village by Blue Cross Blue Shield of Illinois and has annual maximum coverage of \$1,000. Data has been provided by both Blue Cross Blue Shield & Guardian Insurance that allows for additional coverage at an increased rate.





May 13, 2015

Mr. Tom Reif  
Hallberg Commercial Insurers  
120 W 22<sup>nd</sup> Street, #101  
Oak Brook, IL 60523-1557

Re: Village of Tinley Park  
Renewal Projection for the Period October 1, 2016 through September 30, 2017

RE: Group Name: Village of Tinley Park  
Group Number: P81371, B81371, P81749  
Renewal Period: 10/1/2016 to 9/30/2017  
Funding: Premium Prospective  
Coverages/Products: PPO/PPO/BAHMO Unified  
ISL/Pooling: \$ 100,000  
Broker/Commission: 1.75% Hallberg Commercial  
Lives: 264 HMOI 52, BA HMO11, PPO 201

Dear Tom:

BlueCross BlueShield of Illinois has reviewed the claims experience for the Village of Tinley Park's renewal for the contract period October 1, 2016 through September 30, 2017. Please find also attached our renewal projection for their PPO, HMOIL and Blue Advantage HMO plans.

Based on the groups experience over the renewal period Underwriting is requesting a pass to the current rates on a unified basis for the projected renewal period. This also includes any applicable ACA fees and taxes. The renewal exhibits are included which accompany this letter.

#### Claims Projection

I have outlined below significant elements of our projection:

- The most recent 24 months of claims experience was used to develop our claims projections for the upcoming year for the remaining locations. The current period is January 2014 through December 2014, and the prior period is January 2015 through December 2015.
- 23% weight is given to the prior period, and 77% weight is given to the current period same as last year.
- The pooling limit has increased with this renewal to \$100,000 from \$85,000.
- There were four large claimants in current period on the PPO plan that exceeded the pooling amount totaling in both period totaling \$1,093,976. All four claimants remain active on the plan.

1020 West 31<sup>st</sup> Street \* Downers Grove, Illinois 60515\* (630) 824-5178 phone \* (312) 565-1353 fax \* [www.bcbsil.com](http://www.bcbsil.com)

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- Enrollment on the PPO plan increased 4% as did the overall claims experience, the HMO plan had slightly lower increase in enrollment at 3.1% and a decrease in claim activity.
- The annual trend factors are 5.7% for the PPO, 4.0% for the HMO medical, and 15.4% for prescription drugs.
- The group's claims experience is given 84% credibility same as last year's renewal.
- The PPO Access Fees are now 2.51% of projected Illinois discounts and remains unchanged.
- The desired loss ratio represents the administrative costs associated with the group health plan. For 2016, the desired loss is ratio of 92.66%.
- 1.75% commissions have been included in the renewal.
- The total projected premium for October 1, 2016 results in a +4.5% increase to the enforce premium rates.

#### **IMPORTANT CHANGES-**

I have also included the most Renewal Updates document which details upcoming plan changes that may impact your clients. Please review the enclosed exhibits and let me know if you have any questions.

Thank you for your continued association with BlueCross BlueShield of Illinois, and for giving us the opportunity to be the benefits and network manager for the Village of Tinley Park. If there is anything I can assist you with on the renewal of our mutual client please let me know.

Sincerely,

*Sherri Mensavage*

Sherri Mensavage  
Senior Account Executive

*This communication is intended for informational purposes only. It is not intended to provide, does not constitute, and cannot be relied upon as legal, tax or compliance advice. Furthermore, this communication is not intended to provide tax advice, and any tax-related statements that may be contained herein is not intended or written to be used, and cannot be used, for the purposes of (i) avoiding penalties under the Internal Revenue Code or (ii) promoting, marketing, or recommending to another party any transaction or matters herein. Please consult with your legal, compliance and tax professionals to understand your legal, compliance and tax obligations under the law.*

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**BlueCross Blue Shield  
of Illinois**

May 13, 2016

Mr. Gerry Horan  
Village of Tinley Park  
16250 South Oak Park Avenue  
Tinley Park, IL 60477

Dear Gerry:

BlueCross BlueShield of Illinois (BCBSIL) is redefining the meaning of value with respect to employee health benefits. We are aggressively pursuing multiple paths to bring our clients and members more care for their benefit dollars, and more intelligence regarding their care options. BCBSIL wants more than your continued business and patronage – we want you to feel that BCBSIL is an integral part of your savings equation, bringing you cutting edge technology, information and services alongside unrivaled provider networks and evolving care management programs. We are truly moving to a Customer First Culture for a better member experience with BCBSIL.

BCBSIL is all about helping our members to be informed consumers and effective shoppers of health care. Provider Finder is a free, innovative online search tool that helps our members find providers while also understanding the cost of care by provider. Provider Finder also guides members to our designated quality centers of Blue Distinction and Blue Distinction + Centers, as well as gives members the ability to read and write reviews about their providers. It's critical for members to understand that high cost does not equate to high quality, so BCBSIL is providing you this no cost solution to help members make better care purchasing choices.

Another tool that can be provided as an add-on benefit to members is Benefits Value Advisor (BVA). It is a member advocacy service that guides members to make the most appropriate care decisions relative to their needs and priorities. It is telephonic support from specially trained advocates that guide members regarding provider specific cost and quality information, pre-authorization coordination and appointment scheduling. It's that extra helping hand to ensure that members have the best information in which to make important decisions of where to obtain care.

You've probably heard about BCBSIL's private exchange, called Blue Directions. All exchanges give you a defined contribution approach, providing decision support through its enrollment tool. BCBSIL has enhanced our exchange product so that you now can select which plans you want to offer your employees, including PPO, HMO, narrow networks and qualified high deductible health plans. And, the decision support doesn't stop at product selection – we are now providing BVA program and a Primary Nurse Model (a lower member to nurse ratio) standardly for all Blue Directions offerings.

