

**MINUTES OF THE BOARD OF TRUSTEES,
VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES,
ILLINOIS, HELD JANUARY 7, 2014**

The regular meeting of the Board of Trustees, Village of Tinley Park, Illinois, was held in the Municipal Building on January 7, 2014. President Pro Tem Leoni called this meeting to order at 8:00 p.m. and led the Board and audience in the Pledge of Allegiance.

Present and responding to roll call were the following:

Village President Pro Tem: Patricia A. Leoni
Deputy Village Clerk: Laura J. Godette

Trustees: Gregory J. Hannon
Brian S. Maher
Thomas J. Staunton, Jr.
T.J. Grady

Absent
Village President: Edward J. Zabrocki
David G. Seaman

Also Present:
Village Manager: Scott R. Niehaus
Village Attorney: Thomas M. Melody
Village Engineer: Christopher J. King

Motion was made by Trustee Hannon, seconded by Trustee Staunton, Jr., to approve the agenda as written or amended for this meeting. Vote by voice call. President Pro Tem Leoni declared the motion carried.

Motion was made by Trustee Grady, seconded by Trustee Hannon, to approve and place on file the minutes of the regular Village Board meeting held on December 17, 2013. Vote by voice call. President Pro Tem Leoni declared the motion carried.

President Pro Tem Leoni presented the following consent agenda items:

- A. REQUEST FROM AUTISM SPEAKS TO CONDUCT A FUNDRAISER ON SATURDAY, MAY 10, 2014 AT CERTAIN INTERSECTIONS THROUGHOUT THE VILLAGE.
- B. PAYMENT OF OUTSTANDING BILLS IN THE AMOUNT OF \$ 846,852.57 AS LISTED ON THE VENDOR BOARD APPROVAL REPORTS DATED DECEMBER 20, DECEMBER 27, 2013, AND JANUARY 3, 2014.

Motion was made by Trustee Hannon, seconded by Trustee Staunton, Jr., to approve the consent agenda items. Vote on roll call: Ayes: Hannon, Maher, Staunton, Jr., Leoni, Grady. Nays: None. Absent: Zabrocki, Seaman. President Pro Tem Leoni declared the motion carried.

Motion was made by Trustee Hannon, seconded by Trustee Grady, to adopt and place on file ORDINANCE NUMBER 2013-O-060 AMENDING CHAPTER 132 OF TITLE XIII OF THE TINLEY PARK MUNICIPAL CODE – VIDEO GAMING. This Ordinance would amend the Village Code to allow video gaming machines in Tinley Park in accordance with State Statutes. If adopted, establishments that have a liquor license which allows for consumption of alcohol on the premises will be permitted to license up to five (5) machines per establishment. However, no one under the age of 21 will be permitted to gamble. At present, there are over fifty (50) locations within the Village that meet the criteria for video gaming devices. For each machine that is installed, the Village of Tinley Park will receive 5% of the revenue and the local business owner will receive 35%. A conservative estimate of revenue to be generated for the Village is between \$180,000 and \$300,000 per year. This includes a proposed license fee per machine per year of \$1,000. If approved, it would take approximately six to nine months for local establishments to get licensed and install the machines. All licensing and background checks will be conducted by the State of Illinois and are not the responsibility of the Village of Tinley Park. This item was discussed at the Committee of the Whole meeting held on December 10, 2013. President Pro Tem Leoni asked if anyone cared to address the Board. William Beckman, 17631 71st Court, presented his concerns that gambling is not a family friendly activity. Bill Connor, Commander of the VFW Post 2791, stated that he was in favor of video gambling and noted that the passing of this Ordinance will help non-profits like the VFW return money back in to the community. Kathy Gilroy, 230 W. Division St., Unit F, Villa Park, asked the Village Board to vote against this Ordinance. Bob Schaffner, former Commander of American Legion Post 615, asked the Village Board to vote for this Ordinance, noting the revenue made from this will help veterans in this community. Ed Converse, 17345 Olcott Court, stated his concerns about video gaming in Tinley Park and asked to Village Board to consider voting against it. Vote on roll call: Ayes: Hannon, Maher, Staunton, Jr., Leoni, Grady. Nays: None. Absent: Zabrocki, Seaman. President Pro Tem Leoni declared the motion carried.

