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## MINUTES OF THE COMMUNITY RESOURCES COMMISSION

November 11, 2015

7:30 p.m.

Vogt Conference Room

### CALL TO ORDER

The regular meeting of the Community Resources Commission was called to order by Chairperson Reta Brudd at 7:34 p.m. in the Kallsen Center.

### ROLL CALL

Present and responding to roll call were the following:

Chairperson: Reta Brudd

Members: Don Budny  
Ron Centanni  
Mike Cutrano  
Donna Framke, Staff Liaison  
Garrett Gray  
Deb Melchert  
Sheri Reiplinger  
Mike Sevier  
Al Siegers

Absent: Janet Czuchra  
Dave Szumigalski, Assoc. Member  
Barbara Rose Whalen  
Brian M. Younker, Assoc. Member  
Brian H. Younker, Village Trustee  
John Carey, Assoc. Member

### APPROVAL OF THE AGENDA

Motion was made by **Don Budny**, seconded by **Deb Melchert**, to approve the agenda.

### CORRESPONDENCE

Correspondence was a thank you card from the Staunton family.

### MINUTES

Motion was made by **Don Budny**, seconded by **Garrett Gray** to approve the minutes of the October 14, meeting. All in favor of the minutes with revisions.

## **UNFINISHED BUSINESS**

### **Studio**

**Donna Framke** stated that the village board may wish to have their meetings recorded. The taping will give a very limited perspective of the meetings. She will be attending the Budget and Administration meeting on November 17<sup>th</sup> to find out more. This would be accomplished by one of the following ways: 1) 1 camera stationary; 2) 2 cameras, 1 stationary, 1 moving which would also require hiring people to record the meetings at \$20-25.00 an hour; 3) hiring a 3<sup>rd</sup> party vendor which would cost about \$700-1100/month; 4) mounted cameras.

**Reta Brudd** inquired as to who would be doing the editing? Editing would involve more than one camera. She also stated the three students from the studio should get the first opportunity for a paid position of filming the meetings.

### **Youth in Government**

**Ron Centanni** thought the program was a success, went very well, and had a good turn out with 18 positions filled and good participation between the students and the schools. Three Tinley schools participated.

**Reta Brudd** disagreed and thought the program could be better as the schools do not get the names to us on time and some students cancel at the last minute.

### **Christmas Market**

Christmas Market is December 4<sup>th</sup> through the 6<sup>th</sup> at the Oak Park Avenue train station.

**Deb Melchert** and **Reta Brudd** met with the Marines. They will volunteer with the Battle Field Cross. Donations will be split between the Manteno Veterans Home and the Wounded Warriors project.

**Reta Brudd** reported Sheri Reiplinger will be the elf, Assoc. Member Brian Younker will help with the kids visiting Santa. Together We Cope will collect items of food for the Tinley Park Food Pantry and the Jaycees will once again be volunteering to help with the booth on Saturday and Sunday.

**Reta Brudd** coordinated set-up help for Thursday night. Everyone does not need to attend set-up. Everyone does need to work all day Saturday and Sunday. Saturday we need to be there at 10:30 until 6:00 with the last Santa ticket given out at 4:30, Sunday at 11:30 until 5:00 with the last Santa ticket given at 4:00.

The Studio will be taping Friday night's tree lighting, Santa's arrival/Toy Parade on Saturday and the Sunday Lights parade. Toy Parade begins at 11:45 and begins at the Harold Viking Lodge.

**Donna Framke** reported that the Holiday Market tent has been expanded with an additional 30x90 tent. Partytime Productions will be the vendor providing the holiday market tent. There will also be a 10x10 warming tent with tables and chairs for the outside of the train station, Santa

will be at the train station Saturday and Sunday, Photos by Rick will be providing the photographs, coloring books will be given out by Santa.

