# MINUTES OF THE BOARD OF TRUSTEES, VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES, ILLINOIS, HELD MAY 6, 2014

The regular meeting of the Board of Trustees, Village of Tinley Park, Illinois, was held in the Municipal Building on May 6, 2014. President Zabrocki called this meeting to order at 8:00 p.m. and led the Board and audience in the Pledge of Allegiance.

Present and responding to roll call were the following:

| | |
|---|---|
| Village President: | Edward J. Zabrocki |
| Village Clerk: | Patrick E. Rea |
| Trustees: | David G. Seaman |
| | Gregory J. Hannon |
| | Brian S. Maher |
| | Thomas J. Staunton, Jr. |
| | Patricia A. Leoni |
| | T.J. Grady |
| Absent Trustee: | None |
| Also Present: | |
| Interim Village Manager: | Michael S. Mertens |
| Village Attorney: | Thomas M. Melody |
| Village Engineer: | Jennifer S. Prinz |

Motion was made by Trustee Staunton, Jr., seconded by Trustee Leoni, to approve the agenda as written or amended for this meeting. Vote by voice call. President Zabrocki declared the motion carried.

Motion was made by Trustee Grady, seconded by Trustee Leoni, to approve and place on file the minutes of the special Village Board meeting held on April 29, 2014. Vote by voice call. President Zabrocki declared the motion carried.

President Zabrocki presented the following consent agenda items:

A. CONSIDER REQUEST FROM NEUROFIBROMATOSIS MIDWEST TO CONDUCT A FUNDRAISER (TAG DAY) ON JUNE 7, 2014, AT CERTAIN INTERSECTIONS IN THE VILLAGE OF TINLEY PARK.
B. CONSIDER REQUEST FROM CRISIS CENTER OF SOUTH SUBURBIA TO CONDUCT A RAFFLE THROUGH AUGUST 12, 2014, WHEN WINNERS WILL BE DRAWN AT SILVER LAKE COUNTRY CLUB.
C. CONSIDER REQUEST FROM ST. GEORGE SCHOOL TO CONDUCT A RAFFLE THROUGH MAY 18, 2014, WHEN WINNERS WILL BE DRAWN AT ST. GEORGE SCHOOL.
D. CONSIDER REQUEST FOR A BLOCK PARTY PERMIT ON SATURDAY, MAY 23, 2014, ON THE 17200 TO 17300 BLOCK OF 70$^{TH}$ AVENUE.

E. PAYMENT OF OUTSTANDING BILLS IN THE AMOUNT OF $251,357.22 AS LISTED ON THE VENDOR BOARD APPROVAL REPORTS DATED MAY 2, 2014.

Motion was made by Trustee Leoni, seconded by Trustee Staunton, Jr., to approve the consent agenda items. Vote on roll call: Ayes: Seaman, Hannon, Maher, Staunton, Jr., Leoni, Grady. Nays: None. Absent: None. President Zabrocki declared the motion carried.

At this time, the Community Resource Commission **PRESENTED COMMUNITY SERVICE YOUTH SCHOLARSHIP AWARDS.** Six (6) $1,000 scholarships will be awarded to students for providing outstanding community service while maintaining academic excellence. Applications were received and reviewed by five (5) judges who chose six (6) winners as follows:

Michael A. Anderson, Marian Catholic High School
Courtney L. Carter, Victor J. Andrew High School
Megan F. Kapala, Lincoln-Way North High School
Robert J. Mathius, Tinley Park High School
Sarah A. Rasmussen, Carl Sandburg High School
Mitchell J. Vanderwey, Providence High Catholic School

Motion was made by Trustee Seaman, seconded by Trustee Hannon, to place on first reading **RESOLUTION NUMBER 2014-R-020 DECLARING THE VILLAGE OF TINLEY PARK TO BE A MILITARY ORDER OF THE PURPLE HEART COMMUNITY.** In appreciation of the sacrifices our Purple Heart recipients have made in defending our freedom and the belief that it is important to acknowledge them for their courage and show them the support they have earned. President Zabrocki asked if anyone cared to address the Board. No one came forward. Vote by voice call: President Zabrocki declared the motion carried.