Motion was made by Trustee Hannon, seconded by Trustee Staunton, Jr., to adopt and place on file RESOLUTION NUMBER 2013-R-062 AUTHORIZING A FAÇADE IMPROVEMENT AGREEMENT FOR THE PROPERTY LOCATED AT 16910 SOUTH OAK PARK AVENUE (JAL MIDWEST INC). As part of the expansion and remodeling project for JAL Midwest Inc., the Mainstreet Commission has recommended approval of an incentive for 16910 South Oak Park Avenue for one-half of the approved façade improvements, not to exceed \$20,000. The mixed use project will include remodeling of the existing 2,700 square foot facility, a 1,400 square foot expansion, and a new façade. Completion is expected by late 2014. The façade is estimated to cost \$46,000. The Façade Improvement Grant is not payable until completion of the project and accordingly will be included in the FY 2015 Budget. The project has been approved by the Plan Commission and the Village Board. The Façade Improvement Grant was discussed and recommended for approval by the Main Street Commission on November 20, 2013, and by the Finance and Economic Development Committee on December 10, 2013. President Pro Tem Leoni noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Hannon, Maher, Staunton, Jr., Leoni,

Grady. Nays: None. Absent: Zabrocki, Seaman. President Pro Tem Leoni declared the motion carried.

Motion was made by Trustee Hannon, seconded by Trustee Grady, to adopt and place on file ORDINANCE NUMBER 2013-O-061 AUTHORIZING A PARKING LOT LEASE AGREEMENT BETWEEN THE VILLAGE OF TINLEY PARK AND THE UNITED METHODIST CHURCH OF TINLEY PARK. This agreement between the Village of Tinley Park and the United Methodist Church is for the lease of a portion of the Church's parking lot to be used for commuter parking (45 spaces out of 55). The Village shall have the right to provide parking to the general public upon said lot from Monday through Friday and Saturday until 12:00 p.m. This agreement shall be for a period of three (3) years, commencing on January 8, 2014, and terminating on January 7, 2017. The lease may be terminated upon thirty (30) days notice to the other party. The Village shall make rental payments of \$1,200 per month. The Village would be responsible for general maintenance of the parking lot including striping, signage, lighting and snow plowing. The Church would be responsible for parking lot paving, patching and crack sealing. This lease relationship has been in force for more than thirty (30) years and has been mutually beneficial to the Village and the Church. The lot services the needs of the Metra commuters as well as providing additional commercial business parking after 10:30 a.m. during non church hours. This item was discussed at the Joint Finance and Economic Development and Budget, Audit and Administration Committee meeting held on December 10, 2013, and recommended for approval. President Pro Tem Leoni noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Hannon, Maher, Staunton, Jr., Leoni, Grady. Nays: None. Absent: Zabrocki, Seaman. President Pro Tem Leoni declared the motion carried.

Motion was made by Trustee Staunton, Jr., seconded by Trustee Hannon, to adopt and place on file RESOLUTION NUMBER 2013-R-061 (IDOT RESOLUTION 14-00000-01-GM) AUTHORIZING AN APPROPRIATION OF UP TO \$3,400,000 FOR THE 2014 PAVEMENT MANAGEMENT PROGRAM. This Resolution between the Village of Tinley Park and the Illinois Department of Transportation would authorize the appropriation of up to \$3,400,000 for the purpose of maintaining streets and highways under the applicable provision of the Illinois Code from January 1, 2014, to December 31, 2014. This amount represents the projected maximum total expenditures for roadway resurfacing and maintenance under the Pavement Management Program (which is paid from MFT funds controlled by the State). Actual expenditures under this resolution will be subject to the amount of funds available. Passage of this resolution will allow the Village to competitively bid the project prior to construction season in an effort to obtain the best possible unit pricing. This item was discussed and recommended at the Public Works Committee meeting held on October 28, 2013, as well as the Special Committee of the Whole meeting held on November 13, 2013, and recommended for approval. President Pro Tem Leoni noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Hannon, Maher, Staunton, Jr., Leoni, Grady. Nays: None. Absent: Zabrocki, Seaman. President Pro Tem Leoni declared the motion carried.

