

**MINUTES OF THE BOARD OF TRUSTEES,
VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES,
ILLINOIS, HELD JUNE 4, 2013**

The regular meeting of the Board of Trustees, Village of Tinley Park, Illinois, was held in the Municipal Building on June 4, 2013. President Pro-Tem Leoni called this meeting to order at 8:00 p.m. and led the Board and audience in the Pledge of Allegiance.

Present and responding to roll call were the following:

Village President Pro-Tem:	Patricia A. Leoni
Village Clerk:	Patrick E. Rea
Trustees:	David G. Seaman Gregory J. Hannon Brian S. Maher Thomas J. Staunton, Jr.
Absent	
Village President:	Edward J. Zabrocki
Trustee:	T. J. Grady
Also Present:	
Village Manager:	Scott R. Niehaus
Village Attorney:	Thomas M. Melody
Village Engineer:	Jennifer S. Prinz

Motion was made by Trustee Seaman, seconded by Trustee Hannon, to approve the agenda as written or amended for this meeting. Vote by voice call. President Pro-Tem Leoni declared the motion carried.

Motion was made by Trustee Hannon, seconded by Trustee Staunton, Jr., to approve and place on file the minutes of the regular Village Board meeting held on May 21, 2013. Vote by voice call. President Pro-Tem Leoni declared the motion carried.

President Pro-Tem Leoni presented the following consent agenda items:

- A. REQUEST FOR A BLOCK PARTY PERMIT ON SATURDAY, AUGUST 2, 2013, AT 16316 OLCOTT AVENUE FROM 1:00 P.M. TO 10:30 P.M.
- B. REQUEST FOR A BLOCK PARTY PERMIT ON SATURDAY, SEPTEMBER 7, 2013, AT 9430 HITCHCOCK BLVD. FROM 1:00 TO 8:00 P.M.
- C. REQUEST FROM CRISIS CENTER FOR SOUTH SUBURBIA TO CONDUCT A RAFFLE FROM JULY 1, 2013, TO AUGUST 13, 2013.
- D. REQUEST FROM PAUL MITCHELL THE SCHOOL IN TINLEY PARK TO RAISE FUNDS FOR THE CHILDREN'S MIRACLE NETWORK ON

APPROVED STREET INTERSECTIONS ON FILE AT THE VILLAGE HALL ON JUNE 20, JULY 25, AUGUST 29, SEPTEMBER 26, 2013, AND MAY 2, 2014.

- E. REQUEST FROM THE NATIONAL ASSOCIATION OF TOWN WATCH (NATW) TO PROCLAIM TUESDAY, AUGUST 6, 2013, AS "**30TH ANNUAL NATIONAL NIGHT OUT**" IN THE VILLAGE OF TINLEY PARK.
- F. PAYMENT OF OUTSTANDING BILLS IN THE AMOUNT OF \$ 1,553,234.87 AS LISTED ON THE VENDOR BOARD APPROVAL REPORTS DATED MAY 24 AND 31, 2013.

Motion was made by Trustee Seaman, seconded by Trustee Maher, to approve the consent agenda items. Vote on roll call: Ayes: Seaman, Hannon, Maher, Staunton, Jr., Leoni. Nays: None. Absent: Grady. President Pro-Tem Leoni declared the motion carried.

At this time Trustee Maher recognized Patrol Officer David Dorian for his off duty actions in pursuit and assistance in apprehending a homicide suspect in the Village of Tinley Park.

Motion was made by Trustee Hannon, seconded by Trustee Staunton, Jr., to direct the Village Attorney to draft an Ordinance granting A REAR YARD SETBACK VARIATION FOR A THREE-SEASON ROOM AT 6851 WEST JOHNS CIRCLE WITHIN THE DUNRAVEN PLACE SUBDIVISION (STARK) WITH THIS AUTHORIZATION CONSTITUTING FIRST READING. The petitioners, Daniel and Geraldine Stark, request a 10-foot (10') variation from Section II (Schedule of District Requirements) of the Zoning Ordinance to allow for an encroachment into a required rear yard for a three-season room addition to a single family. The variation request would result in a twenty-foot (20') rear yard setback where thirty-feet (30') is required. The property is located in the Dunraven Place Subdivision and zoned R6 PD (Multiple Family Residential). A Public Hearing was held at the Zoning Board of Appeals (ZBA) on May 23, 2013. On a vote of 7-0-0, the ZBA recommended that the Village Board grant the variation with several conditions of approval including: 1.) any excavated materials be hauled off-site, 2.) no changes to existing grade and 3.) the final elevation of the structure and grading around the structure must provide positive drainage away from the foundation and not negatively impact the surrounding residences. President Pro-Tem Leoni asked if anyone cared to address the Board. No one came forward. Vote by voice call. President Pro-Tem Leoni declared the motion carried.