Motion was made by Trustee Hannon, seconded by Trustee Staunton, Jr., to adopt and place on file **RESOLUTION 2014-R-016 APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE VILLAGE OF TINLEY PARK AND THE REGIONAL TRANSPORTATION AUTHORITY REGARDING A GRANT OF TECHNICAL ASSISTANCE TO CONDUCT A DEVELOPER PANEL FOR DOWNTOWN TINLEY PARK.** In August 2013, Village staff applied to the Regional Transportation Authority (RTA) for a technical assistance grant for a Developer Panel to provide developer-oriented advice concerning the implementation of our Legacy Plan and Legacy Code for Downtown. The Village was notified in September that our application was approved. A Memorandum of Understanding (MOU) was recently provided to the Village to execute the grant. The technical assistance is free and there is no Village match funding required. The Developer Panel will consist of two to four regional/national developers providing a half-day program consisting of stakeholder meetings and an advice workshop. The Village Attorney has reviewed the MOU and found it to be acceptable. The Planning and Zoning Committee reviewed the MOU on April 15, 2014, and recommended approval. President Zabrocki noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Seaman, Hannon, Maher, Staunton, Jr., Leoni, Grady. Nays: None. Absent: None. President Zabrocki declared the motion carried.

Motion was made by Trustee Seaman, seconded by Trustee Grady, to adopt and place on file

**ORDINANCE NUMBER 2014-O-009 AUTHORIZING AN AGREEMENT TO CREATE LIEN BETWEEN THE VILLAGE OF TINLEY PARK AND JACQUELINE A. DEBLAKE REGARDING THE PAYMENT FOR CERTAIN PUBLIC IMPROVEMENT.** The property at 17709 Highland Avenue was previously annexed under Ordinance Number 2004-O-046. The owner has requested to connect to the Village's water and sanitary sewer systems due to issues with their existing well and septic systems. The homeowner's desire is to pay for the public improvements (connection fee) in installments, similar to what we have done through Special Assessment with other annexations and related utility hookups. This agreement is in lieu of creating a Special Assessment for only one property. The Village has used the agreement to Create Lien format for other properties under similar circumstances in the past. The agreement will allow the property owners to pay for the public improvement costs over fifteen (15) years in quarterly installments which will be added to their utility (water) bills. The homeowner finds the provisions of the lien agreement satisfactory. President Zabrocki noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Seaman, Hannon, Maher, Staunton, Jr., Leoni, Grady. Nays: None. Absent: None. President Zabrocki declared the motion carried.

Motion was made by Trustee Seaman, seconded by Trustee Hannon, to place on first reading **RESOLUTION NUMBER 2014-R-019 AUTHORIZING THE EXECUTION OF AN INDUCEMENT AGREEMENT FOR RBT INDUSTRIES LLC (THE GREAT ESCAPE).** This inducement agreement between the Village of Tinley Park and RBT Industries LLC is associated with the construction of a new 47,000 square foot The Great Escape retail store at 17200 South LaGrange Road in Tinley Park. This project is estimated to cost at least $5 million, and have annual retail sales of at least $5.5 million. "But For" the incentive, the developers confirm that the project will not be constructed. The project will conform to all Village codes and ordinances, and will employ at least 15 people. This Sales Tax incentive would be provided to encourage outstanding sales performance of at least $5 million per year. This incentive is based on new sales related at the new location, whereby the Village would receive 100 percent of the first $5,850 in Village sales tax revenue per year, and RBT Industries would receive 50 percent of the Village non-home rule sales tax revenue in excess of $5,850 each year for up to 10 years. Current sales tax revenue will be retained by the Village. Only verified new Village 1% Sales Tax revenue (non-Home Rule) will be shared each year through this agreement. The maximum incentive would be $250,000 and is not guaranteed. This agreement was recommended for approval by the Economic and Commercial Commission and by the Finance and Economic Development Committee at a meeting on April 4, 2014. President Zabrocki asked if anyone cared to address the Board. No one came forward. Vote by voice call: President Zabrocki declared the motion carried.