One last enhancement I'll mention here is BCBSIL's progression to provide better support to you, our clients and broker/consultant partners. BlueInsight's internal engine is being enhanced. Effective September 1, 2015 BCBSIL is now partnering with MedeAnalytics to provide you with enhanced utilization reporting more intuitive user interfaces, enhanced graphics, customizable home pages,

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scheduler capabilities and earlier data releases. All this is being achieved with minimal disruption to our clients.

I am pleased to present you with your 2016 renewal package. Our proposal calls for a +4.5% increase in rates based upon the current plans you offer, but with some plan design adjustments which I have noted below. Our package is fully compliant with all of the requirements of the Affordable Care Act (ACA). I will be mentioning some of the benefit requirements for 2106 later in my letter. All fully-insured renewals include 2.8% for the ACA Allocated Taxes and Fees. All other funding type renewals do not include any ACA fee allowances, with the exception of our Cost Plus HMO renewals, which include 2.21% which covers the Health Insurer Fee on the projected Physician Service Fees, as well as the PCORI fee. I encourage you to review the Conditions and Caveats section of the renewal exhibit for a full listing of all fees and other components that relate to our renewal offer.

One new component of your renewal package is the inclusion of our value based care adjustment for your Illinois population. BCBSIL continues to refine and expand relationships with providers through value-based programs like Accountable Care Organizations (ACOs). ACOs reward providers for quality and value rather than quantity of services performed. The outcomes-based payment arrangements of an ACO engage and incent providers to increase member care coordination, proactive outreach and greater efficiency in the care they provide. The financial incentives providers will be receiving fall into two categories: care coordination and shared savings.

These organizations will receive from BCBSIL monthly medical and pharmacy claim data, along with clinical information, to aid their population management efforts, identify gaps in care, and give providers actionable data for them to provide coordinated, proactive outreach and care. To support this work, some ACOs will receive a PMPM Care Coordination Fee to support these activities. ACOs will also receive an Incentive Payment (minus any Care Coordination Fees received) based upon their ability to achieve defined performance metrics with respect to quality improvements and cost savings.

Through our value based contracting strategy and confirmed success with our many ACO arrangements, we are already projecting a 2 to 1 savings on the attributed IL population. We hope to share information soon our successes and attribution of your members on a national basis.

Also, as pharmacy becomes an ever greater proportion of your health care spend, it is critical for our ACOs to have a complete picture of the care that their members receive. Specialty drugs especially will have a tremendous impact, as they are 50% more expensive than traditional drugs, and the cost per patient on an annual basis can average \$10K to over \$1 Million. It's important for both medical and pharmacy clinicians to work together to determine the best course of care for a member, which will garner the best clinical outcomes with the least amount of expenditure. When your pharmacy plans are separate from your medical plans, integrated approaches cannot be obtained real time - when care decisions are being made, not when the bills are being paid.

I have enclosed BCBSIL's Renewal Highlights that pertain to 2016 to provide you with important updates and instruction relative to regulatory requirements and other BCBSIL programmatic enhancements. However, I'd like to draw your attention to some key updates:



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- The ACA 2016 Out of Pocket Maximums (OOPMs) are \$6,850 for Individual coverage and \$13,700 for Family coverage.
- The OOPMs for qualified High Deductible Health Plans (HDHPs) in 2016 are slightly less, \$6,550 for Individual coverage and \$13,100 for Family coverage. No changes were made to the minimum deductible amounts for 2016.

I would be happy to explore alternate plan designs. However, please be aware that BCBSIL is unable to administer an Embedded Deductible with an Aggregate OOPM on insured plans.

As a reminder, the OOPMs include deductibles, copays and coinsurance, and the ACA requirements do not apply to Grandfathered plans. BCBSIL is continuing to encourage our clients to maintain separate OOPMs for medical and pharmacy benefits, and is required for our clients that offer calendar year benefits. However, BCBSIL recognizes that both medical and pharmacy both apply to one OOPM for HDHPs and our Integrated BlueScript plans.

As a reminder, 4<sup>th</sup> quarter carryover deductible will not be allowed on benefit plans that share medical and pharmacy accumulators.

I recognize that the 2016 renewal increase may not be something that is considered financially viable, so I want to provide you with some proactive benefit change considerations. Included in the renewal package is an exhibit that provides varying plan options along with their respective cost decrement. The decrements are provided as a percentage, and would need to be applied to the premium/claim value for each plan. These estimates are for your consideration, and I'll be happy to supply alternate options. Please note that BCBSIL must provide final pricing of all requested plan changes.

A few other important notes:

- Please help us in getting your renewal processed as soon as possible, to avoid delays and issues with claim payments down the road. We appreciate receiving signed renewal paperwork by August 1, 2016. I will do my best to assist you in getting information to you quickly so you can make your decisions as timely as you are able.
- In order for us to provide the Summary of Benefits and Coverage (SBC) to you to meet the ACA required timetables of its provision, we'd appreciate receiving your final benefit decisions 4 weeks prior to your open enrollment.
- The Employer Shared Responsibility (ESR) reporting must be provided to the IRS in early 2016 that your coverage meets the minimum essential coverage, provides minimum value and is affordable. BCBSIL is providing 6055 reporting support for our insured and Cost Plus HMO clients.



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- BCBSIL is diligently working with the provider community to get them prepared for the October 1, 2015 federally mandated deadline for ICD-10 implementation. BCBSIL will be providing information later this year of any potential claim impacts that you may experience as a result of the ICD-10 transition. The move to ICD-10 is a great win for the industry, as it will provide more accurate coding and information for the care your members will receive.

I look forward to speaking with you soon about the information included in my letter and in your 2016 renewal package. Thank you very much for business, and for your continued partnership with BCBSIL.