**The following vendors are sponsors:**

Massage Envy – presenting sponsor

Bath Planet, Bear Home Improvements and Magic Moments Vacations – little Elves sponsor

Together We Cope – collecting toys at end of parade

Chamber of Commerce – sponsor of the Parade of Lights

Carousel – open for sponsor

Viking Lodge – step off for parade

**Confirmed Entertainment:**

Friday night Central Middle School and Tinley Park High School Jazz Band will provide entertainment. Dave Rudolph, Summit Hill Singers, Fierke Singers, Tinley Park Community Band and KinderCare performances on Saturday, Bobbie Noonan, Dance Images and Kirby School District 140 Chorus and Jazz Ensembles on Sunday.

**Food Vendors participating include:**

American Legion

Short & Sweet

Parmesans

Kernel Sweet Tooth

Ashford House

**Vendors:**

Heather's House

Fabulous Fleece

Avon

Catch the Sun Stained Glass

Cleary Girls Soy Candles

Kathy's Kreations

Kaylee's Creations

Massage Envy (Friday only)

Mawst Creations

Love me Bath and Body Handmade Soap

Bath Planet (Saturday only)

Bear Home Improvements (Saturday only)

Magic Moments Vacations (Sunday only)

350 Brewing Company

OJAMS Floral

Adrienne's Creative Art

Just 4 Fun

Not Just a Pretty Bow

Splat Toys

Lilly's Love-a-Bows

Evon's Trophies

Pretty Paisley

Usborne Books

Forest View Farms – carriage rides

Landmark Museum – Old Thyme photos and activities

Joliet Junior College - ice carving

Boy Scouts – campfire

Tree Lighting on blow-up screen, sing-a-long starts at 5:30, tree lighting at 6:00.

Trim-a-Tree – Chamber of Commerce program groups decorating trees on Saturday, November 21<sup>st</sup>.

**Donna Framke** asked Al Siegers if he has the Toyland Banner and if he will help with the parade. Donna also asked Al to order pipe and drape for the photos with Santa section. Landmark Museum also requested CRC hand out information about their activities to anyone visiting Santa.

**Deb Melchert** stated product will be sold on Friday and Saturday. We will be marking down prices to try to move the old product.

**Reta Brudd** asked where all of the CRC items were being stored and how CRC can get the items. Donna Framke said it is all accessible and Public Works will have to assist. Reta stated CRC will need a van to move all the items from storage over to the tent.

**Al Siegers** investigated origami shelves for the CRC booth. These are metal shelves with a cover that zips up over the merchandise. The shelves fold up for easy storage. These shelves would replace the plastic ones that have been falling apart. Al also asked about blocking off parking lot from cars behind the tent as it is an accident waiting to happen. He also would like to have a better sound system to support all the time and effort put into the event. The current sound system being used outside is too weak for the size of the crowd. Al will look into possibly buying or renting a new sound system and what the cost would be.

**Donna Framke** said the PA system is fairly new and was donated to the village by the convention center when they upgraded their system. She will have to submit the cost of new shelves into the budget for next year.

**Mike Cutrano** will bring a small cooler filled with water for Santa and helpers.

## **NEW BUSINESS**

### **DISCOVER TINLEY**

**Reta Brudd** met with Ivan Baker regarding Discover Tinley. Ivan thought booth fees should be increased to cover the increasing costs of the convention center. Reta thought we should discuss an increase for next year's event after investigation of the same.

**Donna Framke** will look into bids for photocopying of the Discover Tinley letter and application mailed to vendors. She will confirm letterhead has been ordered. Donna thought some copying could be done in-house to save on copying costs.

A motion was made by **Don Budny**, seconded by **Al Siegers** to make 1500 photocopies of the letter and applications sent to vendors. 200 of the food vendor insert will be copied.

**Reta Brudd** asked **Denise Maly-Politano** to start contacting entertainment for next year.

### **Good of the Order**

Commissioner Party is Wednesday, December 16<sup>th</sup>. Please RSVP to Denise Maly-Politano if you plan on attending.

### **Adjournment**

There being no other business, a motion was made by **Mike Cutrano**, seconded by **Deb Melchert** to adjourn the meeting. The meeting was adjourned at 9:05 p.m.