Motion was made by Trustee Maher, seconded by Trustee Grady, to place on first reading **RESOLUTION NUMBER 2014-R-018 APPROVING AN AGREEMENT BETWEEN THE VILLAGE OF TINLEY PARK AND THE ILLINOIS LAW ENFORCEMENT ALARM SYSTEM (ILEAS).** The Village's current Illinois Law Enforcement Alarm System (ILEAS) agreement has been in place since 2002 and has not been subject to any updates or modifications. As such, the ILEAS governing board has suggested several updates to the agreement. These updates include, but are not limited to the following:

1. **Bylaws** – Under the proposed new agreement, the IELAS bylaws are included in the agreement;
2. **Amendment Process** – The updated agreement allows for an amendment process to keep the agreement updated, as needed.

3. **Expanded Role** – the proposed agreement expands the definition of law enforcement personnel to include correctional officers.

The Village Attorney has reviewed the proposed agreement and found it to be acceptable. This item was discussed at the Public Safety Committee held on April 15, 2014, and recommended for approval. President Zabrocki asked if anyone cared to address the Board. No one came forward. Vote by voice call: President Zabrocki declared the motion carried.

Motion was made by Trustee Staunton, Jr., seconded by Trustee Hannon, to remove from the table **RESOLUTION 2014-R-005 AUTHORIZING A LEASE AND ACCESS AGREEMENT FOR FIBER OPTIC EQUIPMENT INSTALLATION AND MAINTENANCE BETWEEN THE VILLAGE OF TINLEY PARK AND CHICAGO SOUTHLAND FIBER NETWORK.** Vote by voice call: President Zabrocki declared the motion carried.

Motion was made by Trustee Staunton, Jr., seconded by Trustee Hannon, to place on the table **RESOLUTION 2014-R-005 AUTHORIZING A LEASE AND ACCESS AGREEMENT FOR FIBER OPTIC EQUIPMENT INSTALLATION AND MAINTENANCE BETWEEN THE VILLAGE OF TINLEY PARK AND CHICAGO SOUTHLAND FIBER NETWORK** indefinitely. President Zabrocki asked if anyone cared to address the Board. No one came forward. Vote by voice call. President Zabrocki declared the motion carried.

Motion was made by Trustee Staunton, Jr., seconded by Trustee Seaman, to remove from the table **RESOLUTION NUMBER 2014-R-012 AUTHORIZING AN AGREEMENT BETWEEN SOUTH SUBURBAN MAYORS AND MANAGERS AND THE VILLAGE OF TINLEY PARK – INDEFEASIBLE RIGHTS OF USE (IRU) AGREEMENT.** Vote by voice call: President Zabrocki declared the motion carried.

Motion was made by Trustee Staunton, Jr., seconded by Trustee Hannon, to place on the table **RESOLUTION NUMBER 2014-R-012 AUTHORIZING AN AGREEMENT BETWEEN SOUTH SUBURBAN MAYORS AND MANAGERS AND THE VILLAGE OF TINLEY PARK – INDEFEASIBLE RIGHTS OF USE (IRU) AGREEMENT** indefinately. Vote by voice call. President Zabrocki declared the motion carried.

Motion was made by Trustee Staunton, Jr., seconded by Trustee Leoni, to **AWARD THE CONTRACT FOR LANDSCAPE MAINTENANCE TO RIDGE LANDSCAPE OF MOKENA, ILLINOIS.** The service contract includes the mowing of all the Village maintained sites that are currently mowed by three (3) different contractors. Eight (8) bids were reviewed by the Village as follows:

| **Contractor** | **Bid as Calculated for 3 years** | **2014** |
|---|---|---|
| **Ridge Landscape, Mokena, IL** | **$548,952.00** | **$182,984.00** |
| Kinsella Landscape, Blue Island, IL | $715,728.00 | $238,576.00 |
| Acres Group, Plainfield, IL | $729,063.00 | $235,874.00 |
| Twin Oaks Landscaping, Oswego, IL | $780,054.60 | $247,440.00 |
| Beverly Environmental LLC, Beverly, IL | $885,000.00 | $295,000.00 |
| Bick Paver Creations, Crestwood, IL | $1,068,431.76 | $356,143.92 |
| Dutch Valley Farm, Beecher, IL | $1,144,198.00 | $389,028.00 |
| Suburban Landscape, Chicago Heights, IL | Did not meet qualifications | |
| **Budgeted Amount** | | **$220,000.00** |