Sincerely,

*Sherri Mensavage*

Senior Account Executive

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05/12/2016

# Village Of Tinley Park

Prospective Premium Projection  
for the period  
October 1, 2016 - September 30, 2017

**10/01/2016 Renewal Premium Prospective (GF)**

*Presented by:*

*Sherri Mensavage*



BlueCross BlueShield  
of Illinois

**Village Of Tinley Park**  
Prospective Premium Projection  
October 1, 2016 - September 30, 2017  
10/01/2016 Renewal Premium Prospective (GF)

Affordable Care Act (ACA) Disclaimer

If your existing group health plan or group health insurance coverage (each "plan") was in effect on March 23, 2010, it may be a "grandfathered health plan" as that term is defined in the Affordable Care Act and related regulations (currently 75 Fed. Reg. 34538). "

Federal regulations have been published regarding the maintenance and loss of grandfathered health plan status. We encourage you to confer with your own legal counsel to determine what benefit changes or other events may cause the loss of grandfathered health plan status and to evaluate the benefit options that are most suitable for you.

The following proposed benefit programs are not considered "grandfathered health plans".



**Village Of Tinley Park**  
 Prospective Premium Projection  
 October 1, 2016 - September 30, 2017  
 10/01/2016 Renewal Premium Prospective (GF)

**CLAIM EXPERIENCE SUMMARY**  
 Please refer to the ACA Disclaimer regarding benefits and final pricing.

H57096 - B57096 Combined P71855

Current				Current					
Month	Medical	Claims Drug	Total	Enrollment Medical	Month	Medical	Claims Drug	Total	Enrollment Medical
Jan-15	\$3,541.96	\$12,342.04	\$15,884.00	62	Jan-15	\$137,654.03	\$54,310.06	\$191,964.09	192
Feb-15	\$5,334.75	\$8,737.03	\$14,071.78	63	Feb-15	\$322,546.98	\$42,386.05	\$364,933.03	192
Mar-15	\$13,081.36	\$12,378.80	\$25,460.16	64	Mar-15	\$276,075.63	\$50,892.69	\$326,968.32	192
Apr-15	\$6,093.31	\$9,812.03	\$15,905.34	64	Apr-15	\$195,224.63	\$61,068.31	\$256,292.94	192
May-15	\$10,193.22	\$10,264.42	\$20,457.64	64	May-15	\$208,072.92	\$54,170.23	\$262,243.15	193
Jun-15	\$10,393.90	\$16,012.27	\$26,406.17	64	Jun-15	\$234,296.60	\$72,476.32	\$306,772.92	194
Jul-15	\$4,950.34	\$11,332.52	\$16,282.86	64	Jul-15	\$323,775.03	\$72,234.57	\$396,009.60	193
Aug-15	\$15,192.06	\$9,667.81	\$24,859.87	64	Aug-15	\$308,290.87	\$43,810.88	\$352,101.75	193
Sep-15	\$12,106.01	\$10,658.77	\$22,764.78	63	Sep-15	\$133,758.79	\$67,465.01	\$201,213.80	193
Oct-15	\$3,593.92	\$16,671.03	\$20,264.95	61	Oct-15	\$141,985.68	\$50,219.46	\$192,205.14	198
Nov-15	\$3,698.75	\$12,416.57	\$16,115.32	63	Nov-15	\$185,343.44	\$59,020.06	\$244,363.50	198
Dec-15	\$19,120.45	\$17,899.54	\$37,019.99	65	Dec-15	\$283,855.30	\$56,736.27	\$340,591.57	198
<b>Total</b>	<b>\$107,300.03</b>	<b>\$148,192.83</b>	<b>\$255,492.86</b>	<b>761</b>	<b>Total</b>	<b>\$2,750,879.90</b>	<b>\$684,779.91</b>	<b>\$3,435,659.81</b>	<b>2,328</b>
Cost PCPM	\$141.00	\$194.73	\$335.73		Cost PCPM	\$1,181.65	\$284.15	\$1,475.80	
					Illinois Facility Network Savings			\$2,782,656.65	
					Other Network Savings			\$1,589,371.99	

Prior				Prior					
Month	Medical	Claims Drug	Total	Enrollment Medical	Month	Medical	Claims Drug	Total	Enrollment Medical
Jan-14	\$27,185.36	\$16,251.76	\$43,437.12	53	Jan-14	\$177,184.29	\$49,269.78	\$226,454.07	190
Feb-14	\$13,704.20	\$9,971.42	\$23,675.62	53	Feb-14	\$126,007.33	\$50,619.25	\$176,626.58	190
Mar-14	\$4,550.50	\$12,778.88	\$17,329.38	53	Mar-14	\$216,536.19	\$51,740.69	\$268,276.88	190
Apr-14	\$31,344.61	\$20,620.77	\$51,965.38	53	Apr-14	\$198,563.88	\$51,312.19	\$249,876.07	189
May-14	\$9,098.27	\$10,449.57	\$19,547.84	52	May-14	\$169,476.51	\$42,532.56	\$212,009.07	190
Jun-14	\$13,452.56	\$14,031.04	\$27,483.60	51	Jun-14	\$143,353.82	\$40,832.38	\$184,186.20	190
Jul-14	\$13,700.14	\$13,307.89	\$27,008.03	51	Jul-14	\$118,657.03	\$57,797.53	\$176,454.56	189
Aug-14	\$18,339.68	\$6,939.16	\$25,278.84	52	Aug-14	\$127,750.54	\$38,770.37	\$166,520.91	186
Sep-14	\$13,188.94	\$13,592.75	\$26,781.69	53	Sep-14	\$177,812.31	\$49,489.46	\$227,301.77	184
Oct-14	\$3,402.39	\$9,014.81	\$12,417.20	50	Oct-14	\$119,485.34	\$41,720.55	\$161,205.89	188
Nov-14	\$12,103.89	\$9,666.40	\$21,770.29	51	Nov-14	\$177,137.97	\$56,029.25	\$233,167.22	188
Dec-14	\$3,625.17	\$12,112.82	\$15,737.99	51	Dec-14	\$126,990.60	\$54,066.53	\$181,057.13	188
<b>Total</b>	<b>\$163,685.71</b>	<b>\$148,737.27</b>	<b>\$312,422.98</b>	<b>623</b>	<b>Total</b>	<b>\$1,878,955.81</b>	<b>\$584,180.54</b>	<b>\$2,463,136.35</b>	<b>2,262</b>
Cost PCPM	\$262.75	\$238.74	\$501.50		Cost PCPM	\$630.66	\$258.26	\$1,088.92	
					Illinois Facility Network Savings			\$1,318,288.82	
					Other Network Savings			\$1,160,325.33	

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## Village Of Tinley Park

Prospective Premium Projection  
October 1, 2016 - September 30, 2017  
10/01/2016 Renewal Premium Prospective (GF)

### CLAIM PROJECTION

Please refer to the ACA Disclaimer regarding benefits and final pricing.

