

**MINUTES OF THE BOARD OF TRUSTEES,
VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES,
ILLINOIS, HELD MAY 21, 2013**

The regular meeting of the Board of Trustees, Village of Tinley Park, Illinois, was held in the Municipal Building on May 21, 2013. President Zabrocki called this meeting to order at 8:00 p.m. and led the Board and audience in the Pledge of Allegiance.

Present and responding to roll call were the following:

Village President:	Edward J. Zabrocki
Village Clerk:	Patrick E. Rea
Trustees:	David G. Seaman Gregory J. Hannon Brian S. Maher Thomas J. Staunton, Jr. Patricia A. Leoni T. J. Grady
Absent Trustee:	None

Also Present:	
Village Manager:	Scott R. Niehaus
Village Attorney:	Thomas M. Melody
Village Engineer:	Jennifer S. Prinz

Motion was made by Trustee Seaman, seconded by Trustee Hannon, to approve the agenda as written or amended for this meeting. Vote by voice call. President Zabrocki declared the motion carried.

Motion was made by Trustee Hannon, seconded by Trustee Staunton, to approve and place on file the minutes of the Village Board meeting held on May 7, 2013. Vote by voice call. President Zabrocki declared the motion carried.

President Zabrocki presented the following consent agenda items:

- A. REQUEST PROCLAIMING MAY 30, 2013 AS "*TIMOTHY HUGHES DAY*" IN THE VILLAGE OF TINLEY PARK.
- B. REQUEST FOR A BLOCK PARTY ON FRIDAY, MAY 24, 2013 ON 70TH AVENUE BETWEEN 172ND STREET AND 173RD PLACE FROM 3:00 P.M. TO 6:00 P.M.

- C. REQUEST FOR A BLOCK PARTY ON SUNDAY, JULY 28TH, 2013, ON 70TH AVENUE BETWEEN 172ND STREET AND 173RD PLACE FROM 10:00 A.M. TO 10:00 P.M.
- D. REQUEST FROM CRUISING FOR A CAUSE TO CONDUCT A RAFFLE TO SUPPORT ADVOCATE CHILDREN'S HOSPITAL ON JUNE 2, 2013. PAYMENT OF OUTSTANDING BILLS IN THE AMOUNT OF \$1,272,899.34 AS LISTED ON THE VENDOR BOARD APPROVAL REPORTS DATED MAY 10 AND 17, 2013.

Motion was made by Trustee Staunton, seconded by Trustee Grady, to approve the consent agenda items. Vote on roll call: Ayes: Seaman, Hannon, Maher, Staunton, Jr., Leoni, Grady. Nays: None. Absent: None. President Zabrocki declared the motion carried.

At this time Trustee Staunton and Reta Brudd of the Community Resource Commission presented six (6) \$1,000 scholarships to students for providing outstanding community service while maintaining academic excellence. Applications were received and reviewed by five (5) judges who chose six (6) winners as follows:

Anna Bailey, Tinley Park High School
Gabriella Fabiano, Tinley Park High School
Michael Zwartz, Victor J. Andrew High School
Monica Tamrazi, Victor J. Andrew High School
Emily Ruzevich, Lincoln-Way North High School
Dominque Trost, Victor J. Andrew High School

Motion was made by Trustee Staunton, seconded by Trustee Hannon, to proclaim the week of May 19th to May 25th "Public Works Week" in the Village of Tinley Park. Vote by voice. President Zabrocki declared the motion carried.

Motion was made by Trustee Seaman, seconded by Trustee Grady, to waive first reading and adopt RESOLUTION NUMBER 2013-R-035 HONORING COLONEL MICHAEL T. PANARISI ON HIS RETIREMENT FROM THE UNITED STATES AIR FORCE. This Resolution recognizes Tinley Park's Aviation Pace Setter, Colonel Michael T. Panarisi upon his retirement from the United States Air Force and three (3) decades of dedicated service to our country. President Zabrocki stated that this Resolution was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Seaman, Hannon, Maher, Staunton, Jr., Leoni, Grady. Nays: None. Absent: None. President Zabrocki declared the motion carried.