The work for the regular landscape maintenance at Village owned properties includes the Village Hall, Police Station, Fire Houses, and Train Station parking lots. Funding is budgeted in the amount of $220,000 and available in the approved Fiscal Year 2015 Budget. The low bid of $182,984 is $37,016 below the budgeted amount. The option to continue the contract in years two (2) and three (3) is at the Village's discretion per the terms of the proposed agreement. This item was discussed at the Public Works and Boundaries Committee meeting that was held on April 29, 2014. President Zabrocki noted that this item is in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Seaman, Hannon, Maher, Staunton, Jr., Leoni, Grady. Nays: None. Absent: None. President Zabrocki declared the motion carried.

Motion was made by Trustee Staunton, Jr., seconded by Trustee Hannon, to waive first reading, adopt and place on file **RESOLUTION NUMBER 2014-R-017 AUTHORIZING A CHANGE ORDER TO THE CONTRACT WITH TENCO EXCAVATING, INC. FOR THE OAK PARK AVENUE WATER MAIN REPLACEMENT.** In February 2014, the Village awarded a contract to Tenco Excavating for water main repairs on Oak Park Avenue. Ten (10) bids were received by the Village and Tenco's bid of $214,549 was the low bidder and also $123,451 under the budgeted amount. Since the contract was awarded, staff, the Village Engineer and the contractor have identified $13,380 in unit price material costs that will not be needed for the project due to on site field verifications. The proposed change order will allow the Village, at its sole discretion, to authorize overtime work to be performed on the project. This flexibility to authorize overtime will help ensure the project is completed in the most timely manner possible and minimize the project impact on surrounding local businesses. The total contract price will not exceed the original contract amount of $214,549. This item was discussed at the April 29, 2014, Public Works Committee meeting and recommended for approval. In order to complete the project in a timely manner, waiver of first reading is requested for this resolution. President Zabrocki noted that this item is in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Seaman, Hannon, Maher, Staunton, Jr., Leoni, Grady. Nays: None. Absent: None. President Zabrocki declared the motion carried.

Motion was made by Trustee Staunton, Jr., seconded by Trustee Seaman, **SET THE BID DATES AND TIMES FOR WATER MAIN REPLACEMENT PROJECTS.** Public Works request consideration by the Village Board to set a bid date for the following Water Main Replacement projects:

(1) **70th Court Water Main Replacement between 176th Street and 177th Street**
Bid Opening – May 22, 2014, at 10:01 a.m.
The Village seeks a qualified contractor to install approximately 925' of 8" water main.

(2) **Ottawa Avenue Water Main Replacement between 174th Street and Oriole Avenue**
Bid Opening – May 22, 2014, at 10:01 a.m.
The Village seeks a qualified contractor to install approximately 870' of 8" water main from approximately Oriole Avenue to 174th Street on Ottawa Avenue. The road is scheduled to be resurfaced during the Fiscal Year 2015 Pavement Management Program (PMP) and replacement of the main will be done before the PMP.

(3) **164th Place Water Main Replacement between 76th Avenue and Olcott Avenue**
Bid Opening - May 22, 2014, at 10:01 a.m.
The Village seeks a qualified contractor to install approximately 830' of 8" water main from approximately Olcott Avenue to 7600 West on 164th Place. The road is scheduled to be resurfaced during the Fiscal Year 2015 Pavement Management Program (PMP) and replacement of the main will be done before the PMP. President Zabrocki asked if anyone cared to address the Board. No one came forward. Vote by voice call. President Zabrocki declared the motion carried.