	MEDICAL			DRUG			TOTAL		
	Prior	Current		Prior	Current		Prior	Current	
H57096 - B57096 Combined	01/14-12/14	01/15-12/15	01/14-12/14	01/15-12/15	01/14-12/14	01/15-12/15	01/14-12/14	01/15-12/15	
Net Paid Claims	\$163,696	\$107,300	\$148,737	\$148,193	\$312,433	\$255,493			
Remove Large Claims	\$0	\$0	\$0	\$0	\$0	\$0			
Number of Large Claims	0	0			0	0			
IBNR Adjustment	\$102	(\$961)	\$11	\$0	\$113	(\$961)			
Adjusted Net Paid Claims	\$163,798	\$106,339	\$148,748	\$148,193	\$312,546	\$254,532			
Exposures	623	761	623	761	623	761			
Average Claim Value (ACV) Per Contract Per Month (PCPM)	\$262.92	\$139.74	\$238.76	\$194.73	\$501.68	\$334.47			
Annual Trend Rate	4.0%	4.0%	14.4%	15.4%					
Trend Months (midpoint method)	33.0	21.0	33.0	21.0					
Trend Factor	11.4%	7.1%	44.8%	28.5%					
Trended ACV PCPM	\$292.89	\$149.66	\$345.72	\$250.23	\$638.61	\$399.89			
Historical Plan Change Adjustment	0.00%	0.00%	0.00%	0.00%					
Enrollment Shift Adjustment	0.00%	0.00%	0.00%	0.00%					
Demographic Adjustment	-17.46%	-0.76%	-9.42%	3.20%					
Adjusted ACV PCPM	\$241.75	\$148.52	\$313.15	\$258.24	\$554.90	\$406.76			
Non-Pooled Large Claims PCPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Projected ACV PCPM by Period	\$241.75	\$148.52	\$313.15	\$258.24	\$554.90	\$406.76			
Experience Period Weighting	23%	77%	23%	77%	23%	77%			
Blended Experience ACV PCPM	\$169.96	\$169.96	\$270.87	\$270.87	\$440.83	\$440.83			
Manual ACV PCPM	\$478.36	\$478.36	\$265.27	\$265.27	\$743.63	\$743.63			
Credibility	84%	84%	84%	84%	84%	84%			
Total Projected ACV PCPM	\$219.30	\$219.30	\$269.97	\$269.97	\$489.27	\$489.27			
Projected Plan Change Adjustment	0.00%	0.00%	0.00%	0.00%					
Total Projected ACV PCPM with Projected Plan Changes	\$219.30	\$219.30	\$269.97	\$269.97	\$489.27	\$489.27			
Stop Loss Alternate Level Adjustment	1,0000	1,0000	1,0000	1,0000					
Adjusted Projected ACV PCPM with Projected Plan Changes	\$219.30	\$219.30	\$269.97	\$269.97	\$489.27	\$489.27			
Projected Enrollment	63	63	63	63	63	63			
Number of Months in Policy Period	12	12	12	12	12	12			
Projected Net Paid Claims	\$165,791	\$165,791	\$204,097	\$204,097	\$369,888	\$369,888			



**Village Of Tinley Park**

Prospective Premium Projection  
October 1, 2016 - September 30, 2017  
10/01/2016 Renewal Premium Prospective (GF)

**CLAIM PROJECTION**

Please refer to the ACA Disclaimer regarding benefits and final pricing.

	MEDICAL		DRUG		TOTAL	
	Prior	Current	Prior	Current	Prior	Current
	01/14-12/14	01/15-12/15	01/14-12/14	01/15-12/15	01/14-12/14	01/15-12/15
Net Paid Claims	\$1,878,956	\$2,750,880	\$584,181	\$684,780	\$2,463,137	\$3,435,660
Remove Large Claims	\$0	\$1,093,976	\$0	\$86,141	\$0	\$1,180,117
Number of Large Claims	0	4			0	4
IBNR Adjustment	\$1,020	\$763	\$44	\$20	\$1,064	\$803
Adjusted Net Paid Claims	\$1,879,976	\$1,657,687	\$584,225	\$598,659	\$2,464,201	\$2,256,346
Exposures	2,262	2,328	2,262	2,328	2,262	2,328
Average Claim Value (ACV) Per Contract Per Month (PCPM)	\$831.11	\$712.06	\$258.28	\$257.16	\$1,089.39	\$969.22
Annual Trend Rate	5.0%	5.7%	14.4%	15.4%		
Trend Months (midpoint method)	33.0	21.0	33.0	21.0		
Trend Factor	14.4%	10.2%	44.7%	28.5%		
Trended ACV PCPM	\$950.79	\$784.69	\$373.73	\$330.45	\$1,324.52	\$1,115.14
Historical Plan Change Adjustment	0.00%	0.00%	0.00%	0.00%		
Enrollment Shift Adjustment	0.00%	0.00%	0.00%	0.00%		
Demographic Adjustment	0.34%	-0.36%	4.67%	2.40%		
Adjusted ACV PCPM	\$954.02	\$781.87	\$391.18	\$338.38	\$1,345.20	\$1,120.25
Non-Pooled Large Claims PCPM	\$0.00	\$163.28	\$0.00	\$8.54	\$0.00	\$171.82
Projected ACV PCPM by Period	\$954.02	\$945.15	\$391.18	\$346.92	\$1,345.20	\$1,292.07
Experience Period Weighting	23%	77%	23%	77%	23%	77%
Blended Experience ACV PCPM	\$947.19	\$357.10			\$1,304.29	\$1,368.93
Manual ACV PCPM	\$1,014.39	\$354.54			\$1,368.93	\$1,368.93
Credibility	84%	84%			84%	84%
Total Projected ACV PCPM	\$957.94	\$356.69	\$356.69	\$356.69	\$1,314.63	\$1,314.63
Projected Plan Change Adjustment	0.00%	0.00%				
Total Projected ACV PCPM with Projected Plan Changes	\$957.94	\$356.69	\$356.69	\$356.69	\$1,314.63	\$1,314.63
Stop Loss Alternate Level Adjustment	1.0000	1.0000				
Adjusted Projected ACV PCPM with Projected Plan Changes	\$957.94	\$356.69	\$356.69	\$356.69	\$1,314.63	\$1,314.63
Projected Enrollment	201	201	201	201	201	201
Number of Months in Policy Period	12	12			12	12
Projected Net Paid Claims	\$2,310,551	\$860,336			\$3,170,887	\$3,170,887
Projected Illinois Facility Network Savings	(\$1,662,733)				(\$1,662,733)	(\$1,662,733)
Projected Illinois Physician Savings	(\$1,349,621)				(\$1,349,621)	(\$1,349,621)
Total Projected Illinois Savings	(\$3,012,354)				(\$3,012,354)	(\$3,012,354)
Projected Other Network Savings	(\$75,579)				(\$75,579)	(\$75,579)
Total Projected Network Savings	(\$3,087,933)				(\$3,087,933)	(\$3,087,933)
Projected Network Savings % of Total Gross Medical Clms	(57.2%)				(49.3%)	(49.3%)
Projected Gross Medical & Rx Claims	\$5,398,484				\$6,258,820	\$6,258,820



