

MainStreet Commission Meeting Minutes
April 20, 2011

Members Present

Michael Clark, Chairman
Richard Vuillaume
Tom Kane
Rick Butkus
Becky Nichols

Staff Present

Donna Framke, Marketing Director
Amy Connolly, Planning Director
Judy Bruning, Admin.Asst. to the Mayor
Nancy Byrne, Secretary

Also Present

David Seaman, Liaison Trustee

Chairman Michael Clark called the April 20, 2011 MainStreet Commission meeting to order at 6: 25 p.m. There was a motion made by Tom Kane, seconded by Becky Nichols, to approve the agenda for tonight's meeting. Vote by voice call: Chairman Clark declared the motion carried.

There was a motion made by Becky Nichols, seconded by Tom Kane, to approve the minutes of the February 16, 2011 MSC meeting. Vote by voice call: Chairman Clark declared the motion carried.

Chairman Report – Mike reported that the Tinley Park Farmers Market is entering its 14th year and that they have requested a contribution of \$1,000 from the MainStreet Commission. There was a motion made by Rick Butkus, seconded by Rich Vuillaume, to approve a contribution to the Farmers Market in the amount of \$1,000. Vote by roll call: All Ayes. Becky Nichols abstained. Motion carried.

Cruise Night Discussion – Amy Chmura outlined the plans for the upcoming cruise nights. She reported that they will be held on Tuesday nights from June 7th to August 30th from 5-9 p.m. They anticipate blocking off northbound traffic on Oak Park Avenue from Teehan's to 171st Street. Phase One would include 172nd Street by the VFW down Oak Park Avenue up to the Subway lot on the east side of the street into the Subway lot (which will hold 75-100 cars), expanding to the back of the Subway lot from the edge of the lot down to Durbin's and also using the old Central Middle School lot for overflow if need be.

Amy also discussed safety considerations, food and beverage sales, entertainment, publicity, volunteers, village services, porta potties, business participation and plans for communicating to commuters, residents and business owners. A review of the village ordinance on classic cars will also be necessary.

Findzall Marketing Plan Update – Mike reported that a meeting will be held with Cathy & Mark Maloney from Findzall and the OPAMA board members on April 26th at 5:45 p.m. to outline and discuss the new downtown Tinley Park marketing plan.

Commissioner Reappointment – Mike discussed the vacancy on the MainStreet Commission. He stated that he would like to have Kim Scalise as a commissioner and that there are also two associate member positions open. He also wants to have a representative from OPAMA and the Chamber of Commerce at the meetings. The commissioners were in agreement.

Benches on the Avenue Update – Nancy reported that the benches will be placed on the street on the morning of Thursday, May 12th. Public Works will be attaching the flower boxes this year. The Cub Scouts will plant red, white and blue flowers in the boxes after school on the 12th. She asked Mike to provide pizzas for the troop at 4:00 p.m. The artist/sponsor reception will be on Friday, May 13th from 5:30-7:30 p.m. at Cavallini’s Café. She asked the commissioners to attend. Nancy also will provide the artist/sponsor information to Becky for the plaques. She asked Rick to take photos of the benches after the flowers are planted.

Sign Ordinance Discussion - Amy Connolly led a discussion of the review of the existing signage regulations for the H-1 Historical District as part of the development of the Legacy Code. Regarding specific sign types, the commissioners commented as follows:

1. Inflatable – No
2. Rooftop – No
3. Banner – Staff recommends “Yes” but only with maintenance
4. Projecting – Yes
5. Mural – No additional murals, but existing ones should be grandfathered with a maintenance provision.
6. Pole – Freestanding. Staff recommends “No” but grandfather existing pole signs.
7. Awning – Yes, but signage should be only 30 percent of the valance area.
8. Wall – Yes, but letters should be attached to a board or frame before adding to the building.
9. Window – Yes, but only 25 percent coverage.
10. Festoon Lighting – No
11. Frame/Freestanding – Yes, but no taller than sign at Mack Industries.
12. Sandwich Boards – Must have five to six feet of sidewalk clearance around the sign. Only in the core where there are sidewalks and no frontages, i.e., the creek south to 175th Street.
13. Hanging/Freestanding – Allowed - may be five feet tall.
14. Ground-Monument (already covered above)
- 14a. Manual Changeable copy – No
- 14b./14c. Variable and Fixed Electronic Signs – Only allowed at the corners of 167th & Oak Park Avenue and 183rd and Oak Park Avenue. Only electronic changeable copy that is fixed with an interval of four to ten seconds. Ground sign only. These signs are not allowed in the core. Look at Orland Park language.
15. Portable – No
16. Address – Yes
17. Integral – Yes
18. Memorial – Yes – Permitted only when cut into masonry or bronze.

Under Legacy Code Reviews, the MainStreet Commission recommends no change from “In Practice” to “Proposed” at this time. They suggested staying with the current procedure for at least another year. The MainStreet Commission expressed a desire to continue to be kept informed on signs and other happenings downtown.

Amy indicated that a joint commission meeting will be held on May 12th to review the draft of the Legacy Code. An Open House will be held June 1st and June 4th. She encouraged the commissioners to attend and show their support. The draft code will go to the Plan Commission in late May for an informational meeting. A vote will take place in mid-June and it will go to the Village Board at the end of June. It should be adopted and in place by July.

There was a motion made by Rick Butkus, seconded by Becky Nichols, to adjourn the meeting. Vote by voice call: Chairman Clark declared the motion carried and adjourned the meeting at 9:20 p.m.

<p style="text-align: center;"><i>Reminder</i> <i>Next MSC Meeting</i> <i>Wednesday, May 18, 2011</i> <i>6:15 p.m.</i> <i>Kallsen Conference Center</i></p>
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Upcoming Events:

- Benches on the Avenue – May 13th – October 2nd
- Farmers Market – June 4th – September 24th – 7 a.m.-Noon
- Cruise Nights – Tuesday’s June 7th – August 30th – 5-9 p.m.
- Corvette Show – Sun. Afternoon - June 19th
- Music in the Plaza – June 25th – 7-10 p.m.
- Caribbean Beach Block Party – Sun., July 17th – Noon-7 p.m.