Motion was made by Trustee Staunton, Jr., seconded by Trustee Hannon, to **APPROVE THE ILLINOIS DEPARTMENT OF NATURAL RESOURCES FLOODWAY DELEGATION PROGRAM RECERTIFICATION FORM.** The Village of Tinley Park has been a delegated community under the Illinois Department of Natural Resources (IDNR) State Floodway Delegation Program since 1993. As a delegated community, the Village has the ability to complete reviews on floodplain management projects more efficiently and cost effectively than would otherwise be possible. In order to be eligible for delegated community status, three criteria must be met as follows:

1. The community must adopt a floodplain management ordinance that meets the minimum state and federal standards;
2. Be in good standing with the National Flood Insurance Program (NFIP); and
3. Have a professional engineer on staff or under contract to review the proposed floodway construction activity.

The Village meets all the necessary requirements for a delegated community and staff recommends that the Village continue its delegated status and pursue recertification. This item was discussed at the April 8, 2014, Public Works Committee meeting and recommended for approval. President Zabrocki asked if anyone cared to address the Board. No one came forward. Vote by voice call. President Zabrocki declared the motion carried.

Motion was made by Trustee Leoni, seconded by Trustee Staunton, Jr., to place on first reading **ORDINANCE NUMBER 2014-O-010 ADOPTING THE PREVAILING WAGE RATES FOR LABORERS, WORKERS AND MECHANICS CONTRACTUALLY EMPLOYED BY THE VILLAGE OF TINLEY PARK.** This is an annual ordinance required by State Statutes acknowledging and requiring that the prevailing wage rates be paid for all applicable work contracted

by the Village. This requirement creates a "level playing field" for the labor costs of such contracted work. A copy of this Ordinance is required to be filed with the Illinois Department of Labor. President Zabrocki asked if anyone cared to address the Board. No one came forward. Vote by voice call. President Zabrocki declared the motion carried.

Motion was made by Trustee Maher, seconded by Trustee Staunton, Jr., to **APPOINT JACLYN M. ROMANOW TO THE POSITION OF QUALITY AND TRAINING COORDINATOR AT THE 911 CENTER.** Jackie Romanow has been a member of the Tinley Park 911 Center since 1994. She was promoted to the position of Administrative Assistant to the 911 supervisor in 1998. In January of 2014 she was promoted to the position of Quality and Training Coordinator. Recently she has led the successful implementation of the new 911 CAD system change over which has enhanced public safety dispatch within the Village of Tinley Park. President Zabrocki asked if anyone cared to address the Board. No one came forward. Vote by voice call: President Zabrocki declared the motion carried.

Motion was made by Trustee Maher, seconded by Trustee Staunton, Jr., to **APPOINT LISA A. KORTUM TO THE POSITION OF OPERATIONS COORDINATOR AT THE 911 CENTER.** Lisa Kortum has been a member of the 911 Center since 2000. She was promoted to the position of Lead Telecommunications Officer in 2005. During her career she has successfully handled thousands of public safety calls for service and provided leadership within the 911 center during its reorganization. It is recommended that Lisa Kortum be appointed to the position of 911 Operations Coordinator. President Zabrocki asked if anyone cared to address the Board. No one came forward. Vote by voice call: President Zabrocki declared the motion carried.

Motion was made by Trustee Grady, seconded by Trustee Maher, to APPOINT THE FOLLOWING STAFF FOR THE 2015 FISCAL YEAR:

**Administrative**
David Niemeyer, Village Manager
Michael S. Mertens, Assistant Village Manager
Steve J. Tilton, Assistant Village Manager
Jeanne S. Condon, Admin. Assistant to the Village Board
Judy Bruning, Admin Assistant to the Mayor
Patrick G. Horan, Director of Human Resources
Denise A. Maiolo, Deputy Director-Human Resources Dept