## Village Of Tinley Park

Prospective Premium Projection  
for the period

October 1, 2016 - September 30, 2017

10/01/2016 Renewal Premium Prospective (GF)

### TOTAL PROJECTED COST BY PRODUCT

Please refer to the ACA Disclaimer regarding benefits and final pricing.

RENEWAL	PPO			Nestled HMOI			Nestled BA HMO			TOTAL		
	201	52	11	264								
Projected Enrollment												
Total Projected Net Claims	\$3,170,887	\$305,304	\$64,584	\$3,540,775								
Illinois Facility Access Fee(% of ADPs) 2.51%	\$41,735			\$41,735								
Physician Service Fees		\$248,053	\$37,279	\$285,332								
Pooling (\$100,000 Level)	\$456,833	\$66,444	\$14,055	\$537,332								
Risk	\$80,315	\$13,834	\$2,547	\$96,696								
HMO Managed Care Fee		\$6,072	\$1,284	\$7,356								
Total Benefit Charges	\$3,749,770	\$639,707	\$119,749	\$4,509,226								
Desired Loss Ratio (DLR)	92.66%	92.66%	92.66%	92.66%								
Preliminary Premium	\$4,046,806	\$690,381	\$129,235	\$4,866,422								
Required Premium	\$4,046,806	\$690,381	\$129,235	\$4,866,422								
Allocated Taxes/Fees *	\$29,487	\$5,781	\$927	\$36,195								
Total Required Premium	\$4,076,293	\$696,162	\$130,162	\$4,902,617								
Premium at Current Rates	\$3,821,832	\$749,391	\$120,281	\$4,691,504								
Total Required Premium/Premium at Current Rates	6.7%	-7.1%	8.2%	4.5%								

\*Reflects Blue Cross and Blue Shield of Illinois current, estimated effects of Health Insurer and Reinsurance Fees, plus federal and state taxes applicable to these fees.





## Village Of Tinley Park

Prospective Premium Projection  
 October 1, 2016 - September 30, 2017  
 10/01/2016 Renewal Premium Prospective (GF)

**Demographic Adjusting**  
 Please refer to the ACA Disclaimer regarding benefits and final pricing.

MEDICAL	Relative Cost Factors	H57096 - B57096 Combined		Prior Period		Current Period		Projected	
		Contracts	Relative Cost	Contracts	Relative Cost	Contracts	Relative Cost	Contracts	Relative Cost
<b>Non-Medicare</b>									
Single Contracts	1.00	9	9	26	26	26	26	26	26
Family Contracts	2.78	42	117	37	103	36	100	36	100
<b>Medicare</b>									
Single Contracts	0.60	1	1	1	1	1	1	1	1
Family Contracts	1.20	0	0	0	0	0	0	0	0
<b>Total</b>		52	127	64	130	63	127	63	127
A. Projected Contracts vs. Experience Period									
B. Projected Cost vs. Experience Period									
C. Dependent Ratio Adjustment									
C = ((1+B)/(1+A)) - 1									
D. Aging/Leveraging Adjustment									
E. Demographic Adjustment									
		21.15%	0.00%	-1.56%	-2.31%	0.00%	-0.76%	-17.46%	-0.76%
			0.00%		0.00%		0.00%		0.00%
			-17.46%		-17.46%		-17.46%		-17.46%

DRUG	Relative Cost Factors	H57096 - B57096 Combined		Prior Period		Current Period		Projected	
		Contracts	Relative Cost	Contracts	Relative Cost	Contracts	Relative Cost	Contracts	Relative Cost
<b>Non-Medicare</b>									
Single Contracts	1.00	9	9	26	26	26	26	26	26
Family Contracts	2.19	42	92	37	81	36	79	36	79
<b>Medicare</b>									
Single Contracts	0.60	1	1	1	1	1	1	1	1
Family Contracts	1.20	0	0	0	0	0	0	0	0
<b>Total</b>		52	102	64	108	63	106	63	106
A. Projected Contracts vs. Experience Period									
B. Projected Cost vs. Experience Period									
C. Dependent Ratio Adjustment									
C = ((1+B)/(1+A)) - 1									
D. Aging/Leveraging Adjustment									
E. Demographic Adjustment									
		21.15%	3.92%	-1.56%	-1.85%	0.00%	-0.29%	3.50%	3.20%
			-14.22%		-14.22%		-14.22%		-14.22%
			5.60%		5.60%		5.60%		5.60%
			-9.42%		-9.42%		-9.42%		-9.42%



