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**Minutes of the Community Resources Commission****November 13, 2013****7:30 p.m.****Kallsen Center**

Meeting was called to order at 7:34 p.m. by Chairperson Reta Brudd.

**Roll Call:**

Present: Reta Brudd, Chair; Members: Don Budny, Ron Centanni, Deb Melchert, Sheri Reiplinger, Al Siegers, Mike Sevier, Dave Szumigalski, Barbara Rose Whalen, Janet Czuchra, Assoc. Member Phil Raines.

Absent: Mike Cutrano, Assoc. Member Jack Carey and Liaison Trustee Tom Staunton.

**Approval of the Agenda:**

Motion was made by **Don Budny**, second by **Mike Sevier** to approve the agenda as submitted.

**Correspondence:**

No correspondence.

**Minutes:**

Motion was made **Barbara Rose Whalen**, second by **Janet Czuchra** to approve the October 9, 2013 minutes with revisions.

**Reta Brudd** informed all present that comments/additions/changes to minutes need to be brought up at the meeting. No substantial changes can be made unless that individual is present at the meeting. Commissioners are only allowed to revise their specific statements, no one else's statements.

**Unfinished Business:****Studio**

**Reta Brudd** stated that the village used Mark from the Studio to tape the Boo Bash and want him to also tape the events at the Christmas market. The village would like to have that tape up and running within a week but it's not a couple of hour job. Reta will be looking into doing something with the floor in the Studio next year. She would like to put in a non-static floor.

**New Business:****Youth in Government:**

**Ron Centanni** reported success at the November 5<sup>th</sup> meeting. Only one student was a no show. That student needs to contact the Village Engineer to touch base with her. Ron is planning on

having sandwiches from Rubino's and cheesecake and cookies for the reception. Ron reminded everyone about the Youth in Government meeting on November 19<sup>th</sup> at 6:15 p.m. with the reception before the meeting and the meeting starting at 7:00 p.m. Ron invited everyone from the board to attend.

### **Christmas Market:**

**Reta Brudd** reminded everyone the Christmas Market dates are December 6, 7, 8, 2013 with set-up on Thursday night. She does not need everyone to help with set up. The Christmas Market committee ordered a Christmas/Winter activity book and crayons for Santa to give to the kids. No stockings but there will be candy canes. There will be two new rides this year. There is a carousel and a spinning bear ride. Carriage rides will start at 12:30. There is a new tent company because Wilson is out of business. The Village would like to use the large, blow up screen on Friday night if weather permits. Andy Ashmus will be helping Saturday and Sunday to help us and for collecting food donations for Together We Cope. Friday night the Studio will be filming the tree lighting. Public Works will deliver the Santa chair and the buckets on Friday afternoon. On Saturday, Al will be stepping off the parade. Reta asked Denise Maly-Politano to coordinate the vehicles for the parades with Bettenhausen Dodge. Phil Raines will pick up the car on Saturday at 10:30 a.m. Reta also reminded everyone that the names of Santa and Mrs. Clause are not to be revealed to the press. The parade will come by on Saturday and drop off Santa. Tickets will be ending at 4:30 on Saturday and Sunday at 3:30.

**Reta Brudd** said Don Budny and Janet Czuchra will be coordinating the booth. Tickets to visit Santa will be distributed until 4:30 on Saturday and 3:30 on Sunday. Pictures may be posted on the website of Photos by Rick. If they do not want their picture on the website they can request that their pictures not be used. Extra pictures will be available for ordering later.

**Al Siegers** explained the new electronic numbering machine for the Santa numbers. He hopes this new numbering system (similar to the deli counter) will avoid some confusion. Each family will get one ticket and one number and the number will change on the machine when there is room in the train station. One number per family, one photo per family. The electronic number sign is visible from 200 feet away and will need to be installed in a secure location.

**Ron Centanni** will be out of town during the Christmas Market and will only be able to work on Sunday, December 8<sup>th</sup>.

**Mike Sevier** will not be able to attend the Christmas Market.

**Deb Melchert** will not be able to attend the Christmas Market.

### **Discover Tinley:**

The letter and application to be sent to all vendors was reviewed and approved with one small addition on the Food Vendor form. Printing will be completed prior to the December meeting and envelopes will be stuffed and labeled for mailing. All Discover Tinley information will be mailed out in early January 2014.

**Good of the Order**

Janet Czuchra was officially appointed by the Village Board on November 5<sup>th</sup>. The CRC welcomes her to the Committee.

**Adjournment**

There being no other business, a motion was made by **Barbara Rose Whalen**, second by **Deb Melchert** to adjourn the meeting. The meeting was adjourned at 8:36 p.m.