

**Minutes of SENIOR SERVICES COMMISSION  
Meeting of October 1, 2014  
Kallsen Conference Center**

**CALL TO ORDER:**

The Tinley Park Senior Services Commission meeting was called to order at 3:34 p.m. by Co-Chairman Bob Hayes.

**ROLL CALL:**

Present:	Co-Chairman:	Bob Hayes Vicki Hayes
	Commissioners:	Rosemarie Bauer Phyllis Groberski Marcie Hecht Joe Staackmann Char Van Treek Marge Weiner
	Associates:	Mike Cutrano Bob Van Treek
	Secretary:	Debra Kotas
Absent:		Andy Ashmus, Commissioner Patricia Leoni, Trustee Denise Maly-Politano, Secretary Linda Sullivan, Senior Center Assistant Steve Tilton, Assistant Village Manager

**APPROVAL OF AGENDA:**

Co-Chairman Bob Hayes removed the following items for discussion from OLD BUSINESS indicating they had previously been addressed:

Review of Senior Services  
Additional ideas for trips/outings

He added the following item to the agenda under NEW BUSINESS:

Guest Policy for trips

## **APPROVAL OF MINUTES:**

A motion was made by Phyllis Groberski, seconded by Rose Marie Bauer to approve the Minutes of September 3, 2014 meeting of the Senior Services Commission as presented. The Motion was approved via voice vote.

## **REPORTS:**

### **Senior Center Administrative Report**

#### 1. Financial Report:

Bob Hayes reported that he did not receive a financial report prior to today's meeting. He announced Linda Sullivan will be returning from medical leave on Tuesday, October 7, 2014 and that he, Vicki Hayes, Marge Weiner and Steve Tilton will be meeting with her upon her return.

#### 2. Senior Community Center Operations:

Marge Weiner reported a total of 130 persons have committed thus far to attending Oktoberfest on October 8, 2014 and will plan on an extra 10, for a maximum of 140 persons. She stated she will be ordering food tomorrow and that soda and ice have already been ordered through Public Works.

Marcie Hecht reported that Tinley Park Police Chief will be attending and will be distributing key chains.

Marge Weiner announced the next movie is *Noah* and will be shown tomorrow, October 2, 2014. She requested assistance for approximately 1-½ hours from those who remain after the movie to help pack up items to be moved to the location for the Oktoberfest luncheon.

A discussion took place concerning the member(s) who fell recently at the Senior Center, including witnesses to the incident(s).

## **Committee Reports**

### 1. Membership:

Bob Hayes announced membership continues to increase. Marge Weiner reported making corrections to the Senior Center recordbook.

### 2. Programs and Special Events:

Bob Hayes reported the same bus company and bus driver will be used for the Lincolnshire event.

### 3. Communications:

Bob Hayes reported positive feedback from members regarding the Newsletter being printed on yellow paper. Marge Weiner reported suggestions were made by some members that a larger font be used in order to make the Newsletter easier to read. Bob stated he will have a sign-up sheet at the Oktoberfest program for those who wish to receive the Newsletter with a larger print.

## **OLD BUSINESS:**

### 1. Oktoberfest:

Co-Chairman Vicki Hayes suggested asking local Village businesses to donate prizes for future Senior events. She stated there was insufficient time prior to this year's Oktoberfest event since Village approval and a letter would be needed. She reported that Jewel grocery store cards will be prize items this year.

Marge Weiner reported entertainment at the Oktoberfest event will begin at 1:00 p.m.

### 2. Luncheon Speakers:

Vicki Hayes inquired about having a speaker at the November regular meeting of the Senior Services Commission to briefly discuss pet care for seniors including care and affordability to be followed by a presentation at a future Senior luncheon.

It was suggested that Dave Niemeyer, Village Manager, be invited to the November Thanksgiving luncheon.

3. Brochure:

Bob Hayes reported he and Marcie Hecht continue their efforts in revising the brochure.

4. Senior Center Improvements:

Mike Cutrano announced that chairs will continue to be used until benches can be located for those arriving at the Senior Center prior to opening.

Bob Hayes recommended the photographs taken at events by Marcie Hecht be placed on the bulletin board at the Senior Center for members to view.

**NEW BUSINESS:**

1. Brochure:

Bob Hayes reported the brochure is not yet complete.

2. Vouchers:

Bob Hayes reported \$50.00 vouchers have been sent to those who purchased tickets to the *August Beverly Hillbillies* event that was cancelled. He indicated those persons will have 1 year to use the voucher. It was suggested the vouchers be used to pay for the December trip, *A Christmas Memory*, scheduled for December 11, 2014. He announced a special ticket day will be held on November 4, 2014 with the remainder of tickets going on sale November 11, 2014.

Marge Weiner announced 40 tickets have been purchased thus far. Bob Hayes reported the bus will hold 50 people, therefore, attempts should be made to purchase additional tickets. Marge agreed to contact the Theatre regarding purchasing additional tickets for the December event.

A discussion took place regarding the policy for tickets being sold to Senior Center members first, followed by outside guests.

3. Membership Fee:

In an attempt to have members renew their membership on a timely basis, Bob Hayes suggested that members be issued a formal membership card to include an expiration date. It was suggested that these cards be displayed when arriving for events at the Senior Center and when purchasing tickets for events. It was recommended that Linda Sullivan be responsible for production of the membership cards.

A motion was made by Marcie Hecht to provide membership cards to Senior Center members. The Motion was seconded by Phyllis Groberski. The Motion was approved via voice vote.

4. Guest Policy:

Bob Hayes suggested that the Guest Policy be tabled until the next meeting.

**OTHER BUSINESS:**

Marge Weiner requested another Senior Services Commission member be appointed to open the Senior Center when or if she is unavailable. Marcie Hecht volunteered.

Co-Chairman Bob Hayes reminded Commission Members that due to Daylight Savings Time, the time of the next regular meeting of the Senior Services Commission will be 3:00 p.m.

**ADJOURNMENT:**

A motion was made by Phyllis Groberski, seconded by Marcie Hecht to adjourn the regular meeting of the Senior Services Commission at 4:30 p.m.

/dck