Motion was made by Trustee Hannon, seconded by Trustee Seaman, to adopt and place on file ORDINANCE NUMBER 2013-O-018 GRANTING FRONT YARD SETBACK VARIATION FOR THE ENCROACHMENT OF A PATIO INTO A REQUIRED FRONT YARD SETBACK AT 16118 S. 76th AVENUE (FRANCOUR). The petitioner, Donna Francour, of 16118 S. 76th Avenue, requests a variation from Section III.H.1 (Permitted Encroachments in Required Yards) to allow for a

12-foot patio encroachment where patios are prohibited within the 25-foot required front yard setback. The property is a corner lot and located in the R-4 Single Family Residential Zoning District and within the Brementowne Estates Subdivision. The petitioners wish to place their patio in an area where a pool was previously approved. A Public Hearing was held at the Zoning Board of Appeals (ZBA) on April 11, 2013. On a vote of 6-0-0, the ZBA recommended that the Village Board grant the variance, as requested. President Zabrocki stated that this Ordinance was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Seaman, Hannon, Maher, Staunton, Jr., Leoni, Grady. Nays: None. Absent: None. President Zabrocki declared the motion carried.

Motion was made by Trustee Hannon, seconded by Trustee Staunton, to remove for the table A FRONT YARD SETBACK VARIANCE FOR A FENCE AT 19332 SHABBONA DRIVE WITHIN THE TINLEY TRAILS SUBDIVISION (ODEH). Vote by voice call. President Zabrocki declared motion carried.

Motion was made by Trustee Hannon, seconded by Trustee Staunton, to concur with the Zoning Board of Appeals and deny A FRONT YARD SETBACK VARIANCE FOR A FENCE AT 19332 SHABBONA DRIVE WITHIN THE TINLEY TRAILS SUBDIVISION (ODEH). This item was tabled at the Village Board meeting held on January 8, 2013. The petitioners, Hayfa and Fathi Odeh, of 19332 Shabbona Drive, requested a 20 foot variance from Section V, Schedule II of the Zoning Ordinance to allow a ten (10) foot front yard setback for a fence on the Blackhawk Drive (north property line) frontage, where a 30 foot setback is required. The property is a corner lot and located in the R-2 Single Family Residential Zoning District and within the Tinley Trails Subdivision. The petitioner is requesting this variance in order to allow for the construction of a new six (6) foot tall fence. A Public Hearing was held at the Zoning Board of Appeals (ZBA) on December 27, 2012. On a vote of 0-6-0, the ZBA recommended that the Village Board not grant the variance. This item was tabled indefinitely by the Village Board on January 8, 2013. President Zabrocki stated that this item was in its final stage and asked if anyone cared to address the Board. The owner of the property, Hayfa Odeh and her attorney, Jeremiah Murray approached the Village Board. Mrs. Odeh stated her reasons for wanting the fence and her justification for placement of it. Vote on roll call: Ayes: Seaman, Hannon, Maher, Staunton, Jr., Leoni, Grady. Nays: None. Absent: None. President Zabrocki declared the motion carried.

Motion was made by Trustee Seaman, seconded by Trustee Leoni, to place on first reading ORDINANCE NUMBER 2013-O-014 PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$13,950,000 GENERAL OBLIGATION BONDS, SERIES 2013, OF THE VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES, ILLINOIS, AUTHORIZING THE EXECUTION OF ONE OR MORE BOND ORDERS AND ESCROW AGREEMENTS IN CONNECTION THEREWITH, AND PROVIDING FOR THE LEVY AND COLLECTION OF A DIRECT ANNUAL TAX FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON SAID BONDS. The Village issued bonds in 2010 under the Federal Build America Bond (BAB) program whereby the Federal government agreed to pay 35% of the periodic interest coupons over the life of the bonds. The Bonds included a provision that allowed the bonds to be called if the Federal government failed to provide the full amount of the periodic interest reimbursements. Earlier this year, it was announced that the amount of BAB interest reimbursements would be reduced due to the sequestration of the Federal budget. The Internal Revenue Service issued a pronouncement detailing the planned reduced reimbursement. Additionally, the Village has received direct notice that our specific June 1, 2013 interest reimbursement request will be reduced by 8.7%. The actual reduced payment is expected to

be received close to the coupon date. In addition to eliminating the risk of future reductions in the BAB reimbursements, current market conditions are favorable for the Village to lower the overall interest costs associated with this debt. Similar to refinancing a home mortgage, issuance of new refunding bonds will save the Village taxpayers money over the remaining life of the bond issue. This Ordinance provides for the following:

