

**MainStreet Commission Meeting Minutes  
November 20, 2013**

**Members Present**

Mike Clark, Chairman  
Rick Butkus  
Beth Fahey  
Amanda Young

**Guests Present**

Jim Liberty  
Keli Lukowski

**Staff Present**

Mike Mertens, Asst. Village Manager  
Donna Framke, Marketing Director  
Judy Bruning, Admin. Asst. to the Mayor  
Nancy Byrne, Secretary

**Also Present**

Cathy Maloney, Findzall

Chairman Clark called the November 20, 2013 MainStreet Commission meeting to order at 6:25 p.m. There was a motion made by Rick Butkus, seconded by Amanda Young, to approve the agenda for tonight's meeting. Vote by voice call: Chairman Clark declared the motion carried.

There was a motion made by Rick Butkus, seconded by Amanda Young, to approve the minutes of the October 16, 2013 MSC meeting. Vote by voice call: Chairman Clark declared the motion carried.

**Façade Request** – Jim Liberty and Keli Lukowski were present to request a façade grant for the property located at 16910 S. Oak Park Avenue. The petitioners intend to do a major remodel and addition to the property which would include a \$36,658.00 expenditure (plus the cost of doors) on a new building façade. This estimated expenditure has been revised and clarified as per direction of the MainStreet Commission at their October 16, 2013 meeting (General Conditions and Overhead & Profit items have been deleted).

After review and discussion, the Commission recommended that the Village Board consider funding this façade request in an amount not to exceed \$20,000.00 (50% of \$36,658.00 plus the cost of doors) contingent on receiving the actual certified invoices from the contractor, E. Anthony, Inc. A formal memo will be sent to the Trustee for the Finance Committee agenda and it will ultimately go to the Village Board.

Mike Mertens noted that subject to approval, the petitioner could start work after receiving the agreement with the Village and the building permit. He noted that the formalized quote would become an exhibit to the agreement. The petitioners then left the meeting.

**Downtown Tinley Park Update** – Mike Mertens presented a Powerpoint presentation in regard to downtown Tinley Park. He outlined the TIF districts and Downtown Legacy district which included an explanation of how TIF dollars can be used. He also explained the details of Class 2, 3 and 8 tax classifications and displayed those downtown properties with each classification. He discussed façade grants, roundabout funding and grant money received for the proposed bike lanes and the multi-use path and sidewalk. He reviewed the centralization of commercial property in the center of downtown between the VFW and 175<sup>th</sup> Street noting that the entire street was rezoned and a Heritage Site was created to eliminate non-conformities. Mike gave an update on the status of current projects. He then detailed the current vacancies in downtown Tinley and the steps/costs that a prospective purchaser would be required to complete to bring them up to code.

In regard to business attraction, Mike Mertens suggested focusing on a few select properties in conjunction with Economic Development and the property owner. Cathy asked Mike to determine five, market-ready properties for Findzall to focus on.

*Business Attraction Update* – Cathy reported that she intends to send out an email campaign before Thanksgiving. She indicated that the marketing plan is taking a lot of time. Focusing on business attraction is one of the things on the list and the creation of a sign to put in windows and for the downtown Tinley website. Cathy is looking to hire someone for 15-20 hours per week to help with the email campaign, Facebook, social media, etc. so that she can concentrate on business attraction.

Mike Clark asked for the property owners' names and contact information for the marketing of the five properties for the January meeting.

There was a motion made by Rick Butkus, seconded by Beth Fahey, to adjourn the meeting. Vote by voice call: Chairman Clark declared the motion carried and adjourned the meeting at 8:30 p.m.

<p style="text-align: center;"><b><i>Reminder</i></b> <b><i>Next MSC Meeting</i></b> <b><i>Wednesday, January 15, 2014</i></b> <b><i>6:15 p.m.</i></b> <b><i>Kallsen Conference Center</i></b></p>
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**Upcoming Events:**

- *Irish Parade – March 9, 2014*
- *Bunny Hop – April 13, 2014*
- *Discover Tinley – April 5, 2014*