Motion was made by Trustee Hannon, seconded by Trustee Staunton, Jr., to overrule the recommendation of the Zoning Board of Appeals (ZBA) and deny the request for a SIDE YARD SETBACK VARIATION FOR A DETACHED ACCESSORY STRUCTURE AT 6561 PARKSIDE DRIVE WITHIN THE PARKSIDE SUBDIVISION (CZERWIEC) WITH THIS AUTHORIZATION CONSTITUTING FIRST READING. The petitioners, Anthony and Joann Czerwiec, request a one-foot (1') variation from Section III.I (Accessory Structures and Uses) to allow a new accessory structure and new foundation to be located four feet (4') from the side lot line where five feet (5') is required. The property has a five-foot public utility and drainage easement along the side yards. The property is located in the Parkside Subdivision and is zoned R4 (Single Family Residential). A Public Hearing was held on May 23, 2013. On a vote of 7-0-0, the ZBA recommended that the Village Board grant the variation. President Pro-Tem Leoni asked if anyone cared to address the Board. Trustee Hannon stated that this area has known

drainage problems and there may be a time when storm sewers are installed in this area, and as such, the five (5) foot public utility easements should remain free of permanent structures which would require any new structure not be installed within five (5) feet of the property line. Trustee Hannon also mentioned that the Village has allowed variances in to the easement if the property owner was only replacing the garage structure on an existing foundation. However, since the property owner in this case is planning a complete foundation and structure removal, Trustee Hannon recommends overruling the ZBA recommendation and denying the variance. The petitioners questioned the turning radius into the garage and the amount of vacant space between their garage and the neighbor's garage. Upon discussion, the consensus of the Board is to concur with Trustee Hannon and deny the variance with this being first reading. Vote by voice call. President Pro-Tem Leoni declared the motion carried.

Motion was made by Trustee Seaman, seconded by Trustee Maher, to adopt and place on file ORDINANCE NUMBER 2013-O-014 PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$13,950,000 GENERAL OBLIGATION BONDS, SERIES 2013, OF THE VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES, ILLINOIS, AUTHORIZING THE EXECUTION OF ONE OR MORE BOND ORDERS AND ESCROW AGREEMENTS IN CONNECTION THEREWITH, AND PROVIDING FOR THE LEVY AND COLLECTION OF A DIRECT ANNUAL TAX FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON SAID BONDS. The Village issued bonds in 2010 under the Federal Build America Bond (BAB) program whereby the Federal government agreed to pay 35% of the periodic interest coupons over the life of the bonds. The bond proceeds were used for the construction of the 80th Avenue train station and the Village's convention center. The Bonds included a provision that allowed the bonds to be called if the Federal government failed to provide the full amount of the periodic interest reimbursements. Earlier this year, it was announced that the amount of BAB interest reimbursements would be reduced due to the sequestration of the Federal budget. The Internal Revenue Service issued a pronouncement detailing the planned reduced reimbursement. Additionally, the Village has received direct notice that our specific June 1, 2013, interest reimbursement request will be reduced by 8.7%. The actual reduced payment has been received and reflects the stated reduction. In addition to eliminating the risk of future reductions in the BAB reimbursements, current market conditions are favorable for the Village to lower the overall interest costs associated with this debt. Similar to refinancing a home mortgage, issuance of new refunding bonds will save the Village taxpayers money over the remaining life of the bond issue. This Ordinance provides for the following:

- (1) That the ordinance provided for the issuance of one or more series of general obligation bonds for the purpose of paying the costs of refunding certain outstanding general obligation bonds;
- (2) That the bonds are issuable without referendum pursuant to the home rule powers of the Village;
- (3) That the ordinance provides for the sale of the various series of bonds by certain designated officers of the Village and the execution by them of one or more bond orders in connection therewith;
- (4) That the ordinance further provides for the levy of taxes to pay the bonds and approves a Escrow Agreement to accomplish the refunding, and
- (5) That the ordinance provides many details for the bonds, including federal tax covenants, provision for terms and form of the bonds, and appropriations.