- (1) that the ordinance provided for the issuance of one or more series of general obligation bonds for the purpose of paying the costs of refunding certain outstanding general obligation bonds;
- (2) that the bonds are issuable without referendum pursuant to the home rule powers of the Village;
- (3) that the ordinance provides for the sale of the various series of bonds by certain designated officers of the Village and the execution by them of one or more bond orders in connection therewith;
- (4) that the ordinance further provides for the levy of taxes to pay the bonds and approves a Escrow Agreement to accomplish the refunding, and
- (5) that the ordinance provides many details for the bonds, including federal tax covenants, provision for terms and form of the bonds, and appropriations. This Ordinance provides direction to the Bond Underwriter regarding the Village's minimum expectations in issuance of the proposed new bonds and authorizes the issuance of the new bonds should conditions warrant. Unless the Underwriter is able to meet or exceed the established expectations in marketing the new bond issue, the refinancing would not proceed.

This item was discussed at the Finance and Economic Development Committee meeting scheduled prior to this meeting. President Zabrocki asked if anyone would care to address the Board. No one came forward. Vote by voice call. President Zabrocki declared motion carried.

Motion was made by Trustee Seaman, seconded by Trustee Staunton, to place on first reading RESOLUTION 2013-R-037 AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH FINDZALL COMMUNITY MARKETING – YEAR TWO INITIATIVE. The MainStreet Commission is recommending that the Village enter into a professional service agreement with Findzall Community Marketing through April 30, 2014 to continue the Downtown Tinley community marketing initiative. During year one, the Commission, with the assistance of Findzall, rolled out the Downtown Tinley website, the monthly Experience Downtown Tinley newsletter (2000 subscribers), Facebook page (700 followers) and Twitter feed (82 followers). In addition, monthly social media marketing training sessions have been hosted for small business owners and managers. Participation and sponsorships by Downtown businesses in Downtown Tinley events is on the rise through these efforts. During year two, the plans will focus on increasing subscriber, follower and participant counts and on downtown business attractions efforts. The total contract amount is not to exceed \$48,960. Sufficient funds are included for this purpose in the Fiscal Year 2014 budget. This Resolution was discussed at the Finance and Economic Development Committee meeting held prior to this meeting. President Zabrocki asked if anyone would care to address the Board. No one came forward. Vote by voice call. President Zabrocki declared motion carried.

Motion was made by Trustee Seaman, seconded by Trustee Maher, to award a PROFESSIONAL SERVICES CONTRACT TO LIBERTY CREATIVE SOLUTIONS FOR WEBSITE DESIGN SERVICES RELATED TO TOURISM FOR THE TINLEY PARK CONVENTION CENTER. The Village budgets \$100,000 annually for marketing and tourism programs. Once that money is spent,

the Village receives \$50,000 in reimbursement from the State Tourism Bureau (total cost to village of \$50,000). Due to budget cuts at the State level, the reimbursement is not being made available this year. As such, the Village will not spend the full \$100,000 included in the budget. However, with the remaining funds available, it is recommended that the Village pursue one of its target projects, the redesign of the Tinley Park Convention Center website. This specific enhancement would provide technological advanced web performance and would be more interactive for people seeking to visit Tinley Park and utilize the Convention Center. Two competitive quotes were obtained for this service. Liberty Creative Solutions was the lowest responsible and responsive bidder at \$15,800, the second quote from Rudny Designs was \$16,099. Liberty Solutions has previously worked on the Convention center website and they are located within the Village of Tinley Park. This item was discussed at the Finance & Economic Development Committee meeting held prior to this meeting. President Zabrocki stated that this item was in its final stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Seaman, Hannon, Maher, Staunton, Jr., Leoni, Grady. Nays: None. Absent: None. President Zabrocki declared the motion carried.