## Village Of Tinley Park

Prospective Premium Projection  
 October 1, 2016 - September 30, 2017  
 10/01/2016 Renewal Premium Prospective (GF)

**Demographic Adjustment**  
 Please refer to the ACA Disclaimer regarding benefits and final pricing.

P71855

MEDICAL	Relative Cost Factors	Prior Period Contracts	Prior Period Relative Cost	Current Period Contracts	Current Period Relative Cost	Projected Contracts	Projected Relative Cost
<b>Non-Medicare</b>							
Single Contracts	1.00	50	50	51	51	56	56
Family Contracts	2.68	138	370	142	381	144	386
<b>Medicare</b>							
Single Contracts	0.60	1	1	1	1	1	1
Family Contracts	1.20	0	0	0	0	0	0
<b>Total</b>		189	421	194	433	201	443
A. Projected Contracts vs. Experience Period		6.35%	5.23%	3.61%			
B. Projected Cost vs. Experience Period			-1.05%		2.31%		
C. Dependent Ratio Adjustment					-1.25%		
C = ((1+B)/(1+A)) - 1							
D. Aging/Leveraging Adjustment			1.40%		0.90%		
E. Demographic Adjustment			0.34%		-0.36%		

P71855

DRUG	Relative Cost Factors	Prior Period Contracts	Prior Period Relative Cost	Current Period Contracts	Current Period Relative Cost	Projected Contracts	Projected Relative Cost
<b>Non-Medicare</b>							
Single Contracts	1.00	50	50	51	51	56	56
Family Contracts	2.44	138	337	142	347	144	352
<b>Medicare</b>							
Single Contracts	0.60	1	1	1	1	1	1
Family Contracts	1.20	0	0	0	0	0	0
<b>Total</b>		189	388	194	399	201	409
A. Projected Contracts vs. Experience Period		6.35%	5.41%	3.61%			
B. Projected Cost vs. Experience Period			-0.88%		2.51%		
C. Dependent Ratio Adjustment					-1.06%		
C = ((1+B)/(1+A)) - 1							
D. Aging/Leveraging Adjustment			5.60%		3.50%		
E. Demographic Adjustment			4.67%		2.40%		



## Village Of Tinley Park

Prospective Premium Projection  
October 1, 2016 - September 30, 2017  
10/01/2016 Renewal Premium Prospective (GF)

### CONDITIONS AND CAVEATS

**Please refer to the ACA Disclaimer regarding benefits and final pricing.**

Notwithstanding anything in the renewal or proposal to the contrary, BCBSIL reserves the right to revise or withdraw our offer or to change our charge for the cost of coverage (premium or other amounts) at any time before or during the contract period if any local, state or federal legislation, regulation, rule or guidance (or amendment or clarification thereto) is enacted or becomes effective/implemented, which would require BCBSIL to pay, submit or forward, on its own behalf or on the Employer Group's behalf, any additional tax, surcharge, fee, or other amount (all of which may be estimated, allocated or pro-rated amounts).

#### NOTICE: AFFORDABLE CARE ACT (ACA) FEES

ACA established a number of taxes and fees that will affect our customers and their benefit plans. Two of those fees are: (1) the Annual Fee on Health Insurers or "Health Insurer Fee"; and (2) the Transitional Reinsurance Program Contribution Fee or "Reinsurance Fee." Both the Reinsurance Fee and Health Insurer Fee began in 2014.

Section 9010(a) of ACA requires that "covered entities" providing health insurance ("health insurers") pay an annual fee to the federal government, commonly referred to as the Health Insurer Fee. The amount of this fee for a given calendar year is determined by the federal government and involves a formula based in part on a health insurer's net premiums written with respect to health insurance on certain health risk during the preceding calendar year. This fee helps fund premium tax credits and cost-sharing subsidies offered to certain individuals who purchase coverage on health insurance exchanges.

In addition, ACA Section 1341 provides for the establishment of a temporary reinsurance program(s) (for a three (3) year period (2014-2016)) which is funded by Reinsurance Fees collected from health insurance issuers and self-funded group health plans. Federal and state governments provide information as to how these fees are calculated. Federal regulations establish a flat, per member, per month fee. The temporary reinsurance programs, funded by these Reinsurance Fees, help to stabilize premiums in the individual market.

Your premium, which already accounts for current applicable federal and state taxes, includes the effects of the Health Insurer and Reinsurance Fees. These rates may be adjusted on an annual basis for any incremental changes in Health Insurer Fees and Reinsurance Fees.

The Affordable Care Act establishes a minimum value standard of benefits of a health plan. The minimum value standard is 60% (actuarial value). This health coverage does meet the minimum value standard for the benefits it provides.

After the initial benefit plan design(s) is quoted, HCSC will not be providing a Minimum Value determination for any requested alternative benefit plan design(s). After you have notified HCSC of your final benefit plan design selection(s) for the upcoming policy year or renewal period, a statement indicating whether each selected benefit plan design meets/does not meet Minimum Value standards will be included in the corresponding Summary of Benefits and Coverage document(s) provided by HCSC.

This renewal is being provided for the period indicated above.

This renewal offer expires as of the effective date indicated above.

This renewal offer assumes HCSC will remain the exclusive carrier for Medical and Rx coverage.

Upon inquiry from employer groups, BCBS will provide information to the employer group regarding commissions and other compensation paid to the employer's agent by BCBS in connection with the employer's policy or contract with BCBS.

We reserve the right to revise or withdraw our offer if, at any time during the projected coverage period:

- The actual number of enrolled contracts (in total, by product, or by benefit plan), the Single/Family mix, or the Medicare/Non-Medicare mix varies by +/- 10% from our projections.
- The information upon which our projections were based (benefit levels, census/demographics, commissions, etc.) becomes outdated or inaccurate.