Motion was made by Trustee Staunton, Jr., seconded by Trustee Hannon, to award a PROFESSIONAL SERVICES AGREEMENT WITH ROBINSON ENGINEERING FOR

ENGINEERING SERVICES RELATED TO THE 2014 PAVEMENT MANAGEMENT PROGRAM. This agreement between the Village of Tinley Park and Robinson Engineering would include preliminary design engineering and field inspections for the 2014 Pavement Management Program (PMP). Final costs for this agreement will be based on a percentage basis of the PMP awarded contract amount (4% for design and 6% for construction observation). The cost of this professional service agreement would be in a not to exceed amount of \$340,000 which is 10% of the appropriation for the PMP contract. This amount is the project's maximum total of expenditures for the PMP. The project will be competitively bid in an effort to obtain the best possible unit pricing. After that time, the scope of the PMP program may be adjusted downward. As such, the engineering fee represents the maximum total and may be reduced at a future date. This item was discussed and recommended at the Public Works Committee meeting held on October 28, 2013, as well as the Special Committee of the Whole meeting held on November 13, 2013, and recommended for approval. President Pro Tem Leoni noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Hannon, Maher, Staunton, Jr., Leoni, Grady. Nays: None. Absent: Zabrocki, Seaman. President Pro Tem Leoni declared the motion carried.

Motion was made by Trustee Staunton, Jr., seconded by Trustee Hannon, to adopt and place on file RESOLUTION NUMBER 2013-R-063 AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE VILLAGE OF TINLEY PARK AND THE ILLINOIS DEPARTMENT OF TRANSPORTATION – COMPLETE STREET IMPROVEMENT ON OAK PARK AVENUE FROM SOUTH STREET TO 183RD STREET. The Village of Tinley Park has been selected to receive Surface Transportation Project (STP) funding for a street resurfacing/complete street modification to Oak Park Avenue from South Street to 183rd Street. This agreement would provide for federal funding through the Congestion Mitigation Air Quality (CMAQ) program providing 80% federal funding rather than the usual 70% funding. The scope of work includes roadway resurfacing, sidewalk, walking path and bike path installations. This work would encompass 1.15 miles of three lanes of pavement.

In order to receive the CMAQ funds, the Village is required to execute the following documents:

- 1) Local Agency Agreement for Federal Participation; and
- 2) The Construction Engineering Agreements.

The estimated cost of the project is \$930,000. The Village is required to fund 20% of the project costs, or approximately \$186,000. It is not expected that construction on this project will begin until Spring 2014; therefore, funding for the Village's portion of the project should be included in the proposed FY 2015 budget. The IDOT letting for this project is expected to be held on February 28, 2014, with the Village local share commitment not expected until May 2014. This item was discussed at the Public Works Committee meeting held on October 28, 2013, and the Special Committee of the Whole meeting on November 13, 2013. President Pro Tem Leoni noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Hannon, Maher, Staunton, Jr., Leoni, Grady. Nays: None. Absent: Zabrocki, Seaman. President Pro Tem Leoni declared the motion carried.

Motion was made by Trustee Staunton, Jr., seconded by Trustee Hannon, to approve A PROFESSIONAL SERVICES AGREEMENT WITH ROBINSON ENGINEERING FOR CONSTRUCTION ENGINEERING SERVICES RELATED TO A COMPLETE STREET IMPROVEMENT OF OAK PARK AVENUE FROM SOUTH STREET TO 183RD STREET. The Village of Tinley Park has been selected to receive Surface Transportation Project (STP) funding for a street resurfacing/complete street modification to Oak Park Avenue from South Street to 183rd Street. The scope of work includes roadway resurfacing, sidewalk, walking path and bike path installation along Oak Park Avenue from South Street to 183rd Street. This work would encompass 1.15 miles of three lanes of pavement. Benefits of receiving these funds include:

1. Funding ratio of 80% Federal to 20% Village; and
2. Funds received as part of the STP program would result in direct reduction of costs associated with the Pavement Management Program.

The estimated cost of the project is \$930,000. The Village is required to fund 20% of the project costs. The proposed contract would authorize the Village Engineer to provide the construction engineering services related to this improvement at a not to exceed cost of \$50,000, of this amount the Village will receive \$40,000 through the CMAQ grant. It is not expected that construction on this project will begin until Spring 2014; therefore, funding for the Village's portion of the project should be included in the proposed FY 2015 budget. This item was discussed at the Public Works Committee meeting held on October 28, 2013, and the Special Committee of the Whole meeting on November 13, 2013. President Pro Tem Leoni noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Hannon, Maher, Staunton, Jr., Leoni, Grady. Nays: None. Absent: Zabrocki, Seaman. President Pro Tem Leoni declared the motion carried.

