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## MINUTES OF THE COMMUNITY RESOURCES COMMISSION

March 9, 2016

7:30 p.m.

Vogt Conference Room

### CALL TO ORDER

The regular meeting of the Community Resources Commission was called to order by Chairperson Reta Brudd at 7:32 p.m. in the Kallsen Center.

### ROLL CALL

Present and responding to roll call were the following:

Chairperson: Reta Brudd

Members: Don Budny  
Ron Centanni  
Mike Cutrano  
Janet Czuchra  
Garrett Gray  
Deb Melchert  
Sheri Reiplinger  
Mike Sevier  
Al Siegers  
Barbara Rose Whalen  
Brian M. Younker, Assoc. Member  
Donna Framke, Staff Liaison  
Visitor Joe DeNova

Absent: Dave Szumigalski, Assoc. Member  
John Carey, Assoc. Member  
Brian H. Younker, Village Trustee

### APPROVAL OF THE AGENDA

Motion was made by **Don Budny**, seconded by **Mike Sevier**, to approve the agenda.

### CORRESPONDENCE

No correspondence.

## MINUTES

Motion was made by **Janet Czuchra**, seconded by **Debbie Melchert**, to approve the minutes of the February 10, 2016. All in favor of the minutes as presented.

## UNFINISHED BUSINESS

### Studio

**Reta Brudd** reported that the Studio has one senior graduating but he will remain as a volunteer as he is not leaving town to go to college. There will be an ad in *The Exchange* asking for volunteers.

### Scholarships

**Don Budny** reported on the Scholarship program. Letters and application packets were mailed out to the schools February 10<sup>th</sup>, with a return date/postmark of April 1<sup>st</sup> at 5:00 p.m. Has not received any submissions yet. Presentation with the village board will be May 17<sup>th</sup> at 8:00 p.m.

### Discover Tinley

**Al Siegers** stated he has 1-1/2 boxes of flyers left over and inquired where those can be distributed.

**Reta Brudd** suggested everyone pitch in and distribute flyers to various locations in town.

Library – Barbara Rose Whalen

Ace Hardware & Bettenhausen Auto – Don Budny

Ed & Joe's & Skillet House – Deb Melchert

Bettenhausen Rec Center & Fitness Center – Ron Centanni

Administration Center/Memorial School/Central School – Janet Czuchra

Oak Park Ave Train Station – Denise Maly-Politano

Tinley Park H.S. & Bridge Teen Center – Sheri Reiplinger

Winston's Market & Ashford House – Reta Brudd

80<sup>th</sup> Avenue Train Station – Brian M. Younker

**Reta Brudd** suggested the vendor listing include “Village of Tinley Park” or “VOTP” to save space on the program. This would allow all village departments to be grouped in alphabetical order on the program and be listed together.

**Al Siegers** explained the names on the application create the vendor listing which is how the signs are created and this could prove confusing.

**Al Siegers** stated he is not planning on any major changes with the layout. He will add or minus booths depending on final numbers. Very similar to last year. Will confirm all arrangements with Bettenhausen Automotive. Bettenhausen loved their space last year so that will remain the same.

**Reta Brudd** will confirm the PA system will go through the whole facility for the stage entertainment and opening ceremony.

**Sheri Reiplinger** will work at the check-in/front desk at Discover Tinley.

**Reta Brudd** confirmed the menus for the day with Samantha at the Convention Center.

**Reta Brudd** obtained three bids for the program/brochure. Crossmark bid \$369.70, Liberty Graphics bid \$410.00 and Vision bid \$612.00. This includes printing, folding and delivery on Friday to the Convention Center between 1-5 p.m. **Barbara Rose Whalen** presented a motion to accept the bid from Crossmark for the Discover Tinley program, seconded by **Don Budny**. All present approved the motion. Motion carried to have Crossmark print the program.

**Mike Cutrano** and **Janet Czuchra** will purchase and set up pop and water coolers.

**Donna Framke** stated *The Exchange* is due at the post office on March 28<sup>th</sup> which should help with advertising right before the event.

**Al Siegers** suggested having a digital sign drive around town to advertise next year. He received a bid for \$950.00.

**Mike Cutrano** talked with Rent-A-Center. They would like to have the store name on a sign in the booth as they are donating the use of televisions and equipment for the day but then Rent-A-Center wants to keep the sign. **Reta Brudd** stated the sign cannot be the same size as the other vendors because the Studio is in that same booth and the sign will make it look like the whole booth is Rent-A-Center. **Al Siegers** suggested a smaller 18x24 table-top sign on a stand rather than a large hanging one and requested wording from Mike for the sign. **Mike Cutrano** still needs to give RAC a deposit.

**Mike Sevier** requested from **Al Siegers** two hand-held stop signs to direct traffic in the lot.

**Reta Brudd** inquired about Public Works. **Donna Framke** stated PW identified several issues they feel they need to communicate back to the community at their booth. Looks like there might be a water charge coming down from American Water but that is more for the residents on the south end of town. PW will also be talking about water meter issues. Donna also made arrangements with PW to have all Discover Tinley items delivered to the Convention Center on Friday afternoon and is hoping to have two employees pack up/tear down on Saturday from 3:00 to 5:00 p.m. and return the items to the CRC storage place.

**Al Siegers** stated we are very light on Oak Park Avenue businesses. Inquired if there is a Main Street meeting coming up and if anyone can recruit more of those businesses.

**Donna Framke** will know more by next Wednesday after the Main Street meeting. She will inquire if any other businesses want to participate.

A discussion was held about the entertainment schedule due to the possibility of Lincoln-Way North backing out. **Reta Brudd** and **Donna Framke** thought we should invite Bobbie Noonan's to have the children perform, **Brian M. Younker** agreed as it would bring in many parents and grandparents to see the kids perform. If Bobbie Noonan's cannot perform, **Ron Centanni** suggested the Arts Alive band perform. **Donna Framke** also stated that some *Star Wars* characters will be attending and walking around.

**Ron Centanni** inquired about any other sources of student helpers. He has a few from Prairie View Jr. High and St. Stephens. **Reta Brudd** said she has a few helpers from Zion and we will have some helpers from TPHS.

**Good of the Order**

No items.

**New Business**

No items.

**Adjournment**

There being no other business, a motion was made by **Barbara Rose Whalen**, seconded by **Garrett Gray** to adjourn the meeting. The meeting was adjourned at 8:33 p.m.