

Minutes of the Community Resources Commission

August 13, 2014

7:30 p.m.

Vogt Conference Room

Meeting was called to order at 7:32 p.m. by Chairperson Reta Brudd.

Roll Call:

Present: Reta Brudd, Chair; Members: Mike Cutrano, Janet Czuchra, Deb Melchert, Mike Sevier, Al Siegers, Don Budny, Ron Centanni, Sheri Reiplinger, Barbara Rose Whalen, Liaison Trustee Tom Staunton.

Absent: Garrett Gray, Dave Szumigalski, and Assoc. Member John Carey.

Approval of the Agenda:

Motion was made by **Deb Melchert**, seconded by **Janet Czuchra** to approve the agenda as submitted. A moment of silence was observed in honor of committee member Phil Raines who passed away in June.

Correspondence:

No correspondence reported.

Minutes:

Motion was made by **Don Budny**, seconded by **Barbara Rose Whalen** to approve the minutes of the June 11, 2014 meeting.

Unfinished Business:

Studio

Reta Brudd reported the new alarm has been installed and is up and running. The alarm is automatically tied to the police station. You now need a code to enter and exit the building. A new roof was also installed on the building and new tiles put in. A new floor/carpet is needed. Tom Staunton suggested having John Urbanski look at the Studio to see if it could be a bid job since it seems like there is a big enough area.

Mike Anderson is leaving for college next week and will no longer be working at the Studio. However, his brother will start helping out in October.

Al Siegers inquired about Channel 4 having no sound. **Reta Brudd** said sound is fine on 19 and YouTube but Comcast equipment for Channel 4 and Uverse needs double channel audio and the sound did not get duplicated. It will be updated.

New Business:

Youth in Government

Ron Centanni will be sending out the Youth in Government letters to the high schools the beginning of September. The schools will have until October to provide him with names of the students involved.

Discover Tinley

Review Discovery Tinley documents and update for next year's event.

Tom Staunton reported CRC now needs to have a separate Request for Proposal ("RFP") bid for anything over \$500.00. A Request for Qualifications ("RFQ") will also be needed. This includes printing, pipe and drape, etc. needing a contract.

Good of the Order

Mike Cutrano seeks permission to dispose of VHS cameras from the Studio.

Reta Brudd will check with legal to inquire about how to properly dispose of VHS cameras and equipment and will report to Mike Cutrano the results.

Adjournment

There being no other business, a motion was made by **Barbara Rose Whalen**, seconded by **Don Budny** to adjourn the meeting. The meeting was adjourned at 8:45 p.m.