

**MainStreet Commission Meeting Minutes
January 15, 2014**

Members Present

Michael Clark, Chairman
Rick Butkus
Marissa Caruso
Beth Fahey
Amanda Young

Also Present

David Seaman, Trustee Liaison
Cathy Maloney, Findzall
Allison Tugend, Findzall Marketing Coordinator
Bob Haustein, Chamber of Commerce

Staff Present

Donna Framke, Marketing Director
Judy Bruning, Admin. Asst. to the Mayor
Nancy Byrne, Secretary

Guests Present

Rob Coco, Mack Companies
Michael Matthys, Linden Group

Chairman Clark called the January 15, 2014 MainStreet Commission meeting to order at 6:30 p.m. There was a motion made by Rick Butkus, seconded by Marissa Caruso, to approve the agenda for tonight's meeting. Vote by voice call: Chairman Clark declared the motion carried.

There was a motion made by Amanda Young, seconded by Beth Fahey, to approve the minutes of the November 20, 2013 MSC meeting. Vote by voice call: Chairman Clark declared the motion carried.

Chairman Report – Chairman Clark introduced Allie Tugend who will be working with Cathy Maloney in the day to day business of Downtown Tinley. Allie outlined her responsibilities. Cathy will be concentrating on business attraction. The group introduced themselves and welcomed Allie.

Mack Companies Façade Request – Chairman Clark introduced Rob Coco from the Mack Companies and his architect, Michael Matthys of the Linden Group. They are requesting a façade grant for a major remodeling and addition to the property located at 6800 W. 183rd Street. The architect gave a presentation and outlined landscaping and the exterior elevation improvements. They will be adding height to the building on the corner and will extend up 2-1/2 feet on one section and 4-1/2 feet on another section facing Oak Park Avenue. Awnings will be added and painting of the existing masonry. The awnings are a Sunbrella fabric and will not be lettered. Lighting will be added with goosenecks to light the awnings and wall sconces at the corners which will continue around the corner. They are adding an archway and courtyard to connect with the Ames building. Planters will be added along the front and the side. They will be bringing the building up to code with a sprinkler system and will be extending the main by cutting a new main from 183rd Street across the back of the building. An apartment will be added on the end unit and windows will be added on the side facing the residential property. There will be five retail units totaling 7,500 square feet. They are open regarding tenants – possibly a good spot for a market, coffee store or salon. There will be 37 parking spaces. Chairman Clark indicated that the MainStreet Commission would prefer to see retail-type business rather than service businesses.

Chairman Clark stated that they like the look of the building with the added height and how the buildings are drawn together. This project could be looked at as a gateway into downtown Tinley. The commissioners agreed that they were very pleased with the design of the project.

Chairman Clark indicated that the landscaping does not qualify for the façade grant and that the gutters would not qualify as they are on the back of the building. However, taking these items out, the project would still qualify for \$35,000 in façade funds as the total cost of the project, based on the lowest bidder, would be \$75,270.00 and 50% of this amount would be \$37,635.00.

After review and discussion, a motion was made by Rick Butkus, seconded by Beth Fahey to recommend that the Village Board consider funding the façade request for the property located at 6800 W. 183rd Street for the maximum allowable amount of \$35,000.00 as per the Façade Improvement Program guidelines. As always, payment is contingent upon receiving the actual certified invoices from the contractor. Vote by roll call: All Ayes. Chairman Clark declared the motion carried. A request will be made to place the façade request on the agenda for the upcoming Finance Committee meeting for consideration.

Downtown Tinley Update – Cathy Maloney welcomed Allie and noted that she is training her at this time. Cathy’s next step is the creation of a postcard to attract businesses interested in locating in downtown Tinley. A poster will be made for some of the downtown vacant properties. Cathy reported the number of email subscribers and Facebook followers. Two Experience Downtown Tinley emails were sent out in December. The analytics were in the report this month. The copy for the postcard and signs was presented. She is advertising Valentines Day and the Super Bowl for the businesses and she noted that the Facebook page is very active. Mike asked about her business attraction approach and she indicated that the goal of the postcard and signs is to create as many leads as possible. She will be visiting neighboring communities to encourage them to locate in Tinley Park. We should determine what types of businesses we want in the area so that we can go after them and then have an action plan to follow up with them monthly. Mike asked Cathy to send the list of desired businesses to the commissioners.

The 2014 monthly meeting and newsletter schedule was distributed. Donna noted that there are no meetings scheduled for July or December. Beth offered to host the May evening meeting at Creative Cakes. An evening meeting will also be held in November. Donna will look into locations.

Events Update – Donna reported that the Irish Parade will be March 9th. Amanda gave an update on the band selections.

Project Updates – Donna reported that El Coco Mio should be opening this month. Siam Marina plans to open in March.

Trustee Update – Trustee Dave Seaman reported that video gaming was approved last month. The fees will provide a revenue stream for downtown Tinley. The license fee is \$1,000 per machine which would probably generate \$120,000 in licensing fees for the Village. The first machines may be out in July.

There was a motion made by Amanda Young, seconded by Beth Fahey, to adjourn the meeting. Vote by voice call: Chairman Clark declared the motion carried and adjourned the meeting at 7:55 p.m.

***Reminder
Next MSC Meeting
Wednesday, February 19, 2014
6:00 p.m.
Kallsen Conference Room***

Upcoming Events:

Irish Parade- March 9

Bunny Hop- April 13

Benches on the Avenue- May 8 – Oct. 1st (Meet the Artists Night – June 14)

Cruise Nights Tuesday's from June 3 to August 26

Farmers Market Saturday's from June 7-October 11

Music in the Plaza

June 14- Meet the Artists Night

June 28

July 12

July 26

August 9

August 23

September 6

Caribbean Block Party July 20

Boo Bash- October 26

Holiday Market- December 5-7