Motion was made by Trustee Seaman, seconded by Trustee Leoni, to place on first reading RESOLUTION NUMBER 2013-R-036 AUTHORIZING A GEOGRAPHIC INFORMATION SYSTEM CONTRACT WITH AYRES ASSOCIATES. In December of 2011, the Village of Tinley Park entered into an agreement to join into a Geographic Information System (GIS) consortium with seventeen other communities. Part of the GIS program for the current fiscal year includes funds for aerial photography to be taken over the Village of Tinley Park to enhance the Village's GIS system. Costs for this photography were split over the previous and current fiscal year. Upon completion of this proposed contract, the Village will only need to periodically update smaller aerial sections of the Village if major changes occur (new development, etc). Costs for this expenditure were included in the current fiscal year & GIS budget previously approved by the Village Board. Obtaining this type of data as part of the GIS consortium allows the Village to save approximately 15% from what the Village would have paid if done independently. Benefits of this type of data include, but are not limited to:

- 1) Increased resolution and accuracy of digital imagery over what is available via alternative resources (Google, Cook & Will County, etc);
- 2) Ability to provide greater details regarding manholes, inlets and other public infrastructure; and
- 3) Increased ability to plan for and/or respond to emergency situations.

The contract amount is \$109,952 and funds are included in the Fiscal Year 2014 Budget for this purpose. President Zabrocki asked if anyone would care to address the Board. No one came forward. Vote by voice call. President Zabrocki declared motion carried.

Motion was made by Trustee Seaman, seconded by Trustee Leoni, to place on first reading RESOLUTION NUMBER 2013-R-038 AUTHORIZING AN EXTENSION TO A PROFESSIONAL SERVICES AGREEMENT WITH GOVTEMPSUSA, LLC FOR PROVISION OF A TEMPORARY ACCOUNTANT. At the February 19, 2013 Board Meeting, a professional services agreement with GovTempsUSA, LLC was approved that provides a staff accountant with extensive governmental accounting experience on a contractual part-time basis to fill a void in the manpower and staffing needs of the Finance Department. The agreement is currently scheduled to

conclude at the end of May. The Village is pleased with the services of GovTempsUSA, LLC and the staffing candidate they have provided. The staffing needs in the Finance Department still exist and it is deemed in our best interest to extend the agreement for an additional three month period. All the other terms and conditions of the original agreement remain unchanged. Sufficient funds are budgeted for this purpose. Consider extending the employee leasing agreement with GovTempsUSA, LLC for provision of a temporary accountant for an additional three month period. Sufficient funds are budgeted for this request. The rate of pay will be \$42 per hour, which is the same as the previous contract. Based upon the projected hours over a three (3) month term, this contract will not exceed \$15,000. This Resolution was discussed at the Finance and Economic Development Committee meeting held prior to this meeting. President Zabrocki asked if anyone would care to address the Board. No one came forward. Vote by voice call. President Zabrocki declared motion carried.

Motion was made by Trustee Maher, seconded by Trustee Grady, to authorize a PROFESSIONAL SERVICES AGREEMENT WITH LEXIPOL FOR POLICY MANUAL AND DAILY TRAINING BULLETIN SERVICES. Funds in the amount of \$7,950 are budgeted in the current fiscal year for the Lexipol policy manual and daily training bulletin services. It should also be noted that upon successful completion of the Lexipol program, the Village is eligible for a 50% refund of the program costs from the Village Risk Management Pool, IRMA. Lexipol is a nationally recognized policy program that was developed by senior police executives, law enforcement personnel and attorneys. The Lexipol program helps to keep participating departments in compliance with local, state and federal police laws and informed of court decisions impacting municipal police departments. President Zabrocki stated that this item was in its final stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Seaman, Hannon, Maher, Staunton, Jr., Leoni, Grady. Nays: None. Absent: None. President Zabrocki declared the motion carried.

Motion was made by Trustee Staunton, seconded by Trustee Hannon, to CONSIDER SETTING THE BID DATES AND TIMES FOR PUBLIC WORKS PROJECTS INCLUDING: AQUATIC WEED CONTROL, FLATWORK AND CURB PROGRAM, STREET MARKING PROGRAM. Public Works request consideration by the Village Board to set a bid date for the following projects:

(1) Aquatic Weed Control

Bid Opening - June 6, 2013 at 1:30 p.m.