**Clerk's Dept**
Laura J. Godette, Deputy Village Clerk
Arthur Pierce, FOIA Co-ordinator

**Economic Development**
Ivan L. Baker, Director of Economic Development
Leonard W. Wiencek, Economic Deve. Specialist

**Building Dept**
Donald R. McNeely, Building Commissioner
Michael J. Chambers, Electrical Inspector
Gene C. Lode, Plumbing Inspector
Jean P. Bruno, Building Dept. Office Coordinator
Kenneth Karczewski, Code Enforcement Officer
Robert J. Zamzow, Health & Consumer Protection Officer

**Planning Dept**
Amy C. Connolly, Director of Planning
Michael A. Kowski, Jr. Planner II
Ronald R. Bruning, Zoning Administrator
Stephanie M. Kisler, Planner I

**Emergency Management/911**
Patrick J. Carr, Emergency Management/Communications Director
Stephen W. Clemmer, Deputy EMA Director

**Finance Dept**
Brad L. Bettenhausen, Village Treasurer
Ruth E. Gibson, Senior Accountant
Eileen A. Scholz, Senior Accountant
Amelia S. Bayer, Accountant II
Heather Morandi, Accountant II

**Information Technology**
Stephen W. Clemmer, Lead Computer Technician
Dennis M. Maleski, Computer Technician
Ryan T. Boling, Computer Technician

**Fire Dept**
Kenneth C. Dunn, Fire Chief
Stephen C. Klotz, Deputy Fire Chief

**Fire Department**
Thomas R. Slepski, Assistant Fire Chief
S. Paul Cummins, Assistant Fire Chief
Douglas J Erwin, Assistant Fire Chief
Kristopher M. Dunn, Assistant Fire Chief
Claudette Flowers, Office Coordinator

**Marketing Dept**
Donna M. Framke, Director of Marketing
Vicki L. Sanchez, Special Events Coordinator
Jason M. Freeman, Public Information Officer

**Police Dept**
Steven A. Neubauer, Police Chief
Lorelei S. Mason, Deputy Police Chief
Charles S. Faricelli, Deputy Police Chief
Betty Calomino, Police Records Supervisor
Dina L. Navas, Community Service Officer
Douglas J. Alba, Crime Free Housing Officer (Community Service Officer)
Martin J. Figliulo Parking Lot Enforcement Officer (Community Service Officer)
Kimberly A. Tessmann, Animal Control Officer (Community Service Officer)
Pamela J. Yurko, Midnight Records Clerk

**Public Works Dept**
Dale R. Schepers, Director of Public works
Kevin Workowski, Assistant Public Works Director
Kelly C. Borak, Street Superintendent
John Urbanski, Facilities and Fleet Superintendent
Thomas A. Kopanski, Water and Sewer Superintendent
Terri L. Pignatiello, Public Works Office Coordinator
Lynn M. Mondry, Utility Billing Technician
Jeffrey L. Cossidente, Foreman
Mary D. Dobyns, Foreman
Jimmy D. Quinn, Foreman
David Galati, Foreman
Danny B. Quinn, Head Mechanic
Rebecca L. Sierra, Work Order Technician

**Village Attorney**
Thomas M. Melody, Village Attorney
(Klein, Thorpe & Jenkins)
Thomas P. Bayer, Village Prosecutor
(Klein, Thorpe & Jenkins)

**Engineering**
Christopher J. King, Village Engineer
(Robinson Engineering)
Jennifer S. Prinz, Village Engineer
(Robinson Engineering)

President Zabrocki asked if anyone cared to address the Board. No one came forward. Vote by voice call: President Zabrocki declared the motion carried.

At this time, President Zabrocki asked if anyone from the Board or staff would care to address the Board.

No one came forward.

At this time, President Zabrocki asked if anyone from the Public would care to address the Board.

No one came forward.

Motion was made by Trustee Seaman, seconded by Trustee Staunton, Jr., to adjourn the regular Board meeting. Vote by voice call. President Zabrocki declared the motion carried and adjourned the regular Board meeting at 8:36p.m.

"PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item."

APPROVED:

Edward J. Zabrocki
Village President

ATTEST:

Patrick E. Rea
Village Clerk