This Ordinance provides direction to the Bond Underwriter regarding the Village's minimum

expectations in issuance of the proposed new bonds and authorizes the issuance of the new bonds should conditions warrant. Unless the Underwriter is able to meet or exceed the established expectations in marketing the new bond issue, the refinancing would not proceed. This item was discussed at the Finance and Economic Development Committee meeting held on May 21, 2013, and recommended for approval. President Pro-Tem Leoni noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Seaman, Hannon, Maher, Staunton, Jr., Leoni. Nays: None. Absent: Grady. President Pro-Tem Leoni declared the motion carried.

Motion was made by Trustee Seaman, seconded by Trustee Maher, to adopt and place on file RESOLUTION 2013-R-037 AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH FINDZALL COMMUNITY MARKETING – YEAR TWO INITIATIVE. The MainStreet Commission is recommending that the Village enter into a professional service agreement with Findzall Community Marketing through April 30, 2014, to continue the Downtown Tinley community marketing initiative. During year one, the Commission, with the assistance of Findzall, rolled out the Downtown Tinley website, the monthly Experience Downtown Tinley newsletter (2000 subscribers), Facebook page (700 followers) and Twitter feed (82 followers). In addition, monthly social media marketing training sessions have been hosted for small business owners and managers. Participation and sponsorships by downtown businesses in downtown Tinley events is on the rise through these efforts. During year two, the plans will focus on increasing subscriber, follower and participant counts and on downtown business attractions efforts. The total contract amount is not to exceed \$48,960. Sufficient funds are included for this purpose in the Fiscal Year 2014 budget. This Resolution was discussed at the Finance and Economic Development Committee meeting held on May 21, 2013, and recommended for approval. President Pro-Tem Leoni noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Seaman, Hannon, Maher, Staunton, Jr., Leoni. Nays: None. Absent: Grady. President Pro-Tem Leoni declared the motion carried.

Motion was made by Trustee Seaman, seconded by Trustee Hannon, to adopt and place on file RESOLUTION NUMBER 2013-R-036 AUTHORIZING A GEOGRAPHIC INFORMATION SYSTEM CONTRACT WITH AYRES ASSOCIATES. In December of 2011, the Village of Tinley Park entered into an agreement to join into a Geographic Information System (GIS) consortium with seventeen other communities. Part of the GIS program for the current fiscal year includes funds for aerial photography to be taken over the Village of Tinley Park to enhance the Village's GIS system. Costs for this photography were split over the previous and current fiscal year. Upon completion of this proposed contract, the Village will only need to periodically update smaller aerial sections of the Village if major changes occur (new development, etc.). Costs for this expenditure were included in the current fiscal year & GIS budget previously approved by the Village Board. Obtaining this type of data as part of the GIS consortium participation allows the Village to save approximately 15% from what the Village would have paid if done independently. Benefits of this type of data include, but are not limited to:

1. Increased resolution and accuracy of digital imagery over what is available via alternative resources (Google, Cook & Will County, etc.);
2. Ability to provide greater details regarding manholes, inlets and other public infrastructure; and

3. Increased ability to plan for and/or respond to emergency situations.

The contract amount is \$109,952 and funds are included in the Fiscal Year 2014 Budget for this purpose. President Pro-Tem Leoni noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Seaman, Hannon, Maher, Staunton, Jr., Leoni. Nays: None. Absent: Grady. President Pro-Tem Leoni declared the motion carried.

Motion was made by Trustee Seaman, seconded by Trustee Staunton, Jr., to adopt and place on file RESOLUTION NUMBER 2013-R-038 AUTHORIZING AN EXTENSION TO A PROFESSIONAL SERVICES AGREEMENT WITH GOVTEMPSUSA, LLC FOR PROVISION OF A TEMPORARY ACCOUNTANT. At the February 19, 2013, Board Meeting, a professional services agreement with GovTempsUSA, LLC was approved that provides a staff accountant with extensive governmental accounting experience on a contractual part-time basis to fill a void in the manpower and staffing needs of the Finance Department. The agreement is currently scheduled to conclude at the end of May. The Village is pleased with the services of GovTempsUSA, LLC and the staffing candidate they have provided. The staffing needs in the Finance Department still exist and it is deemed in our best interest to extend the agreement for an additional three month period. All the other terms and conditions of the original agreement remain unchanged. The rate of pay remains \$42 per hour, based upon the projected hours over a three (3) month term, this contract is not expected to exceed \$15,000. Consider extending the employee leasing agreement with GovTempsUSA, LLC for provision of a temporary accountant for an additional three month period. Sufficient funds are budgeted for this request. This Resolution was discussed at the Finance and Economic Development Committee meeting held on May 21, 2013, and recommended for approval. President Pro-Tem Leoni noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Seaman, Hannon, Maher, Staunton, Jr., Leoni. Nays: None. Absent: Grady. President Pro-Tem Leoni declared the motion carried.