Motion was made by Trustee Leoni, seconded by Trustee Grady, to adopt and place on file ORDINANCE NUMBER 2013-O-059 ADOPTING A PERSONNEL MANUAL FOR THE VILLAGE OF TINLEY PARK AND REPEALING ANY PRIOR EMPLOYEE OR PERSONNEL MANUALS. The Village of Tinley Park provides its employees with a personnel manual which includes information about the Village policies and benefits. This manual was last updated in 2011. Since that time there have been new State and Federal laws that have been adopted, as well as amendments to previously adopted laws. In addition, the Village has instituted new policies and benefits since the last update of the personnel manual. As such, Village Staff and the Village Attorney have updated the personnel manual to reflect the necessary changes. The updated personnel manual, which will be available to all employees, will provide them with information on policies, procedures and benefits they are eligible for. Training sessions will be held for each department to educate employees on the changes in the manual. The manual was reviewed by the Budget, Audit and Administration Committee on December 3, 2013, and recommended for approval. President Pro Tem Leoni noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Hannon, Maher, Staunton, Jr., Leoni, Grady. Nays: None. Absent: Zabrocki, Seaman. President Pro Tem Leoni declared the motion carried.

Motion was made by Trustee Leoni, seconded by Trustee Hannon, to adopt and place on file RESOLUTION NUMBER 2014-R-001 RECOGNIZING THE SIGNIFICANT ACCOMPLISHMENTS OF SCOTT R. NIEHAUS, VILLAGE MANAGER, WISHING HIM A FOND FAREWELL AS HE BEGINS HIS NEW CHALLENGES. This Resolution recognizes Village Manager, Scott R. Niehaus on his fifteen years of service and wishes Mr. Niehaus a fond farewell. Deputy Village Clerk Laura Godette read the Resolution and Trustee Leoni read a letter from President Zabrocki thanking Mr. Niehaus for his hard work and dedication during his time in the Village of Tinley Park. President Pro Tem Leoni noted that this item was in its final adoption stage and asked if anyone cared to address the Board. Trustee Hannon shared a fond farewell to Mr. Niehaus and thanked him for his hard work during his time with the Village. Trustee Maher also stated his well wishes from himself and the citizens of Tinley Park. At this time, Scott Niehaus came forward and recognized his mother, Ruth Niehaus and finance, Jaime McGill and read his resignation letter to the Village Board and thanked them for fifteen (15) years of working together. He also recognized Jeanne Condon, his Administrative Assistant for many years. Mike Bettenhausen stated his congratulations to Mr. Niehaus, thanked him for his work in the Village and wished him well. Vote on roll call: Ayes: Hannon, Maher, Staunton, Jr., Leoni, Grady. Nays: None. Absent: Zabrocki, Seaman. President Pro Tem Leoni declared the motion carried.

At this time, President Pro Tem Leoni asked if anyone from the Board or staff would care to address the Board. No one came forward

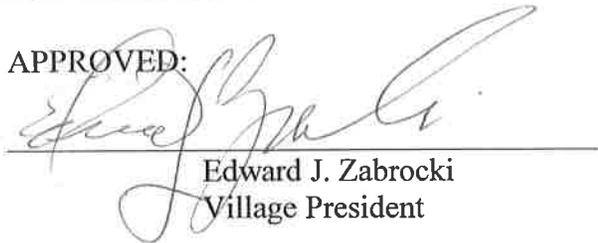
At this time, President Pro Tem Leoni asked if anyone from the public would care to address the Board.

Pastor Na of the Tinley Park United Methodist Church, 6875 W. 173rd Place, stated her concerns about video gaming.

Motion was made by Trustee Hannon, seconded by Trustee Staunton, Jr., to adjourn the regular Board meeting. Vote by voice call. President Pro Tem Leoni declared the motion carried and adjourned the regular Board meeting at 8:49 p.m.

"PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item."

APPROVED:



Edward J. Zabrocki
Village President

ATTEST:



Patrick E. Rea
Village Clerk