# MEMORANDUM



TO: Village Board

FROM: Patrick E. Rea, Village Clerk

DATE: August 9, 2016

RE: FOIA Management System

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In July the Clerk's Office issued a Request for Qualifications (RFP) for a FOIA Management System. Eight (8) vendors downloaded the RFQ from the Village website and on August 5<sup>th</sup>, 2016 the Village received one (1) RFQ from WebQA of Woodridge.

With the WebQa FOIA Management System the Village will improve transparency for its citizens with accessibility through the Village website where citizens can submit a request, check the status of their request, view requests made by others and view responsive documents.

The Village will also improve staff efficiency through this system that incorporates its data, tracks performance, improves response time and provides accountability by reporting all areas of activity. The system is capable of producing reports based on various data sets associated with the requests i.e. number, type, processing time, and costs.

The estimated cost for this FOIA Management System is approximately \$775 monthly for Police and Village and a one time implementation fee of \$2,775, for a total cost for the first year of \$12,075. Funds for this system are budgeted and available in the Capital Fund.

PER/lg

# WEBQA MASTER SERVICE(S) AGREEMENT

## For GovQA FOIA Applications

### SCHEDULE A

**A. Service(s) Descriptions:**

Subscribed Services	
<b>GovQA FOIA Service</b>	FOIA Request Service platform that captures all requests received via letter, website, email, fax, or walk-in. Includes the ability to post completed FOIA requests to the web for searching via the FOIA Public Archive portal.
<b>GovQA FOIA Public Portal</b>	Web Portal to capture FOIA requests and provide requestors with updates and history of previous requests.
<b>GovQA FOIA Public Archive</b>	Provides the ability to post completed FOIA requests to the web for searching via the FOIA Public Archive portal.

**B. WebQA Agrees To The Following Functionality Related to the Service(s):**

- (a) One-time setup of Landing Page with Icons and Links to Customer Help areas
- (b) Branded labeling of Landing Page to the look and feel of Customer website (or iframe)
- (c) One-time setup and load of 25 Answers into knowledgebase
- (d) One-time setup of Citizen Portal with branded labeling to the look and feel of Customer website (or iframe)
- (e) One-time setup of two request types related to Freedom of Information Inquiries
- (f) Forms and Letter templates: Up to 10 custom letter templates
- (g) Future Branding to Customer Website is included once per billable term. Otherwise branding is billed at \$95/hr.
- (h) Special Implementation Action (Integrations, etc.): None at this time

**C. Customer Agrees To:**

- (a) Hold an implementation joint kickoff meeting with WebQA within 15 days from contract signing.
- (b) Build and execute Project Plan to be fully implemented within 120 days of contract signing. Otherwise there will be an additional cost of \$1,000 per every 30 days past that 120 days.

**D. Training and Ongoing Support:**

- (a) One Online Administrator training.
- (b) Two Online training session for all users.
- (c) Ongoing support through system videos and knowledgebase.
- (d) Periodic webinars to train and update customers on new features.
- (e) Additional hours of online end-user training, may be purchased at a future date at \$125/hr.
- (f) Customer will log ALL ISSUES into WEBQA SUPPORT PORTAL at [www.supportqa.com](http://www.supportqa.com) to receive technical support.

**E. Fees:**

Software Subscription Fees		
Software License(s)	Monthly Cost	Annual Cost
<b>GovQA FOIA Services as Described in Section A –City of Tinley Park and Tinley Park Police Department - Unlimited Users</b>	\$795	\$9,540
<b>Total (Includes all Service(s) upgrades)</b>	\$795	\$9,540

Redaction License Fees			
Software License(s)	Quantity	Monthly Fee	Annual Cost
<b>GovQA Redaction Licenses</b>	1	\$25	\$300

One Time Implementation Costs	
<b>GovQA FOIA Implementation Services as Described in Section B</b>	\$2,850
<b>Total</b>	\$2,850

**Data:** Customer data is owned by customer. All document attachment storage is via an Amazon S3 standard storage account provisioned by WebQA. 50GB of storage is included in the fees set forth above, with every additional 25GB of storage being assessed a fee of \$20/month. Additionally, 200GB per month of document attachment retrieval is included. Every 100GB over the allotted 200GB of document retrievals per month will be assessed a \$25 fee per month.

# WEBQA MASTER SERVICE(S) AGREEMENT

## For GovQA FOIA Applications

**F. Terms:** **Billable Term Starting: September 1, 2016 Ending: August 31, 2017.** Upon the expiration of this initial Billable Term, the term will continue to auto-renew to subsequent annual Renewal Terms unless Customer notifies WEBQA in writing of its intention not to extend the term at least sixty (60) days prior to expiration of the then current term end date. Annual increases within original Billable Term will not exceed more than five percent. Renewal Terms will not increase by more than eight percent.

**G. Billing:** All fees are exclusive of taxes, billed on an annual basis at time of contract signing, and due upon receipt of invoice. This secures site, servers and resources necessary to begin project. If payment is not received by start of the **Billable Term**, WebQA has the right to suspend all services. Furthermore, invoices accrue 1% per month past due and customer is responsible for all costs, including attorney fees, for the collections of invoices.

**H. Remittance:** All payments should be made directly to WebQA. WebQA mailing address for all payments is:  
**WebQA Accounts Receivable Department, 900 S. Frontage Road Suite 110, Woodridge, IL 60517**

**I. Contacts:**

**Organization Name:** \_\_\_\_\_  
**Main Contact Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_ **Zip:** \_\_\_\_  
**Work Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **Email:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Billing Contact Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_ **Zip:** \_\_\_\_  
**Work Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **Email:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Secondary Billing Contact Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_ **Zip:** \_\_\_\_  
**Work Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **Email:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

# WEBQA MASTER SERVICE(S) AGREEMENT

## For GovQA FOIA Applications

THIS MASTER SERVICE(S) AGREEMENT (the "Agreement") between WEBQA, Inc. ("WEBQA") with its principal place of business at 900 S. Frontage Road, Suite 110 Woodridge, IL, 60517 and the Village of Tinley Park, a city with its principal place of business at 16250 S. Oak Park Avenue, Tinley Park, IL 60477("Customer") is made effective as of September 1, 2016 ("Effective Date".)