Motion was made by Trustee Maher, seconded by Trustee Staunton, Jr., to place on first reading ORDINANCE NO. 2013-O-019 AMENDING CHAPTER 122 OF THE TINLEY PARK MUNICIPAL CODE – VEHICLE TOWING SERVICE. From time to time, the Village conducts a review of the Vehicle Towing Service Ordinance to update the processes, procedures and costs associated with Village authorized tow service. Highlights of the proposed updates to the tow ordinance, include, but are not limited to:

1. Requirement of background checks on all tow truck operators, at the expense of the towing company;
2. Requiring a video surveillance system in each storage yard and/or storage facility;
3. No recommended changes to the fee structure approved by the ordinance;
4. Vendors will be required to assist with lockouts;
5. Annual meetings to discuss trends, performance and fees; and
6. A stream lined citizen complaint and discipline process.

This item was discussed at the April 22, 2013, Public Safety Committee and recommended for approval. Per the direction of the Committee, the Police Department has met with the tow truck companies to discuss the changes to this Ordinance. President Pro-Tem Leoni asked if anyone

cared to address the Board. No one came forward. Vote by voice call. President Pro-Tem Leoni declared the motion carried.

Motion was made by Trustee Maher, seconded by Trustee Seaman, to authorize a Profession Services Agreement with ARC Architecture for remodeling concept design improvements at Fire Stations #2 and #3. For the past several years, the Village of Tinley Park has been able to continue to increase the number of firefighters assigned to the Village's four (4) fire stations. The Village has adopted a long term goal of placing four (4) firefighters in each of the four (4) stations. In accordance with this objective, it is recommended that some remodeling improvements be made to Fire Stations #2 and #3 to help improve the efficiency of those stations as they are now staffed with firefighters 24 hours a day. These proposed improvements would include updates to sleeping/washroom/shower quarters to accommodate both male and female firefighters, as well as expanded kitchen, living and exercise areas. Funds have been budgeted in the current fiscal year budget for the design work of the remodeling. It should be noted funds are only budgeted in the current fiscal year for the design work and that actual construction is subject to future available funds and Village Board approval. Staff is recommending that the Village proceed with a professional services contract with Architectural Resources Corporation (ARC) for the design of remodeling at Fire Station #2 and #3 for several reasons, including the following:

1. Existing Relationship – The Village of Tinley Park has an existing professional relationship with ARC as they have provided quality service to the Village of Tinley Park on past projects. One of these projects is the current expansion of the Village Hall;
2. Prior Work on Fire Stations – ARC and its associates were involved in the design and building of all the Village's fire stations;
3. Familiarity with Village Codes – Due to their previous work with the Village, ARC has a knowledge of the Village's building and fire codes;
4. Budget – ARC has provided the Village with a proposal to perform the design services for Fire Stations #2 and #3 remodel at a not to exceed cost of \$9,600; and
5. Timeline – Upon approval from the Village, ARC anticipates completing the design work by September 2013. This timeline will allow for the Village to consider grant opportunities and/or budgeting for construction costs as part of the 2014/2015 budget process.

This item was discussed at the May 28, 2013, Public Safety Committee meeting and recommended for approval. Sufficient funds are budgeted for this expense. President Pro-Tem Leoni noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Seaman, Hannon, Maher, Staunton, Jr., Leoni. Nays: None. Absent: Grady. President Pro-Tem Leoni declared the motion carried.

Motion was made by Trustee Maher, seconded by Trustee Hannon, to authorize a Professional Services contract between the Village of Tinley Park and Project Management Advisors, Inc. for owner's representative services for Fire Stations #2 and #3 upgrades. The Village of Tinley Park has increased the number of firefighters assigned to its stations by placing four (4) members at each location. As part of these assignments, it is recommended that some remodeling improvements be made at Fire Stations #2 and #3 to provide for updated sleeping/washroom/shower quarters to accommodate both male and female firefighters. Additional improvements would be planned for expanded kitchen, living and exercise quarters. Project Management Advisors, Inc. (PMA) has provided professional services as the Village's Owners Representative for the Convention Center

expansion, the 80th Avenue train station development and the Village Hall expansion. The firm's approach and past experience with the Village has been extremely beneficial to the coordination, management and value engineering of these projects. PMA would assist with the preliminary programming, design and budgeting process by coordinating the architectural design firm and Village staff to meet the goals set forth by the Public Safety Committee for these enhancements. PMA would also assist in developing a project budget, of both hard and soft costs, as well as provide value engineering recommendations on the plans and concepts as they are being developed to assure the budget and design milestones are met. This agreement would authorize a Professional Service Contract for owner's representative services in an amount not to exceed \$9,780 with sufficient funds budgeted in this year's budget. This item was discussed at the Public Safety Committee meeting held on May 28, 2013, and recommended for approval. Sufficient funds are budgeted for this expense. President Pro-Tem Leoni noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Seaman, Hannon, Maher, Staunton, Jr., Leoni. Nays: None. Absent: Grady. President Pro-Tem Leoni declared the motion carried.