The Village seeks a qualified contractor to maintain six (6) ponds throughout the Village by treating for aquatic weed.

(2) Flatwork and Curb Program

Bid Opening – June 6, 2013 at 1:45 p.m.

The Village seeks a qualified contractor to repair sidewalks and curbs that are damaged throughout the Village. This contract includes the cost share program and water main repairs.

(3) Street Marking Program

Bid Opening - June , 2013 at 2:00 p.m.

The Village seeks a qualified contractor to do street marking in designated streets and curbs throughout the Village.

President Zabrocki asked if anyone would care to address the Board. No one came forward. Vote by voice call. President Zabrocki declared motion carried.

Motion was made by Trustee Leoni, seconded by Trustee Staunton, to adopt and place on file ORDINANCE NUMBER 2013-O-016 ADOPTING THE PREVAILING WAGE RATES FOR LABORERS, WORKERS AND MECHANICS CONTRACTUALLY EMPLOYED BY THE VILLAGE OF TINLEY PARK. This is an annual ordinance required by State Statutes acknowledging and requiring that the prevailing wage rates be paid for all applicable work contracted by the Village. This requirement creates a "level playing field" for the labor costs of such contracted work. A copy of this Ordinance is required to be filed with the Illinois Department of Labor. President Zabrocki stated that this item was in its final stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Seaman, Hannon, Maher, Staunton, Jr., Leoni, Grady. Nays: None. Absent: None. President Zabrocki declared the motion carried.

Motion was made by Trustee Leoni, seconded by Trustee Seaman, to adopt and place on file ORDINANCE NUMBER 2013-O-017 ADOPTING CERTAIN AMENDMENTS TO THE TINLEY PARK MUNICIPAL CODE. This Ordinance authorizes a periodic update of the Municipal Code that was originally adopted in 1977. This supplement includes all ordinances adopted by the Village Board in 2012. The codified version of the newly adopted ordinances will also be available on the Village website. President Zabrocki stated that this item was in its final stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Seaman, Hannon, Maher, Staunton, Jr., Leoni, Grady. Nays: None. Absent: None. President Zabrocki declared the motion carried.

At this time, President Zabrocki asked if anyone from the Board or staff would care to address the Board.

President Zabrocki noted that the Memorial Day Service will be held at the 80th Avenue Train Station on Monday, May 27, 2013 at 10am.

At this time, President Zabrocki asked if anyone from the public would care to address the Board.

Thomas Lorent, 9131 W. 178th Street, asked the Village Board what the Ordinance is regarding foreclosed properties in the Village and the fact that their property is not maintained. The property at 9137 178th Street has been vacant since January, the lawn has not been cut and it is over 3 feet high. Trustee Staunton reviewed the process for code enforcement of this issue.

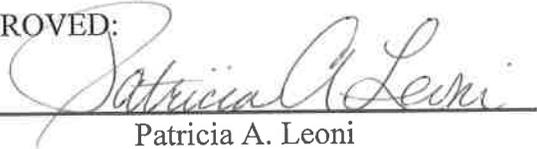
Motion was made by Trustee Maher, seconded by Trustee Grady, to ADJOURN TO EXECUTIVE SESSION TO DISCUSS THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE VALIDITY at 8:55 p.m. Vote by voice call. President Zabrocki declared motion carried.

Motion was made by Trustee Seaman, seconded by Trustee Grady, to reconvene the regular Board Meeting. Vote on roll call: Ayes: Seaman, Hannon, Maher, Staunton, Jr., Leoni, Grady. Nays: None. Absent: None. President Zabrocki declared the motion carried and reconvened the regular Board Meeting at 9:12 p.m.

Motion was made by Trustee Hannon, seconded by Trustee Leoni, to adjourn the regular Board meeting. Vote by voice call. President Zabrocki declared the motion carried and adjourned the regular Board Meeting at 9:13 p.m.

"PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item."

APPROVED:



Patricia A. Leoni
President Pro-Tem

ATTEST:



Patrick E. Rea
Village Clerk