### 1. WEBQA DELIVERY OF SERVICE(S):

WEBQA grants Customer a non-exclusive, non-transferable, limited license to access and use the WebQA Service(s) on the Authorized Website(s) identified in the attached Schedule A in consideration of the fees and terms described in Schedule A. This Agreement will also govern all additional Schedules for Service(s).

### 2. CUSTOMER RESPONSIBILITIES:

Customer acknowledges it is receiving only a limited license to use the Service(s) and related documentation, if any, and shall obtain no title, ownership nor any other rights in or to the Service(s) and related documentation, all of which title and rights shall remain with WebQA. However, Customer will retain ownership of all its data in the system.

Customer agrees that (1) this license is limited to applications for its own use and may not lease or rent the Service(s) nor offer its use for others; (2) WebQA is not responsible for content placed into the Service(s); (3) that the Service(s) will not be used to capture confidential information of any kind such as social security numbers or individual financial data or other sensitive data; and, (4) that it will maintain the Authorized Website(s) identified in Schedule A, provide WebQA with all information reasonably necessary to setup or establish the Service(s) on Customer's behalf, and allow a "Powered by GovQA" logo with a hyperlink to WebQA's website home page on the Authorized Website.

### 3. SERVICE(S) LEVELS:

WEBQA will use commercially reasonable efforts to backup and keep the Service(s) and Authorized Website(s) in operation consistent with applicable industry standards and will respond to customers' requests for support during normal business hours.

THE SERVICE(S) ARE PROVIDED ON AN "AS IS" BASIS, AND CUSTOMER'S USE OF THE SERVICE(S) IS AT ITS OWN RISK. WEBQA DOES NOT WARRANT THAT THE SERVICE(S) WILL BE UNINTERRUPTED OR ERROR-FREE OR UNAFFECTED BY FORCE MAJEURE EVENTS.

### 4. WARRANTY AND LIABILITY:

WEBQA MAKES NO REPRESENTATION OR WARRANTY AS TO MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE EXCEPT AS OTHERWISE STATED HEREIN OF THE SERVICE(S) AND SHALL HAVE NO LIABILITY FOR ANY CONSEQUENTIAL DAMAGES OF ANY KIND INCLUDING, BUT NOT LIMITED TO, DATA LOSS AND BUSINESS INTERRUPTION, AND THE PARTIES AGREE THAT THE ONLY REMEDIES THAT SHALL BE AVAILABLE TO CUSTOMER UNDER THIS AGREEMENT SHALL BE THOSE EXPRESSLY SET FORTH IN THIS AGREEMENT. WEBQA'S LIABILITY UNDER ALL CIRCUMSTANCES INVOLVED HEREIN IS EXPRESSLY LIMITED TO THE AMOUNT RECEIVED BY WEBQA FOR SERVICE(S) UNDER THIS AGREEMENT.

### 5. TERMINATION:

Either party may terminate this agreement without cause if the terminating party gives the other party sixty (60) days written notice prior to termination. Should Customer terminate without cause after the first date of the then current term as defined in the attached schedule, Customer must pay the balance of the current contracted term and this payment obligation will immediately become due.

WebQA may terminate service(s) if payments are not received by WebQA as specified in Schedule A. All monies associated to the current term will be due immediately.

Upon any termination, WebQA will discontinue Service(s) under this agreement; WebQA will provide Customer with an electronic copy of all of Customer's data, if requested and for a cost of no more than \$2,500; and, provisions of this Agreement regarding Ownership, Liability, Confidentiality and Miscellaneous will continue to survive.

### 6. INDEMNIFICATION

To the extent allowed by law, each Party agrees to fully indemnify and hold harmless the other for any and all costs, liabilities, losses, and expenses resulting from any claim, suit, action, or proceeding brought by any third party.

### 7. ACCEPTABLE USE:

Customer represents and warrants that the Service(s) will only be used for lawful purposes, in a manner allowed by law, and in accordance with reasonable operating rules, policies, terms and procedures. WEBQA may, upon misuse of the Service(s), request Customer to terminate access to any individual and Customer agrees to promptly comply with such request unless such misuse is corrected.

### 8. CONFIDENTIALITY:

Each party hereby agrees to maintain the confidentiality of the other party's confidential and proprietary materials and information, including but not limited to, all information, knowledge or data not generally available to the public which is acquired in connection with this Agreement, unless disclosure is required by law. Each party hereby agrees not to copy, duplicate, or transcribe any confidential documents of the other party except as required in connection with their performance under this Agreement. Customer acknowledges that the Service(s) contain valuable trade secrets, which are the sole property of WebQA, and Customer agrees to use reasonable care to prevent other parties from learning of these trade secrets or have unauthorized access to the Service(s). WebQA will use reasonable efforts to insure that any WebQA contractors maintain the confidentiality of proprietary materials and information.

### 9. MISCELLANEOUS PROVISIONS:

This Agreement will be governed by and construed in accordance with the laws of the State of Illinois.

WEBQA may not assign its rights and obligations under this Agreement, in whole or part, without prior written consent of Customer, which consent will not be unreasonably withheld.

### 10. ACCEPTANCE:

Authorized representatives of Customer and WEBQA have read the foregoing and all Schedules incorporated therein and agree and accept such terms effective as of the date first written above.

**Customer:** **Tinley Park, Illinois**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**WebQA Inc.**

Signature: \_\_\_\_\_

Print Name: John Dilenschneider

Title: CEO Date: \_\_\_\_\_

**COMMENTS FROM  
BOARD & STAFF**

**COMMENTS FROM  
THE PUBLIC**

**ADJOURNMENT**