

**Minutes of the Senior Services Commission Meeting
June 5, 2013 – 3:30 p.m.
Village Hall Kallsen Conference Center**

The Tinley Park Senior Services Commission meeting was called to order at 3:30 p.m. by Co-Chairman Bob Hayes.

Present: Co-Chairman Bob Hayes, Co-Chairman Vicki Hayes, Marcie Hecht, Joe Staackmann, Char Van Treeck, Bob Van Treeck, Andy Ashmus, Mike Cutrano and Marge Weiner.

Guests: Linda Sullivan, Senior Center Assistant; Assistant Village Manager Steve Tilton.

Absent: Commissioner Phyllis Groberski; Trustee Patricia Leoni.

Approval of Agenda

Old and New Agenda were approved as written by Char Van Treeck, second by Marcie Hecht.

Minutes of the Previous Meeting

Motion was made by Marge Weiner, second by Char Van Treeck to approve the minutes of the May 1, 2013 meeting.

Reports

1. Senior Community Center Administrative Report

A. Finance Report

Linda Sullivan presented the finance report indicating approximately \$1,600.00 a month in expenses.

B. Senior Community Center Operations

Linda Sullivan reported the Center is still in need of a new copier. Joe Staackman and Bob Hayes both did some research on the same. Steve Tilton spoke with the IT Department at the Village and someone from the IT Department wants to try the copier and see exactly where the problem is before making a decision. Linda Sullivan estimates the Center makes about 1,000 copies each month.

2. Committee Reports

A. Membership

Linda Sullivan reported 258 members with 233 confirmed. Committee decided on an August 1st cut-off date for membership.

Rosemarie Bauer has submitted an application to become a Senior Services member. The Committee will have to present her interest to the Village Board for approval.

B. Programs & Special Events

Marge Weiner reported a possible trip to White Fence Farm when the Legacy Sisters would be performing there.

October Fest is scheduled for October 9th at Zion Lutheran Church. The Hall is already rented and paid for. Doors open at noon and food will be served at 12:30. Once again a food or monetary collection for Together We Cope food pantry will be accepted at the event.

Steve Tilton gave information on a seminar given by Bobbie Rush's office on Saturday, June 8th at Central Middle School. The seminar is regarding the Affordable Health Care Act.

A Motion to Pass the Event Planning Proposal presented by Bob Hayes was made by Marge Weiner, second by Marcie Hecht.

C. Community Service

Community service oversees collections for soldiers, Together We Cope, etc. in the Tinley Park area and is an ongoing process. The Community Service Committee has been eliminated since it was determined the committee was not needed.

D. Communications

Free information is always available on the table at the center and frequently updated. New information currently available is the upcoming hunger drive and upcoming trips.

Bob Hayes would like to discuss the committees and responsibilities for each committee at next month's meeting.

Old Business

1. Calendar of Events for 2013

Bob Hayes would like the commission to have an opportunity to know what the events are before it is a done deal. Also would like to see everyone informed about what events are coming up before those events are booked.

New Business

Bob Hayes presented an Event Planning Proposal to those present:

“WHEN PLANNING EVENTS THE PROGRAM AND SPECIAL EVENTS COMMITTEE MAY SCHEDULE EVENTS, ENTER INTO CONTRACTS AND MAKE OTHER ARRANGEMENTS, AS NEEDED, WITH THE CONSENT OF A MAJORITY OF THE PROGRAM AND SPECIAL EVENTS COMMITTEE. ALL EVENTS AND ARRANGEMENTS MADE BY THE COMMITTEE WILL BE PRESENTED TO THE FULL COMMISSION AT THE NEXT SCHEDULED MEETING.”

The Committee would also like to see approval for a non-refundable deposit for the October Mayor’s picnic to reduce the number of no-shows.

Announcements

No July Senior Services Commission meeting.

Motion made by Marge Weiner, second by Marcie Hecht to adjourn. Meeting adjourned at 4:25 p.m.