Motion was made by Trustee Maher, seconded by Trustee Staunton, Jr., to set June 24, 2013, at 4:00 p.m. as the date and time to receive request for proposals (RFP) for the Fire Department Management Software. The Village is currently in the process of upgrading the Village's Computer Aided Dispatch (CAD) system. In conjunction with the CAD project is a need to update the Fire Department's Management Software. The current system is approximately 15 years old and has passed its recommended useful lifecycle. The new software will allow for several areas of improved fire response, including:

1. Increased ability to track fire response and equipment usage;
2. Increased location tracking, in conjunction with GIS data;
3. Improvements in incident reporting structure and data collection; and
4. Interoperability with Village's document management software, CAD system, GIS system and other Village data systems.

Funds are included in the Fiscal Year 2014 Budget for this purpose. Copies of the RFP will be available for download from the Village's website on June 10, 2013. President Pro-Tem Leoni asked if anyone cared to address the Board. No one came forward. Vote by voice call. President Pro-Tem Leoni declared the motion carried.

Motion was made by Trustee Staunton, Jr., seconded by Trustee Hannon, to authorize a Letter Agreement with COMED for relocation of overhead electrical facilities. Funds are included in the upcoming fiscal year budget for relocation of overhead electrical lines on U.S. Route 45 (LaGrange Road). The proposed letter agreement would authorize Com-Ed to bury the overhead electrical lines in the Right-Of-Way on LaGrange Road that is within the Village's jurisdiction (179th to 175th street). This proposed work is recommended to be completed in advance of the Illinois Department of Transportation (IDOT) reconstruction of LaGrange Road. The proposed letter agreement has been reviewed and approved by the Village Attorney. Funds in the amount of \$200,000 are included in the 2014 Fiscal Year budget for this project. This item was discussed at the March 19, 2013, budget session and is scheduled to be discussed at the Public Works Committee meeting held prior to this meeting. President Pro-Tem Leoni noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll

call: Ayes: Seaman, Hannon, Maher, Staunton, Jr., Leoni. Nays: None. Absent: Grady.
President Pro-Tem Leoni declared the motion carried.

Motion was made by Trustee Staunton, Jr., seconded by Trustee Seaman, to set June 26, 2013, at 1:30 p.m. as the date and time to receive bids for the Gaynelle Road Water Main Replacement Project. Funds are included in the current Fiscal Year Budget for the replacement of water main on Gaynelle Road. President Pro-Tem Leoni asked if anyone cared to address the Board. No one came forward. Vote by voice call. President Pro-Tem Leoni declared the motion carried.

At this time, President Pro-Tem Leoni asked if anyone from the Board or staff would care to address the Board.

Clerk Rea noted that since 1892, only two (2) women have sat in the Mayor's Chair presiding over the Village Board meeting. Rose Brown was the Mayor in the late 1940's, early 1950's and Patricia Leoni who is the Mayor Pro-Tem.

Trustee Seaman stated that summer Cruise Nights began this evening. Cruise Nights take place each Tuesday through August 27th on Oak Park Avenue from 171st Street to the Metra tracks from 5:00 to 9:00 p.m.

At this time, President Pro-Tem Leoni asked if anyone from the public would care to address the Board.

Don Shanto, 16724 Ann Marie Drive, thanked the Village Board for continuing the Project 75 Squad Car Program in which police officers take the squad cars home.

Motion was made by Trustee Staunton, Jr., seconded by Trustee Hannon, to adjourn the regular Board meeting. Vote by voice call. President Pro-Tem Leoni declared the motion carried and adjourned the regular Board Meeting at 8:41 p.m.

"PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item."

APPROVED:

Patricia A. Leoni
President Pro-Tem

ATTEST:

Patrick E. Rea
Village Clerk

call: Ayes: Seaman, Hannon, Maher, Staunton, Jr., Leoni. Nays: None. Absent: Grady.
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APPROVED:



Edward J. Zabrocki
Village President

ATTEST:



Patrick E. Rea
Village Clerk